



Pittsburg State University

Department of Teaching and Leadership

201 Hughes Hall; Telephone: 620-235-4508; FAX: 620-235-4520

1701 South Broadway

Pittsburg, KS 66762-7500 620/235-7000

Dear Master of Science in Special Education Candidate,

Welcome to Pittsburg State's Master of Science Advanced Program in Special Education K-12 High-Incidence/Low-Incidence (formerly Adaptive/Functional)! The Department of Teaching and Leadership, which will be your "home" for your degree, is pleased that you have chosen us for the continuance of your education and professional development. Our goal is to provide you high-quality coursework and effective instructors in a supportive environment. The information provided in the packet offers insight into our program requirements so that you may fulfill the admission steps in a timely fashion and be prepared for the assessment points during and at the end of the program.

Please feel free to [e-mail Dr. Brian Sims](#), your Master of Science in Special Education advisor, with any questions or concerns you may have as you proceed to degree completion. The Teaching and Leadership office number is 620-235-4508. Best wishes for a successful educational journey!!

Requirements for Admission to Pittsburg State University's Master of Science in Special Education Program

(Requirements must be submitted as soon as possible but prior to the completion of the first 12 hours of coursework.)

- Bachelor's Degree in Education
- Meet all COE/KSDE requirements for licensure
- Two recommendations (Graduate Study Recommendation Form is attached to email) submitted by a public school administrator, peer teacher, and/or university instructor
- Writing Sample as directed by department
- Copy of Teaching License/Certificate
- Background Check. In alignment with state licensure requirements, Pittsburg State University requires all education majors who are applying to teacher education to complete a background check with Validity Screening Solutions Background check. Please refer to the Criminal Background Check Instructions for further Information.
- Conditional entry: If overall GPA is below 3.0 on undergraduate degree, candidate will be admitted on the condition that a 3.0 is maintained in the first 12 hours of coursework.
- NOTE: A GPA of 3.0 is required for successful completion of this program.

PLEASE SEND COMPLETED RECOMMENDATION FORMS TO:

Administrative Specialist, College of Education
110 B Hughes Hall
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762

PLEASE SEND YOUR WRITING SAMPLE and TEACHING LICENSE TO:

[E-mail Dr. Brian Sims](#)