

Written Autobiography Sketch Instructions

EdS in General School Administration and District Level Certificate Program

1. Please attach to your writing sample with a cover page that includes the following information:
 - a. Name, PSU ID number and e-mail
 - b. Date Submitted
 - c. Specialist in Education, EdS or Certificate Program
2. Written Autobiography Sketch Directions
 - a. Minimum of two pages, double-spaced with 12 point font format, demonstrate your writing skills by addressing the leadership roles that the you have assumed during your life.
3. E-mail cover page and writing sample as one attachment to [Dr. Jim Truelove](#).
 - a. Identify WRITTEN Autobiography Sketch in the Subject Line of the Email