

**E-Appointment
Appointment Dates for
Academic Year 2018-2019
and Fiscal Year 2019**

The following are the established dates for academic year appointments:

- All **new tenure earning** allocations and appointments should use the following dates: August 13, 2018, through May 11, 2019
- All **new full-time non-tenure earning** allocations and appointments should use the following dates: August 13, 2018, through May 11, 2019
- All **returning nine-month faculty** will be appointed with the following dates: August 13, 2018, through May 11, 2019

- **Part-time section** appointments should use the following dates:

Academic Year: August 13, 2018 through May 11, 2019

Fall Semester only: August 13, 2018 through December 14, 2018

Spring Semester only: January 14, 2019 through May 11, 2019

- **Graduate Teaching Assistants** should use the following dates:

Academic Year: August 13, 2018 through May 11, 2019

Fall Semester only: August 13, 2018 through December 14, 2018

Spring Semester only: January 14, 2019 through May 11, 2019

New Faculty Orientation will take place on Monday, August 13, 2018 and Tuesday, August 14, 2018

Faculty Professional Development Day will be held on Wednesday, August 15, 2018

Opening Faculty Meeting will be held on Thursday, August 16, 2018

IMPORTANT Pay Date Information:

Academic Year appointments will have **20 pay dates** (September 7, 2018 through May 31, 2019)

Fall Semester only appointments will have only **9 pay dates** (September 7, 2018 through December 28, 2018) **

Spring Semester only appointments will have only **9 pay dates** (February 8, 2019 through May 31, 2019) **

Note: there is a 2 pay period break between the Fall and Spring semester appointments, with no salaries paid

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All **new and returning fiscal year appointments** will be appointed with the following dates: June 17, 2018 through June 15, 2019

Those employed as of Sunday, June 17, 2018 will receive their first paycheck on July 13, 2018, the first pay date in Fiscal Year 2019. If an actual start date is later than June 18, 2018 wages will be prorated using the fiscal year rate for time worked.

If you have any questions regarding use of these appointment dates, you may contact the Office of Human Resources (Ext. 4191) or the Budget Office (Ext. 4105).