GRADUATE COUNCIL MINUTES
November 13, 2024
Meadowlark Room

In Attendance: Alex Binder, Robin Blair, Susan Bon, Paige Boydston, Jamie Brooksher, Jason Clemensen, Julie Dainty, Derrel Fincher, Tim Flood, Carissa Gober, Jennifer Harris, Jon Jones, Kay Kim, Krissy Lewis, Trent Lindbloom, Alicia Mason, Matthew Montague, David O'Bryan Brian Sims, Kristi Stuck, Kyle Thompson

Absent: Shelby Hutchens, Lori Martin, Greg Murray, Jody Neef, Herman Nonnenmacher, Tristan Ragland

Guests: Christel Benson

The minutes of the October 9, 2024 meeting were approved with no corrections.

Dr. Sims moved for approval, Dr. Dainty seconded and the motion carried.

The following were submitted for Graduate Faculty recommendations:

      Susan Bon   Teaching and Leadership

Dr. Flood moved for approval, Dr. Sims seconded and the motion carried.

      Trevor Maiseroulle   Technology and Workforce Learning

Dr. Fincher moved for approval, Dr. Flood seconded and the motion carried.

The following were submitted for Graduate Service recommendations:

New:

Grace Steiner	Music 25/SP Serve on Thesis Committees
Christel Benson	Technology and Workforce Learning 25/SU GC 810 Special Topics: Photo Editing Software GC 842 Photo Editing Software
Traci Hughes	Technology and Workforce Learning 25/SU GC 810 Special Topics: Page Layout Software GC 810 Special Topics: Illustration Software GC 840 Page Layout Software GC 841 Illustration Software
Travis Riebel	Technology and Workforce Learning 25/SP

TTED 801 Organization & Administration of Career
And Technical Education

Dr. Flood moved to approve the new Graduate Service recommendations as a group, Dr. Fincher seconded and the motion carried.

Renewals:

Brock Skaggs   Automotive and Engineering Technology
                      25/SP
                      ETECH 899 Quantitative Decision Making in Industry

Tracy Rampy   Teaching and Leadership
                      25/SP
                      EDTH 838 Teaching and Learning Frameworks
                      25/SU
                      EDTH 805 Instructional Design and Assessment

Susan Dellasega   Technology and Workforce Learning
                      25/SP
                      HRD 785 Lesson Development

Dr. Stuck moved to approve the Graduate Service renewal recommendations as a group, Dr. Gober seconded and the motion carried.

The following curricular matters were submitted:

College of Arts and Sciences

Chemistry

MS Chemistry
        Notification: Admission Requirements
                Changes to "Entrance Exam" condition
                International students required to submit WES transcripts

MS Polymer Chemistry
        Notification: Admission Requirements
                Changes to "Entrance Exam" condition
                International students required to submit WES transcripts

The Chemistry items are notifications and do not require a vote.

Communication

MA Communication
        Notification: Admission Requirements: Candidates entering the program with GPA of 2.7-2.99 are admitted on a conditional basis for the first 9 hours of coursework.

This is a notification item; no vote is required.

College of Business

Human Resource Development

Human Resource Development moving from Crossland College of Technology to the Kelce College of Business.

HRD prefixed courses moving from Crossland College of Technology to the Kelce College of Business.

MS Human Resource Development (Leadership & Organization Development)
Curriculum Revisions:
Deleting the following courses from the program:
HRD 716 Behavior Analysis for the HRD Professional,
HRD 899 Planning & Implementing a Training Program,
HRD 892 Research & Writing for HRD Professionals,
TTED 891 Methods of Research
Adding the following courses to the program:
MKTG 839 Marketing Strategy
FIN 836 Financial Strategy or MGT 830 Business Government & Society
MGT 828 Leadership & Behavioral Management

MS Human Resource Development (Learning and Development)
Curriculum Revisions:
Deleting the following courses from the program:
HRD 716 Behavior Analysis for the HRD Professional,
HRD 892 Research & Writing for HRD Professionals,
TTED 891 Methods of Research
Adding the following courses to the program:
MKTG 839 Marketing Strategy
FIN 836 Financial Strategy or MGT 830 Business Government & Society

Dr. Lewis shared that the Human Resource Development program will be moving from the Crossland College of Technology to the Kelce College of Business. The program is also making a few changes to the courses required for the MS Human Resource Development program.

Dr. Fincher moved to approve the Human Resource Development curricular matters, Dr. Sims seconded and the motion carried.

Master of Business Administration

Request for Creation of Course
ACCT 870 Internship in Accounting

Request for Creation of Course
DSIS 870 Internship in Data Science and Information Systems

Request for Creation of Course

ECON 870 Internship in Economics

Request for Creation of Course
FIN 870 Internship in Finance

Request for Creation of Course
IB 870 Internship in International Business

Request for Creation of Course
MKTG 870 Internship in Marketing

Request for Creation of Course
MGT 870 Internship in Management

Request for Creation of Course
DSIS 811 Data Visualization

Request for Creation of Course
DSIS 812 Database Management

Request for Creation of Course
DSIS 813 Predictive Analytics

Dr. Binder shared that the requests are to rename their internship courses and create new DSIS courses for the Data Science & Information Systems emphasis.

Dr. Flood mentioned that on some of the requests a course number is listed in the existing column and then a new number listed in the new/proposed column, even though the form states that course numbers cannot be changed. Dr. Binder acknowledged that the forms were incorrectly completed and asked if the council would consider ignoring anything listed in the existing column on these requests.

Dr. Fincher moved to approve all the request for creation of courses with an amendment to exclude any information listed in the existing column of the forms, Dr. Lewis seconded and the motion carried.

Request for New Emphasis
Master of Business Administration (Data Science & Information Systems)

Dr. Fincher moved for approval, Dr. Gober seconded and the motion carried

College of Education

Psychology and Counseling
MS Psychology (Behavior Analysis)
Notification: Admission Requirements
Remove PSYCH 741 Introduction to Behavior Analysis as a condition for Admission.

This is a notification item; no vote is required.

Teaching and Leadership

      Request for Revision of Course
          TCHL 844 Literacy & Social Studies for Intermediate Grades
             Changes to: Course title and Course Description

      Request for Revision of Course
          TCHL 841 Elementary Mathematics and Science
             Changes to: Course title and Course Description

      Request for Revision of Course
          TCHL 831 Literacy for the Primary Grades
             Changes to: Course title and Course Description

      Request for Creation of Course
          TCHL 868 Elementary Science/Social Studies Methods

Dr. Clemensen shared that the revisions to these courses will incorporate the changes for the science of reading legislation passed by the state of Kansas.

Dr. Stuck moved to approve the Teaching and Leadership course revisions as a group, Dr. Blair seconded and the motion carried.

College of Technology

Technology and Workforce Learning

      Request for Creation of Course
         GRT 804 Leadership Management for Technologists

      Request for Creation of Course
         GC 840 Page Layout Software

      Request for Creation of Course
         GC 841 Illustration Software

      Request for Creation of Course
         GC 842 Photo Editing Software

Dr. Fincher shared that GRT 804 is a new course needed for MS Technology that will replace HRD 804, since the HRD course will only be offered online.

Dr. Bon mentioned that in visiting with others across campus she has heard that sometimes there are redundancies in courses that can cause other areas to lose enrollment. Dr. Fincher shared that this course would include different content than HRD 804 and that international students may be limited in the number of online courses that they can take so an in-person course is needed.

Dr. Fincher moved to approve all of the Technology and Workforce Learning requests for creation of courses, Dr. Dainty seconded and the motion carried.

Old Business

HLC Criteria for Teaching Graduate Courses

Dr. Thompson previously sent documents and more information about the HLC criteria to the council via email for their review. There was discussion about the information and possibility of making changes to the requirements for Graduate Faculty and Graduate Service Faculty status. Dr. Thompson requested to create a committee that includes a representative from each college to review the information to see if any changes should be made. The following volunteered to serve:

- Tim Flood-College of Arts and Sciences
- Alex Binder-College of Business
- Brian Sims-College of Education
- Derrel Fincher-College of Technology

Alex Binder volunteered to chair the committee.

There was no new business

For the good of the order

Dr. Bon shared that she is still working on revising the Graduate Council bylaws.

Dr. Binder moved to adjourn, Dr. Fincher seconded and the motion carried.

The next meeting will be Wednesday, December 4, 2024 in the Meadowlark Room