



**This form must be mailed or delivered in person. Do not upload this form.**

**Mail to:** Pittsburg State University -Student Financial Assistance  
1701 S. Broadway  
Pittsburg, Ks. 66762

**Deliver in person:** 103 Horace Mann

**24-25**

**SEP**

**Identity & Statement of Educational Purpose Form**

\_\_\_\_\_  
**Student's Name (First, Last, MI)**

\_\_\_\_\_  
**PSU ID**

As a part of the verification process, the Office of Student Financial Assistance (OSFA) must verify your identity and collect your Statement of Educational Purpose.

**You must appear in person** at the Pittsburg State University Student Financial Assistance Office and present both of the following:

- (a) a valid unexpired government-issued photo identification (ID), such as a drivers' license, other state-issued ID, or passport; a
- (b) a signed Statement of Educational Purpose. Kansas State University will maintain a copy of the photo ID annotated with the date it was received and the name of the authorized official who collected your ID.

**If you are unable to appear in person**, you must provide the following:

- (a) a copy of the valid unexpired government-issued photo identification (ID) referenced in the Notary's Certificate of Acknowledgement below; and
- (b) the original notarized State of Educational Purpose below signed by you.

Note: To complete this requirement, you must mail the original document with your "wet" signature. An electronic uploaded copy of this form cannot be accepted.

**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose  
*(Print Student's First and Last Name)*

and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Pittsburg State University for 2024-2025.

\_\_\_\_\_  
**(Student's Signature)**

\_\_\_\_\_  
**(Date)**

**Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, personally appeared,  
**(Date)** **(Notary's Name)**

\_\_\_\_\_, and provided to me on basis of satisfactory evidence  
**(Printed name of signer)**

of identification \_\_\_\_\_ to be the above-named person who signed the foregoing instrument.  
**(Type of government-issued photo ID provided)**

WITNESS my hand and official seal  
**(Official Seal)**

\_\_\_\_\_  
**(Notary signature)**

My commission expires on \_\_\_\_\_  
**(Date)**

**Office Use Only**

\_\_\_\_\_  
**(Financial Assistance Employee Signature)**

\_\_\_\_\_  
**(Date)**

Mailed into Office     Delivered in Person     Copy of Photo ID     FA Staff Signature