

ENROLLMENT CERTIFICATION - PARENT

NAME _____

PSU STUDENT I.D. _____

**This form cannot be faxed
or emailed.**

**Please complete in pen
and return to:**

Pittsburg State University
Office of Student Financial Assistance
1701 S. Broadway, Pittsburg, KS 66762
(620) 235-4240 or (800) 854-7488

Federal regulations, effective July 1, 2001, do not allow parents to automatically be included in the number in college on the Free Application for Federal Student Aid (FAFSA). If you wish to have a parent counted as attending college, you must request a Professional Judgment review. To be considered as a family member attending college, the parent must meet the following criteria:

1. Attend an **eligible** institution at least half-time as defined by the institution, during the 2024-2025 academic year.
2. The program in which the parent is enrolled must lead to a college degree or certificate.

Please complete section A and take this form to parent's college/university Registrar Office for completion of section B, after **July 1, for Fall enrollment; November 1, for Spring enrollment; and April 1, for Summer enrollment.**

Section A – TO BE COMPLETED BY PARENT

Parent's Name: _____

Parent's Institution of Attendance: _____

Section B: TO BE COMPLETED BY REGISTRAR'S OFFICE OF PARENT'S SCHOOL

Please complete the following certification regarding the parent named in Section A above.

_____ is enrolled at _____
Parent's Name Institution's Name

at least half-time, as defined by the institution, in a program leading to a college degree, or certificate.

The projected graduation date is _____.

School
Seal

Registrar's Signature

Date