**Pittsburg State Unclassified Professional Staff Senate**

Meeting Agenda

Sept. 4, 2024, at 2 pm

OSC, Meadowlark

1. Call to order / welcome - Kelley Manley, President
2. Roll call (confirmation of quorum) - Marissa Poppe, Secretary
   * First meeting, introduction of senators
3. Approval of May 1, 2024, Meeting Minutes – Marissa Poppe, Secretary
4. Treasurer Report – Rachel Reardon, Treasurer
   * Update on funds available this year
5. Orientation Report from May 1 to Sept. 4, 2024 (see attachment)
   * No longer with Pitt State:
   * New to Pitt State:
   * Promotions and job changes:
     + Promotions
     + Transfers
   * Retirements
6. Shared Governance
   * Student Government – Hannah Eckstein, President
   * Faculty Senate – Norman Philipp, President
   * University Support Staff – Sean Hall, President
   * University Leadership Team – Emily McElwain, ED of Univ Affairs
7. Cabinet Update: Kelley Manley, President
   * Meeting set for Sept. 4, 10 am
8. Committee Updates: (see attachments)
   * UPS Committees
     + By-laws, Elections & Merger Committee – Eva Sager, combined committees co-chair
     + Professional Development Scholarships, Rachel Reardon
     + Communications Committee, Marissa Poppe
   * Regents USS/UPS Shared Council, Executive Team
   * University Committees
     + Employee Initiatives
       1. Professional Development – need rep from UPS Senate
       2. Kudos/Recognition - Rachel Reardon/Shawna Witherspoon
       3. On-Boarding & Off-Boarding – Michael Woodrum
       4. Performance Management – Greg Murray/Shawna Witherspoon
       5. Employee Well Being – Angie Davidson/Jodeci Turner
     + Parking – Tracy Holzem
     + Satisfaction Survey - TBD
     + Sustainability – Erica Martin
9. Old Business
10. New Business
    * Shared Teams group with all senators – Marissa Poppe
      + Discussion
      + Update agendas
    * Website changes
      + Check your name/title information
      + Find agendas/minutes
11. Open discussion
    * Suggestion: Submit topic to President before the meeting
12. Announcements
    * Upcoming Events
      + Food trucks on campus – Sept. 20
      + Staff “Meet the Provost” reception – Sept. 25 at 2 pm
      + Journey to Wellness – Sept 30
    * Invite your unclassified colleagues
13. Adjournment
    * Next meeting: Wednesday, Oct. 2, 2024, at 2 pm; OSC - Meadowlark