**Pittsburg State Unclassified Professional Staff Senate**

Meeting Agenda

Sept. 4, 2024, at 2 pm

OSC, Meadowlark

1. Call to order / welcome - Kelley Manley, President
2. Roll call (confirmation of quorum) - Marissa Poppe, Secretary
	* First meeting, introduction of senators
3. Approval of May 1, 2024, Meeting Minutes – Marissa Poppe, Secretary
4. Treasurer Report – Rachel Reardon, Treasurer
	* Update on funds available this year
5. Orientation Report from May 1 to Sept. 4, 2024 (see attachment)
	* No longer with Pitt State:
	* New to Pitt State:
	* Promotions and job changes:
		+ Promotions
		+ Transfers
	* Retirements
6. Shared Governance
	* Student Government – Hannah Eckstein, President
	* Faculty Senate – Norman Philipp, President
	* University Support Staff – Sean Hall, President
	* University Leadership Team – Emily McElwain, ED of Univ Affairs
7. Cabinet Update: Kelley Manley, President
	* Meeting set for Sept. 4, 10 am
8. Committee Updates: (see attachments)
	* UPS Committees
		+ By-laws, Elections & Merger Committee – Eva Sager, combined committees co-chair
		+ Professional Development Scholarships, Rachel Reardon
		+ Communications Committee, Marissa Poppe
	* Regents USS/UPS Shared Council, Executive Team
	* University Committees
		+ Employee Initiatives
			1. Professional Development – need rep from UPS Senate
			2. Kudos/Recognition - Rachel Reardon/Shawna Witherspoon
			3. On-Boarding & Off-Boarding – Michael Woodrum
			4. Performance Management – Greg Murray/Shawna Witherspoon
			5. Employee Well Being – Angie Davidson/Jodeci Turner
		+ Parking – Tracy Holzem
		+ Satisfaction Survey - TBD
		+ Sustainability – Erica Martin
9. Old Business
10. New Business
	* Shared Teams group with all senators – Marissa Poppe
		+ Discussion
		+ Update agendas
	* Website changes
		+ Check your name/title information
		+ Find agendas/minutes
11. Open discussion
	* Suggestion: Submit topic to President before the meeting
12. Announcements
	* Upcoming Events
		+ Food trucks on campus – Sept. 20
		+ Staff “Meet the Provost” reception – Sept. 25 at 2 pm
		+ Journey to Wellness – Sept 30
	* Invite your unclassified colleagues
13. Adjournment
	* Next meeting: Wednesday, Oct. 2, 2024, at 2 pm; OSC - Meadowlark