

## University Support Staff Senate

Wednesday, October 9, 2024

### Minutes

PSU's University Support Staff Senate welcomes all, you do not have to be a Senator to attend.

Guests: Jamie Clayton, Emily McElwain, Norm Philipp, Rachel Reardon, Eva Sager

Senators Present: Wylie DeGruson, Tracey Eagon, Sean Hall, Michelle Hensley, Cindy VanBecelaere, Stephanie Willis, Heather Winzer, Carol Young

Senators Excused: Sara Sullivan

Senators Absent: Jake Keltner, Woody Lopez, Keith Shively, Ed Vanderbeck

Three Raps of the Gavel and President, Sean Hall called the regular USS Senate meeting to order at 1:30 pm October 9, 2024, in the Meadowlark room of PSU's Overman Student Center.

Guest Speaker Stu Hite did not provide an 8-hour training session (as he had just been to the day [10/8] before), nor a Gettysburg Address style of remarks, nor an audience participation Mayor Proclamation type, but shared the attached Chocolate Chip Cookie Effect Cards with us and spoke about the more than 50 Narcan boxes distributed around campus. Many of the Naloxone (active ingredient of brand name Narcan) kits are located near AED (automated external defibrillator) devices and Fire Extinguishers. [1 stop shop - if you will] Steve Rosebrough, PSU's Emergency Management Coordinator is monitoring these items over time ensuring appropriate maintenance (replenished stock, batteries, operation, etc.).

Stu went on to say the Naloxone is a mist to be inserted in the nose to reverse the effect of an opioid based emergency. Do not prime the nasal mist, as you may do with other similar products, simply stick it in and distribute the relief. He shared that as college aged students are curious who tend to explore; providing Naloxone is just as important as band-aids, because unintended consequences can happen, especially in a world where fentanyl (a cheap ingredient to cut with) masks counterfeit drugs. There is a Nurse from CHC's Bryant Student Health Center who can give a brief 10-15 minutes training to a large group if contacted. Mr. Hite recommends that you do not take any type of pills not prescribed to you. Please contact University Police if you have any questions or concerns.

He reported that the University Police department is slowly but steadily moving to the 2<sup>nd</sup> floor of Horace Mann (where University Housing's office once was) and the 8 soon to be 16 KBI agents are on the other end of the same floor for the crime victim's unit (so it's currently a very safe place). They would love to be moved by the end of this month, as KRPS is moving into the Bicknell next week, therefore Shirk Hall and Annex will be void of people as soon as possible, however the building may not come down until next summer. He will send an e-mail blitz as well publish the full move in the Pitt Daily once complete. Lastly Stu asked that if we know of large events happening on campus, that University Police be looped in (don't have to be the first to know, they would just prefer not to be the last so they too could do their tasks better) Eva Sager got a positive shout out on being great about this -because sometimes knowing is half the battle.

September's meeting minutes were presented for review. Michelle Hensley moved to approve as submitted, no discussion, motion passed. Minutes are available on the USS Senate website (<https://www.pittstate.edu/faculty-staff/university-support-staff-senate/index.html>)

Treasurer's report none. Tracey Eagon distributed the attached Budget Request Proposal (found on page 5). Sean thanked Tracey for putting this together, thinks it is great and should we need more funding has a feeling it might be available. Heather Winzer moved to approve this proposal, Cindy VanBecelaere

seconded, motion passed after Wylie DeGruson called for a vote on the question, with full support from President Sean Hall.

#### Other University Shared Governance Group Reports

- a. Faculty Senate President Remarks: Norm Philipp – currently no fires (he is aware of) on campus. They've had their first meeting where the work to Review their constitution in light of PSU readjustments and consolidations was announced. The KBOR Faculty awards have been made, expanding their categories of Teaching, Research, Service, and Libraries to align with requests from state schools located more west of us. Starting an audit of their Senators in effort to keep a clean house and ensure accurate representation. There will be no KBOR meeting this month as the Board has a campus visit at Wichita State University.
- b. Unclassified Professional Senate (President-Elect) Remarks: Eva Sager – reported they've had a meeting, are working on their budget proposal as well as initiatives to place in the Gorilla Plan dashboard. Also working on merger with USS Senate so all PSU Staff members are welcome.
- c. Student Government Association President Remarks: Hanna Eckstein absent – (Eva shared) currently in the middle of their "Fall into Service" a month long competition; thus far they have cleaned up the bypass' grassy area near Marshalls, painted a care facility building near Walmart Neighborhood Market, and are providing glass chalk encouraging student organizations to paint windows on select buildings helping to prevent birds from flying into them, which will be followed by a speaker from the Audubon Society. SGA's leadership team (six students) are headed to Washington D.C. toward the end of the month for a conference (only 2 graduate soon) so the excitement and knowledge of the remaining four will be shared and passed along for quite some time. October 22<sup>nd</sup> is an Early Voting day for any registered Crawford County resident, a costumed 'Founding Father' may offer you a golf cart lift between 9am-4pm over to the Bicknell Center Lobby to exercise your right to vote.

Sean Hall met with Dr. Dan Shipp and Emily McElwain Wednesday, October 2, 2024 -

- a. Sean asked about free parking, learned there is a bond that parking fees are paying for with specific parameters Doug Ball Vice President of Business Finance and Facilities is looking into.
- b. Carol Young shared the perspective that the Parking Permit does signify if you are really supposed to be on campus. It's Safety and Security issue. There is a method and thought process behind many of the parking parameters; so, don't expect the permit to go away it just may not cost anything in the future.
- c. Emily McElwain informed us that the Gorilla Rising project has been awarded to Crossland Construction Company and the site prep should begin by the end of the month. Although there was excitement around the events of last weekend Crossland's pitch to the Board of Regents came in the most affordable for the work to be accomplished, definitely no cross-wires with the bidding process just coincidence of timing.

KBOR USS-UPS Council Joint Meeting – Institution updates attached. Michelle Hensley listened in for the first half (had to depart for another meeting) and learned PSU can provide a UPS and USS representative to work on the Docking Spring 2025 Climate Survey. Each campus discussed what was going on, Staff members being able to be Adjunct teachers, KU not being on the same calendar as other institutions, Size of Senates etc. Heather Winzer asked what the USS rep would do on the Docking Institute of Public Affairs Regent Universities Survey group, Michelle indicated reviewing the questions to be asked for continuity. Heather said she is a stand that the USS voice be at that groups table therefore, willing to serve. Please if you have *any* recommendations or thoughts share *anytime* [hwinzer@pittstate.edu](mailto:hwinzer@pittstate.edu).

#### Committee Reports:

- a. Parking Committee: Stephanie Willis – group should meet later this month.

- b. Overman Student Center Board of Governors – Carol Young attended 9/24/24 meeting and learned SO much. It was holistic view of the groups that are housed in and use Overman Student Center: Aladdin food service-their web order app is getting positive feedback; Barnes & Noble Bookstore-their sales are up over 8% and Family Day was a success; SparkWheel-is adding small home supplies(spatulas, pans, etc.) to their ‘pantry’; GAB(Gorilla Activities Board)-hosted a camping night at the Crossland house complete with s’mores, Homecoming is next week (October 13-19), Trunk or Treat is scheduled to occur the evening of 10/30 at the Bicknell Center; Greek Life community count is up-71 Panhellenic, 62 Fraternity members; Karl Stumo (Vice President of Student Affairs and Enrollment Management) will be moving his office to the Heartland room of OSC by the end of this semester (his support staff needs will not be met in the same geographic location); the downstairs Game Room has been redone, Relaxation Room still has massage chairs, they are investigating what to do with the small Theater and currently there is extensive elevator (shaft and carriage) maintenance/replacement happening.
- c. Satisfaction Survey Response Committee it was reported that the last survey cost ~\$700, it may be closer to \$1,000 this time. The UPS Senate is requesting University Administration cover it.
- d. Kudos/Recognition: Carol Young and Ed Meyer – September 20<sup>th</sup> Three Food Trucks were at Bicknell each were visited by 30-40 patrons, leaving the impression the gathering was not as well attended as previously. One positive perk is our fun day coincided with Pittsburg’s Art Walk downtown giving the vendors a ‘two-for’.
- e. Professional Development: Sean Hall – not contacted yet.
- f. Onboarding/Offboarding: Michelle Hensley – not contacted yet.
- g. Employee Wellness + Wellbeing: Tracey Eagon and Carol Young – had a table at the 9/30 Wellness day, discussion indicated attendance was high and reception positive. Are talking about ‘interoffice’ competitions ideas for fun- more to come.
- h. Performance Management: Sean Hall – not contacted yet.

#### Old Business:

- a. UPS/USS Merger Constitution/Bylaws/Handbook Committee: Michelle Hensley, Joe Sheehy, Heather Winzer, Eva Sager, Shawna Witherspoon, Michael Woodrum met 9/23, next meeting Monday 10/14.

#### New Business:

- 1) Budget Proposal occurred as part of Treasurer’s Report.
- 2) Jamie Clayton reminded us it is time to make your State of Kansas Health Insurance and Voluntary Coverage elections by the end of the month. Most rates did not change, vision insurance may have increased 90 cents but is back with a previous provider “Surency”, which many seem pleased about. The link entitled “Employee Health Benefits” is available in your GUS Portal.

#### Good of the Order:

- a. Next meeting: Wednesday, November 13, 2024 at 1:30 pm in OSC Meadowlark Room
- b. Jamie Clayton (Human Resources Services) indicated there hasn’t been committee work to complete for the three groups our folks have not been contacted yet about.
- c. It’s a big year for policy makers, be sure to exercise your right to VOTE prior to our next meeting. Early on-campus or at the polls Tuesday, November 5<sup>th</sup>, be a good citizen.

Wylie DeGruson motioned to adjourn, Tracey Eagon seconded, one rap of the gavel and President Sean Hall concluded our meeting at 2:30 pm.

Minutes submitted by Recording Secretary Heather Winzer.



## The Chocolate Chip Cookie Effect

Because fentanyl is never evenly distributed throughout a street pill, some parts of the pill may contain no fentanyl while other parts contain a lot!

Once a pill is pressed, the components are locked in place. This is called the chocolate chip cookie effect.

Where is the fentanyl hiding in your street pill? Laboratory testing indicates 7 out of 10 pills seized by the DEA contain a deadly dose of fentanyl.



# FREE

Tools to prevent and respond to opioid overdose.  
Mailed right to your doorstep.



### Naloxone Kit and Fentanyl Test Strips

Opioid emergencies can happen anytime and anywhere. Having Naloxone in your first aid kit, or carrying it with you on the go, can save lives. Fentanyl test strips are small strips of paper that can detect fentanyl in all different types of drugs.

### Medication Disposal Bags or Lock Box



Safeguard medications at home with a medication lock box. Learn about a safe way to discard medications, preventing still-potent drugs from contaminating the water supply.

For more information, visit [chcsekacademy.org](http://chcsekacademy.org)

*Funding for this project was provided (in part) by a grant approved and awarded by the Kansas Fights Addiction Grant Review Board with grant administration support from the Sunflower Foundation; Health Care for Kansas.*

## Proposal for 2024-2025 USS Funds

As the University Support Staff assembles for 2024-2025, we would like to submit the following items to be covered by PSU Foundation:

<i>Ice Cream Social (mid-year gathering of USS members)</i>	\$260.00
<i>Give-aways for Social</i>	\$120.00
<i>VOYA (Plaque awarded to annual winner)</i>	\$75.00
<i>President Acknowledgement (Gift to out-going president)</i>	\$75.00
<i>Year-End Banquet (for all members and their supervisor)</i>	<u>\$500.00</u>
<b>TOTAL Proposal</b>	<b>\$1030.00</b>

The Foundation President has previously awarded USS an annual amount of \$2000.00 from their operating budget. We are asking for less than \$2000.00 for this academic year.

*Submitted by Tracey Eagon*

*USS '24-'25 Treasurer*

Regents USS/UPS Shared Council Meeting  
9:30-10:30 a.m., October 8, 2024  
Pitt State hosting via Zoom

### Meeting Agenda

- I. Call to order
  - A. Welcome and introductions
  - B. Institution reports/updates – submitted in advance
  - C. General updates from each school (major initiatives, events, news)

### Pittsburg State University

1. UPS/USS Senates moving forward with planning a staff professional development in January.
2. Search has begun for Dean of College of Technology & Dean of College of Arts and Sciences.
3. PSU's College of Technology has been renamed to Crossland Technology Center due to a large donation from Crossland Construction.

Question for group: What is the size of your Senate groups? And how do you ensure equal representation for all areas?

### University of Kansas

1. KU held the Staff Leadership Summit on September 26. See attached documents.
  - Staff Senate had an information table with QR codes and hard copy handouts on Staff Senate, the Staff Senate Professional Development Fund, and Jayhawk Thanks.
  - Staff Senate D&I Committee led a Bystander Training session.
2. KU continues to move towards a One KU system with the KU Medical Center.
  - We have learned that the staff at the Med Center does not have any sort of governance structure. We are investigating how the One KU will impact KU Governance. The Med Center has a Faculty Council.
  - KU Med Center staff are not eligible for the Dependent Tuition Assistance Program, nor are they eligible for the Staff Senate Professional Development funds.
3. KU once again has its largest freshman enrollment. Up 100 from last year.'
4. KBOR calendar for this fall and next has a very late start date with finals pushing right up to the winter holiday. KU University Senate is considering options to have the semester pushed back to the earlier start date.
5. KU Student Senate is considering a re-organization to give graduate students more representation. Currently there are only 4 graduate student reps and they would like to bring it up to one from each school.
6. Continued fall-out from HB2105. KU has collapsed all DEIB centers into the new "student engagement center." <https://lawrencekstimes.com/2024/09/09/ku-student-engagement-center/>

### Wichita State University

1. WSU formed a taskforce focused on closing the pay gap determined through marketbase pay analysis.
2. Moving right along in our search to hire our next EVP and Provost upon Dr. Lefever's retirement this winter.