Pittsburg State University
Faculty Senate Meeting

Date: Monday, May 6, 2024
Time: 3:00 p.m.
Location: Sunflower Room, Overman Student Center

Agenda

I. **Call to order**

II. **Approval of April 22, 2024 Minutes**

III. **Announcements**

A. **Provost and Vice President of Academic Affairs- Dr. Howard Smith**
B. **PSU/KNEA Remarks- Amy Hite**
C. **Student Senate Remarks- Jaben Parnell**
D. **Unclassified Professional Senate Remarks – Greg Belcher**
A. **University Support Staff Remarks - Cindy VanBecelaere**
B. **Faculty Senate Report- Norman Philipp**

IV. **Committee Reports**

A. **Academic Affairs Committee - Chair: Norm Philipp**
B. **Undergraduate Curriculum Subcommittee - Chair: MaryJo Goedeke**
C. **Library Services/Learning Resources Subcommittee - Chair: Chris Labuda**
D. **Online and Distance Learning Committee - Chair: Kelly Woestman**
E. **Academic Honors Subcommittee - Chair: Jamie Wood**
F. **Honors College Subcommittee - Chair: Michelle Hudiburg**
G. **Writing Across the Curriculum Subcommittee - Chair: Lydia Bechtel**
H. **Diversity and Multicultural Affairs Subcommittee - Chair: Laura Washburn**
I. **Student-Faculty Committee - Chair: David Weaver**
J. **All-University Committee - Chair: Anna Beth Gilmore**
K. **Faculty Affairs Committee - Chair: Jonathan Dresner**
L. **Constitution Committee - Chair: Mark Johnson**
M. **General Education Committee - Chair: Mark Johnson**
N. **Budget Committee - Chair: MaryJo Goedeke**
O. **Academic Honesty Committee - Chair: Norm Philipp**

V. **Unfinished Business:**

A. **KBOR Faculty Award – Announcement of Winners**
B. **Annual Faculty Senate Committee Reports Needed**

VI. **New Business:**

VII. **Open Forum:**

Upcoming events:

Fill out Committee Volunteer Form

VIII. **Adjournment**

Academic Affairs-

Chair: Norm Philipp
Recorder: David Weaver
No report.

Undergraduate Curriculum- See Attached

Chair: MaryJo Goedeke
Recorder: Shelby Hutchens

Library Services-

Chair: Chris Labuda
Recorder: Beth Hendrickson
No report.

Online and Distance Learning-

Chair: Kelly Woestman
Recorder: Paige Boydston
No report.

Academic Honors-

Chair: Jamie Wood
Recorder: Jessica Jorgenson Borchert
No report.

Honors College –

Chair: Michelle Hudiburg
Recorder: Anuradha Ghosh
No report.

Writing Across the Curriculum –

Chair: Lydia Bechtel
Recorder: Carol Meza-Bakke
No report.

Diversity and Multicultural Affairs –

Chair: Laura Washburn
Recorder: Kristen Maceli
No report.

Student-Faculty –

Chair: David Weaver
Recorder: Jessica Jorgenson Borchert
No report.

All-University –

Chair: Anna Beth Gilmore
Recorder: Jason Reid
No report.

Faculty Affairs –

Chair: Jennifer Harris
Recorder: Kevin Elliott
No report.

Constitution –

Chair: Mark Johnson
Recorder: Beth Hendrickson
No report.

General Education –

Chair: Mark Johnson
Recorder: Lora Winters
No report.

Budget Committee –

Chair: MaryJo Goedeke
Recorder: Karen Johnson
No report.

Academic Honesty –

Chair: Norm Philipp
No report.

UGCC Meeting 4/26/2024

		Voting Members Approval of Proposed Changes			
		Goedeke	Hutchens	McCay	Lawson
	Present:	x	x	x	x
Dept: TWL					
Course Deletion					
	All AMMT courses - due to name change	x	x	x	x
	TTED 607	x	x	x	x
	TTED 608	x	x	x	x
	TTED 619	x	x	x	x
Revision to Major					
	WPM hours update to KBOR Ged	x	x	x	x
Notification					
	WPM 282 pre-req elimination				
	WPM 399				
	WPM 426				
	WPM 511				
	WPM 523				
	WPM 525				
	WPM 585				
	WPM 692				
Dept: Biology					
Notification					
	Move emphases to KBOR gen ed - Cell & Molecular Biology - approved upon reconsideration of hour total: 7 hours over; modify electives to get to 86 hours	x	x	x	x
New emphasis					
	Accelerated Medical Path Undergraduate Program	x	x	x	x
Revision to emphasis					
	Pre-PT emphasis - removing Pitt Pathway classes from major	x	x	x	x
	Pre Physician Assistant - removal of O 2 Chem & lab - we approve but recommend that they amend electives to meet hour requirements	x	x	x	x
	Pre Med	x		x	x
Dept: Chemistry					
Notification					
	Move emphases to KBOR gen ed				

	CHEM 369 - variable hours CHEM 469 - variable hours CHEM 569 - variable hours				
Dept: Construction					
Revision to Major					
	Name change from BST with a Major in Environmental and Safety Management to BST with a Major in Safety Management	x	x	x	x
Dept: Psychology					
Revision to Major Form					
	BA & BS - Psych Major - elementary stats is now the required math course	x	x	x	x
Dept: English & Modern Languages - Please complete revisions to emphases and return to UGCC by 5/1/24					
Revision to Emphasis					
	Creative Writing emphasis revision - 9 hours of foreign language need to be listed	x		x	x
	English Education emphasis - 9 hours of foreign language need to be listed	x		x	x
	Technical and Professional Writing emphasis - 9 hours of foreign language need to be listed; if minor is required, please state that. Pitt Pathway is referenced throughout proposed curriculum too.	x		x	x
	Literature & Culture Emphasis - 9 hours of foreign language need to be listed	x		x	x
Dept: Teaching & Leadership					
Revision to emphasis					
	Child Development emphasis	x	x	x	x
Revision to Major					
	Family and Consumer Sciences Education	x	x	x	x
	Early Childhood Unified: Birth-Kindergarten - Approved upon inclusion of EDUC 261. EDUC 261 is listed in catalog but not listed here in either existing or proposed curriculum.	x	x	x	x
Course Revision					

	EDUC 320	x	x	x	x
Revision to Minor					
	Revision to Nutrition & Wellness minor	x	x	x	x
Notification					
	FCS to KBOR Gen Ed				
Dept: Nursing					
Notification					
	Nursing to KBOR gen ed				
Dept: School of Construction					
Revision to Major					
	Change name and adjust hours of BST with Major in Safety Management	x	x	x	x
Dept: Women's & Gender Studies					
Revision to Minor					
	Women's & Gender Studies Minor	x	x	x	x
	Women's Health Minor	x	x	x	x
Department: HHPR					
Revision to Course Form					
	REC 280	x	x	x	x
	REC 325	x	x	x	x
	REC 430	x	x	x	x
	REC 441	x	x	x	x
New Certificate					
	Parks & Recreation	x	x	x	x
	Therapeutic Recreation	x	x	x	x
	Sport Management	x	x	x	x
Revision to Minor					
	Recreation minor to Parks and Recreation minor	x	x	x	x
New Minor					
	Therapeutic Recreation	x	x	x	x
	Sport Management	x	x	x	x
Deletion of emphasis					
	Community & Worksite Wellness Deletion	x	x	x	x
Department: HPSS					
Revision to Course					
	SWK 345	x	x	x	x
	SWK 599	x	x	x	x
Department: Math & Physics					

Revision to emphasis

Physics Ed Emphasis	x	x	x	x

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 3/11/24

Department: Women's and Gender Studi College: Arts & Sciences

Contact Person: Browyn Conrad Faculty

Revision **Minor**

Enter Name of Program: Women's and Gender Stidies

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:

   This revision updates and expands the list of electives for the Women's and Gender Studies minor program.

2. Rationale for change, including changes to curriculum objectives:

   Due to curricular changes in other major programs, Women's and Gender Studies regularly updates its curriculum.

3. Will this change affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***

   This revision may result in enrollment increases in elective classes.

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No. Women's and Gender Studies at Pittsburg State is aligned to national standards and comparable to Women's and Gender Studies programs at other Regent's institutions.

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?

   No

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **Select One**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?

   None

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

CURRICULUM REVISIONS

	Existing	Proposed
Title:	Women's and Gender Studies	Women's and Gender Studies
Curriculum: (Do not include GenEd)	The Women's and Gender Studies minor involves twenty-one credit hours, including a six credit hour core emphasizing collaborative learning and critical thinking in global, activist and feminist contexts. It provides knowledge and leadership experiences that complement a wide variety of majors, including Business, Communication, Education, English, Family and Consumer Sciences, History, Justice Studies, Psychology, and Sociology, and is an excellent preparation for careers in the non-profit sector or in private sector fields such as human resources, marketing, management, education, and law. Core Requirements (6 hours) WGS-200 Introduction to Women's Studies (3 hours) WGS-399 Global Women's Issues (3 hours) Select 15 hours of electives* from the following list: ART-178 Introduction to the Visual Arts (3 hours) ART-288 Introduction to Art History, I (3 hours) ART-689 Contemporary Issues in Art (3 hours) COMM-438 Gender Communication (3 hours) COMM-530 Interpersonal Communication (3 hours) ENGL-120 Literature and Film (3 hours) or ENGl-320 Literature and Film (3 hours) ENGL-311 Anti-Racist Literature (3 hours) ENGL-313 Women's Literature (3 hours) ENGL-555 Topics in Literature (____) (1-3 hours) or ENGL-566 American Theme (____) (3 hours) Must be relevant to Women's and Gender Studies. FCS-480 Dynamics of Family Relationships (3 hours) FCS-580 Family Violence and Child Abuse (3 hours) HIST-207 Health Habits in American History (3 hours) HIST-532 History of Japanese Women (3 hours) JUST-480 Women, Crime, and Justice (3 hours) NURS-370 Women's Health Issues (2 hours) NURS-452 Nursing the Childbearing Family (4 hours) Note: Open only to Nursing Majors PSYCH 430 Positive Psychology (3 credits) PSYCH-505 Power-Based Violence (3 credits) SOC-443 Race and Ethnic Relations (3 hours) SOC-512 Social Stratification (3 hours) SOC-536 The Family and Society (3 hours) SOC-569 Society and Sexuality (3 hours) SOC-584 Medical Sociology (3 hours) SOC-663 Women, Men and Society (3 hours) SWK-375 Multiculturalism and Diversity (3 hours) WGS-500 Topics in Women's Issues (1-3 hours) WGS-600 Project in Women's Studies (3 hours) Total hours required for Minor in Women's and Gender Studies (21 hours). * Electives must be selected so as to include at least three academic program prefixes (e.g., HIST, ENGL and SOC). At least 15 of the 21 hours must include courses numbered 300 or above, including WGS 399. Students may receive credit toward both their major and the Women's and Gender Studies minor for no more than one elective. WGS 500 may be substituted for WGS 200 or 399, with permission from the Director of Women's and Gender Sudies. For a complete list of electives, students should refer to Women's and Gender Studies in the online course schedule as additional courses are often offered on a per semester basis. Courses at the 700 level are available only to those seeking to earn the 15 hour Certificate in Women's and Gender Studies as part of a graduate degree program.	The Women's and Gender Studies minor involves twenty-one credit hours, including a six credit hour core emphasizing collaborative learning and critical thinking in global, activist and feminist contexts. It provides knowledge and leadership experiences that complement a wide variety of majors, including Business, Communication, Education, English, Family and Consumer Sciences, History, Criminal Justice, and Psychology, and is an excellent preparation for careers in the non-profit sector or in private sector fields such as human resources, marketing, management, education, and law. Core Requirements (6 hours) WGS 200 Introduction to Women's Studies (3 hours) WGS 399 Global Women's Issues (3 hours) Select 15 hours of electives* from the following list: ART 178 Introduction to the Visual Arts (3 hours) ART 288 Introduction to Art History, I (3 hours) ART 289 Introduction to Art History, II (3 hours) ART 688 History of Modern Art (3 hours) ART 689 Contemporary Issues in Art (3 hours) COMM 438 Gender Communication (3 hours) COMM 530 Interpersonal Communication (3 hours) ENGL 120 Literature and Film (3 hours) or ENGL 320 Literature and Film (3 hours) ENGL 311 Anti-Racist Literature (3 hours) ENGL 316 Women's Literature (3 hours) ENGL 555 Topics in Literature (____) (1-3 hours) Must be relevant to Women's and Gender Studies ENGL 566 American Theme (____) (3 hours) Must be relevant to Women's and Gender Studies. FCS 430 Family Resource Management (3 hours) FCS 480 Dynamics of Family Relationships (3 hours) FCS 580 Family Violence and Child Abuse (3 hours) HIST 532 History of Japanese Women (3 hours) HIST 542 Jack the Ripper (3 hours) HIST 543 European Witch Hunt (3 hours) HIST 609 American Children and Families (3 hours) JUST 480 Women, Crime, and Justice (3 hours) NURS 370 Women's Health Issues (2 hours) NURS 452 Nursing the Childbearing Family (4 hours) Note: Open only to Nursing Majors PSYCH 430 Positive Psychology (3 credits) PSYCH 505 Power-Based Violence (3 credits) SOC 443 Race and Ethnic Relations (3 hours) SOC 512 Social Stratification (3 hours) SOC 536 The Family and Society (3 hours) SOC 569 Society and Sexuality (3 hours) SOC 584 Medical Sociology (3 hours) SOC 663 Gender and Society (3 hours) SWK 375 Multiculturalism and Diversity in Social Work (3 hours) WGS 500 Topics in Women's Issues (1-3 hours) WGS 600 Project in Women's Studies (3 hours) Total hours required for Minor in Women's and Gender Studies (21 hours). * Electives must be selected so as to include at least three academic program prefixes (e.g., HIST, ENGL, FCS and SOC). At least 15 of the 21 hours must include courses numbered 300 or above, including WGS 399. Students may receive credit toward both their major and the Women's and Gender Studies minor for no more than one elective. WGS 500 may be substituted for WGS 200 or 399, with permission from the Director of Women's and Gender Studies. For a complete list of electives, students should refer to Women's and Gender Studies in the online course schedule as additional courses are often offered on a per semester basis. Courses offered at the 700 level are available only to those seeking to earn the 15 hour Certificate in Women's and Gender Studies as part of a graduate degree program.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/11/2024 Signature, Chairperson: Brown [illegible]

-Approved: College Curriculum Committee

Date: 4/1/24 Signature, Committee Chair: Mary Carol Pomatto

-Approved: Dean of College

Date: 4/1/24 Signature, Dean: Mary Carol Pomatto

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: [illegible]

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Re: WGS Curriculum Changes

James Oliver JR <joliver@pittstate.edu>
Wed 3/6/2024 3:59 PM
To:Browyn Conrad <bconrad@pittstate.edu>

Browyn,
Thank you for your email. I have checked with Dr. Tseng, our Art Historian. She indicates the following and I concur.

"The 3 courses listed should be included in Women's and Gender Studies. Each of them addresses issues regarding women artists, women's training in art and representations of women in the history of art. At least 50% of the content of each course deals with women."

"Please note that Art 289 Introduction to Art History, II, and Art 688 History of Modern Art also meet the criteria for inclusion in the WGS program."

Other questions, please let me know,

Jamie

From: Browyn Conrad <bconrad@pittstate.edu>
Sent: Wednesday, March 6, 2024 1:43 PM
To: James Oliver JR <joliver@pittstate.edu>
Subject: WGS Curriculum Changes

Good afternoon,

Women's and Gender Studies is revising its curriculum and is writing to you to request your assistance with updates and/or changes to the classes from your area that are electives in the WGS curriculum. In particular, the program wishes to identify and include new class offerings taught by faculty members in your area. The criteria for inclusion as an elective remains the same: at least 50% of the content must deal with women and gender (for WGS), or alternatively women's health, broadly defined (WH), with that content viewed through a feminist lens. Also, the program can/does add classes on a per semester basis.

The classes that are currently included from your area are:

WGS

ART-178 Introduction to the Visual Arts (3 hours)
ART-288 Introduction to Art History, I (3 hours)
ART-689 Contemporary Issues in Art (3 hours)

WH

None

Regards,
Browyn K. Conrad, PhD
Women's and Gender Studies

Re: WGS Curriculum Changes

Cherona Hicklin <chicklin@pittstate.edu>
Fri 3/8/2024 11:11 AM
To:Browyn Conrad <bconrad@pittstate.edu>
Hi Browyn,

Thank you for your email. I spoke with faculty, and we have one more course that could be an option for WGS. That course is as follows:

FCS 430 Family Resource Management is taught from a feminist lens and has more than 50% women-centered content.

If you need anything additional, please let me know.

Take care,
Cherona

Cherona Hicklin, Ed.D.
Department Chair and Professor
Teaching and Leadership
College of Education
Pittsburg State University
620-235-4504
education.pittstate.edu

From: Browyn Conrad <bconrad@pittstate.edu>
Sent: Wednesday, March 6, 2024 1:45 PM
To: Cherona Hicklin <chicklin@pittstate.edu>
Subject: WGS Curriculum Changes

Good afternoon,

Women's and Gender Studies is revising its curriculum and is writing to you to request your assistance with updates and/or changes to the classes from your area that are electives in the WGS curriculum. In particular, the program wishes to identify and include new class offerings taught by faculty members in your area. The criteria for inclusion as an elective remains the same: at least 50% of the content must deal with women and gender (for WGS), or alternatively women's health, broadly defined (for WH), with that content viewed through a feminist lens. Also, the program can and does add classes on a per semester basis (e.g., FCS 230).

The classes that are currently included from your area are:

WGS

FCS-480 Dynamics of Family Relationships (3 hours)
FCS-580 Family Violence and Child Abuse (3 hours)

WH

FCS-580 Family Violence/Child Abuse (3 hours)

Regards,
Browyn K. Conrad, PhD
Women's and Gender Studies

Re: WGS Curriculum Changes

Kris Lawson <klawson@pittstate.edu>
Fri 3/8/2024 3:43 PM
To:Browyn Conrad <bconrad@pittstate.edu>
Cc:Christopher Childers <rchilders@pittstate.edu>;Kyle Thompson <mkthompson@pittstate.edu>

Good morning, Browyn

For HIST:

WGS
HIST 207 Health Habits - please remove, as it will not be offered again
HIST 532 Japanese Women - please keep
HIST 542 Jack the Ripper - please add
HIST 543 European Witch Hunt - please add
HIST 609 American Children and Families - please add

WH
HIST 207 Health Habits - please remove, as it will not be offered again
HIST 541 Black Death - please add
HIST 598 American Epidemics - please add
HIST 607 American Medicine - please add
HIST 609 American Children and Families - please add

I will be happy to send you course descriptions or other information you might need. Just ask, and thank you!
Kris

From: Christopher Childers <rchilders@pittstate.edu>
Sent: Thursday, March 7, 2024 7:49 AM
To: HPSS Coordinators <HPSSCoordinators@pittsburgstate.onmicrosoft.com>
Subject: Fw: WGS Curriculum Changes

FYI from Browyn regarding WGS offerings.
Chris

Dr. Christopher Childers
Director, School of History, Philosophy, and Social Sciences
Associate Professor of History
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
(620) 235-4325
office
www.pittstate.edu/hpss

From: Browyn Conrad <bconrad@pittstate.edu>
Sent: Wednesday, March 6, 2024 1:43 PM
To: Christopher Childers <rchilders@pittstate.edu>
Subject: WGS Curriculum Changes

Good afternoon,

Women's and Gender Studies is revising its curriculum and is writing to you to request your assistance with updates and/or changes to the classes from your area that are electives in the WGS curriculum. In particular, the program wishes to identify and include new class offerings taught by faculty members in your area. The criteria for inclusion as an elective remains the same: at least 50% of the content must deal with women and gender (WGS), or alternatively women's health, broadly defined (WH), with that content viewed through a feminist lens. Also, the program can and does add classes on a per semester basis.

The classes that are currently included from your area are:

WGS

HIST-207 Health Habits in American History (3 hours)
HIST-532 History of Japanese Women (3 hours)
JUST-480 Women, Crime, and Justice (3 hours)
SOC-443 Race and Ethnic Relations (3 hours)
SOC-512 Social Stratification (3 hours)
SOC-536 The Family and Society (3 hours)
SOC-569 Society and Sexuality (3 hours)
SOC-584 Medical Sociology (3 hours)
SOC-663 Women, Men and Society (3 hours)
SWK-375 Multiculturalism and Diversity in Social Work (3 hours)

WH

HIST-207 Health Habits in American History (3 hours)
JUST-480 Women, Crime, and Justice (3 hours)
SOC-569 Society and Sexuality (3 hours)
SOC-584 Medical Sociology (3 hours)
SWK-375 Multiculturalism and Diversity in Social Work (3 credits)

Regards,
Browyn K. Conrad, PhD
Women's and Gender Studies

WGS Curriculum Changes

Browyn Conrad <bconrad@pittstate.edu>
Wed 3/6/2024 1:44 PM
To:Cheryl Giefer <cgiefer@pittstate.edu>

Good afternoon,

Women's and Gender Studies is revising its curriculum and is writing to you to request your assistance with updates and/or changes to the classes from your area that are electives or required in the WGS curriculum. In particular, the program wishes to identify and include new class offerings taught by faculty members in your area. The criteria for inclusion as an elective remains the same: at least 50% of the content must deal with women and gender (for WGS), or alternatively women's health, broadly defined (for WH), with that content viewed through a feminist lens. Also, the program can and does add classes on a per semester basis.

The classes that are currently included from your area are:

Nursing

WGS

NURS-370 Women's Health Issues (2 hours)
NURS-452 Nursing the Childbearing Family (4 hours)
Note: Open only to Nursing Majors Only

WH

NURS-370 Women's Health Issues (2 hours) REQUIRED
NURS-452 Nursing the Childbearing Family (4 hours)
Note: Open to Nursing Majors Only

Regards,
Browyn K. Conrad, PhD
Women's and Gender Studies

WGS Curriculum Changes

Browyn Conrad <bconrad@pittstate.edu>
Wed 3/6/2024 1:44 PM
To:Robin Blair <rblair@pittstate.edu>

Good afternoon,

Women's and Gender Studies is revising its curriculum and is writing to you to request your assistance with updates and/or changes to the classes from your area that are electives in the WGS curriculum. In particular, the program wishes to identify and include new class offerings taught by faculty members in your area. The criteria for inclusion as an elective remains the same: at least 50% of the content must deal with women and gender (for WGS), or alternatively women's health, broadly defined (for WH), with that content viewed through a feminist lens. Also, the program can and does add classes on a per semester basis (e.g., Psych 736).

The classes that are currently included from your area are:

WGS

PSYCH 430 Positive Psychology (3 credits)
PSYCH-505 Power-Based Violence (3 credits)

WH

PSYCH 430 Positive Psychology (3 credits)
PSYCH-505 Power-Based Violence (3 credits)

Regards,
Browyn K. Conrad, PhD
Women's and Gender Studies

WGS Curriculum Changes

Browyn Conrad <bconrad@pittstate.edu>
Wed 3/6/2024 1:44 PM
To:Troy Comeau <tcomeau@pittstate.edu>

Good afternoon,

Women's and Gender Studies is revising its curriculum and is writing to you to request your assistance with updates and/or changes to the classes from your area that are electives in the WGS curriculum. In particular, the program wishes to identify and include new class offerings taught by faculty members in your area. The criteria for inclusion as an elective remains the same: at least 50% of the content must deal with women and gender, or alternatively women's health, broadly defined, with that content viewed through a feminist lens. Also, the program can/does add classes on a per semester basis.

The classes that are currently included from your area are:

WGS

COMM-438 Gender Communication (3 hours)
COMM-530 Interpersonal Communication (3 hours)
ENGL-120 Literature and Film (3 hours) or
ENGI-320 Literature and Film (3 hours)
ENGL-311 Anti-Racist Literature (3 hours)
ENGL-313 Women's Literature (3 hours)
ENGL-555 Topics in Literature (____) (1-3 hours) or
ENGL-566 American Theme (____) (3 hours)
Must be relevant to Women's and Gender Studies.

WH

COMM-438 Gender Communication (3 hours)

Regards,
Browyn K. Conrad, PhD
Women's and Gender Studies

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 3/11/24

Department: Women's and Gender Studies College: Arts & Sciences

Contact Person: Browyn Conrad Faculty

Revision **Minor**

Enter Name of Program: Women's Health

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:

   This revision updates and expands the list of electives for the Women's Health minor.

2. Rationale for change, including changes to curriculum objectives:

   Women's and Gender Studies regularly updates its curriculum in response to changes in major programs.

3. Will this change affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***

   This revision may result in non-major enrollment increases in elective classes.

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No.

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?

   No

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?

   None

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

CURRICULUM REVISIONS

	Existing	Proposed
Title:		
Curriculum: (Do not include GenEd)	The Women's Health minor involves twenty credit hours, including an eight credit hour core emphasizing collaborative learning, critical thinking, and feminist analysis related to Women's Health. It complements a variety of health-relevant majors and minors, including Nursing, Social Work, Psychology, Family and Consumer Sciences, and Public Health. Core Requirements (8 hours) WGS-200 Introduction to Women's Studies (3 hours) WGS-399 Global Women's Issues (3 hours) NURS-370 Women's Health Issues (2 hours) Select 12 hours of electives* from the following: COMM-438 Gender Communication (3 hours) FCS-580 Family Violence/Child Abuse (3 hours) HIST-207 Health Habits in American History (3 hours) JUST-480 Women, Crime, and Justice (3 hours) NURS-452 Nursing the Childbearing Family (4 hours) Note: Open to Nursing Majors Only PSYCH 430 Positive Psychology (3 credits) PSYCH-505 Power-Based Violence (3 credits) SOC-569 Society and Sexuality (3 hours) SOC-584 Medical Sociology (3 hours) SWK-375 Multiculturalism and Diversity in Social Work (3 credits) WGS-500 Topics in Women's Issues (1-3 hours) Note: Must be relevant to Women's Health Total hours required for Minor in Women's Health (20 hours). * At least fourteen hours must be upper division. WGS 500 may be substituted for WGS 200 or WGS 399 with permission from the Director of Women's and Gender Studies. Students should refer to Women's and Gender Studies in the course schedule as additional courses may be offered on a per semester basis.	The Women's Health minor involves twenty credit hours, including an eight credit hour core emphasizing collaborative learning, critical thinking, and feminist analysis related to Women's Health. It complements a variety of health-relevant majors and minors, including Nursing, Social Work, Psychology, Family and Consumer Sciences, and Public Health. Core Requirements (8 hours) WGS-200 Introduction to Women's Studies (3 hours) WGS-399 Global Women's Issues (3 hours) NURS-370 Women's Health Issues (2 hours) Select a minimum of 12 hours of electives* from the following: COMM-438 Gender Communication (3 hours) FCS-580 Family Violence/Child Abuse (3 hours) HIST 541 Black Death (3 hours) HIST 598 American Epidemics (3 hours) HIST 607 American Medicine (3 hours) HIST 609 American Children and Families (3 hours) JUST-480 Women, Crime, and Justice (3 hours) NURS-452 Nursing the Childbearing Family (4 hours) Note: Open to Nursing Majors Only PSYCH 430 Positive Psychology (3 credits) PSYCH-505 Power-Based Violence (3 credits) SOC-569 Society and Sexuality (3 hours) SOC-584 Medical Sociology (3 hours) SWK-375 Multiculturalism and Diversity in Social Work (3 credits) WGS-500 Topics in Women's Issues (1-3 hours) Note: Must be relevant to Women's Health Total hours required for Minor in Women's Health (20-21 hours). * WGS 500 may be substituted for WGS 200 or WGS 399 with permission from the Director of Women's and Gender Studies. Students should refer to Women's and Gender Studies in the course schedule as additional electives may be offered on a per semester basis.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/11/2024 Signature, Chairperson: [signature]

-Approved: College Curriculum Committee

Date: 4/1/24 Signature, Committee Chair: Mary Carol Pomatto

-Approved: Dean of College

Date: 4/1/24 Signature, Dean: Mary Carol Pomatto

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: [signature]

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Re: WGS Curriculum Changes

James Oliver JR <joliver@pittstate.edu>
Wed 3/6/2024 3:59 PM
To:Browyn Conrad <bconrad@pittstate.edu>

Browyn,
Thank you for your email. I have checked with Dr. Tseng, our Art Historian. She indicates the following and I concur.

"The 3 courses listed should be included in Women's and Gender Studies. Each of them addresses issues regarding women artists, women's training in art and representations of women in the history of art. At least 50% of the content of each course deals with women."

"Please note that Art 289 Introduction to Art History, II, and Art 688 History of Modern Art also meet the criteria for inclusion in the WGS program."

Other questions, please let me know.

Jamie

From: Browyn Conrad <bconrad@pittstate.edu>
Sent: Wednesday, March 6, 2024 1:43 PM
To: James Oliver JR <joliver@pittstate.edu>
Subject: WGS Curriculum Changes

Good afternoon,

Women's and Gender Studies is revising its curriculum and is writing to you to request your assistance with updates and/or changes to the classes from your area that are electives in the WGS curriculum. In particular, the program wishes to identify and include new class offerings taught by faculty members in your area. The criteria for inclusion as an elective remains the same: at least 50% of the content must deal with women and gender (for WGS), or alternatively women's health, broadly defined (WH), with that content viewed through a feminist lens. Also, the program can/does add classes on a per semester basis.

The classes that are currently included from your area are:

WGS

ART-178 Introduction to the Visual Arts (3 hours)
ART-288 Introduction to Art History, I (3 hours)
ART-689 Contemporary Issues in Art (3 hours)

WH

None

Regards,
Browyn K. Conrad, PhD
Women's and Gender Studies

Re: WGS Curriculum Changes

Cherona Hicklin <chicklin@pittstate.edu>
Fri 3/8/2024 11:11 AM
To:Browyn Conrad <bconrad@pittstate.edu>
Hi Browyn,

Thank you for your email. I spoke with faculty, and we have one more course that could be an option for WGS. That course is as follows:

FCS 430 Family Resource Management is taught from a feminist lens and has more than 50% women-centered content.

If you need anything additional, please let me know.

Take care,
Cherona

Cherona Hicklin, Ed.D.
Department Chair and Professor
Teaching and Leadership
College of Education
Pittsburg State University
620-235-4504
education.pittstate.edu

From: Browyn Conrad <bconrad@pittstate.edu>
Sent: Wednesday, March 6, 2024 1:45 PM
To: Cherona Hicklin <chicklin@pittstate.edu>
Subject: WGS Curriculum Changes

Good afternoon,

Women's and Gender Studies is revising its curriculum and is writing to you to request your assistance with updates and/or changes to the classes from your area that are electives in the WGS curriculum. In particular, the program wishes to identify and include new class offerings taught by faculty members in your area. The criteria for inclusion as an elective remains the same: at least 50% of the content must deal with women and gender (for WGS), or alternatively women's health, broadly defined (for WH), with that content viewed through a feminist lens. Also, the program can and does add classes on a per semester basis (e.g., FCS 230).

The classes that are currently included from your area are:

WGS

FCS-480 Dynamics of Family Relationships (3 hours)
FCS-580 Family Violence and Child Abuse (3 hours)

WH

FCS-580 Family Violence/Child Abuse (3 hours)

Regards,
Browyn K. Conrad, PhD
Women's and Gender Studies

Re: WGS Curriculum Changes

Kris Lawson <klawson@pittstate.edu>
Fri 3/8/2024 3:43 PM
To:Browyn Conrad <bconrad@pittstate.edu>
Cc:Christopher Childers <rchilders@pittstate.edu>;Kyle Thompson <mkthompson@pittstate.edu>

Good morning, Browyn

For HIST:

WGS
HIST 207 Health Habits - please remove, as it will not be offered again
HIST 532 Japanese Women - please keep
HIST 542 Jack the Ripper - please add
HIST 543 European Witch Hunt - please add
HIST 609 American Children and Families - please add

WH
HIST 207 Health Habits - please remove, as it will not be offered again
HIST 541 Black Death - please add
HIST 598 American Epidemics - please add
HIST 607 American Medicine - please add
HIST 609 American Children and Families - please add

I will be happy to send you course descriptions or other information you might need. Just ask, and thank you!
Kris

From: Christopher Childers <rchilders@pittstate.edu>
Sent: Thursday, March 7, 2024 7:49 AM
To: HPSS Coordinators <HPSSCoordinators@pittsburgstate.onmicrosoft.com>
Subject: Fw: WGS Curriculum Changes

FYI from Browyn regarding WGS offerings.
Chris

Dr. Christopher Childers
Director, School of History, Philosophy, and Social Sciences
Associate Professor of History
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
(620) 235-4325
office
www.pittstate.edu/hpss

From: Browyn Conrad <bconrad@pittstate.edu>
Sent: Wednesday, March 6, 2024 1:43 PM
To: Christopher Childers <rchilders@pittstate.edu>
Subject: WGS Curriculum Changes

Good afternoon,

Women's and Gender Studies is revising its curriculum and is writing to you to request your assistance with updates and/or changes to the classes from your area that are electives in the WGS curriculum. In particular, the program wishes to identify and include new class offerings taught by faculty members in your area. The criteria for inclusion as an elective remains the same: at least 50% of the content must deal with women and gender (WGS), or alternatively women's health, broadly defined (WH), with that content viewed through a feminist lens. Also, the program can and does add classes on a per semester basis.

The classes that are currently included from your area are:

WGS

HIST-207 Health Habits in American History (3 hours)
HIST-532 History of Japanese Women (3 hours)
JUST-480 Women, Crime, and Justice (3 hours)
SOC-443 Race and Ethnic Relations (3 hours)
SOC-512 Social Stratification (3 hours)
SOC-536 The Family and Society (3 hours)
SOC-569 Society and Sexuality (3 hours)
SOC-584 Medical Sociology (3 hours)
SOC-663 Women, Men and Society (3 hours)
SWK-375 Multiculturalism and Diversity in Social Work (3 hours)

WH

HIST-207 Health Habits in American History (3 hours)
JUST-480 Women, Crime, and Justice (3 hours)
SOC-569 Society and Sexuality (3 hours)
SOC-584 Medical Sociology (3 hours)
SWK-375 Multiculturalism and Diversity in Social Work (3 credits)

Regards,
Browyn K. Conrad, PhD
Women's and Gender Studies

WGS Curriculum Changes

Browyn Conrad <bconrad@pittstate.edu>
Wed 3/6/2024 1:44 PM
To:Cheryl Giefer <cgiefer@pittstate.edu>

Good afternoon,

Women's and Gender Studies is revising its curriculum and is writing to you to request your assistance with updates and/or changes to the classes from your area that are electives or required in the WGS curriculum. In particular, the program wishes to identify and include new class offerings taught by faculty members in your area. The criteria for inclusion as an elective remains the same: at least 50% of the content must deal with women and gender (for WGS), or alternatively women's health, broadly defined (for WH), with that content viewed through a feminist lens. Also, the program can and does add classes on a per semester basis.

The classes that are currently included from your area are:

Nursing

WGS

NURS-370 Women's Health Issues (2 hours)
NURS-452 Nursing the Childbearing Family (4 hours)
Note: Open only to Nursing Majors Only

WH

NURS-370 Women's Health Issues (2 hours) REQUIRED
NURS-452 Nursing the Childbearing Family (4 hours)
Note: Open to Nursing Majors Only

Regards,
Browyn K. Conrad, PhD
Women's and Gender Studies

WGS Curriculum Changes

Browyn Conrad <bconrad@pittstate.edu>
Wed 3/6/2024 1:44 PM
To:Robin Blair <rblair@pittstate.edu>

Good afternoon,

Women's and Gender Studies is revising its curriculum and is writing to you to request your assistance with updates and/or changes to the classes from your area that are electives in the WGS curriculum. In particular, the program wishes to identify and include new class offerings taught by faculty members in your area. The criteria for inclusion as an elective remains the same: at least 50% of the content must deal with women and gender (for WGS), or alternatively women's health, broadly defined (for WH), with that content viewed through a feminist lens. Also, the program can and does add classes on a per semester basis (e.g., Psych 736).

The classes that are currently included from your area are:

WGS

PSYCH 430 Positive Psychology (3 credits)
PSYCH-505 Power-Based Violence (3 credits)

WH

PSYCH 430 Positive Psychology (3 credits)
PSYCH-505 Power-Based Violence (3 credits)

Regards,
Browyn K. Conrad, PhD
Women's and Gender Studies

WGS Curriculum Changes

Browyn Conrad <bconrad@pittstate.edu>
Wed 3/6/2024 1:44 PM
To:Troy Comeau <tcomeau@pittstate.edu>

Good afternoon,

Women's and Gender Studies is revising its curriculum and is writing to you to request your assistance with updates and/or changes to the classes from your area that are electives in the WGS curriculum. In particular, the program wishes to identify and include new class offerings taught by faculty members in your area. The criteria for inclusion as an elective remains the same: at least 50% of the content must deal with women and gender, or alternatively women's health, broadly defined, with that content viewed through a feminist lens. Also, the program can/does add classes on a per semester basis.

The classes that are currently included from your area are:

WGS

COMM-438 Gender Communication (3 hours)
COMM-530 Interpersonal Communication (3 hours)
ENGL-120 Literature and Film (3 hours) or
ENGI-320 Literature and Film (3 hours)
ENGL-311 Anti-Racist Literature (3 hours)
ENGL-313 Women's Literature (3 hours)
ENGL-555 Topics in Literature (____) (1-3 hours) or
ENGL-566 American Theme (____) (3 hours)
Must be relevant to Women's and Gender Studies.

WH

COMM-438 Gender Communication (3 hours)

Regards,
Browyn K. Conrad, PhD
Women's and Gender Studies

Request for New Emphasis/Minor/Certificate

Effective Date: FALL 2024

Submission Date: 3/8/24

Department: Biology

College of: Arts & Scien

Contact Person: Mandy Peak Bryan

Faculty

Proposal for a New: Emphasis

This program is to be offered: In Person

Definitions can be found on the Faculty Senate website.

Title of Proposed Minor/Emphasis/Certificate:

Accelerated Medical Path Undergraduate Program (AMP-UP)

Major: **Bachelor Science Biology**

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.
Following final College Curriculum Committee approval, please apply the appropriate signatures, and send to your College Admin.

1. Purpose/Justification for Minor/Emphasis/Certificate:
   This is an updated partnership with Kansas City University. This is a mutually agreed upon PSU curriculum between the two universities. This will provide qualified students the opportunity to complete the B.S. & the D.O. or DMD degree in 7 years instead of 8.

2. Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***
   No, this emphasis is a unique partnership between PSU and Kansas City University.

3. Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University? ***Whether a "yes" or "no" response, please provide an explanation. Attach documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*** No

   Pre-medical and pre-dental students already enroll in other department's listed courses in this updated partnership.

4. Will this affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

5. Is this major related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*** No

   Pre-medical and pre-dental students already enroll in other department's listed courses in this updated partnership.

6. Is this major related to, and/or affect, any degree program at any other Regent university? No
   Whether a "yes" or "no" response, please provide an explanation.
   No, this emphasis is a unique partnership between PSU and Kansas City University.

7. Does the new major meet University catalog definitions as appropriate? ***Definitions can be found on the Faculty Senate website.*** Yes

8. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)? No

9. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

10. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)? No

11. Describe the program assessment plan:
    a. Enrollment targets = **10-35 per year**
    b. Outcome expected and process to evaluate =
       We anticipate an increasing number of applicants to this program over the next several years.
    c. Plan to abandon if enrollment targets not met =
       This partnership shall be in effect for a term of 5 years from the date of execution and shall be reviewed by both Parties at the end of such term and may at that time be updated and signed for an additional period of time to be specified in the document.

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

Curriculum

When submitting any new program proposals this academic year for consideration, please incorporate the new Systemwide General Education requirements in the proposal, per KBOR.

PROGRAM REQUIREMENTS
A. Biology Requirements (30 hours)
BIOL 211 Principles of Biology I (4 hours)
BIOL 311 Cell Biology (3 hours)
BIOL 322/323 Genetics/Laboratory (5 hours)
BIOL 371/372 General Microbiology/Laboratory (5 hours)
BIOL 656/657 Human Physiology/Laboratory (5 hours)
BIOL 660 Human Anatomy and Dissection (5 hours)
BIOL 105 Pre-Health Orientation I (1 hour)
BIOL 205 Pre-Health Orientation II (1 hour)
BIOL XXX any upper level Biology elective (1 hour)

B. Required from Chemistry & Physics (33 hours)
CHEM 215/216 General Chemistry I/Laboratory (5 hours)
CHEM 225/226 General Chemistry II/Laboratory (5 hours)
CHEM 325/326 Organic Chemistry I/Laboratory (5 hours)
CHEM 335/336 Organic Chemistry II/Laboratory (5 hours)
CHEM 475 Introduction to Biochemistry (3 hours) or CHEM 575 Biochemistry I (3 hours)
PHYS 100/130 College Physics I/Laboratory (5 hours)
PHYS 101/131 College Physics II/Laboratory (5 hours)

C. General Education Requirements (34 hours)

D. Kansas City University Requirements (23 hours)
*Transfer first year medical or dental school courses to PSU as Upper Division Biology Electives

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: Mar 7, 2024 Signature, Chairperson: Bobby Waters

-Approved: College Curriculum Committee

Date: 4/1/24 Signature, Committee Chair: Mary Carol Pomatto

-Approved: Dean of College

Date: 4/1/24 Signature, Dean: Mary Carol Pomatto

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Some MINORS will need KBOR Approval.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL. (MUST BE ENTERED INTO KBOR PI/CIP SYSTEM AT TIME OF SUBMISSION TO KBOR).

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Please Note: This is a 3-month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Partnership Agreement

between

Kansas City University

And

Pittsburg State University

Based upon a mutual respect for the integrity of parallel academic programs and in an effort to better serve students intending to pursue a career in osteopathic or dental medicine, Kansas City University (hereinafter referred to as "KCU") and Pittsburg State University (hereinafter referred to as "PSU") hereby enter into this Partnership Agreement (hereinafter referred to as the "Partnership Agreement") for the *"PSU-KCU: Accelerated Medical Path Undergraduate Program (AMP-UP)"* (hereinafter referred to as "Program"). KCU and PSU may be individually referred to as a "Party" and collectively as the "Parties."

This Agreement will define the requirements and special terms necessary for admission to the Program, progression and completion of the Program before matriculating to KCU, admission into KCU, and special criteria for the awarding of the bachelor's degree to participating students.

General Statement

The Parties wish to establish a Partnership Agreement to foster student success at both institutions. It is hoped that this Partnership Agreement will result in an increased number of qualified students attracted to PSU and KCU. In addition, the Program will provide qualified students the opportunity to complete the bachelor's degree and the doctor of osteopathic medicine or doctor of dental medicine degree in seven years instead of eight.

Program Description

A cohort of up to a total of thirty-five (25 students for the KCU College of Osteopathic Medicine and 10 students for the KCU College of Dental Medicine) mutually agreed upon candidates will be selected yearly, who upon successful completion of an established and mutually agreed upon PSU curriculum and having demonstrated mutually agreed upon academic performance, and having met all mutually agreed upon Program requirements to be eligible for an "automatic interview", will be granted an interview for conditional acceptance to the Kansas City University College of Osteopathic or Dental Medicine. Furthermore, the candidate's successful completion of the Program will be included with favor in KCU's consideration for conditional acceptance after the interview.

Selection of Participants

1. All students entering the Program each year will be selected through a joint selection process by PSU and KCU.

2. Students may be selected to the Program during their senior year of high school and begin the Program as incoming freshmen at PSU or;
3. Students may be selected to the Program after matriculation to PSU but, no later than completion of one (1) semester of college coursework after graduating from high school.
4. The Program selection process will include a review of:
   - high school academic performance:
     - minimum GPA of 3.6 (3.5 in Math, Sciences, and Language Arts courses)
     - minimum ACT score of 26;
   - if appropriate, college freshman academic performance
   - extracurricular activities;
   - community service; and
   - Desire to pursue a career in osteopathic or dental medicine.

Student Progression in Program

- In order to remain and progress in the Program:
  - Students must maintain at PSU an overall GPA of 3.5 and a science and math coursework GPA of 3.5, both on a 4.0-point scale. If a student's academic performance drops below these minimum requirements, the student will be placed on Program probation for the next semester but, may still remain in the Program. If the student fails to improve their academic performance enough that semester to enable the student to meet the Program's minimum requirement, the student will be disqualified from the Program. If the student is successful in improving their academic performance enough that semester to enable the student to meet the Program's minimum requirements, they may continue in the Program. They will remain on probationary status and if they fail to maintain the Program's minimum academic requirements for a second time, they will be disqualified from the Program; AND
  - Students in the Program must take and complete the following "Core Academic Requirements" with a grade of "C" or higher at PSU:

Biological Sciences	12 hours
Chemistry (General and Organic with labs)	16 hours
Biochemistry	3 hours
Physics	8 hours
English Composition/Literature	6 hours

AND,

Additional PSU science coursework in relevant topics agreed to by KCU

(e.g. Anatomy, Physiology, or other science electives)

- In addition:
  - Students in the Program are required to stay "on schedule" by carrying a course load expected to result in successful completion of 90 credit hours within three (3) consecutive academic years;
  - Students in the Program will be expected to participate in recommended co-curricular and extra-curricular activities designed to support development of professionalism and social and interpersonal skills, and to help prepare students for successful matriculation into KCU's medical and dental programs; and
  - Students in the Program will be expected to follow the Program's "code of conduct" agreed upon by PSU and KCU. Failure to comply with the Program's "code of conduct" may disqualify the student from continuing in the Program

Application for conditional acceptance to KCU

Students will be eligible to apply for conditional acceptance to KCU after successful completion of the following:

- 45 college-level credit hours
  - Including 30 college-level credit hours in PSU face-to-face or hybrid courses following their high school graduation
  - All pre-requisite courses included in the Program's "Core Academic Requirements" are required to be taken at PSU (exceptions at the discretion of PSU & KCU)
- Minimum GPA of 3.5 on all college-level courses completed at PSU
  - (Minimum GPA of 3.5 in Sciences and Math)
- Application process will include two letters of recommendation:
  - One letter from a supporting physician or dentist, and
  - One letter from the PSU Program Director(s) or the student's PSU pre-med or pre-dental advisor supporting the student's commitment, maturity, and preparedness for early entry into the KCU College of Osteopathic Medicine or College of Dental Medicine.

Interview for Conditional Acceptance to KCU

Students in the Program, upon successful completion of application to KCU, will be granted an interview for conditional acceptance to KCU.

Decisions regarding conditional acceptance will be sent to applicants following their interview. If selected for conditional acceptance to KCU, applicants will be notified and advised of additional requirements. There is no obligation nor shall this Partnership Agreement be interpreted to be a requirement that there is any obligation that KCU is required to accept any student in the Program.

KCU may reject any PSU student, including students in the Program, for any reason that does not violate applicable law.

Each student selected for conditional acceptance to KCU through the Program must complete the AACOMAS or the AADSAS application no later than September 30th of their junior year at PSU

- All portions of the AACOMAS and AADSAS application must be completed except the following:
  - No supporting physician or dentist reference letter required
  - The MCAT or DAT will not be required for conditional acceptance to KCU (but required for KCU matriculation, as mentioned below) through the Program.

Following the Conditional Acceptance

Students will continue their studies at PSU to successfully complete the required 90 college credits, including all pre-requisite courses. In addition:

- Students must remain in 'good standing' with PSU
- Students must maintain a GPA of 3.5 (Minimum GPA of 3.5 in Science coursework)
- Students will be expected to continue to follow the Program's "code of conduct" agreed upon by PSU and KCU. Failure to comply with the Program's "code of conduct" may disqualify the student from continuing in the Program
- After satisfying all Program requirements, students will be eligible to enroll at KCU

*If a student in the Program is not selected for matriculation to KCU, they are eligible and encouraged to go through the regular application process after completing their degree. However, all regular admission procedures will be in place including the requirement of the MCAT or DAT and additional physician or dentist reference letters.

MCAT and DAT

The MCAT or DAT will not be required for conditional acceptance to KCU through the Program. However, students will be required to take the MCAT or DAT prior to matriculation to KCU. Students should submit their scores to AACOMAS or AADSAS respectively. The student's scores will be used for data collection and comparison purposes only and will not be considered in the admissions decision.

Completion of Bachelor's Degree

After successful completion of Year one in the KCU College of Osteopathic Medicine or College of Dental Medicine, the KCU credits earned will be transferred to PSU as retro-credit to count toward completion of the student's Bachelor degree.

Upon graduating with their bachelor's degree, an official copy of the student's undergraduate transcript must be provided to the KCU Registrar's Office.

Student Tuition and Fees

Students in the Program shall be responsible to KCU and PSU, individually, for the tuition and fees for the credit hours taken at each institution. Nothing in this Partnership Agreement shall be interpreted to mean the either of the Parties have waived applicable tuition and fees due for the courses provided.

Mutual Promotion of the Program

PSU and KCU both agree to encourage qualified students to participate in the Program through advertisement and dissemination of information.

PSU will agree to appoint a PSU Program Director(s) and KCU will agree to appoint a KCU Program Director.

The PSU Program Director(s) will maintain a list of PSU students in the Program and will periodically meet with the KCU Program Director to review each student's progression and status in the Program

The PSU Program Director(s) and the KCU Program director will work together and with their respective faculty and staff members and student organizations to facilitate opportunities for the PSU students in the Program to engage with KCU students, faculty, and staff in activities (e.g. team-building and IPE, leadership development, community service, professionalism, research, social development, etc.) in an effort to help prepare the students for successful matriculation to KCU and for their professional careers.

Both PSU and KCU agree to promote the Program in their recruitment activities and literature and to refer prospective students, when appropriate, to the other's Office of Admissions.

General Terms

- This agreement shall be in effect for a term of five (5) years from the date of execution and shall be reviewed by both Parties at the end of such term and may at that time be updated and signed for an additional period of time to be specified in the updated document. Continuation of the Program will be based on students' successful completion of the Program, Program viability, and other relevant factors determined by PSU and KCU.
- This agreement, may be cancelled at any time with 90 days written notice, by either Party, providing that any student in the Program conditionally accepted to KCU at the time of cancellation has the right to continue in the Program, abiding by all rules mentioned above.

- The terms of this agreement may be modified or amended upon written consent of both Parties. These changes shall be appended to the original Agreement with the effective date.
- The waiver by either Party of a breach of any provision of this Partnership Agreement by the other Party shall not operate or be construed as a waiver of any subsequent breach by such Party.
- In the event that any one or more of the provisions of this Partnership Agreement should be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereby.
- This Partnership Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior agreements and understandings, both written and oral, between the Parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, the Parties hereto have executed this Partnership Agreement by proper persons thereunto duly authorized.

Kansas City University

_____ Date: _____

Name: Dr. Edward O'Connor

Pittsburg State University

_____ Date: _____

Name:

PSU-KCU: Accelerated Medical Path Undergraduate Program (AMP-UP)

Student Agreement and Code of Conduct

Please initial next to each paragraph to indicate your understanding

_____ I understand that Pittsburg State University (hereinafter referred to as "PSU") has a partnership agreement with Kansas City University (hereinafter referred to as ("KCU") to offer a limited number of qualified and selected PSU students the opportunity to participate in the PSU-KCU: Accelerated Medical Path Undergraduate Program (hereinafter referred to as ("*Program*").

I also understand that the *Program* is designed to provide qualified and selected PSU students the opportunity to complete their Bachelor's degree and their Doctor of Osteopathic Medicine (D.O.) degree or Doctor of Dental Medicine (DMD) degree in seven years instead of eight years.

I further understand that students who successfully progress in the *Program* and successfully complete application to KCU will be granted an interview for early conditional acceptance to KCU and, while KCU is under no obligation to accept students that have been admitted to or successfully progressed in the Program, successful progression in the *Program* will be included with favor in KCU's consideration for conditional acceptance to KCU after the interview.

My signature on this document signifies my desire to participate in the *Program*, and my understanding and acceptance of the terms, conditions, and code of conduct associated with the *Program*.

_____ I agree to abide by the policies of PSU as well as the policies set forth by the *Program*. If I am subject to disciplinary action, participation in the *Program* may be reconsidered. Should a situation arise in which continued participation in the *Program* is questionable, final decisions will be made by the PSU Provost and Vice President of Academic Affairs, in consultation with the PSU *Program* Director and the KCU *Program* Director.

_____ I will maintain a professional demeanor toward all members of the *Program*, including students, faculty, and staff, by showing compassion, respect, and appropriate maturity at all times. Students in the *Program* must abide by the highest integrity, honesty, and personal conduct standards. Failure to do so may result in disciplinary action, up to and including immediate dismissal from the *Program*.

_____ I understand that I am responsible for being an upstanding citizen and student. This includes but is not limited to, participating in events associated with the *Program*, such as volunteering in community activities and mentoring other students. Therefore, I agree to exhibit behavior at all times that is representative of a PSU student. Failure to do so may result in disciplinary action, up to and including immediate dismissal from the *Program*.

_____ I understand that I must comply with all academic, professional, and ethical standards, laws, and the *Program* Code of Conduct. This includes, but is not limited to, compliance with all conduct standards and procedures put forth by PSU, PSU faculty and staff, and the *Program*. Unethical disclosure of privileged information or violation of these standards, or laws may result in disciplinary action, up to and including immediate dismissal from the *Program*.

_____ I understand that removal from the *Program* may result in the loss of any scholarships associated with the *Program* and restrict the student from enrolling in certain PSU courses.

_____ I understand that the *Program* is designed to provide academic, cultural, and community experiences to high-achieving students who are committed to academic success, and completing the *Program* will require a significant commitment of time and effort on my part.

_____ I understand that if my overall GPA or science GPA falls below 3.5, I will be placed on academic probation and given the following semester to raise my overall and science GPA back up to 3.5. During this time, I will participate in the *Program*. If, however, I am unable to raise my overall GPA or science GPA to 3.5 after the following semester, I will be disqualified from the *Program*. I also understand that if I do raise my overall GPA or science GPA to 3.5 after the following semester I will remain in the *Program* on probationary status and if my overall GPA or science GPA falls below 3.5 a second time, I will be disqualified from the program.

_____ I understand that the MCAT or DAT will not be required for conditional acceptance to KCU through the *Program*. However, students will be required to take the MCAT or DAT prior to matriculation to KCU. Students should submit their scores to AACOMAS or AADSAS respectively. The student's scores will be used for data collection and comparison purposes only and will not be considered in the admissions decision.

_____ I understand that if I receive a "fail" grade in any course in the *Program* curriculum, I will be disqualified from the *Program*.

_____ I understand that the *Program* curriculum includes "Core Academic Requirement" courses and other selected relevant science courses which must be

successfully completed with a grade of "C" or higher in order to progress in the *Program*

_____ I understand that it is an expectation that all students in the *Program* check their PSU email accounts daily. I am also responsible for thoroughly reading all emails from the *Program* administrators because updates and announcements are often time-sensitive. In addition, I must update my contact information as often as necessary (mailing address, telephone numbers, etc.).

_____ As a member of the *Program*, I have access to a PSU advisor. I am responsible for filling out the necessary academic paperwork each semester, scheduling meetings with my advisor, and meeting required deadlines to ensure I can enroll in the classes I need.

_____ I understand that if I want to add or drop a class at any point, I will first discuss this with my PSU advisor to ensure that my educational plan remains intact and, that I am progressing toward successful completion of all PSU and KCU requirements.

_____ I understand that I may request my removal from the *Program* by meeting with my advisor and submitting a formal request stating my intent to withdraw.

_____ I understand that my failure to comply with any of the guidelines in this document could result in my dismissal from the *Program*.

Student Name _____
(Print)

Signature _____

Witness _____

Date _____

PSU Faculty Senate 23-24

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 3/18/24

Department: Biology College: Arts & Sciences

Contact Person: Phil Harries Faculty

Revision **Emphasis**

Enter Name of Program: BS in Biology with an Emphasis in Pre-Med/Dental/Optometry/Vet/Chiropractic

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:

   Changing General Chemistry 1 (CHEM 215/216) from a required general education class to a required part of the major. Also cleaned up language for Biology elective courses BIOL 402/602.

2. Rationale for change, including changes to curriculum objectives:

   We can no longer require specific general education classes.

3. Will this change affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***

   No, this is an internal change

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No, this is an internal change

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**
7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?
   No
8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.
9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?
10. Describe the program assessment plan (for new programs only):
    a. Enrollment targets =
    b. Outcome expected and process to evaluate =
    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

PSU Faculty Senate 23-24

CURRICULUM REVISIONS

	Existing	Proposed
Title:	BS in Biology with an emphasis in Pre-Med/Dental/Vet/Optometry/Chiropractic	BS in Biology with an emphasis in Pre-Med/Dental/Vet/Optometry/Chiropractic
Curriculum: (Do not include GenEd)	Biology Core Requirements (33 hours) __ BIOL-105 Pre-Health Orientation I (1 hour) __ BIOL-205 Pre-Health Orientation II (1 hour) __ BIOL-211 Principles of Biology I (4 hours) __ BIOL-212 Principles of Biology II (4 hours) __ BIOL-305 Pre-Health Orientation III (1 hour) __ BIOL-311 Cell Biology (3 hours) __ BIOL-322 Genetics (3 hours) and __ BIOL-323 Genetics Laboratory (2 hours) __ BIOL-330 Principles of Ecology (3 hours) __ BIOL-371 General Microbiology (3 hours) and __ BIOL-372 General Microbiology Laboratory (2 hours) __ BIOL-699 Senior Seminar and Assessment (1 hour) Select one Upper Division Physiology from: __ BIOL-656 Human Physiology (3 hours) and __ BIOL-657 Human Physiology Laboratory (2 hours) __ BIOL-675 Microbial Physiology (3 hours) and __ BIOL-676 Microbial Physiology Laboratory (2 hours) Select 7 hours of Biology Suggested Electives from: __ BIOL-257 Anatomy and Physiology (3 hours) and __ BIOL-258 Anatomy and Physiology Laboratory (2 hours) __ BIOL-277 Epidemiology (3 hours) __ BIOL-410 Biological and Medical Terminology (2 hours) __ BIOL-490 Honors Research in Biology (1-3 hours) __ BIOL-550 Advanced Cellular and Molecular Biology (3 hours) __ BIOL-551 Introduction to Recombinant DNA Techniques Laboratory (3 hours) __ BIOL-570 Pathogenic Bacteriology (3 hours) and __ BIOL-571 Pathogenic Bacteriology Laboratory (2 hours) __ BIOL-572 General Virology (3 hours) __ BIOL-602 Topics in Biology (____) (1-3 hours) Note: Topics should be Medical Study Abroad (3 hours), Pathophysiology (3 hours) or Introduction to Bioinformatics Tools (2 hours). __ BIOL-605 Bioethics (3 hours) __ BIOL-650 Developmental Biology (3 hours) __ BIOL-653 Biology of Cancer (3 hours) __ BIOL-660 Human Anatomy and Dissection (5 hours) __ BIOL-671 Immunology (3 hours) and __ BIOL-672 Immunology Laboratory (2 hours) __ BIOL-673 Basics of Human Toxicology (3 hours) Requirements from Other Departments (30 hours) See notes *1 __ CHEM-225 General Chemistry II (3 hours) and __ CHEM-226 General Chemistry II Laboratory (2 hours) __ CHEM-325 Organic Chemistry I (3 hours) and __ CHEM-326 Organic Chemistry I Laboratory (2 hours) __ CHEM-335 Organic Chemistry II (3 hours) and __ CHEM-336 Organic Chemistry II Laboratory (2 hours) __ CHEM-475 Introduction to Biochemistry (3 hours) or __ CHEM-575 Biochemistry I (3 hours) Plus 10 hours chosen from: __ PHYS-100 College Physics I (4 hours) and __ PHYS-130 Elementary Physics Laboratory I (1 hour) __ PHYS-101 College Physics II (4 hours) and __ PHYS-131 Elementary Physics Laboratory II (1 hour) __ PHYS-104 Engineering Physics I (4 hours) and __ PHYS-130 Elementary Physics Laboratory I (1 hour) __ PHYS-105 Engineering Physics II (4 hours) and __ PHYS-131 Elementary Physics Laboratory II (1 hour) Notes *1: Plus 11-12 hours of other electives. Total hours for Bachelor of Science Degree with a Major in Biology: Pre-Medical and Pre-Dental Emphasis, 120 hours (includes a Chemistry or Physical Science minor.)	Biology Core Requirements (33 hours) __ BIOL-105 Pre-Health Orientation I (1 hour) __ BIOL-205 Pre-Health Orientation II (1 hour) __ BIOL-211 Principles of Biology I (4 hours) __ BIOL-212 Principles of Biology II (4 hours) __ BIOL-305 Pre-Health Orientation III (1 hour) __ BIOL-311 Cell Biology (3 hours) __ BIOL-322 Genetics (3 hours) and __ BIOL-323 Genetics Laboratory (2 hours) __ BIOL-330 Principles of Ecology (3 hours) __ BIOL-371 General Microbiology (3 hours) and __ BIOL-372 General Microbiology Laboratory (2 hours) __ BIOL-699 Senior Seminar and Assessment (1 hour) Select one Upper Division Physiology from: __ BIOL-656 Human Physiology (3 hours) and __ BIOL-657 Human Physiology Laboratory (2 hours) __ BIOL-675 Microbial Physiology (3 hours) and __ BIOL-676 Microbial Physiology Laboratory (2 hours) Biology Electives (7 hours). Choose from: __ BIOL-257 Anatomy and Physiology (3 hours) and __ BIOL-258 Anatomy and Physiology Laboratory (2 hours) __ BIOL-277 Epidemiology (3 hours) __ BIOL-402 Topics in Biology (1-3 hours) __ BIOL-410 Biological and Medical Terminology (2 hours) __ BIOL-490 Honors Research in Biology (1-3 hours) __ BIOL-550 Advanced Cellular and Molecular Biology (3 hours) __ BIOL-551 Introduction to Recombinant DNA Techniques Laboratory (3 hours) __ BIOL-572 General Virology (3 hours) __ BIOL-602 Topics in Biology (____) (1-3 hours) __ BIOL-605 Bioethics (3 hours) __ BIOL-650 Developmental Biology (3 hours) __ BIOL-653 Biology of Cancer (3 hours) __ BIOL-660 Human Anatomy and Dissection (5 hours) __ BIOL-671 Immunology (3 hours) __ BIOL-673 Basics of Human Toxicology (3 hours) Requirements from Other Departments (33 hours) see Notes *2 __ CHEM 215 General Chemistry I (3 hours) and __ Chem 216 General Chemistry I Laboratory (2 hours) __ CHEM-225 General Chemistry II (3 hours) and __ CHEM-226 General Chemistry II Laboratory (2 hours) __ CHEM-325 Organic Chemistry I (3 hours) and __ CHEM-326 Organic Chemistry I Laboratory (2 hours) __ CHEM-335 Organic Chemistry II (3 hours) and __ CHEM-336 Organic Chemistry II Laboratory (2 hours) __ CHEM-575 Biochemistry I (3 hours) Plus 10 hours chosen from: __ PHYS-100 College Physics I (4 hours) and __ PHYS-130 Elementary Physics Laboratory I (1 hour) __ PHYS-101 College Physics II (4 hours) and __ PHYS-131 Elementary Physics Laboratory II (1 hour) __ PHYS-104 Engineering Physics I (4 hours) and __ PHYS-130 Elementary Physics Laboratory I (1 hour) __ PHYS-105 Engineering Physics II (4 hours) and __ PHYS-131 Elementary Physics Laboratory II (1 hour) Notes *2 Chemistry minor and Physical Science minor is included in above hours. Other minors will need more hours. Other Electives (12-13 hours) General Education Package (34-35 hours) Total hours for Bachelor of Science Degree with a Major in Biology: Pre-Med/Dental/Optometry/Veterinary/Chiropractic Emphasis, 120 hours (includes a Chemistry or Physical Science minor.)

PSU Faculty Senate 23-24

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/18/2024 Signature, Chairperson: [signature]

-Approved: College Curriculum Committee

Date: 4/29/24 Signature, Committee Chair: Mary Carol Pomatto

-Approved: Dean of College

Date: 4/29/24 Signature, Dean: Mary Carol Pomatto

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 05-03-2024 Signature, Committee Chair: [signature]

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 3/11/24

Department: Biology College: Arts & Sciences

Contact Person: Phil Harries Faculty

Revision **Emphasis**

Enter Name of Program: BS in Biology with an Emphasis in Pre-Physician Assistant

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:

   Removal of Organic II Chemistry and Lab

2. Rationale for change, including changes to curriculum objectives:

   Best fit to better match PA School requirements nationwide

3. Will this change affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***

   No, primarily because Department has been granting waivers for PrePA Biology majors for the past 3 years

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No, it is an internal change

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?

   No

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?

   None

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

Revised by Dept.

CURRICULUM REVISIONS

	Existing	Proposed
Title:	BS in Biology Pre-Physician Assistant Emphasis	BS in Biology Pre-Physician Assistant Emphasis
Curriculum: (Do not include GenEd)	Biology Requirements (37) __ BIOL-211 Principles of Biology I (4 hours) and __ BIOL-212 Principles of Biology II (4 hours) __ BIOL-311 Cell Biology (3 hours) __ BIOL-322 Genetics (3 hours) and __ BIOL-323 Genetics Laboratory (2 hours) __ BIOL-330 Principles of Ecology (3 hours) __ BIOL-371 General Microbiology (3 hours) and __ BIOL-372 General Microbiology Laboratory (2 hours) __ BIOL-410 Biological and Medical Terminology (2 hours) __ BIOL-656 Human Physiology (3 hours) and __ BIOL-657 Human Physiology Laboratory (2 hours) __ BIOL-660 Human Anatomy and Dissection (5 hours) __ BIOL-699 Senior Seminar and Assessment (1 hour) Select 8 hours of Biology Electives from: See notes *1 __ BIOL-257 Anatomy and Physiology (3 hours) and __ BIOL-258 Anatomy and Physiology Laboratory (2 hours) __ BIOL-570 Pathogenic Bacteriology (3 hours) __ BIOL-572 General Virology (3 hours) __ BIOL-605 Bioethics (3 hours) __ BIOL-650 Developmental Biology (3 hours) __ BIOL-653 Biology of Cancer (3 hours) __ BIOL-671 Immunology (3 hours) Notes *1: Other electives approved by advisor. Chemistry or Physics Requirements (20-23 hours) See notes *2 __ CHEM-215 General Chemistry I (3 hours) and __ CHEM-216 General Chemistry I Laboratory (2 hours) __ CHEM-225 General Chemistry II (3 hours) and __ CHEM-226 General Chemistry II Laboratory (2 hours) __ CHEM-475 Introduction to Biochemistry (3 hours) or __ CHEM-575 Biochemistry I (3 hours) Note: Lab Optional __ CHEM-320 Introductory Organic Chemistry (3 hours) or __ CHEM-325 Organic Chemistry I (3 hours) and __ CHEM-326 Organic Chemistry I Laboratory (2 hours) and __ CHEM-335 Organic Chemistry II (3 hours) and __ CHEM-336 Organic Chemistry II Laboratory (2 hours) Note *2: Choose additional hours from Physics to make 20 hours needed for Physical Science minor if Chemistry hours are less than 20 for the Chemistry minor. Requirements from other departments (12 hours) __MATH-143 Elementary Statistics (3 hours) __PSYCH-155 General Psychology (3 hours) __PSYCH-263 Developmental Psychology (3 hours) __PSYCH-571 Abnormal Psychology (3 hours) Other electives to meet 120 hours.	Biology Requirements (45) __ BIOL-105 Pre-Health Orientation I (1 hour) __ BIOL-211 Principles of Biology I (4 hours) and __ BIOL-212 Principles of Biology II (4 hours) __ BIOL-311 Cell Biology (3 hours) __ BIOL-322 Genetics (3 hours) and __ BIOL-323 Genetics Laboratory (2 hours) __ BIOL-330 Principles of Ecology (3 hours) __ BIOL-371 General Microbiology (3 hours) and __ BIOL-372 General Microbiology Laboratory (2 hours) __ BIOL-410 Biological and Medical Terminology (2 hours) __ BIOL-656 Human Physiology (3 hours) and __ BIOL-657 Human Physiology Laboratory (2 hours) __ BIOL-660 Human Anatomy and Dissection (5 hours) __ BIOL-699 Senior Seminar and Assessment (1 hour) 7+ hours of Biology Electives from these recommended classes or see notes *1: __ BIOL-257 Anatomy and Physiology (3 hours) and __ BIOL-258 Anatomy and Physiology Laboratory (2 hours) __ BIOL-572 General Virology (3 hours) __ BIOL-605 Bioethics (3 hours) __ BIOL-650 Developmental Biology (3 hours) __ BIOL-653 Biology of Cancer (3 hours) __ BIOL-671 Immunology (3 hours) Notes *1: Or 7+ hours of BIOL 402/BIOL 602 classes approved by advisor. Chemistry Requirements (15-18 hours) hours) __ CHEM-215 General Chemistry I (3 hours) and __ CHEM-216 General Chemistry I Laboratory (2 hours) __ CHEM-225 General Chemistry II (3 hours) and __ CHEM-226 General Chemistry II Laboratory (2 hours) __ CHEM-320 Introductory Organic Chemistry (3 hours) or __ CHEM-325 Organic Chemistry I (3 hours) and __ CHEM-326 Organic Chemistry I Laboratory (2 hours) __ CHEM-475 Introduction to Biochemistry (3 hours) or __ CHEM-575 Biochemistry I (3 hours) Note: Lab Optional Requirements from other departments (12 hours) __ MATH-143 Elementary Statistics (3 hours) __ PSYCH-155 General Psychology (3 hours) __ PSYCH-263 Developmental Psychology (3 hours) __ PSYCH-571 Abnormal Psychology (3 hours) Electives (10-14 hours) See notes *2 89+34=123 Notes *2 Choose additional hours from Chemistry to make 20 hours needed for Chemistry minor or 5 hours of Physical Science/Physics classes for 20 hours needed for Physical Science minor or choose a minor. Note: Check with advisor for upper division hours. General Education Package (34-35 hrs) Total hours for Bachelor of Science Degree with a Major in Biology, Pre-Physician Assistant Emphasis, 120 hours.

CURRICULUM REVISIONS

	Existing	Proposed
Title:	BS in Biology Pre-Physician Assistant Emphasis	BS in Biology Pre-Physician Assistant Emphasis
Curriculum: (Do not include GenEd)	**Biology Requirements (37)** **__ BIOL-211 Principles of Biology I (4 hours)** **and __ BIOL-212 Principles of Biology II (4 hours)** **__ BIOL-311 Cell Biology (3 hours)** **__ BIOL-322 Genetics (3 hours)** **and __ BIOL-323 Genetics Laboratory (2 hours)** **__ BIOL-330 Principles of Ecology (3 hours)** **__ BIOL-371 General Microbiology (3 hours)** **and __ BIOL-372 General Microbiology Laboratory (2 hours)** **__ BIOL-410 Biological and Medical Terminology (2 hours)** **__ BIOL-656 Human Physiology (3 hours)** **and __ BIOL-657 Human Physiology Laboratory (2 hours)** **__ BIOL-660 Human Anatomy and Dissection (5 hours)** **__ BIOL-699 Senior Seminar and Assessment (1 hour)** **Select 8 hours of Biology Electives from:** **See notes *1** **__ BIOL-257 Anatomy and Physiology (3 hours)** **and __ BIOL-258 Anatomy and Physiology Laboratory (2 hours)** **__ BIOL-570 Pathogenic Bacteriology (3 hours)** **__ BIOL-572 General Virology (3 hours)** **__ BIOL-605 Bioethics (3 hours)** **__ BIOL-650 Developmental Biology (3 hours)** **__ BIOL-653 Biology of Cancer (3 hours)** **__ BIOL-671 Immunology (3 hours)** **Notes *1: Other electives approved by advisor.** **Chemistry or Physics Requirements (20-23 hours)** **See notes *2** **__ CHEM-215 General Chemistry I (3 hours)** **and __ CHEM-216 General Chemistry I Laboratory (2 hours)** **__ CHEM-225 General Chemistry II (3 hours)** **and __ CHEM-226 General Chemistry II Laboratory (2 hours)** **__ CHEM-475 Introduction to Biochemistry (3 hours)** **or __ CHEM-575 Biochemistry I (3 hours)** **Note: Lab Optional** **__ CHEM-320 Introductory Organic Chemistry (3 hours)** **or __ CHEM-325 Organic Chemistry I (3 hours)** **and __ CHEM-326 Organic Chemistry I Laboratory (2 hours)** **and __ CHEM-335 Organic Chemistry II (3 hours)** **and __ CHEM-336 Organic Chemistry II Laboratory (2 hours)** **Note *2: Choose additional hours from Physics to make 20 hours needed for Physical Science minor if Chemistry hours are less than 20 for the Chemistry minor.** **Requirements from other departments (12 hours)** **__MATH-143 Elementary Statistics (3 hours)** **__PSYCH-155 General Psychology (3 hours)** **__PSYCH-263 Developmental Psychology (3 hours)** **__PSYCH-571 Abnormal Psychology (3 hours)** **Other electives to meet 120 hours.**	Biology Requirements (45) __ BIOL-105 Pre-Health Orientation I (1 hour) __ BIOL-211 Principles of Biology I (4 hours) and __ BIOL-212 Principles of Biology II (4 hours) __ BIOL-311 Cell Biology (3 hours) __ BIOL-322 Genetics (3 hours) and __ BIOL-323 Genetics Laboratory (2 hours) __ BIOL-330 Principles of Ecology (3 hours) __ BIOL-371 General Microbiology (3 hours) and __ BIOL-372 General Microbiology Laboratory (2 hours) __ BIOL-410 Biological and Medical Terminology (2 hours) __ BIOL-656 Human Physiology (3 hours) and __ BIOL-657 Human Physiology Laboratory (2 hours) __ BIOL-660 Human Anatomy and Dissection (5 hours) __ BIOL-699 Senior Seminar and Assessment (1 hour) 7+ hours of Biology Electives from these recommended classes or see notes *1: __ BIOL-257 Anatomy and Physiology (3 hours) and __ BIOL-258 Anatomy and Physiology Laboratory (2 hours) __ BIOL-572 General Virology (3 hours) __ BIOL-605 Bioethics (3 hours) __ BIOL-650 Developmental Biology (3 hours) __ BIOL-653 Biology of Cancer (3 hours) __ BIOL-671 Immunology (3 hours) Notes *1: Or 7+ hours of BIOL 402/BIOL 602 classes approved by advisor. Chemistry Requirements (15-18 hours) hours) __ CHEM-215 General Chemistry I (3 hours) and __ CHEM-216 General Chemistry I Laboratory (2 hours) __ CHEM-225 General Chemistry II (3 hours) and __ CHEM-226 General Chemistry II Laboratory (2 hours) __ CHEM-320 Introductory Organic Chemistry (3 hours) or __ CHEM-325 Organic Chemistry I (3 hours) and __ CHEM-326 Organic Chemistry I Laboratory (2 hours) __ CHEM-475 Introduction to Biochemistry (3 hours) or __ CHEM-575 Biochemistry I (3 hours) Note: Lab Optional Requirements from other departments (12 hours) __ MATH-143 Elementary Statistics (3 hours) __ PSYCH-155 General Psychology (3 hours) __ PSYCH-263 Developmental Psychology (3 hours) __ PSYCH-571 Abnormal Psychology (3 hours) Electives (10-14 hours) See notes *2 Notes *2 Choose additional hours from Chemistry to make 20 hours needed for Chemistry minor or 5 hours of Physical Science/Physics classes for 20 hours needed for Physical Science minor or choose a minor. Note: Check with advisor for upper division hours. General Education Package (34-35 hrs) Total hours for Bachelor of Science Degree with a Major in Biology, Pre-Physician Assistant Emphasis, 120 hours.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: Mar. 6, 2024 Signature, Chairperson: Bobby W

-Approved: College Curriculum Committee

Date: 4/1/24 Signature, Committee Chair: Mary Carol Pomatto

-Approved: Dean of College

Date: 4/1/24 Signature, Dean: Mary Carol Pomatto

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 3/11/24

Department: Biology College: Arts & Sciences

Contact Person: Phil Harries Faculty

Revision **Emphasis**

Enter Name of Program: BS in Biology with an Emphasis in Pre-Physical Therapy

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:

   Removing required Pitt Pathway classes from major and offering electives instead.

2. Rationale for change, including changes to curriculum objectives:

   Best fit to match KBOR directive for state-wide Gen Ed package

3. Will this change affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***

   No, primarily because they are Pitt Pathway classes

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No, most emphasis areas in Physical Therapy emphasis differ from major to major and the changes we are making are to Gen Ed.

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?

   No

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?

   None

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

CURRICULUM REVISIONS

	Existing	Proposed
Title:	BS in Biology Pre-Physical Therapy Emphasis	BS in Biology Pre-Physical Therapy Emphasis
Curriculum: (Do not include GenEd)	Biology Core Requirements (41-42 hours) See notes *1 __ BIOL-105 Pre-Health Orientation I (1 hour) __ BIOL-211 Principles of Biology I (4 hours) __ BIOL-212 Principles of Biology II (4 hours) __ BIOL-305 Pre-Health Orientation III (1 hour) __ BIOL-311 Cell Biology (3 hours) __ BIOL-322 Genetics (3 hours) and __ BIOL-323 Genetics Laboratory (2 hours) __ BIOL-330 Principles of Ecology (3 hours) __ BIOL-371 General Microbiology (3 hours) and __ BIOL-372 General Microbiology Laboratory (2 hours) __ BIOL-410 Biological and Medical Terminology (2 hours) __ BIOL-656 Human Physiology (3 hours) and __ BIOL-657 Human Physiology Laboratory (2 hours) __ BIOL-660 Human Anatomy and Dissection (5 hours) __ BIOL-699 Senior Seminar and Assessment (1 hour) Notes *1: Plus 2-3 hours of Biology Electives. Required from Other Departments (34-36 hours) See notes *2 __ CHEM-215 General Chemistry I (3 hours) and __ CHEM-216 General Chemistry I Laboratory (2 hours) __ CHEM-225 General Chemistry II (3 hours) and __ CHEM-226 General Chemistry II Laboratory (2 hours) __ CHEM-320 Introductory Organic Chemistry (3 hours) and __ CHEM-326 Organic Chemistry I Laboratory (2 hours) __ HHP-464 Physiology of Exercise (3 hours) __ MATH-122 Plane Trigonometry (3 hours) or __ MATH-126 Pre-Calculus (4 hours) or __ MATH-150 Calculus I (5 hours) __ PHYS-100 College Physics I (4 hours) and __ PHYS-130 Elementary Physics Laboratory I (1 hour) __ PHYS-101 College Physics II (4 hours) and __ PHYS-131 Elementary Physics Laboratory II (1 hour) __ PSYCH-571 Abnormal Psychology (3 hours) Notes *2: Plus 6-10 hours of upper division electives. Physical Science minor is included in above hours. Other minors will need more hours. Pitt State Pathway Requirements The following PittState Pathway courses are recommended; • MATH 143 Elementary Statistics, • CIS 130 Computer Information Systems, and • PHIL 105 Ethics or • PHIL 112 Biomedical Ethics. Pitt Pathway Total hours for Bachelor of Science Degree with a Major in Biology, Pre-Physical Therapy, 120 hours.	Biology Core Requirements (40 hours) See notes *1 __ BIOL-105 Pre-Health Orientation I (1 hour) __ BIOL-211 Principles of Biology I (4 hours) __ BIOL-212 Principles of Biology II (4 hours) __ BIOL-311 Cell Biology (3 hours) __ BIOL-322 Genetics (3 hours) and __ BIOL-323 Genetics Laboratory (2 hours) __ BIOL-330 Principles of Ecology (3 hours) __ BIOL-371 General Microbiology (3 hours) and __ BIOL-372 General Microbiology Laboratory (2 hours) __ BIOL-410 Biological and Medical Terminology (2 hours) __ BIOL-656 Human Physiology (3 hours) and __ BIOL-657 Human Physiology Laboratory (2 hours) __ BIOL-660 Human Anatomy and Dissection (5 hours) __ BIOL-699 Senior Seminar and Assessment (1 hour) Notes *1: Plus 2-3 hours of BIOL 402/BIOL 602 classes approved by advisor. Required from Other Departments (34-36 hours) See notes *2 __ CHEM-215 General Chemistry I (3 hours) and __ CHEM-216 General Chemistry I Laboratory (2 hours) __ CHEM-225 General Chemistry II (3 hours) and __ CHEM-226 General Chemistry II Laboratory (2 hours) __ CHEM-320 Introductory Organic Chemistry (3 hours) or __ CHEM-325 Organic Chemistry I (3 hours) and __ CHEM-326 Organic Chemistry I Laboratory (2 hours) __ HHP-464 Physiology of Exercise (3 hours) __ MATH-122 Plane Trigonometry (3 hours) or __ MATH-126 Pre-Calculus (4 hours) or __ MATH-150 Calculus I (5 hours) __ PHYS-100 College Physics I (4 hours) and __ PHYS-130 Elementary Physics,Laboratory I (1 hour) __ PHYS-101 College Physics II (4 hours) and __ PHYS-131 Elementary Physics Laboratory II (1 hour) __ PSYCH-571 Abnormal Psychology (3 hours) Notes *2: Physical Science minor is included in above hours. Other minors will need more hours. Electives (9-11 hours of classes) Check with advisor for upper division hours General Education Package (34-35 hrs) Total hours for Bachelor of Science Degree with a Major in Biology, Pre-Physical Therapy, 120 hours.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: Mar 6, 2024 Signature, Chairperson: [signature]

-Approved: College Curriculum Committee

Date: 4/1/24 Signature, Committee Chair: Mary Carol Pomatto

-Approved: Dean of College

Date: 4/1/24 Signature, Dean: Mary Carol Pomatto

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: [signature]

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall 2024 Submission Date: 3/18/24

Department: Biology College: Arts & Science

Contact Person: Bobby Winters Chair/Coordinator

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

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1. Purpose/Justification for this notification:

   Moving to the new KBOR Gen Ed to include the following emphases: No Emphasis, Cellular & Molecular, Botany, Ecology and Field, Wildlife Ecology & Conservation, Fisheries & Aquatic Sciences and Medical Laboratory Sciences.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? No *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	Select One	Select One
Admission Requirements:		
Pre/Co-Requisite(s):		
Other: (ex. Gen Ed ONLY)	Pitt State Pathway	KBOR Gen Ed

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/18/2024 Signature, Chairperson: [signature]

-Approved: Dean of College

Date: 4/1/24 Signature, Dean: Mary Carol Pomatto

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall 2024 Submission Date: 3/18/24

Department: Biology College: Arts & Science

Contact Person: Bobby Winters Chair/Coordinator

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

---

1. Purpose/Justification for this notification:

   Moving to the new KBOR Gen Ed to include the following emphases: No Emphasis, Cellular & Molecular, Botany, Ecology and Field, Wildlife Ecology & Conservation, Fisheries & Aquatic Sciences and Medical Laboratory Sciences.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? No *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	Select One	Select One
Admission Requirements:		
Pre/Co-Requisite(s):		
Other: (ex. Gen Ed ONLY)	Pitt State Pathway	KBOR Gen Ed

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/18/2024 Signature, Chairperson: _____

-Approved: Dean of College

Date: 4/1/24 Signature, Dean: Mary Carol Pomatto

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall 2024 Submission Date: 3/18/24

Department: Chemistry College: Arts & Science

Contact Person: Bobby Winters Chair/Coordinator

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

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1. Purpose/Justification for this notification:

   Moving to the new KBOR Gen Ed for the Chemistry emphases including: Professional, Biochemistry, Polymer, Pre-Med, and Environmental.

   Moving Polymer Chemistry to the new KBOR Gen Ed.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? No *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	Select One	Select One
Admission Requirements:		
Pre/Co-Requisite(s):		
Other: (ex. Gen Ed ONLY)	Pitt State Pathway	KBOR Gen Ed

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/15/2024 Signature, Chairperson: [signature]

-Approved: Dean of College

Date: 4/1/24 Signature, Dean: Mary Carol Pomatto

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Pittsburg State University
Arts and Sciences Program Guide

Cellular and Molecular Biology Emphasis

Degree: Bachelor of Science

Major: Biology

Emphasis: Cellular and Molecular Biology

Biology Core Requirements (36 hours)

__ BIOL-211 Principles of Biology I (4 hours)
__ BIOL-212 Principles of Biology II (4 hours)
__ BIOL-311 Cell Biology (3 hours)
__ BIOL-322 Genetics (3 hours)
and __ BIOL-323 Genetics Laboratory (2 hours)
__ BIOL-330 Principles of Ecology (3 hours)
__ BIOL-371 General Microbiology (3 hours)
and __ BIOL-372 General Microbiology Laboratory (2 hours)
__ BIOL-550 Advanced Cellular and Molecular Biology (3 hours)
__ BIOL-551 Introduction to Recombinant DNA Techniques Laboratory (3 hours)
__ BIOL-602 Topics in Biology (____) (1-3 hours)
Note: Topic should be Cellular and Molecular Research Project. At least one hour of research done with faculty.
__ BIOL-699 Senior Seminar and Assessment (1 hour)

Select 5 hours of Upper Division Physiology from: these hours included in the 36 above

__ BIOL-656 Human Physiology (3 hours)
and __ BIOL-657 Human Physiology Laboratory (2 hours)
or __ BIOL-675 Microbial Physiology (3 hours)
and __ BIOL-676 Microbial Physiology Laboratory (2 hours)

Select 7 hours of Biology electives from:

__ BIOL-570 Pathogenic Bacteriology (3 hours)
and __ BIOL-571 Pathogenic Bacteriology Laboratory (2 hours)
__ BIOL-572 General Virology (3 hours)
__ BIOL-605 Bioethics (3 hours)
__ BIOL-650 Developmental Biology (3 hours)
__ BIOL-653 Biology of Cancer (3 hours)
__ BIOL-671 Immunology (3 hours)
and __ BIOL-672 Immunology Laboratory (2 hours)
__ BIOL-673 Basics of Human Toxicology (3 hours)

Required from Other Departments (33 hours)

__ CHEM-215 General Chemistry I (3 hours)
and __ CHEM-216 General Chemistry I Laboratory (2 hours)
__ CHEM-225 General Chemistry II (3 hours)
and __ CHEM-226 General Chemistry II Laboratory (2 hours)
__ CHEM-325 Organic Chemistry I (3 hours)
and __ CHEM-326 Organic Chemistry I Laboratory (2 hours)
__ CHEM-335 Organic Chemistry II (3 hours)
and __ CHEM-336 Organic Chemistry II Laboratory (2 hours)
__ CHEM-475 Introduction to Biochemistry (3 hours)
or __ CHEM-575 Biochemistry I (3 hours)
Note:

Select 10 hours from: ← these hours included in the 33 hrs above

See notes *1

__ PHYS-100 College Physics I (4 hours)
and __ PHYS-130 Elementary Physics Laboratory I (1 hour)
__ PHYS-101 College Physics II (4 hours)
and __ PHYS-131 Elementary Physics Laboratory II (1 hour)
or __ PHYS-104 Engineering Physics I (4 hours)
__ PHYS-130 Elementary Physics Laboratory I (1 hour)
__ PHYS-105 Engineering Physics II (4 hours)
and __ PHYS-131 Elementary Physics Laboratory II (1 hour)

*Notes *1: Plus ~~6-8~~ hours of electives 9-10*
~~Chemistry and Physical Science Minor built into program.~~ TOTAL hours for Bachelor of Science Degree with a Major in Biology: Cellular and Molecular Biology Emphasis (120 hours)

Pitt State Pathway Requirements

PittState Pathway courses must meet the requirements approved by the University of approved substitutes. The 4-5 hours of Natural World within Global Context are satisfied with CHEM 215/216 General Chemistry I/Laboratory, 5 hours total.

Core Elements (12 hours)

A0 - Written Communications

__ ENGL-101 English Composition (3 hours)
__ ENGL-299 Introduction to Research Writing (3 hours)

B0 - Verbal Communication

__ COMM-207 Speech Communication (3 hours)

C0 - Quantitative/Analytic Methods

__ MATH-110 College Algebra with Review (5 hours)
__ MATH-113 College Algebra (3 hours)
__ MATH-126 Pre-Calculus (4 hours)
__ MATH-133 Quantitative Reasoning (3 hours)
__ MATH-143 Elementary Statistics (3 hours)
__ MATH-150 Calculus I (5 hours)
__ MATH-204 Mathematics for Education I (3 hours)
__ PHIL-206 Rational Decisions (3 hours)
__ PHIL-207 Critical Thinking (3 hours)
__ PHIL-208 Logic (3 hours)

Essential Studies (23-24 hours minimum)

See notes *2

*Notes *2: D-G and cannot be same prefix as major.*

D - The Human Experience (3-6 hours)

D1- Diverse Perspectives

__ ENGL-113 Literature and Culture (3 hours)
__ ENGL-114 General Literature (Genre) (3 hours)
__ ENGL-116 General Literature (Theme) (3 hours)

Pittsburg State University
Arts and Sciences Program Guide

Chemistry Education Emphasis

Degree: Bachelor of Science

Major: Chemistry

Emphasis: Chemistry Education

Core Requirements

Core Requirements (25 hours)

__ CHEM-215 General Chemistry I (3 hours)
and __ CHEM-216 General Chemistry I Laboratory (2 hours)
__ CHEM-225 General Chemistry II (3 hours)
and __ CHEM-226 General Chemistry II Laboratory (2 hours)
__ CHEM-325 Organic Chemistry I (3 hours)
and __ CHEM-326 Organic Chemistry I Laboratory (2 hours)
__ CHEM-335 Organic Chemistry II (3 hours)
and __ CHEM-336 Organic Chemistry II Laboratory (2 hours)
__ MATH-150 Calculus I (5 hours) See course

Emphasis Area notification forms

Required Chemistry Courses

__ CHEM-369 Laboratory Assistant Practicum I (~~3~~ 1 hours)
__ CHEM-423 Descriptive Inorganic Chemistry (3 hours)
__ CHEM-445 Analytical Chemistry (3 hours)
and __ CHEM-446 Analytical Chemistry Laboratory (2 hours)
__ CHEM-469 Laboratory Assistant Practicum II (~~3~~ 1 hours)
__ CHEM-569 Laboratory Assistant Practicum III (~~3~~ 2 hours)
__ CHEM-601 Chemistry Colloquium (0-1 hour)
Note: One hour CHEM 601 Chemistry Colloquium is required.
__ CHEM-611 Senior Review and Assessment (1 hour)

Requirements from other departments

__ PHYS-100 College Physics I (4 hours)
or __ PHYS-104 Engineering Physics I (4 hours)
__ PHYS-130 Elementary Physics Laboratory I (1 hour)
__ PHYS-101 College Physics II (4 hours)
or __ PHYS-105 Engineering Physics II (4 hours)
__ PHYS-131 Elementary Physics Laboratory II (1 hour)

Teaching Requirements

__ EDUC-261 Explorations in Education (3 hours)
__ PSYCH-263 Developmental Psychology (3 hours)
__ PSYCH-357 Educational Psychology (3 hours)
__ EDUC-479 Effective Teaching Strategies for Middle and Secondary (3 hours)
__ SPED-510 Overview of Special Education (3 hours)
__ EDUC-520 Methods and Materials for Academic Literacy (3 hours)

__ PSYCH 155 3hrs

Professional Semester

__ CHEM-579 Supervised Student Teaching and Follow-Up of Teachers (2 hours)
__ EDUC-458 Methods and Curriculum (3 hours)
__ EDUC-464 Measurement and Evaluation (2 hours)
__ EDUC-475 Supervised Clinical Experience (9 hours)
A minor is not required. Degree requires a minimum of 120 credit hours. Student should seek advisement to identify appropriate electives or minor to achieve this minimum. 120

Pitt State Pathway Requirements

Chemistry Education emphasis requires certain Pitt State Pathway courses for admission into Teacher Education;

- Education emphasis must take a Math course to satisfy C0 requirement.
- Education emphasis must take EDUC 261 to satisfy E0 requirement.

Core Elements (12 hours)

A0 - Written Communications

__ ENGL-101 English Composition (3 hours)
__ ENGL-299 Introduction to Research Writing (3 hours)

B0 - Verbal Communication

__ COMM-207 Speech Communication (3 hours)

C0 - Quantitative/Analytic Methods

__ MATH-110 College Algebra with Review (5 hours)
__ MATH-113 College Algebra (3 hours)
__ MATH-126 Pre-Calculus (4 hours)
__ MATH-133 Quantitative Reasoning (3 hours)
__ MATH-143 Elementary Statistics (3 hours)
__ MATH-150 Calculus I (5 hours)
__ MATH-204 Mathematics for Education I (3 hours)
__ PHIL-206 Rational Decisions (3 hours)
__ PHIL-207 Critical Thinking (3 hours)
__ PHIL-208 Logic (3 hours)

Essential Studies (23-24 hours minimum)

See notes *1

*Notes *1: D-G and cannot be same prefix as major.*

D - The Human Experience (3-6 hours)

D1- Diverse Perspectives

__ ENGL-113 Literature and Culture (3 hours)
__ ENGL-114 General Literature (Genre) (3 hours)
__ ENGL-116 General Literature (Theme) (3 hours)
__ ENGL-117 Introduction to Fiction (3 hours)
__ ENGL-118 Introduction to Poetry (3 hours)
__ ENGL-120 Literature and Film (3 hours)
__ ENGL-125 Introduction to Horror in Literature (3 hours)
__ ENGL-250 Introduction to Creative Writing (3 hours)
__ ENGL-315 Mythology (3 hours)
__ ENGL-320 Literature and Film (3 hours)

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall 2024 Submission Date: 05//2024

Department: Chemistry College: Arts & Science

Contact Person: Khamis Siam Chair/Coordinator

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

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1. Purpose/Justification for this notification:

   The course CHEM369 needs to be offered on a variable credit hour from 1-3. The change is needed to comply with the KBoR requirements of 120 hours to complete a degree. The reason for making it variable is to allow students under the current catalog to obtain credit for 3 hours and that will be phased out for students coming in the Fall 2024 catalog.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? No *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	Select One	Select One
Admission Requirements:		
Pre/Co-Requisite(s):		
Other: (ex. Gen Ed ONLY)	3 hours	1-3 hours

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 5/2/2024 Signature, Chairperson: [signature]

-Approved: Dean of College

Date: 5/2/24 Signature, Dean: Mary Carol Pomatto

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall 2024 Submission Date: 05//2024

Department: Chemistry College: Arts & Science

Contact Person: Khamis Siam Chair/Coordinator

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

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1. Purpose/Justification for this notification:

   The course CHEM469 needs to be offered on a variable credit hour from 1-3. The change is needed to comply with the KBoR requirements of 120 hours to complete a degree. The reason for making it variable is to allow students under the current catalog to obtain credit for 3 hours and that will be phased out for students coming in the Fall 2024 catalog.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? No *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	Select One	Select One
Admission Requirements:		
Pre/Co-Requisite(s):		
Other: (ex. Gen Ed ONLY)	3 hours	1-3 hours

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 5/2/2024 **Signature, Chairperson:** [signature]

-Approved: Dean of College

Date: 5/2/24 **Signature, Dean:** Mary Carol Pomatto

-Recognized by: Faculty Senate

Date: _____ **Signature, Recorder Faculty Senate:** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall 2024 Submission Date: 05//2024

Department: Chemistry College: Arts & Science

Contact Person: Khamis Siam Chair/Coordinator

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

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1. Purpose/Justification for this notification:

   The course CHEM569 needs to be offered on a variable credit hour from 1-3. The change is needed to comply with the KBoR requirements of 120 hours to complete a degree. The reason for making it variable is to allow students under the current catalog to obtain credit for 3 hours and that will be phased out for students coming in the Fall 2024 catalog.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? No *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	Select One	Select One
Admission Requirements:		
Pre/Co-Requisite(s):		
Other: (ex. Gen Ed ONLY)		

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 5/7/2024 Signature, Chairperson: Bdg WP

-Approved: Dean of College

Date: 5/2/24 Signature, Dean: Mary Carol Romatto

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Curriculum Change Form

Effective Date: FALL Select One Submission Date:

Department: English and Modern Langu College: Arts & Sciences

Contact Person: Troy Comeau Chair

Revision **Emphasis**

Enter Name of Program: English Education

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:

   Require both ENGL 308: Linguistics and ENGL 603: History of the English Language (currently students may take either)

2. Rationale for change, including changes to curriculum objectives:

   Requiring both courses will lead to a broader and more comprehensive understanding of language arts.

3. Will this change affect any education majors? Yes
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***

   No: the Program will maintain its parameters and remain with the construct of department/college/unit curricula programs at PSU.

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No, this Program is independent of other Regent University English Education programs.

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?

   No.

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?

   None.

10. Describe the program assessment plan (for new programs only):

    a. Enrollment targets = N/A
    b. Outcome expected and process to evaluate =

    N/A

    c. Plan to abandon if enrollment targets not met =

    N/A

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **No**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **No**

Proposed (Edited 4/3/24)

Bachelor of Arts in English and Modern Languages

Emphasis in English Education

14

English Core Requirements (~~17~~ hours):

ENGL-199 Introduction to English Studies (1 hour)
~~ENGL-202 English Grammar and Usage (3 hours)~~
ENGL-220 World Masterpieces (3 hours)
ENGL-699 Senior Seminar in English (1 hour)

Select 9 hours from the following:

ENGL-231 American Literature I (3 hours)
ENGL-232 American Literature II (3 hours)
ENGL-241 British Literature I (3 hours)
ENGL-242 British Literature II (3 hours)

19

Required Emphasis courses (~~19~~ hours):

ENGL-202 3hrs.
ENGL-302 Advanced Composition (3 hours)
ENGL-304 Introduction to Writing About Literature (3 hours)
ENGL-478 Literature for Middle and Secondary Schools (3 hours)
ENGL-480 Internship in Teaching English (1 hour)
Note: Must be taken concurrently with ENGL 478 or ENGL 479.
ENGL-619 Shakespeare (3 hours)
ENGL-308 English Linguistics (3 hours) OR
ENGL-603 History of the English Language (3 hours)

Foreign Language Requirements (~~6~~) 9

~~6~~ hours required ~~beyond the Pitt Pathway E1 course~~

9

Electives (6)

Six credit hours must be selected from literature courses numbered above 500; at least three hours must be American.

Courses below must be completed for teacher certification and will substitute for a minor.

Courses below must be completed before admission to teacher education (9 hours).
PSYCH-155 General Psychology (3 hours)

PSYCH-263 Developmental Psychology (3 hours)
EDUC-261 Explorations in Education (3 hours)
See Admission to Professional Semester for professional education grade point requirements.

Courses below must be completed before admission to professional semester (13 hours).
EDUC-307 Clinical Experience (1 hour)
PSYCH-357 Educational Psychology (3 hours)
Must be admitted to teacher education to enroll.
ENGL-479 Techniques for Teaching English in Middle and Secondary Schools (3 hours)
Must be admitted to teacher education to enroll.
SPED-510 Overview of Special Education (3 hours)
EDUC-520 Methods and Materials for Academic Literacy (3 hours)
Must be admitted to teacher education to enroll.

Professional Semester (15 hours)
EDUC-458 Methods and Curriculum (3 hours)
EDUC-464 Measurement and Evaluation (2 hours)
EDUC-475 Supervised Clinical Experience (9 hours)
ENGL-579 Supervised Student Teaching and Follow-Up of Teachers (1 hour)

Total 85 hours

Existing

Bachelor of Arts in English and Modern Languages

Emphasis in English Education

English Core Requirements (17 hours):

ENGL-199 Introduction to English Studies (1 hour)
ENGL-202 English Grammar and Usage (3 hours)
ENGL-220 World Masterpieces (3 hours)
ENGL-699 Senior Seminar in English (1 hour)

Select 9 hours from the following:

ENGL-231 American Literature I (3 hours)
ENGL-232 American Literature II (3 hours)
ENGL-241 British Literature I (3 hours)
ENGL-242 British Literature II (3 hours)

Required Emphasis courses (25 hours):

ENGL-302 Advanced Composition (3 hours)
ENGL-304 Introduction to Writing About Literature (3 hours)
ENGL-478 Literature for Middle and Secondary Schools (3 hours)
ENGL-480 Internship in Teaching English (1 hour)
Note: Must be taken concurrently with ENGL 478 or ENGL 479.
ENGL-619 Shakespeare (3 hours)

Select 3 hours from:

ENGL-308 English Linguistics (3 hours)
ENGL-603 History of the English Language (3 hours)

Foreign Language Requirements
6 hours required beyond the Pitt Pathway E1 course

Electives
Six credit hours must be selected from literature courses numbered above 500; at least three hours must be American.

Courses below must be completed for teacher certification and will substitute for a minor.

Courses below must be completed before admission to teacher education (6 hours).
PSYCH-263 Developmental Psychology (3 hours)
EDUC-261 Explorations in Education (3 hours)
See Admission to Professional Semester for professional education grade point requirements.

Courses below must be completed before admission to professional semester (13 hours).
EDUC-307 Clinical Experience (1 hour)
PSYCH-357 Educational Psychology (3 hours)
Must be admitted to teacher education to enroll.
ENGL-479 Techniques for Teaching English in Middle and Secondary Schools (3 hours)
Must be admitted to teacher education to enroll.
SPED-510 Overview of Special Education (3 hours)
EDUC-520 Methods and Materials for Academic Literacy (3 hours)
Must be admitted to teacher education to enroll.

Professional Semester (16 hours)
EDUC-458 Methods and Curriculum (3 hours)
EDUC-464 Measurement and Evaluation (2 hours)
EDUC-475 Supervised Clinical Experience (9 hours)
ENGL-579 Supervised Student Teaching and Follow-Up of Teachers (1 hour)

Proposed (Edited 4/3/24)

Bachelor of Arts in English and Modern Languages

Emphasis in English Education

English Core Requirements (17 hours):

ENGL-199 Introduction to English Studies (1 hour)
ENGL-202 English Grammar and Usage (3 hours)
ENGL-220 World Masterpieces (3 hours)
ENGL-699 Senior Seminar in English (1 hour)

Select 9 hours from the following:

ENGL-231 American Literature I (3 hours)
ENGL-232 American Literature II (3 hours)
ENGL-241 British Literature I (3 hours)
ENGL-242 British Literature II (3 hours)

Required Emphasis courses (19 hours):

ENGL-302 Advanced Composition (3 hours)
ENGL-304 Introduction to Writing About Literature (3 hours)
ENGL-478 Literature for Middle and Secondary Schools (3 hours)
ENGL-480 Internship in Teaching English (1 hour)
Note: Must be taken concurrently with ENGL 478 or ENGL 479.
ENGL-619 Shakespeare (3 hours)
ENGL-308 English Linguistics (3 hours)
ENGL-603 History of the English Language (3 hours)

Foreign Language Requirements (6)
6 hours required beyond the Pitt Pathway E1 course

Electives (6)
Six credit hours must be selected from literature courses numbered above 500; at least three hours must be American.

Courses below must be completed for teacher certification and will substitute for a minor.

Courses below must be completed before admission to teacher education (9 hours).
PSYCH-155 General Psychology (3 hours)

PSYCH-263 Developmental Psychology (3 hours)
EDUC-261 Explorations in Education (3 hours)
See Admission to Professional Semester for professional education grade point requirements.

Courses below must be completed before admission to professional semester (13 hours).
EDUC-307 Clinical Experience (1 hour)
PSYCH-357 Educational Psychology (3 hours)
Must be admitted to teacher education to enroll.
ENGL-479 Techniques for Teaching English in Middle and Secondary Schools (3 hours)
Must be admitted to teacher education to enroll.
SPED-510 Overview of Special Education (3 hours)
EDUC-520 Methods and Materials for Academic Literacy (3 hours)
Must be admitted to teacher education to enroll.

Professional Semester (15 hours)
EDUC-458 Methods and Curriculum (3 hours)
EDUC-464 Measurement and Evaluation (2 hours)
EDUC-475 Supervised Clinical Experience (9 hours)
ENGL-579 Supervised Student Teaching and Follow-Up of Teachers (1 hour)

Total 85 hours

Fw: Another Edit

John Franklin <jfranklin@pittstate.edu>
Thu 4/4/2024 10:08 AM
To:Karen Lasota <klasota@pittstate.edu>
Cc:John Franklin <jfranklin@pittstate.edu>

1 attachments (17 KB)
English Ed curriculum.docx

From: Byron McKay <bmckay@pittstate.edu>
Sent: Thursday, April 4, 2024 9:01 AM
To: John Franklin <jfranklin@pittstate.edu>
Subject: Another Edit

John,

Kris caught one more thing. The student teaching block adds up to 15, not 16, hours. This document reflects that.

That means you have 1 hour to work with, but I didn't see anywhere that really helps you.

Dr. Byron McKay
Pittsburg State University
Associate Professor, Technology & Engineering Education
620-235-4379

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/4/24 Signature, Chairperson: Troy D. Comeau

-Approved: College Curriculum Committee

Date: 4/1/24 Signature, Committee Chair: Mary Carol Pomatto

-Approved: Dean of College

Date: 4/1/24 Signature, Dean: Mary Carol Pomatto

-Approved: Council for Teacher Education (if applicable)

Date: 4/3/24 Signature, Council Chair: J. Tim Lee

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair:

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 2/23/2024

Department: English & Modern Lang. College: Arts & Sciences

Contact Person: Laura Washburn Faculty

Revision Creative Writing Emphasis

Enter Name of Program: Creative Writing emphasis – English B.A.

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:
   1. Add ENGL 347 Craft of Fiction (3 hours) to the emphasis as a Genre elective.
   2. Add ENGL 556 Topics in Writing (Literary Editing & Stewardship) (3 hours) to the emphasis as a requirement.
   3. Add 3 hours of English electives, any ENGL course numbered 300 or higher.

2. Rationale for change, including changes to curriculum objectives: To ensure students have enough courses over 300+ to graduate, to enhance students' marketable skills, to ensure strong foundations for future course work and career.

3. Will this change affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***
   No. Changes affect only students in the Creative Writing emphasis of the English major.

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***
   No. Changes affect only students in the Creative Writing emphasis of the Pittsburg State English major.

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? Yes

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?
No

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No
If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?
None.

10. Describe the program assessment plan (for new programs only):

    a. Enrollment targets = N/A
    b. Outcome expected and process to evaluate = N/A

    c. Plan to abandon if enrollment targets not met = N/A

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? N/A

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? N/A

Pittsburg State University
Arts and Sciences Program Guide

Creative Writing Emphasis

Degree: Bachelor of Arts

Major: English

Emphasis: Creative Writing

English Core Requirements (~~17~~ 14 hours)

__ ENGL-199 Introduction to English Studies (1 hour)
__ ~~ENGL-202 English Grammar and Usage (3 hours)~~
__ ENGL-220 World Masterpieces (3 hours)
__ ENGL-699 Senior Seminar in English (1 hour)

Select ~~9~~ hours from the following:

__ ENGL-231 American Literature I (3 hours)
__ ENGL-232 American Literature II (3 hours)
__ ENGL-241 British Literature I (3 hours)
__ ENGL-242 British Literature II (3 hours)

Select 3 hours from:

__ ENGL-304 Introduction to Writing About Literature (3 hours)
__ ENGL-311 Anti-Racist Literature (3 hours)
__ ENGL-312 Literature Topics ( ) (3 hours)
__ ENGL-313 Multicultural Literature (3 hours)
__ ENGL-316 Women's Literature (3 hours)

Required Creative Writing Courses 21

__ ENGL-351 Fiction Writing and Editing I (3 hours)
__ ENGL-352 Poetry Writing and Editing I (3 hours)
__ ENGL-451 Fiction Writing and Editing II (3 hours) AND
__ ENGL-452 Poetry Writing and Editing II (3 hours)
__ ENGL-651 Writing and Publishing Fiction (3 hours)
or __ ENGL-652 Writing and Publishing Poetry (3 hours)
__ ENGL-653 Writing Experimental Literatures (3 hours)

ENGL 556 3hrs Select 3 hours of Writing Electives from:

__ ENGL-451 Fiction Writing and Editing II (3 hours)
Note: If not taken as part of required courses.
__ ENGL-452 Poetry Writing and Editing II (3 hours)
Note: If not taken as part of required courses.
__ ENGL-528 Writing for Publication I (___) (3 hours)
Note: Must be taken as Literary Magazine.
__ ENGL-556 Topics in Writing (____) (3 hours)
Note: Must be taken as Creative Writing.

Select 3 hours of Genre from:

__ ENGL-546 Poetry: Evolution of Forms (3 hours)
__ ENGL-560 British Genre (____) (3 hours)
Note: Must be taken as Short Story.
__ ENGL-565 American Genre (____) (3 hours)
Note: Must be taken as Short Story.
__ ENGL-570 International Literatures Genre (____) (3 hours)
Note: Must be taken as Short Story.

ENGL 341 3hrs Select 3 hours of Literature electives from:

__ ENGL-555 Topics in Literature (____) (1-3 hours)
__ ENGL-565 American Genre (____) (3 hours)
__ ENGL-566 American Theme (____) (3 hours)
__ ENGL-568 Topics in American Literature ( ) (3 hours)
__ ENGL-569 Topics in International Literature ( ) (3 hours)
__ ENGL-570 International Literatures Genre (____) (3 hours)
__ ENGL-571 International Literatures Theme (____) (3 hours)

Select ~~3~~ 12 hours of upper-level electives:

See notes *1

*Notes *1: Student select 3 hours of ENGL courses numbered 300 or higher.*

9hrs Foreign Lang

Pitt State Pathway Requirements

Core Elements (12 hours)

A0 - Written Communications

__ ENGL-101 English Composition (3 hours)
__ ENGL-299 Introduction to Research Writing (3 hours)

B0 - Verbal Communication

__ COMM-207 Speech Communication (3 hours)

C0 - Quantitative/Analytic Methods

__ MATH-110 College Algebra with Review (5 hours)
__ MATH-113 College Algebra (3 hours)
__ MATH-126 Pre-Calculus (4 hours)
__ MATH-133 Quantitative Reasoning (3 hours)
__ MATH-143 Elementary Statistics (3 hours)
__ MATH-150 Calculus I (5 hours)
__ MATH-204 Mathematics for Education I (3 hours)
__ PHIL-206 Rational Decisions (3 hours)
__ PHIL-207 Critical Thinking (3 hours)
__ PHIL-208 Logic (3 hours)

Essential Studies (23-24 hours minimum)

See notes *2

*Notes *2: D-G and cannot be same prefix as major.*

D - The Human Experience (3-6 hours)

D1- Diverse Perspectives

__ ENGL-113 Literature and Culture (3 hours)
__ ENGL-114 General Literature (Genre) (3 hours)
__ ENGL-116 General Literature (Theme) (3 hours)
__ ENGL-117 Introduction to Fiction (3 hours)
__ ENGL-118 Introduction to Poetry (3 hours)
__ ENGL-120 Literature and Film (3 hours)
__ ENGL-125 Introduction to Horror in Literature (3 hours)

CURRICULUM REVISIONS

	Existing	Proposed
Title:	Creative Writing	Creative Writing
Curriculum: (Do not include GenEd)	**English Core Requirements (17 hours)** ENGL-199 Introduction to English Studies (1 hour) ENGL-202 English Grammar and Usage (3 hours) ENGL-220 World Masterpieces (3 hours) ENGL-699 Senior Seminar in English (1 hour) **Select 9 hours from the following:** ENGL-231 American Literature I (3 hours) ENGL-232 American Literature II (3 hours) ENGL-241 British Literature I (3 hours) ENGL-242 British Literature II (3 hours) **Select 3 hours from:** ENGL-304 Introduction to Writing About Literature (3 hours) ENGL-311 Anti-Racist Literature (3 hours) ENGL-312 Literature Topics ( ) (3 hours) ENGL-313 Multicultural Literature (3 hours) ENGL-316 Women's Literature (3 hours) **Required Creative Writing Courses** ENGL-351 Fiction Writing and Editing I (3 hours) ENGL-352 Poetry Writing and Editing I (3 hours) ENGL-451 Fiction Writing and Editing II (3 hours) or ENGL-452 Poetry Writing and Editing II (3 hours) ENGL-651 Writing and Publishing Fiction (3 hours) or ENGL-652 Writing and Publishing Poetry (3 hours) ENGL-653 Writing Experimental Literatures (3 hours) **Select 3 hours of Writing Electives from:** ENGL-451 Fiction Writing and Editing II (3 hours) *Note: If not taken as part of required courses.* ENGL-452 Poetry Writing and Editing II (3 hours) *Note: If not taken as part of required courses.* ENGL-528 Writing for Publication I (_____) (3 hours) *Note: Must be taken as Literary Magazine.* ENGL-556 Topics in Writing (_____) (3 hours) *Note: Must be taken as Creative Writing.* **Select 3 hours of Genre from:** ENGL-546 Poetry: Evolution of Forms (3 hours) ENGL-560 British Genre (_____) (3 hours) *Note: Must be taken as Short Story.* ENGL-565 American Genre (_____) (3 hours) *Note: Must be taken as Short Story.* ENGL-570 International Literatures Genre (_____) (3 hours) *Note: Must be taken as Short Story.* **Select 3 hours of Literature electives from:** ENGL-555 Topics in Literature (_____) (1-3 hours) ENGL-565 American Genre (_____) (3 hours) ENGL-566 American Theme (_____) (3 hours)	**English Core Requirements (17 hours)** ENGL-199 Introduction to English Studies (1 hour) ENGL-202 English Grammar and Usage (3 hours) ENGL-220 World Masterpieces (3 hours) ENGL-699 Senior Seminar in English (1 hour) **Select 9 hours from the following:** ENGL-231 American Literature I (3 hours) ENGL-232 American Literature II (3 hours) ENGL-241 British Literature I (3 hours) ENGL-242 British Literature II (3 hours) **Select 3 hours from:** ENGL-304 Introduction to Writing About Literature (3 hours) ENGL-311 Anti-Racist Literature (3 hours) ENGL-312 Literature Topics ( ) (3 hours) ENGL-313 Multicultural Literature (3 hours) ENGL-316 Women's Literature (3 hours) **Required Creative Writing Courses** ENGL-351 Fiction Writing and Editing I (3 hours) ENGL-352 Poetry Writing and Editing I (3 hours) ENGL-451 Fiction Writing and Editing II (3 hours) ENGL-452 Poetry Writing and Editing II (3 hours) ENGL-556 Topics in Writing (Literary Editing & Stewardship) (3 hours ENGL-651 Writing and Publishing Fiction (3 hours) or ENGL-652 Writing and Publishing Poetry (3 hours) ENGL-653 Writing Experimental Literatures (3 hours) **Select 6 hours of Genre from:** ENGL -347 Craft of Fiction (3 hours) ENGL-546 Poetry: Evolution of Forms (3 hours) ENGL-560 British Genre (Short Story) (3 hours) .....Column Break.....~~*Note: Must be taken as Short Story*~~. ENGL-565 American Genre (Short Story) (3 hours) ENGL-570 International Literatures Genre (Short Story) (3 hours) **Select 3 hours of Literature electives from:** ENGL-555 Topics in Literature ( ) (1-3 hours) ENGL-565 American Genre ( ) (3 hours) ENGL-566 American Theme ( ) (3 hours) ENGL-568 Topics in American Literature ( ) (3 hours) ENGL-569 Topics in International Literature ( ) (3 hours) ENGL-570 International Literatures Genre ( ) (3 hours) ENGL-571 International Literatures Theme ( ) (3 hours) **Select 6 hours of upper-level electives:**

	ENGL-568 Topics in American Literature ( ) (3 hours) ENGL-569 Topics in International Literature ( ) (3 hours) ENGL-570 International Literatures Genre (_____) (3 hours) ENGL-571 International Literatures Theme (_____) (3 hours) **Select 3 hours of upper-level electives:** See notes *1 *Notes *1: Student select 3 hours of ENGL courses numbered 300 or higher.*	See notes *1 *Notes *1: Student select 3 hours of ENGL courses numbered 300 or higher.* Recommended courses include Engl 651 or 652 and Engl 565 when topic is a creative writing topic.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/4/24 Signature, Chairperson: Tracy D. Comcar

-Approved: College Curriculum Committee

Date: 4/1/24 Signature, Committee Chair: Mary Carol Pomatto

-Approved: Dean of College

Date: 4/1/24 Signature, Dean: Mary Carol Pomatto

-Approved: Council for Teacher Education (if applicable)

Date:_____Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 2/23/24

Department: English and Modern Langu College: Arts & Sciences

Contact Person: Laura Washburn Faculty

Revision **Emphasis**

Enter Name of Program: Literature and Culture Emphasis - B.A. English

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:

   1. Add 6 credit hours of English electives, any ENGL courses numbered 300 or higher.
   2. Add 3 credit hours of literature electives, any literature course numbered 500 or higher.
   3. Delete four courses from the list of literature electives:

   ENGL 561: British Theme
   ENGL 566: American Theme
   ENGL 570: International Literatures Genre: ENGL 571: International Literatures Theme

   4. Add two courses to the list of literature electives: ENGL 580: Environmental Literature ENGL 582: African American Literature

2. Rationale for change, including changes to curriculum objectives:

   1 & 2: This will increase the breadth and depth of knowledge for students in the emphasis, allowing flexibility to choose from a variety of topics in English (at the 300+ level) while ensuring in-depth study of literature at the 500+ level.

   3. These four courses have been replaced by three new courses that were added to the emphasis last year: ENGL 550 Topics in British Literature, 551 Topics in American Literature, 552 Topics in International Literature. The four courses listed above are longer being taught.

   4. These two courses were created and legislated previously, but have not yet been integrated into the Literature and Culture emphasis. We wish to include them as options for literature electives.

3. Will this change affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***

   No. Changes affect only students in the Literature and Culture emphasis of the English major.

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No. Changes affect only students in the Literature and Culture emphasis of the Pittsburg State English major.

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?
   No

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?
   None.

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets = N/A
    b. Outcome expected and process to evaluate =
       N/A

    c. Plan to abandon if enrollment targets not met =
       N/A

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

Pittsburg State University
Arts and Sciences Program Guide

Literature and Culture Emphasis

Degree: Bachelor of Arts

Major: English

Emphasis: Literature and Culture

English Core Requirements (~~17~~ 14 hours)

__ ENGL-199 Introduction to English Studies (1 hour)
__ ~~ENGL-202 English Grammar and Usage (3 hours)~~
__ ENGL-220 World Masterpieces (3 hours)
__ ENGL-699 Senior Seminar in English (1 hour)

Select ~~6~~ hours from the following:

__ ENGL-231 American Literature I (3 hours)
__ ENGL-232 American Literature II (3 hours)
__ ENGL-241 British Literature I (3 hours)
__ ENGL-242 British Literature II (3 hours)

Required Emphasis courses

__ ENGL-304 Introduction to Writing About Literature (3 hours)

Select 3 hours from:

__ ENGL-311 Anti-Racist Literature (3 hours)
__ ENGL-312 Literature Topics ( ) (3 hours)
__ ENGL-313 Multicultural Literature (3 hours)
__ ENGL-316 Women's Literature (3 hours)

Select ~~6~~ 12 hours of Literature electives from:

See notes *1

__ ENGL-546 Poetry: Evolution of Forms (3 hours)
__ ENGL-555 Topics in Literature (____) (1-3 hours)
__ ENGL-560 British Genre (____) (3 hours)
__ ENGL-561 British Theme (____) (3 hours)
__ ENGL-565 American Genre (____) (3 hours)
__ ENGL-566 American Theme (____) (3 hours)
__ ENGL-567 Topics in British Literature ( ) (3 hours)
__ ENGL-568 Topics in American Literature ( ) (3 hours)
__ ENGL-569 Topics in International Literature ( ) (3 hours)
__ ENGL-570 International Literatures Genre (____) (3 hours)
__ ENGL-571 International Literatures Theme (____) (3 hours)
__ ENGL-619 Shakespeare (3 hours)
__ ENGL-755 Topics in Literature (____) (1-3 hours)
__ ENGL-771 Major Author(s) (____) (3 hours)
__ ENGL-772 Periods in Literature (____) (3 hours)

*Notes *1: Selected from literature courses numbered above 500.*

Select 3 hours of Writing elective from:

__ ENGL-250 Introduction to Creative Writing (3 hours)
__ ENGL-302 Advanced Composition (3 hours)
__ ENGL-306 Theories and Technologies of Writing (3 hours)
__ ENGL-351 Fiction Writing and Editing I (3 hours)
__ ENGL-352 Poetry Writing and Editing I (3 hours)
__ ENGL-556 Topics in Writing (____) (3 hours)
__ ENGL-756 Topics in Writing (____) (1-3 hours)

Select 3 hours of Language electives from:

__ ENGL-308 English Linguistics (3 hours)
__ ENGL-603 History of the English Language (3 hours)

English Electives (~~9~~ hours)

See notes *2

15

Select 9 hours of English electives from any English courses except; ENGL 113, 114, 116, 120, or 250.

*Notes *2: English majors and minors counting ENGL 250 Introduction to Creative Writing for PittState Pathway credit must take an additional writing elective.*

9 hrs Foreign Lang

Pitt State Pathway Requirements

Core Elements (12 hours)

A0 - Written Communications

__ ENGL-101 English Composition (3 hours)
__ ENGL-299 Introduction to Research Writing (3 hours)

B0 - Verbal Communication

__ COMM-207 Speech Communication (3 hours)

C0 - Quantitative/Analytic Methods

__ MATH-110 College Algebra with Review (5 hours)
__ MATH-113 College Algebra (3 hours)
__ MATH-126 Pre-Calculus (4 hours)
__ MATH-133 Quantitative Reasoning (3 hours)
__ MATH-143 Elementary Statistics (3 hours)
__ MATH-150 Calculus I (5 hours)
__ MATH-204 Mathematics for Education I (3 hours)
__ PHIL-206 Rational Decisions (3 hours)
__ PHIL-207 Critical Thinking (3 hours)
__ PHIL-208 Logic (3 hours)

Essential Studies (23-24 hours minimum)

See notes *3

*Notes *3: D-G and cannot be same prefix as major.*

D - The Human Experience (3-6 hours)

D1- Diverse Perspectives

__ ENGL-113 Literature and Culture (3 hours)
__ ENGL-114 General Literature (Genre) (3 hours)
__ ENGL-116 General Literature (Theme) (3 hours)

CURRICULUM REVISIONS

	Existing	Proposed
Title:	Bachelor of Arts in English and Modern Languages Emphasis in Literature and Culture	Bachelor of Arts in English and Modern Languages Emphasis in Literature and Culture
Curriculum: (Do not include GenEd)	English Core Requirements: ENGL-199 Introduction to English Studies (1 hour) ENGL-202 English Grammar and Usage (3 hours) ENGL-220 World Masterpieces (3 hours) ENGL-699 Senior Seminar in English (1 hour) Select 9 hours from the following: ENGL-231 American Literature I (3 hours) ENGL-232 American Literature II (3 hours) ENGL-241 British Literature I (3 hours) ENGL-242 British Literature II (3 hours) Required Emphasis courses: ENGL-304 Introduction to Writing About Literature (3 hours) Select 3 hours from: ENGL-311 Anti-Racist Literature (3 hours) ENGL-312 Literature Topics ( ) (3 hours) ENGL-313 Multicultural Literature (3 hours) ENGL-316 Women's Literature (3 hours) Select 9 hours of Literature electives selected from literature courses numbered above 500: ENGL-546 Poetry: Evolution of Forms (3 hours) ENGL-550 Topics in British Literature (3 hours) ENGL-551 Topics in American Literature (3 hours) ENGL-552 Topics in International Literature (3 hours) ENGL-555 Topics in Literature (1-3 hours) ENGL-560 British Genre (3 hours) ENGL-561 British Theme (3 hours) ENGL-565 American Genre (3 hours) ENGL-566 American Theme (3 hours) ENGL-570 International Literatures Genre (1-3 hours) Select 3 hours of Writing electives from: ENGL-250 Introduction to Creative Writing (3 hours) ENGL-302 Advanced Composition (3 hours) ENGL-306 Theories and Technologies of Writing (3 hours) ENGL-351 Fiction Writing and Editing I (3 hours) ENGL-352 Poetry Writing and Editing I (3 hours) ENGL-556 Topics in Writing (____) (3 hours) ENGL-756 Topics in Writing (____) (1-3 hours) Select 3 hours of Language electives from: ENGL-308 English Linguistics (3 hours) ENGL-603 History of the English Language (3 hours) English Electives (9 hours) Select 9 hours of English electives from any English courses except; ENGL 113, 114, 116, 120	English Core Requirements: ENGL-199 Introduction to English Studies (1 hour) ENGL-202 English Grammar and Usage (3 hours) ENGL-220 World Masterpieces (3 hours) ENGL-699 Senior Seminar in English (1 hour) Select 9 hours from the following: ENGL-231 American Literature I (3 hours) ENGL-232 American Literature II (3 hours) ENGL-241 British Literature I (3 hours) ENGL-242 British Literature II (3 hours) Required Emphasis courses: ENGL-304 Introduction to Writing About Literature (3 hours) Select 3 hours from: ENGL-311 Anti-Racist Literature (3 hours) ENGL-312 Literature Topics ( ) (3 hours) ENGL-313 Multicultural Literature (3 hours) ENGL-316 Women's Literature (3 hours) Select 12 hours of Literature electives selected from literature courses numbered above 500: ENGL-546 Poetry: Evolution of Forms (3 hours) ENGL-550 Topics in British Literature (3 hours) ENGL-551 Topics in American Literature (3 hours) ENGL-552 Topics in International Literature (3 hours) ENGL-555 Topics in Literature (1-3 hours) ENGL-565 American Genre (3 hours) ENGL-566 American Theme (3 hours) ENGL-580: Environmental Literature (3 hours) ENGL-582: African American Literature (3 hours) ENGL-619: Shakespeare (3 hours) ENGL-755: Topics in Literature (1-3 hours) ENGL-771: Major Author(s) (3 hours) ENGL-772: Periods in Literature (3 hours) Select 3 hours of Writing electives from: ENGL-250 Introduction to Creative Writing (3 hours) ENGL-302 Advanced Composition (3 hours) ENGL-306 Theories and Technologies of Writing (3 hours) ENGL-347 Craft of Fiction (3 hours) ENGL-351 Fiction Writing and Editing I (3 hours) ENGL-352 Poetry Writing and Editing I (3 hours) ENGL-556 Topics in Writing (____) (3 hours) ENGL-756 Topics in Writing (____) (1-3 hours) Select 3 hours of Language electives from: ENGL-308 English Linguistics (3 hours) ENGL-603 History of the English Language (3 hours) English Electives (15 hours) Select 15 hours of English electives from any English courses except; ENGL 113, 114, 116, 120 Note: English majors and minors counting ENGL 250 Introduction to Creative Writing for General Education credit

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/4/24 Signature, Chairperson: Troy O. Comeau

-Approved: College Curriculum Committee

Date: 4/1/24 Signature, Committee Chair: Mary Carol Pomatto

-Approved: Dean of College

Date: 4/1/24 Signature, Dean: Mary Carol Pomatto

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 3/4/24

Department: English and Modern Langua College: Arts & Sciences

Contact Person: Troy Comeau Chair

Revision **Emphasis**

Enter Name of Program: Technical and Professional Writing

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:
   Add 2 English electives at the 300-level or above
   Add one Lit Elective at 500-level or above.

2. Rationale for change, including changes to curriculum objectives:
   The rationale for this change is to allow for further breadth within the English major/minor.

3. Will this change affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***
   No, this only affects majors or minors in the selected emphasis

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***
   No, this does not affect any other program at any other institution.

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?
   None

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **Select One**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?
   No

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

105 (6hrs ENGL E1 + 3hrs LIT E1)

Pittsburg State University
Arts and Sciences Program Guide

Professional Writing Emphasis

Degree: Bachelor of Arts

Major: English

Emphasis: Professional Writing

English Core Requirements (~~17~~ 14 hours)

__ ENGL-199 Introduction to English Studies (1 hour)
__ ~~ENGL-202 English Grammar and Usage (3 hours)~~ 9
__ ENGL-220 World Masterpieces (3 hours)
__ ENGL-699 Senior Seminar in English (1 hour)

Select 9 hours from the following:

__ ENGL-231 American Literature I (3 hours)
__ ENGL-232 American Literature II (3 hours)
__ ENGL-241 British Literature I (3 hours)
__ ENGL-242 British Literature II (3 hours)

Emphasis Requirements 12

__ ENGL-302 Advanced Composition (3 hours)
__ ENGL-306 Theories and Technologies of Writing (3 hours)
__ ENGL-308 English Linguistics (3 hours)
or __ ENGL-603 History of the English Language (3 hours)
__ ENGL-695 Professional Writing Internship (1-3 hours)
Note: Should be taken for 3 hours.

Select 12 hours of Writing electives from:

See notes *1

__ ENGL-526 Writing in Electronic Environments I (___) (3 hours)
__ ENGL-527 Writing for the Public I (___) (3 hours)
__ ENGL-528 Writing for Publication I (___) (3 hours)
__ ENGL-529 The Art of Discourse I (___) (3 hours)
__ ENGL-626 Writing in Electronic Environments II (___) (3 hours)
__ ENGL-627 Writing for the Public II (___) (3 hours)
__ ENGL-628 Writing for Publication II (___) (3 hours)
__ ENGL-695 Professional Writing Internship (1-3 hours)
__ ENGL-729 The Art of Discourse II (___) (3 hours)
*Notes *1: Other support courses approved by the Director of Professional Writing.*

6 hours ENGL Electives + 3 hours LIT Electives

Foreign Language Requirements

See notes *2

*Notes *2: 6 hours required beyond the Pitt Pathway E1 course*

9 hrs.

awaiting Email From Dean to Inactivate

Pitt State Pathway Requirements

Core Elements (12 hours)

A0 - Written Communications

__ ENGL-101 English Composition (3 hours)
__ ENGL-299 Introduction to Research Writing (3 hours)

B0 - Verbal Communication

__ COMM-207 Speech Communication (3 hours)

C0 - Quantitative/Analytic Methods

__ MATH-110 College Algebra with Review (5 hours)
__ MATH-113 College Algebra (3 hours)
__ MATH-126 Pre-Calculus (4 hours)
__ MATH-133 Quantitative Reasoning (3 hours)
__ MATH-143 Elementary Statistics (3 hours)
__ MATH-150 Calculus I (5 hours)
__ MATH-204 Mathematics for Education I (3 hours)
__ PHIL-206 Rational Decisions (3 hours)
__ PHIL-207 Critical Thinking (3 hours)
__ PHIL-208 Logic (3 hours)

Essential Studies (23-24 hours minimum)

See notes *3

*Notes *3: D-G and cannot be same prefix as major.*

D - The Human Experience (3-6 hours)

D1- Diverse Perspectives

__ ENGL-113 Literature and Culture (3 hours)
__ ENGL-114 General Literature (Genre) (3 hours)
__ ENGL-116 General Literature (Theme) (3 hours)
__ ENGL-117 Introduction to Fiction (3 hours)
__ ENGL-118 Introduction to Poetry (3 hours)
__ ENGL-120 Literature and Film (3 hours)
__ ENGL-125 Introduction to Horror in Literature (3 hours)
__ ENGL-250 Introduction to Creative Writing (3 hours)
__ ENGL-315 Mythology (3 hours)
__ ENGL-320 Literature and Film (3 hours)

D3 - Non-Verbal and Creative Expression

__ ART-178 Introduction to the Visual Arts (3 hours)
__ ART-188 The Designed World (3 hours)
__ ART-217 Crafts I (3 hours)
__ ART-222 Jewelry Design I (3 hours)
__ ART-233 Drawing I (3 hours)
__ ART-244 Ceramics I (3 hours)
__ ART-266 Sculpture I (3 hours)
__ ART-277 Painting I (3 hours)
__ ART-288 Introduction to Art History I (3 hours)
__ ART-289 Introduction to Art History II (3 hours)
__ ART-311 Art Education (3 hours)
__ COMM-105 Performance Appreciation (3 hours)
__ COMM-205 Performance Studies (3 hours)
__ COMM-395 Theatre History (___) (3 hours)
__ HHP-151 Dance Appreciation (3 hours)
__ MUSIC-120 Music Appreciation (____) (3 hours)

CURRICULUM REVISIONS

	Existing	Proposed
Title:	Technical and Professional Writing	Technical and Professional Writing
Curriculum: (Do not include GenEd)	ENGL 231/232 Am Lit II/Brit Lit II.....3 ENGL 299 Intro to Research Writing .....3 MLL 158/128 Modern Languages II.....3 ELECTIVE Pathways Elective.....3 MINOR Minor Course.....3 ENGL 301 Tech/Professional Writing..... 3 ENGL 231/232 Am Lit I/Brit Lit I ..... 3 ENGL 202 English Grammar/Usage.....3 ENGL 220 World Masterpieces.....3 GEN E2 E2 Element.....3 GEN G G Element: Wellness.....1 GEN C0 C Element (Quant. Methods).....3 MINOR Minor Course.....3 ENGL 231/232 Am Lit I/Brit Lit I ..... 3 ENGL XXX Professional Writing Elective..... 3 ENGL 500+ American Lit Elective..... 3 GEN E2/E1 E2 or E1 Element ..... 3 MINOR Minor Course..... 3 ENGL 302 Adv. Composition.....3 ENGL 308/603 Linguistics/HEL.....3 ENGL XXX Professional Writing Elective .....3 MINOR Minor Course.....3 ENGL 699 Senior Seminar in English..... 1 ENGL 695 Professional Writing Internship .... 3 ENGL XXX Professional Writing Elective..... 3 ENGL 500+ British Lit Elective.....3 ENGL XXX Professional Writing Elective .....3ENGL 500+ British Lit Elective.....3 ENGL XXX Professional Writing Elective 3	ENGL 231/232 Am Lit II/Brit Lit II.....3 ENGL 299 Intro to Research Writing .....3 MLL 158/128 Modern Languages II.....3 ELECTIVE Pathways Elective.....3 MINOR Minor Course.....3 ENGL 301 Tech/Professional Writing..... 3 ENGL 231/232 Am Lit I/Brit Lit I ..... 3 ENGL 202 English Grammar/Usage.....3 ENGL 220 World Masterpieces.....3 GEN E2 E2 Element.....3 GEN G G Element: Wellness.....1 GEN C0 C Element (Quant. Methods).....3 MINOR Minor Course.....3 ENGL 231/232 Am Lit I/Brit Lit I ..... 3 ENGL XXX Professional Writing Elective..... 3 ENGL 500+ American Lit Elective..... 3 GEN E2/E1 E2 or E1 Element ..... 3 MINOR Minor Course..... 3 ENGL 302 Adv. Composition.....3 ENGL 308/603 Linguistics/HEL.....3 ENGL XXX Professional Writing Elective .....3 MINOR Minor Course.....3 ENGL 699 Senior Seminar in English..... 1 ENGL 695 Professional Writing Internship .... 3 ENGL XXX Professional Writing Elective..... 3 ENGL 500+ British Lit Elective.....3 ENGL XXX Professional Writing ENGL Elective (300 and above) ENGL Electivec(300 and above) ENGL Elective (Lit 500-level and above)

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/11/24 Signature, Chairperson: Troy O. Comeaux

-Approved: College Curriculum Committee

Date: 4/1/24 Signature, Committee Chair: Mary Carol Pomatto

-Approved: Dean of College

Date: 4/1/24 Signature, Dean: Mary Carol Pomatto

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Pittsburg State University
Arts and Sciences Program Guide

Language and Teaching

Degree: Bachelor of Arts

Major: English

Emphasis: Language and Teaching

Students seeking licensure for teaching English in the US should enroll in the BA in English, Education Emphasis.

English Core Requirements (17 hours)

__ ENGL-199 Introduction to English Studies (1 hour)
__ ~~ENGL-202 English Grammar and Usage (3 hours)~~
__ ENGL-220 World Masterpieces (3 hours)
__ ENGL-699 Senior Seminar in English (1 hour)

Select 9 hours from the following:

__ ENGL-231 American Literature I (3 hours)
__ ENGL-232 American Literature II (3 hours)
__ ENGL-241 British Literature I (3 hours)
__ ENGL-242 British Literature II (3 hours)

English Language and Teaching Emphasis (21 hours)

__ ENGL-120 Literature and Film (3 hours)
or __ ENGL-320 Literature and Film (3 hours)
__ ENGL-301 Technical/Professional Writing (3 hours)
__ ENGL-302 Advanced Composition (3 hours)
__ ENGL-304 Introduction to Writing About Literature (3 hours)
or __ ENGL-311 Anti-Racist Literature (3 hours)
or __ ENGL-312 Literature Topics ( ) (3 hours)
or __ ENGL-313 Multicultural Literature (3 hours)
or __ ENGL-316 Women's Literature (3 hours)
__ ENGL-308 English Linguistics (3 hours)
__ ENGL-506 General English Internship (1-3 hours)
__ MLL-479 The Teaching of Languages (3 hours)

Language Requirements (9 hours)

See notes *1

*Notes *1: The BA requires 9 hours of the same foreign language. Students whose first language is English should enroll in courses with the MLL prefix.*

Required Psychology courses (Pathway ~~+6~~ hours)

See notes *2

__ PSYCH-263 Developmental Psychology (3 hours)
__ PSYCH-357 Educational Psychology (3 hours)

*Notes *2: Note: PSYCH 155 is a prerequisite and can be satisfied as Pathway course.*

Education Courses (~~20~~ hours), replaces minor requirements.

__ EDUC-308 Specialized Clinical Experience (1-3 hours)
__ EDUC-320 Developmentally Appropriate Curriculum for Elementary Education (4 hours)
__ EDUC-321 Methods in Creative Expression (3 hours)
__ EDUC-322 Early Literacy and Language Development (2 hours)
__ EDUC-370 Organization and Management of the Middle and Secondary Classroom (2 hours)
__ EDUC-464 Measurement and Evaluation (2 hours)
__ EDUC-479 Effective Teaching Strategies for Middle and Secondary (3 hours)
__ SPED-511 Overview of Special Education (Birth thru 6th Grade) (3 hours)

Pitt State Pathway Requirements

Department preferred Pathway courses:

- ~~ENGL 120 or 320 Literature and Film (3 hours)~~
- EDUC 261 Explorations in Education (3 hours)
- EDTH 330 Technology for Teaching and Learning (3 hours)
- ~~PSYCH 155 General Psychology (3 hours)~~

Core Elements (12 hours)

A0 - Written Communications

__ ENGL-101 English Composition (3 hours)
__ ENGL-299 Introduction to Research Writing (3 hours)

B0 - Verbal Communication

__ COMM-207 Speech Communication (3 hours)

C0 - Quantitative/Analytic Methods

__ MATH-110 College Algebra with Review (5 hours)
__ MATH-113 College Algebra (3 hours)
__ MATH-126 Pre-Calculus (4 hours)
__ MATH-133 Quantitative Reasoning (3 hours)
__ MATH-143 Elementary Statistics (3 hours)
__ MATH-150 Calculus I (5 hours)
__ MATH-204 Mathematics for Education I (3 hours)
__ PHIL-206 Rational Decisions (3 hours)
__ PHIL-207 Critical Thinking (3 hours)
__ PHIL-208 Logic (3 hours)

Essential Studies (23-24 hours minimum)

See notes *3

*Notes *3: D-G and cannot be same prefix as major.*

D - The Human Experience (3-6 hours)

D1- Diverse Perspectives

__ ENGL-113 Literature and Culture (3 hours)
__ ENGL-114 General Literature (Genre) (3 hours)
__ ENGL-116 General Literature (Theme) (3 hours)
__ ENGL-117 Introduction to Fiction (3 hours)
__ ENGL-118 Introduction to Poetry (3 hours)
__ ENGL-120 Literature and Film (3 hours)
__ ENGL-125 Introduction to Horror in Literature (3 hours)

Faculty Senate Course Form

Effective Date: Fall 2024 Submission Date: 2/29/24

Department: HPSS College of: Arts & Sciences

Contact Person: Staci Wolfe Faculty

Course: **Revision**

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

---

1. Purpose/Justification for a **Revision** to Course:
   We want to revise the exsiting grade scale for this coures to also include an option of IP (in-progress)

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*
   This change has no impact or affect on any other department/college/unit or program at PSU.

3. Will this course be required of any education majors? No
   If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   No additional costs for this revision of grading options for the course.

5. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? **Explain:**
   No additional resources for this revision of grading options for the course.

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No
If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus:
Attach with upload.

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus:
Attach with upload.

Course Numbers cannot be changed, only created.

	Existing	New/Proposed
Title:	Topics in Social Work	No change
Course Number:	SWK 345	No change
Credits:	1-3	No change
Grading System:	A-F, IN ☑ IP ☐ P/F ☐	A-F, IN ☑ IP ☑ P/F ☐
Pre/Co-Requisite(s):	None	No change
Course Description	Study of selected social work and social welfare topics with special emphasis upon problem evaluation and intervention. Special subject or topic will be designated in the class schedule. May be repeated when topic is different	No change

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/1/24 Signature, Chairperson: [signature]

-Approved: College Curriculum Committee

Date: 4/1/24 Signature, Committee Chair: Mary Carol Pomatto

-Approved: Dean of College

Date: 4/1/24 Signature, Dean: Mary Carol Pomatto

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: [signature]

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Faculty Senate Course Form

Effective Date: Fall 2024 Submission Date: 3/5/24

Department: HPSS College of: Arts & Sciences

Contact Person: Staci Wolfe Faculty

Course: **Revision**

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

---

1. Purpose/Justification for a **Revision** to Course:
   Would like to change title of existing course to match what will be offered in our MSW program; new title also is more inclusive to what is offered in course learning and is more marketable/updated.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*
   None that I am aware of.

3. Will this course be required of any education majors? No
   If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

5. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? **Explain:**
   No change

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No
If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus:
Attach with upload.

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus:
Attach with upload.

Course Numbers cannot be changed, only created.

	Existing	New/Proposed
Title:	Social Work and the Law	Forensic Social Work
Course Number:	SWK 599	no change
Credits:	3	no change (3)
Grading System:	A-F, IN ☑ IP ☐ P/F ☐	A-F, IN ☑ IP ☐ P/F ☐
Pre/Co-Requisite(s):	None	No change
Course Description	Social Work and the Law involves the analysis of the dynamic relationship between social work and the American legal system. This course will emphasize the legitimate role that a social worker can play when working directly or indirectly with the legal system.	Forensic Social Work involves the analysis of the dynamic relationship between social work and the American legal system. This course will emphasize the legitimate role that a social worker can play when working directly or indirectly with the legal system.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/6/24 Signature, Chairperson: [signature]

-Approved: College Curriculum Committee

Date: 4/1/24 Signature, Committee Chair: Mary Carol Pomatto

-Approved: Dean of College

Date: 4/1/24 Signature, Dean: Mary Carol Pomatto

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: [signature]

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 4/19/24

Department: Math and Physics College: Arts & Sciences

Contact Person: Tim Flood Chair

Select One **Select One**

Enter Name of Program: Physics Education Emphasis

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:

   PSYCH-155 General Psychology had to be added as it could not be required in Gen Ed
   EDUC-345 Topics in (____) was removed as it had erroneously been included
   SPED-520 was corrected to EDUC-520
   CIS-230 Intro to Prog to be replaced by PHYS-302 Sci Prog with Python for needed UD hours
   Other deletions necessary to get to 120 hours

2. Rationale for change, including changes to curriculum objectives:

   Changes were necessitated by the adoption of the state-wide General Education

3. Will this change affect any education majors? Yes
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***

   No

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?

   None

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?

   NA

10. Describe the program assessment plan (for new programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

EXISTING

Physics		
PHYS-104	Engineering Physics I	4
PHYS-130	Elementary Physics Laboratory I	1
PHYS-105	Engineering Physics II	4
PHYS-131	Elementary Physics Laboratory II	1
PHYS-160	Physical Geology	3
PHYS-375 or	Solar System Astronomy	
PHYS-575	Introductory Astrophysics	3
PHYS-516	Modern Physics I	3
PHYS-530	Intermediate Physics Laboratory	3
PHYS-532	Electronic Circuits I	3
PHYS-569	Laboratory Assistant Practicum	2
PHYS-691	Senior Research Project	2
PHYS-699	Senior Review and Assessment	1
		30
Support Courses		
MATH-150	Calculus I	5
MATH-155	Calculus II	5
CHEM-215	General Chemistry I	3
CHEM-216	General Chemistry I Laboratory	2
CHEM-225	General Chemistry II	
CHEM-226	General Chemistry II Laboratory	
	OR	5
BIOL-111	General Biology	
BIOL-112	General Biology Laboratory	
CIS-230	Introduction to Programming	3
One additional upper-division physics course		3
		26
Professional Studies Component		
EDUC-261	Explorations in Education	3
PSYCH-263	Developmental Psychology	3
EDUC-307	Clinical Experience	1
EDUC-345	Topics in (___)	1
PSYCH-357	Educational Psychology	3
PHYS-479 or	Techniques for Teaching Physics	
EDUC-479	Effective Teaching Strategies for Middle and Secondary	3
SPED-510	Overview of Special Education	3
SPED-520	Overview of Autism Spectrum Disorders	3
		20
Professional Semester		
EDUC-458	Methods and Curriculum	3
EDUC-464	Measurement and Evaluation	2
EDUC-475	Supervised Clinical Experience	9
PHYS-579	Supervised Student Teaching and Follow-Up of Teachers	1
		15

PROPOSED

Physics		
PHYS-104	Engineering Physics I	4
PHYS-130	Elementary Physics Laboratory I	1
PHYS-105	Engineering Physics II	4
PHYS-131	Elementary Physics Laboratory II	1
PHYS-302	Scientific Programming with Python	3
PHYS-516	Modern Physics I	3
PHYS-530	Intermediate Physics Laboratory	3
PHYS-532	Electronic Circuits I	3
PHYS-569	Laboratory Assistant Practicum	2
PHYS-699	Senior Review and Assessment	1
PHYS	Upper division Physics Elective	3
		28
Support Courses		
MATH-150	Calculus I	5
MATH-155	Calculus II	5
Either		
CHEM-215	General Chemistry I	3
CHEM-216	General Chemistry I Laboratory	2
CHEM-225	General Chemistry II	3
CHEM-226	General Chemistry II Laboratory	2
Or		
PHYS-160	Physical Geology	3
PHYS-165	Physical Geology Lab	1
PHYS-175	Descriptive Astronomy	3
PHYS-176	Astronomy Lab	1
		20
Professional Studies Component		
PSYCH-155	General Psychology	3
EDUC-261	Explorations in Education	3
PSYCH-263	Developmental Psychology	3
EDUC-307	Clinical Experience	1
PSYCH-357	Educational Psychology	3
PHYS-479 or	Techniques for Teaching Physics	
EDUC-479	Effective Teaching Strategies for Middle and Secondary	3
SPED-510	Overview of Special Education	3
EDUC-520	Methods and Materials for Academic Literacy	3
		22
Professional Semester		
EDUC-458	Methods and Curriculum	3
EDUC-464	Measurement and Evaluation	2
EDUC-475	Supervised Clinical Experience	9
PHYS-579	Supervised Student Teaching and Follow-Up of Teachers	1
		15

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 4/19/24 Signature, Chairperson: Tim Flood Digitally signed by Tim Flood Date: 2024.04.19 13:29:08 -05'00'

-Approved: College Curriculum Committee

Date: 4/22/24 Signature, Committee Chair: Mary Carol Pomatto

-Approved: Dean of College

Date: 4/22/24 Signature, Dean: Mary Carol Pomatto

-Approved: Council for Teacher Education (if applicable)

Date: 4/23/24 Signature, Council Chair: James [illegible]

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: [illegible]

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall 2024 Submission Date: 3/1/24

Department: Nursing College: Arts & Science

Contact Person: Cheryl Giefer Chair/Coordinator

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

---

1. Purpose/Justification for this notification:

   Align program with new KBOR Gen Ed package. This applies to both the Pre-Licensure and RN to BSN track.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? No *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	Select One	Select One
Admission Requirements:		
Pre/Co-Requisite(s):		
Other: (ex. Gen Ed ONLY)	Pitt State Pathway	New KBOR Gen Ed - Nursing has been approved by KBOR to require PSYCH 155 in bucket #5 and BIOL 111 & BIOL 112 in bucket #4.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/1/2024 Signature, Chairperson: Cheryl Hoefer

-Approved: Dean of College

Date: 4/1/24 Signature, Dean: Mary Carol Pomatto

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Course Form

Effective Date: Fall 2024 Submission Date: 2/15/24

Department: HHPR College of: Education

Contact Person: Shelby Hutchens Faculty

Course: **Revision**

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

---

1. Purpose/Justification for a **Revision** to Course:
   Course: REC 280 - Methods & Leadership

   We are changing the name of the class to better reflect and include the management strategies discussed.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*
   No. This change does not impact any other programs as only HHPR students take this class.

3. Will this course be required of any education majors? No
   If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None.

5. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? **Explain:**
   No.

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No
If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus:
Attach with upload.

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus:
Attach with upload.

Course Numbers cannot be changed, only created.

	Existing	New/Proposed
Title:	Methods & Leadership	Leadership & Management in RSSHM
Course Number:	REC 280	REC 280
Credits:	3	3
Grading System:	A-F, IN ☑ IP ☐ P/F ☐	A-F, IN ☑ IP ☐ P/F ☐
Pre/Co-Requisite(s):	REC 160 Introduction to Professions in Recreation, Sport and Hospitality or REC 240 Introduction to Therapeutic Recreation and REC 311 Program Design and Leadership or taking concurrently with REC 311, or permission of instructor.	REC 160 Introduction to Professions in Recreation, Sport and Hospitality or REC 240 Introduction to Therapeutic Recreation and REC 311 Program Design and Leadership or taking concurrently with REC 311, or permission of instructor.
Course Description	An exploration and application of the development and use of play, games, activities, and sport used in the provision of recreation/leisure services. Two hours lecture and one hour laboratory. Prerequisites: REC 160 Introduction to Professions in Recreation, Sport and Hospitality or REC 240 Introduction to Therapeutic Recreation and REC 311 Program Design and Leadership or taking concurrently with REC 311, or permission of instructor. Priority of student enrollment given recreation majors.	An exploration of leadership and management concepts in recreation, sport, and hospitality and application of principles through games, activities, and sport used in the provision of recreation/leisure services. Two hours lecture and one hour laboratory. Prerequisites: REC 160 Introduction to Professions in Recreation, Sport and Hospitality or REC 240 Introduction to Therapeutic Recreation and REC 311 Program Design and Leadership or taking concurrently with REC 311, or permission of instructor. Priority of student enrollment given RSSHM majors.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2/16/24 Signature, Chairperson: [signature]

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: [signature]

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: [signature]

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: [signature]

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Faculty Senate Course Form

Effective Date: Fall 2024 Submission Date: 2/15/24

Department: HHPR College of: Education

Contact Person: Shelby Hutchens Faculty

Course: **Revision**

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

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1. Purpose/Justification for a **Revision** to Course:
   Course: REC 325 - History of Sport

   We are changing the name of the class to include the history of recreation alongside sport, as our program does not include a class on the important history of natural resource use and how our relationship with wilderness has changed over time.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*
   No. This change does not impact any other programs as only HHPR students take this class.

3. Will this course be required of any education majors? No
   If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None.

5. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? **Explain:**
   No.

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No
If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus:
Attach with upload.

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus:
Attach with upload.

Course Numbers cannot be changed, only created.

	Existing	New/Proposed
Title:	History of Sport	History of Recreation and Sport
Course Number:	REC 325	REC 325
Credits:	3	3
Grading System:	A-F, IN ☑ IP ☐ P/F ☐	A-F, IN ☑ IP ☐ P/F ☐
Pre/Co-Requisite(s):	Prerequisite: REC 160 Introduction to Professions in Recreation, Sport and Hospitality. Priority of student enrollment given recreation majors or special permission by instructor.	Prerequisite: REC 160 Introduction to Professions in Recreation, Sport and Hospitality. Priority of student enrollment given recreation majors or special permission by instructor.
Course Description	This course presents an overview of the development of amateur and professional athletics over the course history with a particular emphasis on the nineteenth and twentieth centuries. Origins and development of different sports and their impact on the world stage. Sports and social issues merge and intertwine in global society and these trends are not new. The Olympic movement has always been politicized even as politicians and athletes have proclaimed that sport and politics should not mix. Problems with race and gender have revealed themselves in sport, which sometimes has led and sometimes followed on addressing these issues. Gambling, free agency, and outrageous salaries and their impact on sports and society.	This course presents an overview of the development of sport and recreation over the course history with a particular emphasis on the nineteenth, twentieth, and twenty-first centuries. Origins and development of different sports and their impact on the world stage. This course also includes discussions on key issues in recreation and sport from their historic origin to modern day including intercollegiate governance of sport, the balance between civilization and wildlife, and the increasing infusion of sport in society.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2/16/24 Signature, Chairperson: [signature]

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: [signature]

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: [signature]

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: [signature]

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Faculty Senate Course Form

Effective Date: Fall 2024 Submission Date: 2/15/24

Department: HHPR College of: Education

Contact Person: Shelby Hutchens Faculty

Course: **Revision**

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

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1. Purpose/Justification for a **Revision** to Course:
   Course: REC 430 - Commercial Recreation

   We are changing the name of the class to more accurately reflect the business practices and experiences student's learn throughout the course.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*
   No. This change does not impact any other programs as only HHPR students take this class.

3. Will this course be required of any education majors? No
   If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None.

5. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? **Explain:**
   No.

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No
If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus: **Attach with upload.**

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus: **Attach with upload.**

Course Numbers cannot be changed, only created.

	Existing	New/Proposed
Title:	Commercial Recreation	Business of Recreation, Sport, and Hospitality
Course Number:	REC 430	REC 430
Credits:	3	3
Grading System:	A-F, IN ☑ IP ☐ P/F ☐	A-F, IN ☑ IP ☐ P/F ☐
Pre/Co-Requisite(s):	Prerequisite: REC 160 Introduction to Professions in Recreation, Sport and Hospitality.	Prerequisite: REC 160 Introduction to Professions in Recreation, Sport and Hospitality.
Course Description	Introduction to the aspects of starting a commercial business. Students will prepare an in-depth business plan for a commercial business of their own choosing in the area of recreation, sport, or hospitality.	Introduction to the aspects of starting a commercial business. Students will prepare an in-depth business plan for a commercial business of their own choosing in the area of recreation, sport, or hospitality.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2/16/24 Signature, Chairperson: _____

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: _____

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: _____

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Faculty Senate Course Form

Effective Date: Fall 2024 Submission Date: 2/15/24

Department: HHPR College of: Education

Contact Person: Laura Covert Miller Faculty

Course: **Revision**

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

---

1. Purpose/Justification for a **Revision** to Course:

   Currently REC 441 is titled: Therapeutic Interventions for Older Adults. To provide therapeutic recreation students a seventh class specific to TR, Recreation will be added to the current title. New title: Therapeutic Recreation Interventions for Older Adults.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

   No This program is unique to Pittsburg State. The change of the title will not affect any other program at Pittsburg State.

3. Will this course be required of any education majors? No

   If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?

   No

5. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? **Explain:**

   No

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No
If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus: **Attach with upload.**

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus: **Attach with upload.**

Course Numbers cannot be changed, only created.

	Existing	New/Proposed
Title:	Therapeutic Interventions for Older Adu	Therapeutic Recreation Interventions for Older Adults
Course Number:	REC 441	REC 441
Credits:	3	3
Grading System:	A-F, IN ☑ IP ☐ P/F ☐	A-F, IN ☑ IP ☐ P/F ☐
Pre/Co-Requisite(s):	None	None
Course Description	This course is designed to provide the student with current information about aging as related to health, physical activity, and social interaction. It pairs each student with an individual aged 50 years or older for the purpose of applying gerontological health and well-being through social, physical, and health education activities and learning opportunities.	This course is designed to provide the student with current information about aging as related to health, physical activity, social interaction and therapeutic recreation. It pairs each student with an individual aged 50 years or older for the purpose of applying gerontological health and well-being through therapeutic recreation-based activities and learning opportunities.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2/16/24 Signature, Chairperson: _____

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: _____

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: _____

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date:

Department: HHPR College: Education

Contact Person: Laura Covert Miller Faculty

Deletion **Emphasis**

If Emphasis, enter name of the Major: Recreation Services, Sport, and Hospitality Management

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:

   Deletion of Community and Worksite Wellness emphasis.

2. Rationale for change, including changes to curriculum objectives:

   The Community and Worksite Wellness emphasis will be deleted from the RSSHM program. This emphasis has been low in students, currently it has two majors. Students who typically would be in the Community and Worksite Wellness emphasis are now exercise science majors, going into clinical exercise science or strength and conditioning. The program does not have the resources to put into building the CWW emphasis.

3. Will this change affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Deletion** – related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***

   No. This is an emphasis only within the RSSHM major and will not impact other programs at PSU.

5. Is this **Deletion** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No. This is an emphasis only within the RSSHM major and will not impact other programs at any Regent universities.

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **NA**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

CURRICULUM REVISIONS

	Existing	Proposed
Title:		
Curriculum: (Do not include GenEd)		

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2/16/24 Signature, Chairperson: [signature]

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: [signature]

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: [signature]

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: [signature]

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 2/15/24

Department: HHPR College: Education

Contact Person: Shelby Hutchens Faculty

Revision ☐ **Minor** ☐

If Emphasis, enter name of the Major: Recreation Services, Sport, and Hospitality Mgmt.-Recreation Minor

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:

   Name change and different course offerings.

2. Rationale for change, including changes to curriculum objectives:

   To provide students with an opportunity to seek a more specialized educational experience within the parks and recreation space via more specialized course offerings and more flexibility for scheduling via increasing accepted electives.

3. Will this change affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***

   Yes, we have been in contact with several other programs who have offered their classes to our students. Please see attached email correspondence.

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No. This minor will not affect any degree program at other regent universities.

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?

   No.

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?

   None

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **No**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Yes**

CURRICULUM REVISIONS

	Existing	Proposed
Title:	Recreation	Parks & Recreation
Curriculum: (Do not include GenEd)	__ REC-160 Introduction to Professions in Recreation, Sport and Hospitality (3 hours) __ REC-240 Introduction to Therapeutic Recreation (3 hours) __ REC-311 Program Design and Leadership (3 hours) __ REC-317 Camping and Outdoor Education (3 hours) __ REC-320 Promotion in Recreation, Sport and Hospitality (3 hours) __ REC-470 Administration of Recreation, Sport and Hospitality (3 hours) Electives: four hours chosen from __ HHP-260 First Aid and CPR (2 hours) __ - Deleted FS 5/9/22 () __ REC-280 Methods and Leadership (3 hours) __ REC-419 Research in Recreation (3 hours) __ REC-440 Topics in Health, Physical Education and Recreation (____) (1-3 hours)	POLS 201 - Introduction to Public Policy REC 350-01 Promoting Community and Worksite Wellness REC 400 - Event Design, Planning, & Management SOC 577 - Public Affairs Electives: MKTG 330 - Principles of Marketing - MKTG 420 - Services Marketing - MKTG 460 - Social Media Marketing - MKTG 430-01 - Retails and Channels management - MKTG 440-93 - Advertising Management - MKTG 450 - Personal Selling & Sales Mgmt - MKTG 490-01 Branding and Content Marketing - BIOL 303 - Regional Natural History - BIOL 313 - Principles of Conservation NURS 303 - Intro to Public Health PHIL 114 - Environmental Ethics

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2/16/24 Signature, Chairperson: [signature]

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: [signature]

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: [signature]

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: [signature]

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Re: Parks & Rec

Shelby Hutchens <nhutchens@pittstate.edu>
Thu 3/14/2024 7:27 AM

To:Karen Lasota <klasota@pittstate.edu>
Cc:Susan Downing <sdowning@pittstate.edu>;Michelle Hensley <mhensley@pittstate.edu>

From: Karen Lasota <klasota@pittstate.edu>
Sent: Tuesday, March 12, 2024 9:33:52 AM
To: Shelby Hutchens <nhutchens@pittstate.edu>
Cc: Susan Downing <sdowning@pittstate.edu>; Michelle Hensley <mhensley@pittstate.edu>
Subject: Fw: Parks & Rec

Dr. Hutchens,

Could you please answer this question? Thank you.

Karen

Karen LaSota
Executive Associate
College of Education Dean's Office
620-235-4517
klasota@pittstate.edu
education.pittstate.edu

Check out Virtual Tour: Virtual Tour of Pittsburg State University

This message is from the PSU College of Education. This message and any attachments may contain information that is confidential and/or legally privileged. It is intended only for the use of the individual(s) and entity named above as the recipient of the message. If you are not the intended recipient of this message, or if this message has been addressed to you in error, please notify the sender immediately. We ask that you please delete this message, and do not deliver, distribute or copy the message or any attachments. Thank you.

From: Michelle Hensley <mhensley@pittstate.edu>
Sent: Tuesday, March 12, 2024 9:08 AM
To: Karen Lasota <klasota@pittstate.edu>
Subject: Fw: Parks & Rec

Hey Karen, I also sent the email below back to HHPR this morning...just so you know.

Michelle

From: Michelle Hensley
Sent: Tuesday, March 12, 2024 9:02 AM
To: Shelby Hutchens <nhutchens@pittstate.edu>; John Oppliger <joppliger@pittstate.edu>
Cc: Susan Downing <sdowning@pittstate.edu>
Subject: Parks & Rec

Morning All!
While checking the March preliminary I discovered to forms basically doing the same thing different ways. The attached forms are creating a new minor, Parks & Rec, as well as revisions to curriculum that includes a name change to Parks & Rec...which one are we doing OR am I reading this wrong.

It's early so I know it could be me!

Michelle Hensley
Executive Assistant
Registrar's Office
Pittsburg State University
620-235-4206

Simple. Safe. Smart. If you have questions or concerns regarding the validity of this email, please contact the individual or department that sent this email. ITSecurity@pittstate.edu, or Gorilla Geeks at 620-235-4600.

Shelby Hutchens

From: Shelby Hutchens
Sent: Thursday, August 31, 2023 10:53 AM
To: Gary Wilson
Subject: RE: POLS 201: Questions about the class

Dr. Wilson,

Thank you for sending this. It sounds like a great course for our students. I'll see if we can add it to the certificate we are creating.

Thanks!

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

From: Gary Wilson <gwilson@pittstate.edu>
Sent: Wednesday, August 30, 2023 3:27 PM
To: Matt Tarpey <mtarpey@pittstate.edu>; Shelby Hutchens <nhutchens@pittstate.edu>
Subject: Re: POLS 201: Questions about the class

Dr. Hutchens,
SOC 577 Public Affairs is on the class schedule for Spring of '24. I hope to offer the course every spring semester. It was legislated as a component for our Public Policy minor but it's open to everyone. Some details from the course syllabus are copied below. Let me know if you have more questions about the course.

Thank you,
Gary Wilson

Course Overview: This course provides an overview of public affairs as a discipline and exposes students to different career opportunities in relevant fields. The course explores public policy, public service, civic engagement, and leadership. The course draws upon the experiences of faculty and practicing professionals, providing perspectives about public affairs in both traditional and nontraditional career paths. In addition to in-class meetings, other activities associated with leadership in the community are incorporated into the class curriculum.

Course Objectives: Successful completion of the course will give students

- an appreciation for public policy and public service
- an understanding of the difference between politics and policy
- a new awareness of their potential as leaders in public service
- the ability to comfortably engage in in-depth discussions about relevant public policy issues

Required Texts:

Additional articles and readings will be posted to the Canvas course since much of the content of the course is informed by the pressing policy matters of the day. It is imperative for students to maintain an awareness of current events so students are encouraged to follow one or more news sources on a regular basis. Examples will be announced in the classroom.

Gary Wilson, Ph.D.
Department of History, Philosophy and Social Sciences
311 Russ Hall
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-6020
gwilson@pittstate.edu

From: Matt Tarpey <mtarpey@pittstate.edu>
Sent: Wednesday, August 30, 2023 1:21 PM
To: Shelby Hutchens <nhutchens@pittstate.edu>; Gary Wilson <gwilson@pittstate.edu>
Subject: Re: POLS 201: Questions about the class

Dr. Hutchens,

Dr. Wilson teaches SOC 577. I have copied him on this email. Gary, can you provide more on SOC 577?

Best,
Matt

Matthew Tarpey, Ph.D.
Assistant Professor of Political Science
School of History, Philosophy, and Social Sciences
Pittsburg State University

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Tuesday, August 29, 2023 11:51 AM
To: Matt Tarpey <mtarpey@pittstate.edu>
Subject: POLS 201: Questions about the class

Dr. Tarpey,

I hope you're having a great semester thus far, I believe we both served on the same panel during new faculty orientation at the Bicknell a few weeks ago! Anyway, I'm working on creating a certificate for our public recreation-focused students in our Rec Services, Sport, and Hospitality Management program and I was wondering if you might recommend POLS 201 for students who hope to work in the public sphere? I would think that given the nature of public recreation (parks & rec, etc.) a deeper understanding of public policy in general might be insightful for students. We cover a lot of the business and leadership side of things, as well as the legal, but not necessarily the nuts and bolts of policy development.

If not that course, is there another you might suggest within your department? Let me know your thoughts!

Thank you for your time!

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Wednesday, August 30, 2023 1:13 PM
To: Matt Tarpey <mtarpey@pittstate.edu>
Subject: RE: POLS 201: Questions about the class

Dr. Tarpey,

That's great news!! Thank you so much for the information. Do you know how frequently the SOC 577 would be offered, and could you tell me more about that class in general?

Thanks again!

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

From: Matt Tarpey <mtarpey@pittstate.edu>
Sent: Wednesday, August 30, 2023 12:05 PM
To: Shelby Hutchens <nhutchens@pittstate.edu>
Subject: Re: POLS 201: Questions about the class

Dr. Hutchens,

Thanks for reaching out! I hope your semester is going well. Yes, I think that POLS 201: Introduction to Public Policy would be a great fit for your program. Thank you for considering including it in your program. The course is a good introduction to all aspects of the policymaking process in the United States. Also, the course considers a variety of substantive areas of policy rather than focusing on one, and we are hoping to get students with interests in a variety of policy areas. I spoke with my colleague Dr. Gary Wilson, who directs our Public Policy minor, and he also recommended considering SOC 577: Public Affairs as an addition or substitute for POLS 201. SOC 577 requires SOC 101: Introduction to Sociology, but he would waive the requirement for interested students. We are hoping to offer POLS 201 every semester, but SOC 577 will likely be offered less frequently.

If you decide to include either of these courses, please let us know if there would be any potential time conflicts for Rec Services, Sport, and Hospitality Management students, and we will try our best to accommodate them. We hope to offer these courses at a variety of times and in a variety of formats in the coming years, including online sections.

Please let me know if I can answer any questions, and thank you again for considering our course!

Best,
Matt

Matthew Tarpey, Ph.D.
Assistant Professor of Political Science
School of History, Philosophy, and Social Sciences
Pittsburg State University

Shelby Hutchens

From: Hermann Nonnenmacher
Sent: Wednesday, November 29, 2023 1:44 PM
To: Shelby Hutchens
Subject: Re: Parks & Outdoor Recreation Certificate: Natural History Minor Courses

The Regional Natural History class is open to anyone who has declared the minor, are SSRM students, or are secondary education/Biology majors. I have more limited seating in this spring semester course, and have enrollment capped to serve those students, some of which have been HHPR students.

The Principals of Conservation Course is offered every fall and has a higher enrollment cap because it is lecture only and there are no field trips. The student mix represents the same cross-disciplinary mix as Regional Natural History.

Both of these courses have traditionally served other students who have met pre-requisites, and there has been no difficulty accommodating them in the numbers we have experienced. If you are anticipating greater interest in a certification curriculum that includes these two courses, and you predict numbers to increase over historical enrollments, I would be supportive, but would need to plan for how to deliver the course, plus field trips, in a manner reflecting due diligence and justice to the students and material.

As for our minor, our faculty will be assessing its construction and revision. In spite of that, the courses will continue to be offered whether they are part of a minor, or as electives for those seeking a cluster of courses for certification.

If you have any concerns, please contact me, and I will respond in as timely a manner as can be achieved with substance.

Sincerely,

Hermann Nonnenmacher, Ph.D.
Professor of Organismic Biology
Department of Biology, HW 302
Pittsburg State University
620-235-4834

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Wednesday, November 29, 2023 1:20 PM
To: Hermann Nonnenmacher <hnonnenmacher@pittstate.edu>
Subject: RE: Parks & Outdoor Recreation Certificate: Natural History Minor Courses

Dr. Nonnenmacher,

Happily, however, I'm just curious if the class is open to anyone on campus who has completed the necessary prerequisites.

Let me know if there is a meeting scheduled during which I may share the information.

Thanks,

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

From: Hermann Nonnenmacher <hnonnenmacher@pittstate.edu>
Sent: Wednesday, November 29, 2023 1:17 PM
To: Shelby Hutchens <nhutchens@pittstate.edu>
Subject: Re: Parks & Outdoor Recreation Certificate: Natural History Minor Courses

Hello,

Thank you for your interest. This is a matter which should be brought before the biology faculty first. Would you be willing to present your situation to the biology faculty at some point?

Our faculty should meet first to discuss the current state of our Natural History minor and address revising it. As part of that process, we would like to hear from stakeholders.

Sincerely,

Hermann Nonnenmacher, Ph.D.
Professor of Organismic Biology
Department of Biology, HW 302
Pittsburg State University
620-235-4834

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Wednesday, November 29, 2023 8:04 AM
To: Hermann Nonnenmacher <hnonnenmacher@pittstate.edu>
Subject: Parks & Outdoor Recreation Certificate: Natural History Minor Courses

Dr. Nonnenmacher,

I hope you're having a great end to the fall semester! My name is Shelby Hutchens, I'm an Assistant Professor with HHPR and I specifically advise our Recreation and Sport Management students.

We are looking to create a certificate that even more specifically provides our students who are interested in the National Parks, outdoor recreation, or even city parks and recreation sector the opportunity to get a more diverse education. I believe several of our students are seeking a Natural History minor with the biology program, and I was hoping to include a few classes in this new certificate from that minor ultimately making it easier for them to get that minor too.

Which classes might you suggest we include in our certificate from those listed in the Natural History minor? At first glance, it seems the BIOL 303 and 313 would be extremely beneficial. Are those classes available to all students?

Let me know at your earliest convenience. Thank you for your time!

From: Scott Squires <ssquires@pittstate.edu>
Sent: Wednesday, December 6, 2023 10:04 AM
To: Shelby Hutchens <nhutchens@pittstate.edu>
Subject: Re: Offering Schedule: PHIL 114 - Environmental Ethics

Hello Shelby,

Thanks for your email! I am always happy to talk about what we are offering in the philosophy department. I am only sort of just coming into all of this, as my colleagues have left me in recent years. Since I have been involved in being FTT, we have offered PHIL 114 once (now that I think of it, I think we did it online once as well before the in-person version I was thinking of when I typed that last sentence). It only barely made with five students (ended up with only four by the time the course ended I think). I had an absolute blast in teaching it though and would love to have an opportunity to teach it again. We have not offered it since, but I would love to be able to if I knew that it would make and would be helpful to another department. At present, we are not talking about offering it in the Fall of '24 but that schedule is not set yet so I would be open to changing what the plan currently is or making sure it is on the docket for Spring of "25.

I hope that this is helpful information for you. If you need anything else, please let me know.

Cheers,
Scott

Scott Squires
Assistant Instructional Professor in Philosophy
School of History, Philosophy, and Social Sciences
Pittsburg State University
1701 S Broadway St. Pittsburg KS, 66762
(620) 231-7000
ssquires@pittstate.edu

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Wednesday, December 6, 2023 9:42 AM
To: Scott Squires <ssquires@pittstate.edu>
Subject: Offering Schedule: PHIL 114 - Environmental Ethics

Mr. Squires,

My name is Shelby Hutchens with the HHPR department here at PSU. I'm hoping you can help me out. I was wondering when PHIL 114 was usually offered. I didn't see it on the Spring '24 or Fall '23 schedule of classes and it might be a good one to include as an elective for our new Parks & Recreation certificate we are hoping to install by next fall.

If you get a minute, let me know! I hope you've had a great semester.

Thanks!

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

Shelby Hutchens

From: Alex Binder
Sent: Thursday, February 15, 2024 9:40 AM
To: Shelby Hutchens
Subject: Re: Check in for Sport Management Courses

Shelby,

I'm sorry you didn't hear from my business colleagues. I think that looks like a strong curriculum for a minor/certificate. Those marketing courses would be good electives. We do also offer a Sports Marketing course though it's only been in the summer lately. Hoping to offer it more often in the near future.

I modified the prerequisites for Sports Economics to just any one of these courses: ECON 191, ECON 200, ECON 201. No more elementary stats requirement, though it will be helpful to take. So your students could take one of the econ courses for their social science gen ed bucket and then take my Sports Economics course.

Alex

Alexander D. Binder, PhD
Associate Professor of Economics | Faculty Chair
Kelce College of Business
Pittsburg State University
Kelce 211B
(620) 235-4546

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Thursday, February 15, 2024 9:19 AM
To: Alex Binder <abinder@pittstate.edu>
Subject: Check in for Sport Management Courses

Dr. Binder,

I hope you're doing well and having a good semester so far, I just wanted to follow up once more before I submit our legislation regarding ECON 433 and a few other business courses as electives.

We are going to add a minor and certificate in sports management for our Recreation & Sport Management emphasis and wanted to get your eyes on it before it gets voted on. I attempted to reach out to the instructors of the other business classes but never did receive a response.

Here is the curriculum for the minor/certificate:

ACCTG 201- Financial Accounting
MKTG 330 - Principles of Marketing
ECON 433 - Sports Economics
REC 450 - Sport Operations & Governance

Electives:

ACCTG 202 - Managerial Accounting

Comm 274 - Intro to Audio and Video
- Comm 390 - Sports Broadcasting I
- Comm 490 - Sports Broadcasting II

MGT 330 - Management & Organizational Behavior

MKTG 430 - Retail & Channels Management
MKTG 440 - Advertising Management
MKTG 450 - Personal Selling & Sales Management
MKTG 490 - Branding & Content Marketing

PSYCH 575 - Industrial & Organizational Psychology

REC 400 - Event Design, Planning, & Management

I know in the fall we discussed 433, and we are asking the advising center to encourage students to take the pre-req for that class (Elementary stats). We are also encouraging the pre-reqs to all other business and marketing courses, and currently offer a few of them already as electives within our Rec & Sport emphasis. We anticipate only a few students to select the minor/certificate at the start, but I wanted to double check with you before I submit the paperwork.

Please let me know your thoughts at your earliest convenience!

Thanks again,

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

Request for New Emphasis/Minor/Certificate

Effective Date: FALL 2024

Submission Date: 2/15/24

Department: HHPR

College of: Education

Contact Person: Shelby Hutchens

Faculty

Proposal for a New: **Certificate**

This program is to be offered: **In Person**
Definitions can be found on the Faculty Senate website.

Title of Proposed Minor/Emphasis/Certificate:

Parks & Recreation

Major: **Recreation Services, Sport, and Hospitality Management**

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.
Following final College Curriculum Committee approval, please apply the appropriate signatures, and send to your College Admin.

1. Purpose/Justification for Minor/Emphasis/Certificate:
   To provide students with an opportunity to seek a more specialized educational experience within the recreation space.

2. Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No. This certificate will not affect any degree program at other Regent universities.

3. Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University? ***Whether a "yes" or "no" response, please provide an explanation. Attach documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*** **Yes**

   Yes, we have been in contact with several other programs who have offered their classes to our students. Please see attached email correspondence.

4. Will this affect any education majors? **No**
   If "yes," this request will need to have the approval of the Council for Teacher Education.

5. Is this major related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*** **No**

   No, this is a certificate.

6. Is this major related to, and/or affect, any degree program at any other Regent university? **No**
   Whether a "yes" or "no" response, please provide an explanation.

   No, This is a certificate

7. Does the new major meet University catalog definitions as appropriate? ***Definitions can be found on the Faculty Senate website.*** **Yes**

8. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)? **No**

9. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

10. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)? **No**

    none.

11. Describe the program assessment plan:

    a. Enrollment targets = **3 in years 1-3, 6 in years 4-5**
    b. Outcome expected and process to evaluate =

    As a certificate, a clear review process will be followed, including: a report following the abbreviated self-study template as described in PSU's Program Review Guidebook; a meeting with the Program Review Committee (PRC); a response to any PRC concerns, and the forwarding of all documentation to the relevant chairs, Dean, and Provost. See attached materials from the PRG.

    c. Plan to abandon if enrollment targets not met =

    Certificate can be deleted through normal legislative process.

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **No**
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Yes**

Curriculum

When submitting any new program proposals this academic year for consideration, please incorporate the new Systemwide General Education requirements in the proposal, per KBOR.

18 Hours: 12 + 6 hours of electives

Recreation Certificate:
POLS 201 - Introduction to Public Policy
REC 350-01 Promoting Community and Worksite Wellness
REC 400 - Event Design, Planning, & Management
REC 470-01 - Administration of Recreation

Electives:

MKTG 330 - Principles of Marketing
- MKTG 420 - Services Marketing
- MKTG 460 - Social Media Marketing
- MKTG 430-01 - Retails and Channels management
- MKTG 440-93 - Advertising Management
- MKTG 450 - Personal Selling & Sales Mgmt
- MKTG 490-01 Branding and Content Marketing

SOC 577 - Public Affairs

- BIOL 303 - Regional Natural History
- BIOL 313 - Principles of Conservation

NURS 303 - Intro to Public Health

PHIL 114 - Environmental Ethics

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2/16/24 Signature, Chairperson: John H Copeland

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: J. Trumbo

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: J. Trumbo

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Some MINORS will need KBOR Approval.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL. (MUST BE ENTERED INTO KBOR PI/CIP SYSTEM AT TIME OF SUBMISSION TO KBOR).

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Please Note: This is a 3-month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Academic Program Review – Abbreviated Certificate or Minor Review Self-Study Template

Programs completing the abbreviated self-study as an academic certificate or minor, where the curriculum is not duplicated within a degree program, are expected to provide a written response to the following outline that is no longer than 4 pages plus attachments to the Program Review Committee.

I. Program Overview
   A. Summarize current status of the program
      1. Strengths
      2. Challenges
   B. Summarize how the program supports the mission of the university, college, and department

II. Supporting Enrollment and Completion
   A. Summarize what the program is doing to support each of the following:
      1. Number of program enrollees – especially describing recruitment and retention activities
      2. Number of program completions awarded

III. Curriculum Review
   A. Briefly describe how the curriculum is aligned to national/industrial standards, an accreditation agency, other professional standards, or if not available, then demonstrate how the program is meeting current requirements in the discipline

IV. Assessment
   A. Summarize how program assessment results have been used to foster program improvement

V. Attachments
   A. Faculty credentials detailing research, teaching, and service during the covered time period for each faculty member (3 pages or less curriculum vitae)
   B. Program, department, and college mission statement (where applicable)
   C. Curriculum
      1. Cycle of program course requirements, listing frequency of courses being offered
      2. Curriculum map (if available)
      3. Minutes from most recent advisory board meeting (where applicable)
   D. Assessment
      1. Most recently submitted and reviewed Academic Program Assessment Report
      2. Feedback given to the most recent Academic Program Assessment Report

VI. Program Profile provided by Office of Institutional Effectiveness
   A. Last Five Years Data (Enrollment and Completions Worksheet) including:
      1. Number of Program Enrollees
      2. Number of Program Completers

Shelby Hutchens

From: Shelby Hutchens
Sent: Thursday, August 31, 2023 10:53 AM
To: Gary Wilson
Subject: RE: POLS 201: Questions about the class

Dr. Wilson,

Thank you for sending this. It sounds like a great course for our students. I'll see if we can add it to the certificate we are creating.

Thanks!

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

From: Gary Wilson <gwilson@pittstate.edu>
Sent: Wednesday, August 30, 2023 3:27 PM
To: Matt Tarpey <mtarpey@pittstate.edu>; Shelby Hutchens <nhutchens@pittstate.edu>
Subject: Re: POLS 201: Questions about the class

Dr. Hutchens,
SOC 577 Public Affairs is on the class schedule for Spring of '24. I hope to offer the course every spring semester. It was legislated as a component for our Public Policy minor but it's open to everyone. Some details from the course syllabus are copied below. Let me know if you have more questions about the course.

Thank you,
Gary Wilson

Course Overview: This course provides an overview of public affairs as a discipline and exposes students to different career opportunities in relevant fields. The course explores public policy, public service, civic engagement, and leadership. The course draws upon the experiences of faculty and practicing professionals, providing perspectives about public affairs in both traditional and nontraditional career paths. In addition to in-class meetings, other activities associated with leadership in the community are incorporated into the class curriculum.

Course Objectives: Successful completion of the course will give students

- an appreciation for public policy and public service
- an understanding of the difference between politics and policy
- a new awareness of their potential as leaders in public service
- the ability to comfortably engage in in-depth discussions about relevant public policy issues

Required Texts:

Additional articles and readings will be posted to the Canvas course since much of the content of the course is informed by the pressing policy matters of the day. It is imperative for students to maintain an awareness of current events so students are encouraged to follow one or more news sources on a regular basis. Examples will be announced in the classroom.

Gary Wilson, Ph.D.
Department of History, Philosophy and Social Sciences
311 Russ Hall
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-6020
gwilson@pittstate.edu

From: Matt Tarpey <mtarpey@pittstate.edu>
Sent: Wednesday, August 30, 2023 1:21 PM
To: Shelby Hutchens <nhutchens@pittstate.edu>; Gary Wilson <gwilson@pittstate.edu>
Subject: Re: POLS 201: Questions about the class

Dr. Hutchens,

Dr. Wilson teaches SOC 577. I have copied him on this email. Gary, can you provide more on SOC 577?

Best,
Matt

Matthew Tarpey, Ph.D.
Assistant Professor of Political Science
School of History, Philosophy, and Social Sciences
Pittsburg State University

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Tuesday, August 29, 2023 11:51 AM
To: Matt Tarpey <mtarpey@pittstate.edu>
Subject: POLS 201: Questions about the class

Dr. Tarpey,

I hope you're having a great semester thus far, I believe we both served on the same panel during new faculty orientation at the Bicknell a few weeks ago! Anyway, I'm working on creating a certificate for our public recreation-focused students in our Rec Services, Sport, and Hospitality Management program and I was wondering if you might recommend POLS 201 for students who hope to work in the public sphere? I would think that given the nature of public recreation (parks & rec, etc.) a deeper understanding of public policy in general might be insightful for students. We cover a lot of the business and leadership side of things, as well as the legal, but not necessarily the nuts and bolts of policy development.

If not that course, is there another you might suggest within your department? Let me know your thoughts!

Thank you for your time!

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Wednesday, August 30, 2023 1:13 PM
To: Matt Tarpey <mtarpey@pittstate.edu>
Subject: RE: POLS 201: Questions about the class

Dr. Tarpey,

That's great news!! Thank you so much for the information. Do you know how frequently the SOC 577 would be offered, and could you tell me more about that class in general?

Thanks again!

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

From: Matt Tarpey <mtarpey@pittstate.edu>
Sent: Wednesday, August 30, 2023 12:05 PM
To: Shelby Hutchens <nhutchens@pittstate.edu>
Subject: Re: POLS 201: Questions about the class

Dr. Hutchens,

Thanks for reaching out! I hope your semester is going well. Yes, I think that POLS 201: Introduction to Public Policy would be a great fit for your program. Thank you for considering including it in your program. The course is a good introduction to all aspects of the policymaking process in the United States. Also, the course considers a variety of substantive areas of policy rather than focusing on one, and we are hoping to get students with interests in a variety of policy areas. I spoke with my colleague Dr. Gary Wilson, who directs our Public Policy minor, and he also recommended considering SOC 577: Public Affairs as an addition or substitute for POLS 201. SOC 577 requires SOC 101: Introduction to Sociology, but he would waive the requirement for interested students. We are hoping to offer POLS 201 every semester, but SOC 577 will likely be offered less frequently.

If you decide to include either of these courses, please let us know if there would be any potential time conflicts for Rec Services, Sport, and Hospitality Management students, and we will try our best to accommodate them. We hope to offer these courses at a variety of times and in a variety of formats in the coming years, including online sections.

Please let me know if I can answer any questions, and thank you again for considering our course!

Best,
Matt

Matthew Tarpey, Ph.D.
Assistant Professor of Political Science
School of History, Philosophy, and Social Sciences
Pittsburg State University

Shelby Hutchens

From: Hermann Nonnenmacher
Sent: Wednesday, November 29, 2023 1:44 PM
To: Shelby Hutchens
Subject: Re: Parks & Outdoor Recreation Certificate: Natural History Minor Courses

The Regional Natural History class is open to anyone who has declared the minor, are SSRM students, or are secondary education/Biology majors. I have more limited seating in this spring semester course, and have enrollment capped to serve those students, some of which have been HHPR students.

The Principals of Conservation Course is offered every fall and has a higher enrollment cap because it is lecture only and there are no field trips. The student mix represents the same cross-disciplinary mix as Regional Natural History.

Both of these courses have traditionally served other students who have met pre-requisites, and there has been no difficulty accommodating them in the numbers we have experienced. If you are anticipating greater interest in a certification curriculum that includes these two courses, and you predict numbers to increase over historical enrollments, I would be supportive, but would need to plan for how to deliver the course, plus field trips, in a manner reflecting due diligence and justice to the students and material.

As for our minor, our faculty will be assessing its construction and revision. In spite of that, the courses will continue to be offered whether they are part of a minor, or as electives for those seeking a cluster of courses for certification.

If you have any concerns, please contact me, and I will respond in as timely a manner as can be achieved with substance.

Sincerely,

Hermann Nonnenmacher, Ph.D.
Professor of Organismic Biology
Department of Biology, HW 302
Pittsburg State University
620-235-4834

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Wednesday, November 29, 2023 1:20 PM
To: Hermann Nonnenmacher <hnonnenmacher@pittstate.edu>
Subject: RE: Parks & Outdoor Recreation Certificate: Natural History Minor Courses

Dr. Nonnenmacher,

Happily, however, I'm just curious if the class is open to anyone on campus who has completed the necessary prerequisites.

Let me know if there is a meeting scheduled during which I may share the information.

Thanks,

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

From: Hermann Nonnenmacher <hnonnenmacher@pittstate.edu>
Sent: Wednesday, November 29, 2023 1:17 PM
To: Shelby Hutchens <nhutchens@pittstate.edu>
Subject: Re: Parks & Outdoor Recreation Certificate: Natural History Minor Courses

Hello,

Thank you for your interest. This is a matter which should be brought before the biology faculty first. Would you be willing to present your situation to the biology faculty at some point?

Our faculty should meet first to discuss the current state of our Natural History minor and address revising it. As part of that process, we would like to hear from stakeholders.

Sincerely,

Hermann Nonnenmacher, Ph.D.
Professor of Organismic Biology
Department of Biology, HW 302
Pittsburg State University
620-235-4834

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Wednesday, November 29, 2023 8:04 AM
To: Hermann Nonnenmacher <hnonnenmacher@pittstate.edu>
Subject: Parks & Outdoor Recreation Certificate: Natural History Minor Courses

Dr. Nonnenmacher,

I hope you're having a great end to the fall semester! My name is Shelby Hutchens, I'm an Assistant Professor with HHPR and I specifically advise our Recreation and Sport Management students.

We are looking to create a certificate that even more specifically provides our students who are interested in the National Parks, outdoor recreation, or even city parks and recreation sector the opportunity to get a more diverse education. I believe several of our students are seeking a Natural History minor with the biology program, and I was hoping to include a few classes in this new certificate from that minor ultimately making it easier for them to get that minor too.

Which classes might you suggest we include in our certificate from those listed in the Natural History minor? At first glance, it seems the BIOL 303 and 313 would be extremely beneficial. Are those classes available to all students?

Let me know at your earliest convenience. Thank you for your time!

From: Scott Squires <ssquires@pittstate.edu>
Sent: Wednesday, December 6, 2023 10:04 AM
To: Shelby Hutchens <nhutchens@pittstate.edu>
Subject: Re: Offering Schedule: PHIL 114 - Environmental Ethics

Hello Shelby,

Thanks for your email! I am always happy to talk about what we are offering in the philosophy department. I am only sort of just coming into all of this, as my colleagues have left me in recent years. Since I have been involved in being FTT, we have offered PHIL 114 once (now that I think of it, I think we did it online once as well before the in-person version I was thinking of when I typed that last sentence). It only barely made with five students (ended up with only four by the time the course ended I think). I had an absolute blast in teaching it though and would love to have an opportunity to teach it again. We have not offered it since, but I would love to be able to if I knew that it would make and would be helpful to another department. At present, we are not talking about offering it in the Fall of '24 but that schedule is not set yet so I would be open to changing what the plan currently is or making sure it is on the docket for Spring of "25.

I hope that this is helpful information for you. If you need anything else, please let me know.

Cheers,
Scott

Scott Squires
Assistant Instructional Professor in Philosophy
School of History, Philosophy, and Social Sciences
Pittsburg State University
1701 S Broadway St. Pittsburg KS, 66762
(620) 231-7000
ssquires@pittstate.edu

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Wednesday, December 6, 2023 9:42 AM
To: Scott Squires <ssquires@pittstate.edu>
Subject: Offering Schedule: PHIL 114 - Environmental Ethics

Mr. Squires,

My name is Shelby Hutchens with the HHPR department here at PSU. I'm hoping you can help me out. I was wondering when PHIL 114 was usually offered. I didn't see it on the Spring '24 or Fall '23 schedule of classes and it might be a good one to include as an elective for our new Parks & Recreation certificate we are hoping to install by next fall.

If you get a minute, let me know! I hope you've had a great semester.

Thanks!

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

Shelby Hutchens

From: Alex Binder
Sent: Thursday, February 15, 2024 9:40 AM
To: Shelby Hutchens
Subject: Re: Check in for Sport Management Courses

Shelby,

I'm sorry you didn't hear from my business colleagues. I think that looks like a strong curriculum for a minor/certificate. Those marketing courses would be good electives. We do also offer a Sports Marketing course though it's only been in the summer lately. Hoping to offer it more often in the near future.

I modified the prerequisites for Sports Economics to just any one of these courses: ECON 191, ECON 200, ECON 201. No more elementary stats requirement, though it will be helpful to take. So your students could take one of the econ courses for their social science gen ed bucket and then take my Sports Economics course.

Alex

Alexander D. Binder, PhD
Associate Professor of Economics | Faculty Chair
Kelce College of Business
Pittsburg State University
Kelce 211B
(620) 235-4546

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Thursday, February 15, 2024 9:19 AM
To: Alex Binder <abinder@pittstate.edu>
Subject: Check in for Sport Management Courses

Dr. Binder,

I hope you're doing well and having a good semester so far, I just wanted to follow up once more before I submit our legislation regarding ECON 433 and a few other business courses as electives.

We are going to add a minor and certificate in sports management for our Recreation & Sport Management emphasis, and wanted to get your eyes on it before it gets voted on. I attempted to reach out to the instructors of the other business classes but never did receive a response.

Here is the curriculum for the minor/certificate:

ACCTG 201- Financial Accounting
MKTG 330 - Principles of Marketing
ECON 433 - Sports Economics
REC 450 - Sport Operations & Governance

Electives:

ACCTG 202 - Managerial Accounting

Comm 274 - Intro to Audio and Video
- Comm 390 - Sports Broadcasting I
- Comm 490 - Sports Broadcasting II

MGT 330 - Management & Organizational Behavior

MKTG 430 - Retail & Channels Management
MKTG 440 - Advertising Management
MKTG 450 - Personal Selling & Sales Management
MKTG 490 - Branding & Content Marketing

PSYCH 575 - Industrial & Organizational Psychology

REC 400 - Event Design, Planning, & Management

I know in the fall we discussed 433, and we are asking the advising center to encourage students to take the pre-req for that class (Elementary stats). We are also encouraging the pre-reqs to all other business and marketing courses, and currently offer a few of them already as electives within our Rec & Sport emphasis. We anticipate only a few students to select the minor/certificate at the start, but I wanted to double check with you before I submit the paperwork.

Please let me know your thoughts at your earliest convenience!

Thanks again,

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

Request for New Emphasis/Minor/Certificate

Effective Date: FALL 2024

Submission Date: 2/15/24

Department: HHPR

College of: Education

Contact Person: Shelby Hutchens

Faculty

Proposal for a New: **Certificate**

This program is to be offered: **In Person**
Definitions can be found on the Faculty Senate website.

Title of Proposed Minor/Emphasis/Certificate:

Sport Management

Major: **Recreation Services, Sport, and Hospitality Management**

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.
Following final College Curriculum Committee approval, please apply the appropriate signatures, and send to your College Admin.

1. Purpose/Justification for Minor/Emphasis/Certificate:

   To provide students with an opportunity to seek a more specialized educational experience within the sports industry.

2. Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No. This is a unique offering created to further students career skills in sport management. It is not related to programs at other Regent institutions.

3. Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University? ***Whether a "yes" or "no" response, please provide an explanation. Attach documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*** **Yes**

   We have been in contact with several other programs who have offered their classes to our students. Please see attached email correspondence.

4. Will this affect any education majors? **No**
   If "yes," this request will need to have the approval of the Council for Teacher Education.

5. Is this major related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*** **No**

   This is a certificate, not a major.

6. Is this major related to, and/or affect, any degree program at any other Regent university? **No**
   Whether a "yes" or "no" response, please provide an explanation.

   This is a certificate, not a major.

7. Does the new major meet University catalog definitions as appropriate? ***Definitions can be found on the Faculty Senate website.*** **Yes**

8. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)? **No**

9. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

10. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)? **No**

    none

11. Describe the program assessment plan:

    a. Enrollment targets = **5 in year 1-3, 10 in year 4-5**
    b. Outcome expected and process to evaluate =

    As a certificate, a clear review process will be followed, including: a report following the abbreviated self-study template as described in PSU's Program Review Guidebook; a meeting with the Program Review Committee (PRC); a response to any PRC concerns, and the forwarding of all documentation to the relevant chairs, Dean, and Provost. See attached materials from the PRG.

    c. Plan to abandon if enrollment targets not met =

    Certificate can be deleted through normal legislative process.

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **No**
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Yes**

Curriculum

When submitting any new program proposals this academic year for consideration, please incorporate the new Systemwide General Education requirements in the proposal, per KBOR.

18 hours: 12 + 6 electives

ACCTG 201- Financial Accounting
MKTG 330 - Principles of Marketing
ECON 433 - Sports Economics
REC 450 - Sport Operations & Governance

Electives:

ACCTG 202 - Managerial Accounting

Comm 274 - Intro to Audio and Video
- Comm 390 - Sports Broadcasting I
- Comm 490 - Sports Broadcasting II

MGT 330 - Management & Organizational Behavior

MKTG 430 - Retail & Channels Management
MKTG 440 - Advertising Management
MKTG 450 - Personal Selling & Sales Management
MKTG 490 - Branding & Content Marketing

PSYCH 575 - Industrial & Organizational Psychology

REC 400 - Event Design, Planning, & Management

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2/26/24 Signature, Chairperson: [signature]

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: [signature]

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: [signature]

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: [signature]

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Some MINORS will need KBOR Approval.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL. (MUST BE ENTERED INTO KBOR PI/CIP SYSTEM AT TIME OF SUBMISSION TO KBOR).

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Please Note: This is a 3-month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Academic Program Review – Abbreviated Certificate or Minor Review Self-Study Template

Programs completing the abbreviated self-study as an academic certificate or minor, where the curriculum is not duplicated within a degree program, are expected to provide a written response to the following outline that is no longer than 4 pages plus attachments to the Program Review Committee.

I. Program Overview
   A. Summarize current status of the program
      1. Strengths
      2. Challenges
   B. Summarize how the program supports the mission of the university, college, and department

II. Supporting Enrollment and Completion
   A. Summarize what the program is doing to support each of the following:
      1. Number of program enrollees – especially describing recruitment and retention activities
      2. Number of program completions awarded

III. Curriculum Review
   A. Briefly describe how the curriculum is aligned to national/industrial standards, an accreditation agency, other professional standards, or if not available, then demonstrate how the program is meeting current requirements in the discipline

IV. Assessment
   A. Summarize how program assessment results have been used to foster program improvement

V. Attachments
   A. Faculty credentials detailing research, teaching, and service during the covered time period for each faculty member (3 pages or less curriculum vitae)
   B. Program, department, and college mission statement (where applicable)
   C. Curriculum
      1. Cycle of program course requirements, listing frequency of courses being offered
      2. Curriculum map (if available)
      3. Minutes from most recent advisory board meeting (where applicable)
   D. Assessment
      1. Most recently submitted and reviewed Academic Program Assessment Report
      2. Feedback given to the most recent Academic Program Assessment Report

VI. Program Profile provided by Office of Institutional Effectiveness
   A. Last Five Years Data (Enrollment and Completions Worksheet) including:
      1. Number of Program Enrollees
      2. Number of Program Completers

Shelby Hutchens

From: Shelby Hutchens
Sent: Monday, December 4, 2023 11:45 AM
To: Julie Allison
Subject: Re: PSYCH 575: Question for Our Students

Dr. Allison,

Excellent! Thank you so much for sending this. I'll add it to our certificate!

Sincerely,

Shelby Hutchens, PhD
Assistant Professor - Health, Human Performance, and Recreation
Pittsburg State University

From: Julie Allison <jallison@pittstate.edu>
Sent: Monday, December 4, 2023 11:44 AM
To: Shelby Hutchens <nhutchens@pittstate.edu>
Subject: Re: PSYCH 575: Question for Our Students

Shelby,

This class would be great for your students. It is entirely online and self-paced. Some students love this, others not so much. I am including a copy of the syllabus for you to review if you would like.

Julie

Julie Allison, Ph.D.
University Professor
208D Whitesitt Hall
Department of Psychology and Counseling
Pittsburg State University
Pittsburg, KS 66762

jallison@pittstate.edu

620-235-4529 (office)
620-235-6102 (fax)

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From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Monday, December 4, 2023 8:43 AM
To: Julie Allison <jallison@pittstate.edu>
Subject: PSYCH 575: Question for Our Students

Dr. Allison,

My name is Shelby Hutchens, I'm an Assistant Professor with the Health, Human Performance, and Recreation department here at PSU. I'm working on creating a certificate for our sport management students and I think your PSYCH 575 course would be a great fit as an elective for our certificate.

Our students are looking to work in the fast paced world of either collegiate or professional sport, and as someone with a psych background myself, I think understanding the environment they find themselves in from a psychological perspective would be incredibly valuable. I teach our Rec 280 leadership course and hit on several psychological principles including motivation and decision making in the workplace, but for those that want a deeper dive into the psychology of organizational behavior, I thought your class might be beneficial.

I was hoping you might be able to tell me more about the class and whether or not you'd be comfortable with our majors taking the class?

Let me know! Thank you!

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

Shelby Hutchens

From: Alex Binder
Sent: Tuesday, August 22, 2023 4:07 PM
To: Shelby Hutchens
Subject: Re: ECON 433 - Sports Econ
Attachments: Fall 2023 Econ 433-01 Syllabus.docx

Follow Up Flag: Follow up
Flag Status: Flagged

It was good to meet you as well and sorry for my late reply. I put it on the back burner and forgot about it.

I've offered Sports Econ every fall for 7 years and plan to continue offering it every fall. I attached the syllabus. I don't typically put a lot of info in it about what is covered. You can get some idea by looking at the course objectives and the outline, but it may require a meeting or access to my Canvas course if you're wanting more detail.

I would love to get more students from your department. Right now it requires microeconomics, macroeconomics, and elementary stats as prerequisites, but I am working on reducing that down to any economics course. With those 3 prereqs I pretty much only get business students. I'd also love to know more about your courses. Let me know if you want to get together to discuss it sometime.

Alex

Alexander D. Binder, PhD
Associate Professor of Economics | Faculty Chair
Kelce College of Business
Pittsburg State University
Pittsburg, KS 66762
(620) 235-4546

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Friday, August 18, 2023 9:55 AM
To: Alex Binder <abinder@pittstate.edu>
Subject: ECON 433 - Sports Econ

Dr. Binder,

It was good to meet you during PD day (2nd session) earlier this week! I hope you're doing well. I'm working on a few things for our program and I was wondering if you could tell me more about the ECON 433 – Sports Economics course, namely a) how often it's offered and b) what is covered in the course. Feel free to send a syllabus if you have it handy! We currently offer it as an elective to an emphasis, but we might offer a certificate and include it therein.

Have a great weekend!

Sincerely,

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

Shelby Hutchens

From: Alex Binder
Sent: Thursday, February 15, 2024 9:40 AM
To: Shelby Hutchens
Subject: Re: Check in for Sport Management Courses

Shelby,

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Alexander D. Binder, PhD
Associate Professor of Economics | Faculty Chair
Kelce College of Business
Pittsburg State University
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(620) 235-4546

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Sent: Thursday, February 15, 2024 9:19 AM
To: Alex Binder <abinder@pittstate.edu>
Subject: Check in for Sport Management Courses

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REC 400 - Event Design, Planning, & Management

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Please let me know your thoughts at your earliest convenience!

Thanks again,

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

Request for New Emphasis/Minor/Certificate

Effective Date: FALL 2024

Submission Date: 2/15/24

Department: HHPR

College of: Education

Contact Person: Shelby Hutchens

Faculty

Proposal for a New: **Minor**

This program is to be offered: **In Person**
Definitions can be found on the Faculty Senate website.

Title of Proposed Minor/Emphasis/Certificate:

Sport Management

Major: **Recreation Services, Sport, and Hospitality Management**

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.
Following final College Curriculum Committee approval, please apply the appropriate signatures, and send to your College Admin.

1. Purpose/Justification for Minor/Emphasis/Certificate:

   To provide students with an opportunity to seek a more specialized educational experience within the sports industry.

2. Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No. This is a unique offering created to further students career skills in sport management. It is not related to programs at other Regent institutions.

3. Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University? ***Whether a "yes" or "no" response, please provide an explanation. Attach documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*** **Yes**

   We have been in contact with several other programs who have offered their classes to our students. Please see attached email correspondence.

4. Will this affect any education majors? **No**
   If "yes," this request will need to have the approval of the Council for Teacher Education.

5. Is this major related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*** **No**

   This is a minor, not a major.

6. Is this major related to, and/or affect, any degree program at any other Regent university? **No**
   Whether a "yes" or "no" response, please provide an explanation.

   This is a minor, not a major.

7. Does the new major meet University catalog definitions as appropriate? ***Definitions can be found on the Faculty Senate website.*** **Yes**

8. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)? **No**

9. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

10. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)? **No**

    None.

11. Describe the program assessment plan:

    a. Enrollment targets = **5 in year 1-3, 10 in year 4-5**
    b. Outcome expected and process to evaluate =

    As a minor, a clear review process will be followed, including: a report following the abbreviated self-study template as described in PSU's Program Review Guidebook; a meeting with the Program Review Committee (PRC); a response to any PRC concerns, and the forwarding of all documentation to the relevant chairs, Dean, and Provost. See attached materials from the PRG.

    c. Plan to abandon if enrollment targets not met =

    Minor can be deleted through normal legislative process.

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **No**
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Yes**

Curriculum

When submitting any new program proposals this academic year for consideration, please incorporate the new Systemwide General Education requirements in the proposal, per KBOR.

18 hours: 12 + 6 electives

ACCTG 201- Financial Accounting
MKTG 330 - Principles of Marketing
ECON 433 - Sports Economics
REC 450 - Sport Operations & Governance

Electives:

ACCTG 202 - Managerial Accounting

Comm 274 - Intro to Audio and Video
- Comm 390 - Sports Broadcasting I
- Comm 490 - Sports Broadcasting II

MGT 330 - Management & Organizational Behavior

MKTG 430 - Retail & Channels Management
MKTG 440 - Advertising Management
MKTG 450 - Personal Selling & Sales Management
MKTG 490 - Branding & Content Marketing

PSYCH 575 - Industrial & Organizational Psychology

REC 400 - Event Design, Planning, & Management

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2/16/24 Signature, Chairperson: [signature]

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: [signature]

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: [signature]

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: [signature]

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Some MINORS will need KBOR Approval.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL. (MUST BE ENTERED INTO KBOR PI/CIP SYSTEM AT TIME OF SUBMISSION TO KBOR).

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Please Note: This is a 3-month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Academic Program Review – Abbreviated Certificate or Minor Review Self-Study Template

Programs completing the abbreviated self-study as an academic certificate or minor, where the curriculum is not duplicated within a degree program, are expected to provide a written response to the following outline that is no longer than 4 pages plus attachments to the Program Review Committee.

I. Program Overview
   A. Summarize current status of the program
      1. Strengths
      2. Challenges
   B. Summarize how the program supports the mission of the university, college, and department

II. Supporting Enrollment and Completion
   A. Summarize what the program is doing to support each of the following:
      1. Number of program enrollees – especially describing recruitment and retention activities
      2. Number of program completions awarded

III. Curriculum Review
   A. Briefly describe how the curriculum is aligned to national/industrial standards, an accreditation agency, other professional standards, or if not available, then demonstrate how the program is meeting current requirements in the discipline

IV. Assessment
   A. Summarize how program assessment results have been used to foster program improvement

V. Attachments
   A. Faculty credentials detailing research, teaching, and service during the covered time period for each faculty member (3 pages or less curriculum vitae)
   B. Program, department, and college mission statement (where applicable)
   C. Curriculum
      1. Cycle of program course requirements, listing frequency of courses being offered
      2. Curriculum map (if available)
      3. Minutes from most recent advisory board meeting (where applicable)
   D. Assessment
      1. Most recently submitted and reviewed Academic Program Assessment Report
      2. Feedback given to the most recent Academic Program Assessment Report

VI. Program Profile provided by Office of Institutional Effectiveness
   A. Last Five Years Data (Enrollment and Completions Worksheet) including:
      1. Number of Program Enrollees
      2. Number of Program Completers

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Monday, December 4, 2023 8:43 AM
To: Julie Allison <jallison@pittstate.edu>
Subject: PSYCH 575: Question for Our Students

Dr. Allison,

My name is Shelby Hutchens, I'm an Assistant Professor with the Health, Human Performance, and Recreation department here at PSU. I'm working on creating a certificate for our sport management students and I think your PSYCH 575 course would be a great fit as an elective for our certificate.

Our students are looking to work in the fast paced world of either collegiate or professional sport, and as someone with a psych background myself, I think understanding the environment they find themselves in from a psychological perspective would be incredibly valuable. I teach our Rec 280 leadership course and hit on several psychological principles including motivation and decision making in the workplace, but for those that want a deeper dive into the psychology of organizational behavior, I thought your class might be beneficial.

I was hoping you might be able to tell me more about the class and whether or not you'd be comfortable with our majors taking the class?

Let me know! Thank you!

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

Shelby Hutchens

From: Shelby Hutchens
Sent: Monday, December 4, 2023 11:45 AM
To: Julie Allison
Subject: Re: PSYCH 575: Question for Our Students

Dr. Allison,

Excellent! Thank you so much for sending this. I'll add it to our certificate!

Sincerely,

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

From: Julie Allison <jallison@pittstate.edu>
Sent: Monday, December 4, 2023 11:44 AM
To: Shelby Hutchens <nhutchens@pittstate.edu>
Subject: Re: PSYCH 575: Question for Our Students

Shelby,

This class would be great for your students. It is entirely online and self-paced. Some students love this, others not so much. I am including a copy of the syllabus for you to review if you would like.

Julie

Julie Allison, Ph.D.
University Professor
208D Whitesitt Hall
Department of Psychology and Counseling
Pittsburg State University
Pittsburg, KS 66762

jallison@pittstate.edu

620-235-4529 (office)
620-235-6102 (fax)

CONFIDENTIALITY NOTICE: Information contained in this message and any attachments is intended only for the addressee(s). If you believe that you have received this message in error, please notify the sender immediately by return electronic mail and please delete it without further review,disclosure, or copying.

Shelby Hutchens

From: Alex Binder
Sent: Tuesday, August 22, 2023 4:07 PM
To: Shelby Hutchens
Subject: Re: ECON 433 - Sports Econ
Attachments: Fall 2023 Econ 433-01 Syllabus.docx

Follow Up Flag: Follow up
Flag Status: Flagged

It was good to meet you as well and sorry for my late reply. I put it on the back burner and forgot about it.

I've offered Sports Econ every fall for 7 years and plan to continue offering it every fall. I attached the syllabus. I don't typically put a lot of info in it about what is covered. You can get some idea by looking at the course objectives and the outline, but it may require a meeting or access to my Canvas course if you're wanting more detail.

I would love to get more students from your department. Right now it requires microeconomics, macroeconomics, and elementary stats as prerequisites, but I am working on reducing that down to any economics course. With those 3 prereqs I pretty much only get business students. I'd also love to know more about your courses. Let me know if you want to get together to discuss it sometime.

Alex

Alexander D. Binder, PhD
Associate Professor of Economics | Faculty Chair
Kelce College of Business
Pittsburg State University
Pittsburg, KS 66762
(620) 235-4546

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Friday, August 18, 2023 9:55 AM
To: Alex Binder <abinder@pittstate.edu>
Subject: ECON 433 - Sports Econ

Dr. Binder,

It was good to meet you during PD day (2nd session) earlier this week! I hope you're doing well. I'm working on a few things for our program and I was wondering if you could tell me more about the ECON 433 – Sports Economics course, namely a) how often it's offered and b) what is covered in the course. Feel free to send a syllabus if you have it handy! We currently offer it as an elective to an emphasis, but we might offer a certificate and include it therein.

Have a great weekend!

Sincerely,

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

Electives:

ACCTG 202 - Managerial Accounting

Comm 274 - Intro to Audio and Video
- Comm 390 - Sports Broadcasting I
- Comm 490 - Sports Broadcasting II

MGT 330 - Management & Organizational Behavior

MKTG 430 - Retail & Channels Management
MKTG 440 - Advertising Management
MKTG 450 - Personal Selling & Sales Management
MKTG 490 - Branding & Content Marketing

PSYCH 575 - Industrial & Organizational Psychology

REC 400 - Event Design, Planning, & Management

I know in the fall we discussed 433, and we are asking the advising center to encourage students to take the pre-req for that class (Elementary stats). We are also encouraging the pre-reqs to all other business and marketing courses, and currently offer a few of them already as electives within our Rec & Sport emphasis. We anticipate only a few students to select the minor/certificate at the start, but I wanted to double check with you before I submit the paperwork.

Please let me know your thoughts at your earliest convenience!

Thanks again,

Shelby Hutchens, PhD
Assistant Professor – Health, Human Performance, and Recreation
Pittsburg State University

Shelby Hutchens

From: Alex Binder
Sent: Thursday, February 15, 2024 9:40 AM
To: Shelby Hutchens
Subject: Re: Check in for Sport Management Courses

Shelby,

I'm sorry you didn't hear from my business colleagues. I think that looks like a strong curriculum for a minor/certificate. Those marketing courses would be good electives. We do also offer a Sports Marketing course though it's only been in the summer lately. Hoping to offer it more often in the near future.

I modified the prerequisites for Sports Economics to just any one of these courses: ECON 191, ECON 200, ECON 201. No more elementary stats requirement, though it will be helpful to take. So your students could take one of the econ courses for their social science gen ed bucket and then take my Sports Economics course.

Alex

Alexander D. Binder, PhD
Associate Professor of Economics | Faculty Chair
Kelce College of Business
Pittsburg State University
Kelce 211B
(620) 235-4546

From: Shelby Hutchens <nhutchens@pittstate.edu>
Sent: Thursday, February 15, 2024 9:19 AM
To: Alex Binder <abinder@pittstate.edu>
Subject: Check in for Sport Management Courses

Dr. Binder,

I hope you're doing well and having a good semester so far, I just wanted to follow up once more before I submit our legislation regarding ECON 433 and a few other business courses as electives.

We are going to add a minor and certificate in sports management for our Recreation & Sport Management emphasis and wanted to get your eyes on it before it gets voted on. I attempted to reach out to the instructors of the other business classes but never did receive a response.

Here is the curriculum for the minor/certificate:

ACCTG 201- Financial Accounting
MKTG 330 - Principles of Marketing
ECON 433 - Sports Economics
REC 450 - Sport Operations & Governance

Request for New Emphasis/Minor/Certificate

Effective Date: FALL 2024

Submission Date: 2/15/24

Department: HHPR

College of: Education

Contact Person: Laura Covert Miller

Faculty

Proposal for a New: **Minor**

This program is to be offered: **In Person**
Definitions can be found on the Faculty Senate website.

Title of Proposed Minor/Emphasis/Certificate:

Therapeutic Recreation

Major: **Recreation Services, Sport, and Hospitality Management**

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.
Following final College Curriculum Committee approval, please apply the appropriate signatures, and send to your College Admin.

1. Purpose/Justification for Minor/Emphasis/Certificate:

   To provide students with an opportunity to seek more specialized educational experience within the recreation space.

2. Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No This minor is unique to Pittsburg State. It will not affect any other Regent University.

3. Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University? ***Whether a "yes" or "no" response, please provide an explanation. Attach documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*** **No**

   The minor is unique to the Therapeutic Recreation Emphasis at Pittsburg State University. It will not affect any other program at Pittsburg State.

4. Will this affect any education majors? **No**
   If "yes," this request will need to have the approval of the Council for Teacher Education.

5. Is this major related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*** **No**

   The therapeutic recreation program is unique to Pittsburg State. The courses offered within the certificate are unique only to the therapeutic recreation program.

6. Is this major related to, and/or affect, any degree program at any other Regent university? **No**
   Whether a "yes" or "no" response, please provide an explanation.

   The therapeutic recreation program is unique to Pittsburg State. The courses offered within the certificate are unique only to the therapeutic recreation program.

7. Does the new major meet University catalog definitions as appropriate? ***Definitions can be found on the Faculty Senate website.*** **Yes**

8. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)? **No**

9. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

10. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)? **No**

11. Describe the program assessment plan:

    a. Enrollment targets = **3 in 1 - 3 yrs; 6 in 4 - 5 yrs**
    b. Outcome expected and process to evaluate =

    As a certificate, a clear review process will be followed, including: a report following the abbreviated self-study template as described in PSU's Program Review Guidebook; a meeting with the Program Review Committee (PRC); a response to any PRC concerns, and the forwarding of all documentation to the relevant chairs, Deans, and Provost. See attached materials for the PRG.

    c. Plan to abandon if enrollment targets not met =

    Certificate can be deleted through normal legislative process.

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **No**
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Yes**

Curriculum

When submitting any new program proposals this academic year for consideration, please incorporate the new Systemwide General Education requirements in the proposal, per KBOR.

Therapeutic Recreation Minor

Students seeking a minor in Therapeutic Recreation will complete 21 hours of course work.

Students seeking national certification in therapeutic recreation through the National Council for Therapeutic Recreation (NCTRC) have additional requirements to complete in order to become nationally certified. Please refer below and to the NCTRC website for further information.

Certificate Courses
REC 240 – Intro to Therapeutic Recreation
REC 441 – Therapeutic Recreation Interventions for Older Adults
REC 473 – Diagnostic Groups in Therapeutic Recreation
REC 465 – Assessment & Documentation in Therapeutic Recreation
REC 469 – Interventions in Therapeutic Recreation
REC 471 – Theories in Therapeutic Recreation Program Service Delivery
REC 480 – Trends & Issues in Therapeutic Recreation

Students seeking national certification are required to complete the additional courses below:
PSYCH 263 – Developmental Psych
OR FCS 285 – Lifespan Development
PSYCH 571 – Abnormal Psych
BIOL 257 – Anatomy & Physiology
BIOL 258 – Anatomy & Physiology Lab
REC 498 81 - Internship

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2/16/24 Signature, Chairperson: Jack H. Ogle

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: J. Trulove

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: J. Trulove

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Some MINORS will need KBOR Approval.

Following Faculty Senate Approval, SUBMIT SIGN-OFF SHEET AND FINAL COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL) FOR FORWARDING TO THE KANSAS BOARD OF REGENTS FOR BOARD APPROVAL. (MUST BE ENTERED INTO KBOR PI/CIP SYSTEM AT TIME OF SUBMISSION TO KBOR).

The Provost's Office will notify the department, college and Registrar of the completion of the approval process.

Please Note: This is a 3-month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Academic Program Review – Abbreviated Certificate or Minor Review Self-Study Template

Programs completing the abbreviated self-study as an academic certificate or minor, where the curriculum is not duplicated within a degree program, are expected to provide a written response to the following outline that is no longer than 4 pages plus attachments to the Program Review Committee.

I. Program Overview
   A. Summarize current status of the program
      1. Strengths
      2. Challenges
   B. Summarize how the program supports the mission of the university, college, and department

II. Supporting Enrollment and Completion
   A. Summarize what the program is doing to support each of the following:
      1. Number of program enrollees – especially describing recruitment and retention activities
      2. Number of program completions awarded

III. Curriculum Review
   A. Briefly describe how the curriculum is aligned to national/industrial standards, an accreditation agency, other professional standards, or if not available, then demonstrate how the program is meeting current requirements in the discipline

IV. Assessment
   A. Summarize how program assessment results have been used to foster program improvement

V. Attachments
   A. Faculty credentials detailing research, teaching, and service during the covered time period for each faculty member (3 pages or less curriculum vitae)
   B. Program, department, and college mission statement (where applicable)
   C. Curriculum
      1. Cycle of program course requirements, listing frequency of courses being offered
      2. Curriculum map (if available)
      3. Minutes from most recent advisory board meeting (where applicable)
   D. Assessment
      1. Most recently submitted and reviewed Academic Program Assessment Report
      2. Feedback given to the most recent Academic Program Assessment Report

VI. Program Profile provided by Office of Institutional Effectiveness
   A. Last Five Years Data (Enrollment and Completions Worksheet) including:
      1. Number of Program Enrollees
      2. Number of Program Completers

Request for New Emphasis/Minor/Certificate

Effective Date: FALL 2024

Submission Date: 2/15/24

Department: HHPR

College of: Education

Contact Person: Laura Covert Miller

Faculty

Proposal for a New: **Certificate**

This program is to be offered: **In Person**
Definitions can be found on the Faculty Senate website.

Title of Proposed Minor/Emphasis/Certificate:

Therapeutic Recreation

Major: **Recreation Services, Sport, and Hospitality Management**

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.
Following final College Curriculum Committee approval, please apply the appropriate signatures, and send to your College Admin.

1. Purpose/Justification for Minor/Emphasis/Certificate:

   To provide students with an opportunity to seek more specialized educational experience within the recreation space.

2. Is this new minor/emphasis/certificate proposal related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No This certificate is unique to Pittsburg State. It will not affect any other Reg3ent University.

3. Is this new minor/emphasis/certificate proposal related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University? ***Whether a "yes" or "no" response, please provide an explanation. Attach documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*** **No**

   The certificate is unique to the therapeutic recreation emphasis at Pittsburg State. It will not affect any other programs at Pittsburg State.

4. Will this affect any education majors? **No**
   If "yes," this request will need to have the approval of the Council for Teacher Education.

5. Is this major related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*** **No**

   The therapeutic recreation program is unique to Pittsburg State. The courses offered within the certificate are unique only to the therapeutic recreation program.

6. Is this major related to, and/or affect, any degree program at any other Regent university? **No**
   Whether a "yes" or "no" response, please provide an explanation.

   The therapeutic recreation program is unique to Pittsburg State. The courses offered within the certificate are unique only to the therapeutic recreation program.

7. Does the new major meet University catalog definitions as appropriate? ***Definitions can be found on the Faculty Senate website.*** **Yes**

8. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)? **No**

9. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

10. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)? **No**

11. Describe the program assessment plan:

    a. Enrollment targets = **3 in 1 - 3 yrs; 6 in 4 - 5 yrs**
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    c. Plan to abandon if enrollment targets not met =

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REC 480 – Trends & Issues in Therapeutic Recreation

Students seeking national certification are required to complete the additional courses below:
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OR FCS 285 – Lifespan Development
PSYCH 571 – Abnormal Psych
BIOL 257 – Anatomy & Physiology
BIOL 258 – Anatomy & Physiology Lab
REC 498 81 - Internship

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-Approved: Department Chairperson

Date: 2/16/24 Signature, Chairperson: John H. Opseth

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: J. Tinsley

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: J. Tinsley

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

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   B. Summarize how the program supports the mission of the university, college, and department

II. Supporting Enrollment and Completion
   A. Summarize what the program is doing to support each of the following:
      1. Number of program enrollees – especially describing recruitment and retention activities
      2. Number of program completions awarded

III. Curriculum Review
   A. Briefly describe how the curriculum is aligned to national/industrial standards, an accreditation agency, other professional standards, or if not available, then demonstrate how the program is meeting current requirements in the discipline

IV. Assessment
   A. Summarize how program assessment results have been used to foster program improvement

V. Attachments
   A. Faculty credentials detailing research, teaching, and service during the covered time period for each faculty member (3 pages or less curriculum vitae)
   B. Program, department, and college mission statement (where applicable)
   C. Curriculum
      1. Cycle of program course requirements, listing frequency of courses being offered
      2. Curriculum map (if available)
      3. Minutes from most recent advisory board meeting (where applicable)
   D. Assessment
      1. Most recently submitted and reviewed Academic Program Assessment Report
      2. Feedback given to the most recent Academic Program Assessment Report

VI. Program Profile provided by Office of Institutional Effectiveness
   A. Last Five Years Data (Enrollment and Completions Worksheet) including:
      1. Number of Program Enrollees
      2. Number of Program Completers

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 2/14/24

Department: Psychology and Counseling College: Education

Contact Person: Dr. Robin Blair Chair

Revision **Major**

If Emphasis, enter name of the Major: B.A. and B.S. in Psychology

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:

   MATH 143, Elementary Statistics, is to become the required mathematics course for psychology majors. Psychology has not formally specified a required mathematics course for majors in prior catalogs.

2. Rationale for change, including changes to curriculum objectives:

   The prerequisite for PSYCH 389, Research Methods I, is changing from College Algebra or Precalculus to Elementary Statistics, MATH 143, to better prepare our students for success in our research methods sequence (PSYCH 389 & 392) and success in their careers. Since PSYCH 389 is required of all of our majors, it is important for students to see that MATH 143 is the required course on their degree audits well before they attempt enrollment in PSYCH 389. We support our majors taking mathematics courses in addition to MATH 143, but we would like all of our students to have MATH 143. Prior to this revision, College Algebra (or PreCalculus) was the de facto requirement for all of our majors, but it was not obvious to students when they looked at their degree audits. This revision should correct that lack of transparency.

3. Will this change affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***

   Yes. The School of Science and Mathematics will need to adjust section counts of Elementary Statistics and College Algebra to accommodate our students, Tim Flood has indicated they are able to do so. Correspondence with Tim Flood concerning this matter is attached.

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No.

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?
   School of Science and Mathematics will need to add sections of Elementary Statistics and subtract sections of College Algebra, but this should only require a shifting of resources. No additional resources should be necessary.

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?
   No new costs are anticipated.

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?

   School of Science and Mathematics will need to add sections of Elementary Statistics and subtract sections of College Algebra, but this should only require a shifting of resources. No additional resources should be necessary.

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?

   No new costs are anticipated.

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

CURRICULUM REVISIONS

	Existing	Proposed
Title:	B.A. and B.S. in Psychology	B.A. and B.S. in Psychology
Curriculum: (Do not include GenEd)	No mathematics course specified for majors.	Math 143, Elementary Statistics, required for all majors.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2.15.24 Signature, Chairperson: _____

-Approved: College Curriculum Committee

Date: _____ Signature, Committee Chair: _____

-Approved: Dean of College

Date: _____ Signature, Dean: _____

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2.15.24 Signature, Chairperson: [signature]

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: [signature]

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: [signature]

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: _____ Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Re: Query regarding MATH 143 as a possible prerequisite for PSYCH 389

Bruce Warner <cwarner@pittstate.edu>
Tue 1/30/2024 10:36 AM
To:Tim Flood <tflood@pittstate.edu>
Cc:Robin Blair <rblair@pittstate.edu>

Thank you for the reply, Tim. We will move forward with our plans.

All the best,
Bruce

C. Bruce Warner, Ph.D.
Department of Psychology and Counseling
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762

Office: 1-620-235-4980
Fax: 1-620-235-6102
cwarner@pittstate.edu

From: Tim Flood <tflood@pittstate.edu>
Sent: Tuesday, January 30, 2024 10:33 AM
To: Bruce Warner <cwarner@pittstate.edu>
Cc: Robin Blair <rblair@pittstate.edu>
Subject: Re: Query regarding MATH 143 as a possible prerequisite for PSYCH 389

Bruce,

We should be able to make that work. Our seats in 143 will be limited this fall due to sabbaticals and phased retirements, but moving forward we should be able to accommodate the additional students.

Thanks,
Tim

From: Bruce Warner <cwarner@pittstate.edu>
Sent: Tuesday, January 30, 2024 10:12 AM
To: Tim Flood <tflood@pittstate.edu>
Cc: Robin Blair <rblair@pittstate.edu>
Subject: Re: Query regarding MATH 143 as a possible prerequisite for PSYCH 389

Hello again Tim. Our department has voted to change the math prerequisite of PSYCH 389 to MATH 143 and make MATH 143 the required mathematics course for psychology. We will be moving the legislation forward by March with the intent of making the changes effective for incoming freshmen in the 2024-2025 academic year. In the past two academic years, an average of 104 students have completed PSYCH 389 each year.

Will this timeline give your school sufficient time to adjust its offerings?

Thank you, and I look forward to your reply,
B

C. Bruce Warner, Ph.D.
Department of Psychology and Counseling
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762

Office: 1-620-235-4980
Fax: 1-620-235-6102
cwarner@pittstate.edu

From: Bruce Warner <cwarner@pittstate.edu>
Sent: Monday, December 11, 2023 5:10 PM
To: Tim Flood <tflood@pittstate.edu>
Subject: Re: Query regarding MATH 143 as a possible prerequisite for PSYCH 389

Tim, thank you for the reply. In general, I agree that the course might be better than College Algebra for 99.9+% of our majors. An exception would be those seeking a Ph.D. in experimental psychology, especially cognitive science or cognitive neuroscience. Those individuals should even consider a minor in mathematics and/or computer science.

All the best,
B

C. Bruce Warner, Ph.D.
Department of Psychology and Counseling
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762

Office: 1-620-235-4980
Fax: 1-620-235-6102
cwarner@pittstate.edu

From: Tim Flood <tflood@pittstate.edu>
Sent: Monday, December 11, 2023 2:06 PM
To: Bruce Warner <cwarner@pittstate.edu>
Subject: Re: Query regarding MATH 143 as a possible prerequisite for PSYCH 389

Bruce,

Thanks for checking. Given adequate warning we should be able to accommodate your students. I personally feel Elementary Stats would be better for your students than College Algebra, but I will leave that up to you all to decide.

I have attached Dr. Jay's syllabus that should give you some more details about the content.

Thank you, and I look forward to your reply,
B

C. Bruce Warner, Ph.D.
Department of Psychology and Counseling
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762

Office: 1-620-235-4980
Fax: 1-620-235-6102
cwarner@pittstate.edu

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To: Tim Flood <tflood@pittstate.edu>
Subject: Re: Query regarding MATH 143 as a possible prerequisite for PSYCH 389

Tim, thank you for the reply. In general, I agree that the course might be better than College Algebra for 99.9+% of our majors. An exception would be those seeking a Ph.D. in experimental psychology, especially cognitive science or cognitive neuroscience. Those individuals should even consider a minor in mathematics and/or computer science.

All the best,
B

C. Bruce Warner, Ph.D.
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Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762

Office: 1-620-235-4980
Fax: 1-620-235-6102
cwarner@pittstate.edu

From: Tim Flood <tflood@pittstate.edu>
Sent: Monday, December 11, 2023 2:06 PM
To: Bruce Warner <cwarner@pittstate.edu>
Subject: Re: Query regarding MATH 143 as a possible prerequisite for PSYCH 389

Bruce,

Thanks for checking. Given adequate warning we should be able to accommodate your students. I personally feel Elementary Stats would be better for your students than College Algebra, but I will leave that up to you all to decide.

I have attached Dr. Jay's syllabus that should give you some more details about the content.

Let me know if you have any questions.

Tim

From: Bruce Warner <cwarner@pittstate.edu>
Sent: Friday, December 8, 2023 4:14 PM
To: Tim Flood <tflood@pittstate.edu>
Subject: Query regarding MATH 143 as a possible prerequisite for PSYCH 389

Hello Tim,
The Psychology and Counseling Undergraduate Curriculum Committee is considering whether to change the prerequisite for PSYCH 389 from MATH 110/113 to MATH 143. Nothing definite, but we will have a discussion this coming Tuesday regarding the prerequisite. We would typically have 80-100 students per year needing MATH 143 if we made the change following consultation with your department, of course.

Questions:

(1) Could your department/school (what do we call them these days?) support such a change, if implemented?
(2) Do you have a syllabus with a list of statistics, both descriptive and inferential (e.g., confidence intervals, one-sample z, independent-samples t, simple least squares regression, and so on) covered in the course? Which textbook do you typically use?

I know the general outcomes come from the KBOR Core Outcomes project (MAT 1020), but more specifics would be helpful!

Thank you very much,
Bruce

C. Bruce Warner, Ph.D.
Department of Psychology and Counseling
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762

Office: 1-620-235-4980
Fax: 1-620-235-6102
cwarner@pittstate.edu

Faculty Senate Course Form

Effective Date: Fall 2024 Submission Date: 10/31/23

Department: Teaching and Leadership College of: Education

Contact Person: Cherona Hicklin Chair

Course: **Revision**

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

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1. Purpose/Justification for a **Revision** to Course:
   The course is being updated to better align with state standards and meet the current needs of students.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*
   No, this course is only required for majors in Teaching and Leadership.

3. Will this course be required of any education majors? Yes
   If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

5. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? **Explain:**
   No

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No
If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus:
Attach with upload.

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus:
Attach with upload.

Course Numbers cannot be changed, only created.

	Existing	New/Proposed
Title:	Developmentally Appropriate Curriculum for Elementary Education	Developing Curriculum for Elementary Education
Course Number:	EDUC 320	EDUC 320
Credits:	4	3
Grading System:	A-F, IN ☑ IP ☐ P/F ☐	A-F, IN ☑ IP ☐ P/F ☐
Pre/Co-Requisite(s):	Prerequisite: EDUC 261 Explorations in Education or concurrent enrollment and completion of Basic Skills requirement.	EDUC 261 Explorations in Education with a C or better and completion of basic skills requirement.
Course Description	This course is designed to help students understand how to design developmentally appropriate curriculum for the classroom. The focus is on pedagogical approaches and materials for teaching while integrating research about effective teaching practices. Special emphasis will be placed upon examining and designing curriculum that fosters competence in children in all areas of the self; physical, emotional, social, and cognitive. This course may be taken for honors.	This course is designed to help students understand how to design appropriate curriculum for inclusive settings. Focus is on theoretical and research based practices used to design lesson plans using state standards and objectives. Emphasis will be placed upon examining and designing curriculum that fosters competence in children in all areas of the self; physical, emotional, social, and cognitive.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 11/9/23 Signature, Chairperson: Cherma Hucklin

-Approved: College Curriculum Committee

Date: 12/5/23 Signature, Committee Chair: J. Tomlinson

-Approved: Dean of College

Date: 2/7/24 Signature, Dean: J. Tomlinson

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-24-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 1/25/24

Department: TCHLS College: Education

Contact Person: Heather Carter Faculty

Revision **Emphasis**

If Emphasis, enter name of the Major: Family and Consumer Sciences

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:
   Additional emphasis courses were added
   Restrictive elective courses were updated; all new course additions were requested through corresponding prefix code department chairs

2. Rationale for change, including changes to curriculum objectives:
   Emphasis courses were added to reduce number of substitutions in order to meet the 120 hr degree audit requirement
   Some of the previously restricted electives were added as emphasis courses. Replacement restricted electives were added

3. Will this change affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***
   Yes- emails were sent to Dr. Humphrey (SWK), Dr. Blair (PSYCH), and Dr. Wilson (SOC)

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***
   No

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?
   No

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?
   No

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

CURRICULUM REVISIONS

	Existing	Proposed
Title:	Child Development Emphasis-BS FCS	Child Development Emphasis- BS FCS
Curriculum: (Do not include GenEd)	CD Emphasis Req.(21-25 hours) FCS-285 Lifespan Human Development (3 hours) FCS-290 Introduction and Overview of Childhood Programs (3 hours) FCS-390 Interacting with Children (3 hours) FCS-391 Practicum in Early Childhood (1 hour) FCS-490 Developmental Planning: Preschool and Kindergarten (3 hours) FCS-491 Preschool Laboratory (1-2 hours) FCS-570 Professional Internship (2-4 hours) Note: Special Permission Required. or FCS-591 Supervised Teaching in the Early Childhood Lab (5 hours) FCS-590 Development of the Child: Birth Through Age Eight (3 hours) HHP-260 First Aid and CPR (2 hours) 12 hours of restricted electives: MUSIC-140 Children's Music (3 hours) EDUC-322 Early Literacy and Language Development (2 hours) and EDUC-323 Literature for Young Children Birth-3rd (1 hour) FCS-392 Infant and Toddler Development (3 hours) FCS-430 Family Resource Management (3 hours) HHP-466 Motor Development (3 hours) FCS-571 Directed Readings in Family and Consumer Sciences (1-3 hours) and FCS-771 Directed Readings in Family and Consumer Sciences (1-3 hours) FCS-580 Family Violence and Child Abuse (3 hours) or FCS-780 Family Violence and Child Abuse (3 hours) FCS-690 Parent/Professional Relationships (3 hours)	CD Emphasis Req.(35 hours) FCS-285 Lifespan Human Development (3 hours) FCS-290 Introduction and Overview of Childhood Programs (3 hours) FCS-390 Interacting with Children (3 hours) FCS-391 Practicum in Early Childhood (1 hour) FCS-392 Infant and Toddler Development (3 hours) FCS-490 Developmental Planning: Preschool and Kindergarten (3 hours) FCS-491 Preschool Laboratory (1 hour) FCS-570 Professional Internship (5 hours) Note: Special Permission Required. or FCS-591 Supervised Teaching in the Early Childhood Lab (5 hours) FCS-580 Family Violence and Child Abuse (3 hours) FCS-590 Development of the Child: Birth Through Age Eight (3 hours) FCS-592 Study of Youth and Adolescence (3 hours) FCS-690 Parent/Professional Relationships (3 hours) HHP-260 First Aid and CPR (2 hours) 15 hours of restricted electives: MUSIC-140 Children's Music (3 hours) EDUC-322 Early Literacy and Language Development (2 hours) and EDUC-323 Literature for Young Children Birth-3rd (1 hour) FCS 305 Community Nutrition (3 hrs) FCS 430 Family Resource Management (3hrs) HHP-466 Motor Development (3 hours) SWK 385 Human Behavior and the Social Environment 1 (3 hours) SWK 485 Human Behavior and the Social Environment 2 (3 hours) EDUC 551 English Language Learners in the Classroom (3 hours) PSYCH 736 Psychology of the Family (3 hours) SOC 360 Community Sociology (3 hours) SOC 443 Race and Ethnic Relations (3 hours) SOC 440 Personality and Social Structure (3 hours) SOC 548 Juvenile Delinquency (3 hours)

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2/22/24 Signature, Chairperson: Veronica Hucklin

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: J. Tumlin

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: J. Tumlin

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

PittState

Family & Consumer Sciences
Child Development

FRESHMAN YEAR		FRESHMAN YEAR	
UGS 150 Gorilla Gateway	2 hours	COMM 207 Speech Communication	3 hours
FCS 100 Career Management in FCS	1 hour	FCS 285 Lifespan Human Development	3 hours
ENGL 101 English Composition	3 hours	BIOL 113 Environmental Life Science - Bucket 4	4 hours -
PHIL 105 – Bucket 6	3 hours -	SWK 250 Relationship Skills– Bucket 5	3 hours -
MATH 133 or 204 - Bucket 3	3 hours -	FCS 290 Intro & Overview of Childhood Prog	3 hours ^
PSYCH 155 or SOC 100 – Bucket 5	3 hours -		
Total Credits	**15 hours**	**Total Credits**	**16 hours**
SOPHOMORE YEAR		**SOPHOMORE YEAR**	
ENGL 299 Introduction to Research Writing	3 hours	HHP 260 First Aid/CPR	2 hours ~
FCS 203 Nutrition and Health	3 hours	CD Restricted Elective	3 hours
FCS 230 Consumer Education	3 hours	Minor courses	6 hours
EDUC 261 or EDTH 330 - Bucket 7	3 hours -	ART 311 - Bucket 6	3 hours -
Minor course	3 hours	Bucket 7	1 hours
Total Credits	**15 hours**	**Total Credits**	**15 hours**
		HHP 260 or First Aid/CPR certification required to enroll in FCS 491 and FCS 591.	
JUNIOR YEAR		**JUNIOR YEAR**	
FCS 390 Interacting with Children	3 hours	FCS 490 Developmental Planning	3 hours
FCS 391 Practicum	1 hours	FCS 491 Preschool Lab	1 hour
FCS 580 Family Violence/Child Abuse	3 hours *	FCS 592 Youth & Adolescence	3 hours ^
CD Restricted Electives	6 hours	FCS 392 Infant & Toddler	3 hours ^
Minor course	3 hours	Minor course	3 hours
Total Credits	**16 hours**	**Total Credits**	**13 hours**
		Note: Apply for FCS 591 while enrolled in FCS 490/491.	
SENIOR YEAR		**SENIOR YEAR**	
FCS 470 Professional & Social Skills	3 hours *	FCS 591 Supervised Teaching in the EC Lab or FCS 570 Internship—Child Development	5 hours
FCS 480 Dynamics of Family Relationships	3 hours *	FCS 690 Parent/Professional Relationships	3 hours
FCS 590 Development of the Child: Birth-Age 8	3 hours	Minor course	3 hours
Minor Course	3 hours	CD Restricted Elective	3 hours
CD Restricted Elective	3 hours	FCS 572 Senior Seminar	1 hours
Total Credits	**15 hours**	**Total Credits**	**15 hours**

Total Credits: 120 hours

Dr. Heather Carter, Child Development Program Mentor
Heather.carter@pittstate.edu
620-235-4459

* Fall only
^ Spring only
~ If using First Aid/CPR certification, an additional 2 credit hours will need to be added.
- Recommended course(s) per FCS Faculty

Revised: 11/9/2023

PittState

Family & Consumer Sciences
Child Development

FRESHMAN YEAR	
UGS 150 Gorilla Gateway	2 hours
FCS 100 Career Management in FCS	1 hour
ENGL 101 English Composition	3 hours
PHIL 105 – Bucket 6	3 hours -
MATH 133 or 204 - Bucket 3	3 hours -
PSYCH 155 or SOC 100 – Bucket 5	3 hours -
Total Credits	**15 hours**

FRESHMAN YEAR	
COMM 207 Speech Communication	3 hours
FCS 285 Lifespan Human Development	3 hours
BIOL 113 Environmental Life Science- Bucket 4	4 hours -
SWK 250 Relationship Skills– Bucket 5	3 hours -
FCS 290 Intro & Overview of Childhood Prog	3 hours ^
Total Credits	**16 hours**

SOPHOMORE YEAR	
ENGL 299 Introduction to Research Writing	3 hours
FCS 203 Nutrition and Health	3 hours
FCS 230 Consumer Education	3 hours
EDUC 261 or EDTH 330 - Bucket 7	3 hours -
Minor course	3 hours
Total Credits	**15 hours**

SOPHOMORE YEAR	
HHP 260 First Aid/CPR	2 hours ~
CD Restricted Elective	3 hours
Minor courses	6 hours
ART 311 - Bucket 6	3 hours -
Bucket 7	1 hours
Total Credits	**15 hours**

HHP 260 or First Aid/CPR certification required to enroll in FCS 491 and FCS 591.

JUNIOR YEAR	
FCS 390 Interacting with Children	3 hours
FCS 391 Practicum	1 hours
FCS 580 Family Violence/Child Abuse	3 hours *
CD Restricted Electives	6 hours
Minor course	3 hours
Total Credits	**16 hours**

JUNIOR YEAR	
FCS 490 Developmental Planning	3 hours
FCS 491 Preschool Lab	1 hour
FCS 592 Youth & Adolescence	3 hours ^
FCS 392 Infant & Toddler	3 hours ^
Minor course	3 hours
Total Credits	**13 hours**

Note: Apply for FCS 591 while enrolled in FCS 490/491.

SENIOR YEAR	
FCS 470 Professional & Social Skills	3 hours *
FCS 480 Dynamics of Family Relationships	3 hours *
FCS 590 Development of the Child: Birth-Age 8	3 hours
Minor Course	3 hours
CD Restricted Elective	3 hours
Total Credits	**15 hours**

SENIOR YEAR	
FCS 591 Supervised Teaching in the EC Lab or	
FCS 570 Internship—Child Development	5 hours
FCS 690 Parent/Professional Relationships	3 hours
Minor course	3 hours
CD Restricted Elective	3 hours
FCS 572 Senior Seminar	1 hours
Total Credits	**15 hours**

Dr. Amber Tankersley, Early Childhood Unified Program Coordinator
atankersley@pittstate.edu
620-235-4460

* Fall only
^ Spring only
~ If using First Aid/CPR certification, an additional 2 credit hours will need to be added.
- Recommended course(s) per FCS Faculty

Revised: 11/9/2023

1/25/24

Restricted Electives support documentation
Dr. Heather Carter

Email Correspondence:

From: Heather Carter <heather.carter@pittstate.edu>
Sent: Friday, November 10, 2023 9:48 AM
Subject: Sociology courses

Good morning, Dr. Wilson,

Amber Tankersley and I have been re-working our Child Development emphasis in Family Consumer Sciences degree plan to align with the systemwide general education framework. Simultaneously, we are using this opportunity to expand the list of potential restricted electives Child Development students may take.

We've identified the department's SOC 360 (Community Sociology), SOC 443 (Race and Ethnic Relations), SOC 440 (Personality and Social Structure), and SOC 548 (Juvenile Delinquency) as courses that might fit well as part of the restricted electives. Do you think the classes would be beneficial to students interested in Child Development? Do you have any concerns about including the courses as part of the restricted electives?

We think this would impact enrollment by, 1-2 students total (not per course) each semester. If you have any questions, please do not hesitate to reach out. Hope you have a great Friday!

Heather

From: Gary Wilson <gwilson@pittstate.edu>
Sent: Friday, November 10, 2023 5:39 PM
To: Heather Carter <heather.carter@pittstate.edu>
Subject: Re: Sociology courses

Heather,

I'm pleased you included the SOC courses in the Child Development emphasis. They should all be beneficial to the students. 360 and 443 are both offered every 18 months. 440 and 548 have been offered every Fall semester for many years.

Let me know if you need any additional information on the courses. Thanks again,

Gary Wilson, Ph.D.
Department of History, Philosophy and Social Sciences
gwilson@pittstate.edu

From: Heather Carter <heather.carter@pittstate.edu>
Sent: Friday, November 10, 2023 9:45 AM
To: Robin Blair <rblair@pittstate.edu>
Cc: Amber Tankersley <atankersley@pittstate.edu>
Subject: PSYCH 701 and 736
Good morning, Dr. Blair,

Amber Tankersley and I have been re-working our Child Development emphasis in Family Consumer Sciences degree plan to align with the systemwide general education framework. Simultaneously, we are using this opportunity to expand the list of potential restricted electives Child Development students may take.

We've identified the department's PSYCH 701 (Ethics in Human Services) and PSYCH 736 (Psychology of the Family) as courses that might fit well as part of the restricted electives. Do you think the classes would be beneficial to students interested in Child Development? Do you have any concerns about including the courses as part of the restricted electives?

We think this would impact enrollment by, 1-2 students. If you have any questions, please do not hesitate to reach out. Hope you have a great Friday!

From: Robin Blair <rblair@pittstate.edu>
Sent: Friday, November 10, 2023 10:08 AM
To: Heather Carter <heather.carter@pittstate.edu>
Cc: Amber Tankersley atankersley@pittstate.edu
Subject: Re: PSYCH 701 and 736

Heather,

Thanks for reaching out about this. PSYCH 736 Psychology of Family Development is a fall only course, so just keep that in mind. PSYCH 701 Ethics in Human Services was originally offered as part of the B.S. Psychology (Substance Abuse Services) degree which we no longer offer. Even though this course is listed as an option for Psychology and the Military we have not offered it in several years. I don't believe there is any plan to offer it in the near future. We do hope to hire some more faculty in the near future, so this might change, but I can't guarantee anything at this time. Let me know if I can help in any other way.

Robin
Robin D. Blair, Ph.D. (she/her)
Assistant Professor
Interim Chair, Department of Psychology and Counseling
Director, Clinical Psychology Program
Pittsburg State University

From: Heather Carter <heather.carter@pittstate.edu>

Sent: Friday, November 10, 2023 10:16 AM
To: Robin Blair <rblair@pittstate.edu>
Cc: Amber Tankersley <atankersley@pittstate.edu>
Subject: RE: PSYCH 701 and 736
Hi Robin,

Thank you for such a prompt response. We will make a note about PSYCH 736 being fall only and certainly understand about adjustments of course offerings. If the course does come back, will you keep us in mind? Appreciate your help.

Heather

From: Heather Carter
Sent: Friday, November 10, 2023 9:42 AM
To: Kristen Humphrey <krhumphrey@pittstate.edu>
Cc: Amber Tankersley <atankersley@pittstate.edu>
Subject: SWK 385 and 485

Good morning, Dr. Humphrey,

Amber Tankersley and I have been re-working our Child Development emphasis in Family Consumer Sciences degree plan to align with the systemwide general education framework. Simultaneously, we are using this opportunity to expand the list of potential restricted electives Child Development students may take.

We've identified the department's SWK 385 and SWK 485 (Human Behavior and the Social Environment I and II) as courses that might fit well as part of the restricted electives. Do you think the classes would be beneficial to students interested in Child Development? Do you have any concerns about including the courses as part of the restricted electives?

We think this would impact enrollment by, 1-2 students. If you have any questions, please do not hesitate to reach out. Hope you have a great Friday!

v/r

Heather

Faculty Senate Curriculum Change Form

Effective Date: FALL Select One Submission Date: 1/19/24

Department: TCHLS College: Education

Contact Person: Amber Tankersley Faculty

Revision **Major**

If Emphasis, enter name of the Major: Early Childhood Unified: Birth-Kindergarten

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:
   With the changes to the general education requirements, three additional courses in the early childhood or special education areas were able to be added.

2. Rationale for change, including changes to curriculum objectives:
   Updating the general education requirements to align with the new general education buckets. Additional courses related to early childhood and special education provide additional knowledge and skills for future early childhood educators.

3. Will this change affect any education majors? Yes
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***
   No

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***
   No

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?
   None

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?
   n/a

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

CURRICULUM REVISIONS

	Existing	Proposed
Title:	Early Childhood Unified: B-K	Early Childhood Unified: B-K
Curriculum: (Do not include GenEd)	FCS-100 Career Management in Family and Consumer Sciences (1-2 hours) FCS-285 Lifespan Human Development (3 hours) EDUC-321 Methods in Creative Expression (3 hours) or MUSIC-140 Children's Music (3 hours) FCS-290 Introduction and Overview of Childhood Programs (3 hours) FCS-390 Interacting with Children (3 hours) FCS-391 Practicum in Early Childhood (1 hour) HHP-260 First Aid and CPR (2 hours) FCS-490 Developmental Planning: Preschool and Kindergarten (3 hours) FCS-491 Preschool Laboratory (1-2 hours) FCS-590 Development of the Child: Birth Through Age Eight (3 hours) SPED-450 Methods, Preschoolers with Disabilities (2 hours) EDUC-322 Early Literacy and Language Development (2 hours) EDUC-323 Literature for Young Children Birth-3rd (1 hour) FCS-392 Infant and Toddler Development (3 hours) FCS-591 Supervised Teaching in the Early Childhood Lab (5 hours) SPED-350 Methods, Infants/Toddlers with Disabilities (2 hours) SPED-511 Overview of Special Education (Birth thru 6th Grade) (3 hours) EDUC-307 Clinical Experience (1 hour) EDUC-366 Primary English Language Arts with Practicum (4 hours) FCS-470 Professional and Social Skills (3 hours) Note: Offered in the fall semester only. FCS-480 Dynamics of Family Relationships (3 hours) PSYCH-357 Educational Psychology (3 hours) EDUC-345 Topics in (____) (1-3 hours) EDUC-371 Assessment and Evaluation for Elementary Education (3 hours) FCS-572 Senior Seminar in Family and Consumer Sciences (1 hour) FCS-690 Parent/Professional Relationships (3 hours) SPED-560 Assessment of Young Children (3 hours)	FCS-100 Career Management in Family and Consumer Sciences (1-2 hours) PSYCH 155 General Psychology (3 hours) FCS 203 Nutrition & Health (3 hours) FCS 230 Consumer Education (3 hours) EDTH 330 Technology for Tchg & Lrng (3 hours) FCS-285 Lifespan Human Development (3 hours) EDUC-321 Methods in Creative Expression (3 hours) or MUSIC-140 Children's Music (3 hours) FCS-290 Introduction and Overview of Childhood Programs (3 hours) FCS-390 Interacting with Children (3 hours) FCS-391 Practicum in Early Childhood (1 hour) HHP-260 First Aid and CPR (2 hours) FCS-490 Developmental Planning: Preschool and Kindergarten (3 hours) FCS-491 Preschool Laboratory (1-2 hours) FCS-590 Development of the Child: Birth Through Age Eight (3 hours) SPED-450 Methods, Preschoolers with Disabilities (2 hours) EDUC-322 Early Literacy and Language Development (2 hours) EDUC-323 Literature for Young Children Birth-3rd (1 hour) FCS-392 Infant and Toddler Development (3 hours) FCS-591 Supervised Teaching in the Early Childhood Lab (5 hours) SPED-350 Methods, Infants/Toddlers with Disabilities (2 hours) SPED-511 Overview of Special Education (Birth thru 6th Grade) (3 hours) EDUC-307 Clinical Experience (1 hour) EDUC-366 Science of Reading I (4 hours) FCS-470 Professional and Social Skills (3 hours) Note: Offered in the fall semester only. FCS-480 Dynamics of Family Relationships (3 hours) PSYCH-357 Educational Psychology (3 hours) EDUC-345 Topics in (____) (1-3 hours) EDUC-371 Assessment and Evaluation for Elementary Education (3 hours) FCS-572 Senior Seminar in Family and Consumer Sciences (1 hour) FCS-690 Parent/Professional Relationships (3 hours) SPED-560 Assessment of Young Children (3 hours) FCS 580 Family Violence & Child Abuse (3 hours) SPED 512 Characteristics of Students in Inclusive Settings (3 hours)

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2/22/24 Signature, Chairperson: Cheryl Hicklin

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: J. Trudeau

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: J. Trudeau

-Approved: Council for Teacher Education (if applicable)

Date: 4/3/24 Signature, Council Chair: J. Trudeau

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair:

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

PittState

Revd 4-2-24

Early Childhood Unified Birth through Kindergarten
Teaching & Leadership/Family & Consumer Sciences

FRESHMAN YEAR	**FRESHMAN YEAR**
UGS 150 Gorilla Gateway—Bucket 7 .....2 hours FCS 100 Career Management in FCS.....1 hours ENGL 101 English Composition—Bucket 1 .....3 hours Bucket 6 .....3 hours * MATH 133 or 204—Bucket 3 .....3 hours * PSYCH 155 General Psychology.....3 hours **Total Semester Credits** ..... **15 hours**	SOC 100 or WGS 399—Bucket 5 .....3 hours * COMM 207 Speech Communication—Bucket 2.....3 hours FCS 285 Lifespan Human Development.....3 hours ART 311—Bucket 6.....3 hours * Bucket 7 .....1 hours * MUSIC 140 Children's Music *or* EDUC 321 Methods of Creative Expression .....3 hours **Total Semester Credits** ..... **16 hours**
SOPHOMORE YEAR	**SOPHOMORE YEAR**
FCS 203 Nutrition and Health .....3 hours BIOL 113 Environmental Science—Bucket 4 .....4 hours * FCS 230 Consumer Education.....3 hours ENGL 299 Intro to Research Writing—Bucket 1 .....3 hours EDTH 330 Technology for Teaching & Learning.....3 hours **Total Semester Credits** ..... **16 hours**	FCS 290 Intro & Overview of Childhood Prog .....3 hours % EDUC 261 Explorations in Education—Bucket 7 .....3 hours FCS 390 Interacting with Children.....3 hours FCS 391 Practicum .....1 hours HHP 260 First Aid/CPR.....2 hours # Bucket 5 .....3 hours * **Total Semester Credits** ..... **15 hours** Note: Complete all remaining general education courses in the summer session, if needed. HHP 260 or First Aid/CPR certification is required to enroll in FCS 491 and FCS 591.
JUNIOR YEAR	**JUNIOR YEAR**
FCS 490 Developmental Planning .....3 hours FCS 491 Preschool Lab.....1 hours SPED 511 Overview of SPED, Birth-6th Grade .....3 hours FCS 590 Development of the Child: Birth-Age 8.....3 hours SPED 450 Methods Preschoolers with Disabilities .....2 hours @ FCS 580 Family Violence & Child Abuse .....3 hours **Total Semester Credits** ..... **15 hours** Note: Apply for FCS 591 while enrolled in FCS 490/491.	EDUC 322 Early Literacy/Language Dev. .....2 hours % EDUC 323 Literature for Young Children .....1 hour % FCS 392 Infant/Toddler Development.....3 hours % SPED 350 Methods Infants/Toddlers with Disabilities...2 hours % SPED 512 Char. of Students in Inclusive Stgs.....3 hours FCS 591 Supervised Student Teaching--Preschool.....5 hours **Total Semester Credits** ..... **16 hours** Note: Must be admitted to Teacher Education for Senior Year coursework.
SENIOR YEAR	**SENIOR YEAR**
EDUC 307 Clinical Experience .....1 hours FCS 470 Professional & Social Skills.....3 hours @ EDUC 366 Science of Reading I.....4 hours FCS 480 Dynamics of Family Relationships .....3 hours @ PSYCH 357 Educational Psychology.....3 hours **Total Semester Credits** ..... **14 hours**	SPED 560 Assessment of Young Children .....3 hours % EDUC 371 Assessment & Evaluation Elem Educ.....3 hours FCS 690 Parent/Professional Relationships .....3 hours EDUC 345 TP: Internship--Kindergarten .....3 hours FCS 572 Senior Seminar .....1 hours **Total Semester Credits** ..... **13 hours**
	Total Credits.....**120 hours**

Dr. Amber Tankersley, Early Childhood Unified Program Coordinator
atankersley@pittstate.edu
620-235-4460

@ Fall only
% Spring only
# If using First Aid/CPR certification, an additional 2 credit hours will need to be added.
* Please choose in consultation with your advisor.

Revised: 3/4/2024

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 1/17/24

Department: Teaching and Leadership College: Education

Contact Person: Sheila Cook Faculty

Revision **Major**

If Emphasis, enter name of the Major: Family and Consumer Sciences Education Emphasis

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:

   Updating curriculum to reflect changes in General Education and major specific requirements, including the addition of eleven credit hours and the substitution of six credit hours. Editorial changes within the major reflect course creations. See attachment for in-major changes.

2. Rationale for change, including changes to curriculum objectives:

   Changes in General Education have been directed by KBOR. These changes allow this program to add an additional eleven credit hours, providing additional fundamental education skills for teaching Family and Consumer Sciences. These additional courses may positively affect the overall outcomes of the Family and Consumer Sciences praxis exam.

3. Will this change affect any education majors? Select One YES
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***

   Yes, the additional eleven credit hours will affect enrollment in the Family and Consumer Sciences department, the College of Education, and the Interior Design department.

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No, these changes will not affect any other KBOR institution.

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?

   None

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?

   None

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

CURRICULUM REVISIONS – 4/2/2024

	Existing	Proposed
Title:		
Curriculum: (Do not include Gen Ed)	SEE ATTACHED COMPARISON BETWEEN EXISTING AND PROPOSED CURRICULUM **Core Requirements: (14 credit hours)** __ FCS-100 Career Management in Family and Consumer Sciences (1 hours) __ FCS-203 Nutrition and Health (3 hours) __ FCS-230 Consumer Education and Personal Finance (3 hours) __ FCS-470 Professional and Social Skills (3 hours) __ FCS-480 Dynamics of Family Relationships (3 hours) __ FCS-572 Senior Seminar in Family and Consumer Sciences (1 hour) **FCS Requirements: (24 credit hours)** __ IND-110 Interior Design Fundamentals (3 hours) __ FCS-355 Construction Techniques (3 hours) __ FCS-401 Food Science and Preparation Techniques (3 hours) __ FCS-409 Demonstration Techniques and Instructional Technology (3 hours) __ FCS-430 Family Resource Management (3 hours) __ FCS-479 Techniques for Teaching Family and Consumer Sciences (3 hours) __ FCS-590 Development of the Child: Birth Through Age Eight (3 hours) __ FCS-690 Parent/Professional Relationships (3 hours) **Professional Requirements: (21 credit hours)** __ EDUC-261 Explorations in Education (3 hours)	SEE ATTACHED COMPARISON BETWEEN EXISTING AND PROPOSED CURRICULUM. Yellow Hi-lights – new courses added to the program and added credit hours. Blue Hi-lights – courses exchanged, keeping current credit hours. **Core Requirements: (14 credit hours)** __ FCS-100 Career Management in Family and Consumer Sciences (1 hours) __ FCS-203 Nutrition and Health (3 hours) __ FCS-230 Consumer Education and Personal Finance (3 hours) __ FCS-470 Professional and Social Skills (3 hours) __ FCS-480 Dynamics of Family Relationships (3 hours) __ FCS-572 Senior Seminar in Family and Consumer Sciences (1 hour) **FCS Requirements: (30 credit hours)** __ FCS 104 Fashion Fundamentals (3 hours) __IND-110 Interior Design Fundamentals (3 hours) __ FCS 330 Family Financial Planning (3 hours) __ FCS-355 Construction Techniques (3 hours) __ FCS-401 Food Science and Preparation Techniques (3 hours) __ FCS-430 Family Resource Management (3 hours) __ FCS 455 History of Costume (3 hours) __ EDUC 479 Effective Teaching Strategies (3 hours) __ FCS-590 Development of the Child: Birth Through Age Eight (3 hours) __ FCS-690 Parent/Professional Relationships (3 hours)

	__ FCS-285 Lifespan Human Development (3 hours) __ FCS-370 Introduction to Career-Technical Education FCS (3 hours) __ FCS-429 Career and Technical Education in the FACS Curriculum (3 hours) __ PSYCH-357 Educational Psychology (3 hours) __ SPED-510 Overview of Special Education (3 hours) __ EDUC-520 Methods and Materials for Academic Literacy (3 hours) **Professional Semester: (16 credit hours)** __ EDUC-458 Methods and Curriculum (3 hours) __ EDUC-464 Measurement and Evaluation (2 hours) __ EDUC-475 Supervised Clinical Experience (9 hours) __ FCS-579 Supervised Student Teaching and Follow-Up of Teachers (2 hours) **75 Credit Hours**	**Professional Requirements: (26 credit hours)** __ PSYCH 155 – General Psychology (3 hours) __ EDUC-261 Explorations in Education (3 hours) __ FCS-285 Lifespan Human Development (3 hours) __ FCS-370 Introduction to Career-Technical Education FCS (3 hours) __ IND 120 Interior Design Fundamentals Studio (3 hours) __ PSYCH-357 Educational Psychology (3 hours) __ SPED-510 Overview of Special Education (3 hours) __ EDUC-520 Methods and Materials for Academic Literacy (3 hours) __ EDUC 370 Classroom Management (2 hours) **Professional Semester: (16 credit hours)** __ EDUC-458 Methods and Curriculum (3 hours) __ EDUC-464 Measurement and Evaluation (2 hours) __ EDUC-475 Supervised Clinical Experience (9 hours) __ FCS-579 Supervised Student Teaching and Follow-Up of Teachers (2 hours) **86 Credit Hours**

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2/22/24 Signature, Chairperson: Cherone Hicklin

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: J. Truslove

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: J. Truslove

-Approved: Council for Teacher Education (if applicable)

Date: 4/3/24 Signature, Council Chair: J. Truslove

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: [signature]

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

PittState

Family and Consumer Sciences Teacher Education Program
Teaching & Leadership/Family & Consumer Sciences

FRESHMAN YEAR

UGS 150 Gorilla Gateway—Bucket 7	2 hours
Bucket 5 – elective	3 hours
COMM 207 Speech Communication—Bucket 2	3 hours
ENGL 101 English Composition—Bucket 1	3 hours
FCS 100 Career Management in FCS	1 hours @
Bucket 6 – elective in bucket 6 – ART	3 hours *
Total Credits	**15 hours**

FRESHMAN YEAR

MATH —Bucket 3	3 hours *
SCIENCE - Bucket 4	4 hours *
SOCIAL/BEHAVIAL - Bucket 5	3 hours *
Bucket 7 – elective	1 hours *
PSYCH 155 General Psychology	3 hours #
Total Credits	**14 hours**

Note: Students may complete EDTH 330 Technology for the Classroom (3 hours) if General Psychology satisfies Bucket 5.

SOPHOMORE YEAR

ENGL 299 Intro to Research Writing—Bucket 1	3 hours
Bucket 7 – elective	3 hours
EDUC 261 Explorations in Education	3 hours
IND 110 Interior Design Fundamentals	3 hours #@
FCS 104 Fashion Fundamentals	3 hours #@
Total Credits	**15 hours**

SOPHOMORE YEAR

FCS 203 Nutrition and Health	3 hours
FCS 285 Lifespan Human Development	3 hours #
IND 120 Interior Design Studio Fundamentals	3 hours %
FCS 230 Consumer Education	3 hours #
Bucket 6 – elective in bucket 6 – Not ART	3 hours
Total Credits	**15 hours**

JUNIOR YEAR

FCS 355 Garment Construction Techniques	3 hours
FCS 370 CTE for FCS	3 hours @
FCS 470 Professional & Social Skills	3 hours @
FCS 480 Dynamics of Family Relationships	3 hours @
FCS 590 Development of the Child: Birth-Age 8	3 hours
Total Credits	**15 hours**

JUNIOR YEAR

FCS 401 Food Science & Preparation Techniques	3 hours %
FCS 430 Family Resource Management	3 hours %
FCS 330 Family Financial Planning	3 hours %
FCS 455 History of Costume	3 hours %
EDUC 479 Effective Teaching Strategies	3 hours %
Total Credits	**15 hours**

Note: Must be admitted to Teacher Education for Senior Year coursework.

SENIOR YEAR

PSYCH 357 Educational Psychology	3 hours
EDUC 370 Organization & Management of Middle & Secondary Classrooms	2 hours
SPED 510 Overview of Special Education	3 hours
EDUC 520 Methods & Materials for Academic Lit	3 hours
FCS 690 Parent Professional Skills	3 hours
FCS 572 Senior Seminar	1 hours
Total Credits	**15 hours**

Note: Apply for Professional Semester

SENIOR YEAR – Professional Semester

EDUC 458 Methods & Curriculum	3 hours
EDUC464 Measurement & Evaluation	2 hours
EDUC 475 Supervised Clinical Experience	9 hours
FCS 579 Supervised Student Teaching/Follow Up	2 hours
Total Credits	**16 hours**

Dr. Sheila Cook – Family and Consumer Sciences Teacher Education Coordinator
skcook@pittstate.edu
620-235-4573

@ Fall only
% Spring only
# Pre-requisite for a higher-level course.
* Choose one from the following list in consultation with your advisor.

- Meeting with Dr. Hicklin on Thursday, November 30th to discuss possible changes t o the Family and Consumer Sciences teacher education program.

- Email correspondence with Denise Bertoncino – chair - Interior Design Department

Denise Bertoncino

To:Sheila Cook

Wed 1/24/2024 1:53 PM

I just turned in the fall schedule and put IND 110 at 11:00. That is the time that your students actually need, right?

Thanks,
Denise

Denise Bertoncino

Sheila Cook

To:Denise Bertoncino

Wed 1/24/2024 3:22 PM

Denise,
Yes, the 11:00 will work! Also, per our conversations last semester concerning adding IND 120 for the FCS teacher ed requirements, are you still okay with me adding that to my program? I'm trying to consider the possible effects this could cause for your department by adding FCS 120, meaning you will probably gain anywhere from 3 - 8 additional students depending on their rotation. Can you think of other possible effects? I've placed IND 110 in student's sophomore fall semester and IND 120 the following spring.

Let me know your thoughts!

Sheila Cook - Ph.D.

Denise Bertoncino

To:Sheila Cook

Wed 1/24/2024 4:18 PM

Sheila,

We have a new Director, so I need to speak with him to see how he feels about IND 120. I think it would be great for your students, but we are currently battling for more space or a larger space because we are growing. I will try to speak with him tomorrow and get back to you.

Since the 11:00 time fits your schedule now, how many students do you forecast for that course?

Denise Bertoncino

Sheila Cook

To:Denise Bertoncino

Thu 2/1/2024 9:24 AM

Denise,
Just following up with this email concerning IND 120. As far as numbers for IND 110, I would say low end of 3 students and high end of 6. The same for IND 120. Let me know if you have any questions.

Sheila Cook - Ph.D

Denise Bertoncino

To:Sheila Cook

Tue 2/13/2024 8:18 AM

Sheila,

It just dawned on me this morning that I had not responded about IND 120. I had a meeting with Don and he said 3-6 shouldn't be a problem.

Thanks,
Denise

Denise Bertoncino

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 2/1/24

Department: Teaching and Leadership College: Education

Contact Person: Jennifer Murray Faculty

Revision **Minor**

If Emphasis, enter name of the Major: Family and Consumer Science- Nutrition and Wellness Minor

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:
   Revision to the Core Requirements for the Nutrition and Wellness minor.

2. Rationale for change, including changes to curriculum objectives:

   FCS-571 Directed Readings in Family and Consumer Sciences will be replaced with FCS-405 Advanced Nutrition and Wellness as a core requirement for the Minor. FCS-405 will further knowledge of nutrition/wellness principles more applicable to students professional goals.

3. Will this change affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***

   No, this change will not impact any other programs. I am the instructor for both of the courses listed above FCS-571 and FCS-405.

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No, this change only impacts our Nutrition and Wellnesss minor at Pittsburg State University.

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?
   No additional resources are required.

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?
   No additional resources are required.

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?

10. Describe the program assessment plan (for new programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

CURRICULUM REVISIONS

	Existing	Proposed
Title:	FCS - Nutrition and Wellness Minor	**FCS - Nutrition and Wellness Minor**
Curriculum: (Do not include GenEd)	Core Requirements (9 hours) FCS-203 Nutrition and Health (3 hours) FCS- 285 Lifespan Human Development (3 hours) FCS-571 Directed Readings in Family and Consumer Sciences (1-3 hours) Select 9 hours from: NURS-265 Health Promotion and Disease Prevention (2 hours) NURS-303 Introduction to Public Health (3 hours) FCS-305 Community Nutrition (3) FCS-401 Food Science and Preparation Techniques (3 hours) FCS-405 Advanced Nutrition and Wellness (3) FCS-406 Sports Nutrition (3 hours) FCS-409 Demonstration Techniques and Instructional Technology (3 hours)	The proposed change will be the following Core Requirements: 9 Hours FCS-203 Nutrition and Health (3 hours) FCS-285 Lifespan Human Development (3 hours) FCS-405 Advanced Nutrition and Wellness (3 hours) Select 9 hours from: NURS-265 Health Promotion and Disease Prevention (2 hours) NURS-303 Introduction to Public Health (3 hours) FCS-305 Community Nutrition (3) FCS-406 Sports Nutrition (3 hours) FCS-409 Demonstration Techniques and Instructional Technology (3 hours) FCS-571 Directed Readings in Family and Consumer Sciences (1-3 hours) Removing FCS-571 from the Core Requirements for the Nutrition and Wellness minor and replacing with FCS-405 Advanced Nutrition and Wellness.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 2/22/24 Signature, Chairperson: Christine Hamlin

-Approved: College Curriculum Committee

Date: 4/2/24 Signature, Committee Chair: J. Trulove

-Approved: Dean of College

Date: 4/2/24 Signature, Dean: J. Trulove

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

PittState

Nutrition and Wellness
Teaching & Leadership/Family & Consumer Sciences

FRESHMAN YEAR		FRESHMAN YEAR	
UGS 150 Gorilla Gateway—Bucket 7	2 hours	SOC 100 —Bucket 5	3 hours
FCS 100 Career Management in FCS	1 hours	COMM 207 Speech Communication—Bucket 2	3 hours
ENGL 101 English Composition—Bucket 1	3 hours	ENGL 113** Intro to Lit—Bucket 6	3 hours
BIOL 211 Principles of Biology-Bucket 4	4 hours	ENGL 299 Intro to Research Writing- Bucket 1	3 hours
EXSCI Intro to Exercise Science or		MATH 113 College Algebra-Bucket 3	3 hours
HHP 150 Lifetime Fitness Concepts-Bucket 7	1 hour		
PSYCH 155 General Psychology—Bucket 5	3 hours		
Total Credits	**14 hours**	**Total Credits**	**15 hours**
SOPHOMORE YEAR		**SOPHOMORE YEAR**	
FCS 203 Nutrition and Health	3 hours	NURS 303 Intro to Public Health	3 hours !
PHIL 105 Ethics** —Bucket 6	3 hours	FCS 285 Lifespan Human Development	3 hours
FCS 230 Consumer Education	3 hours	REC 160 Intro to Prof Rec Sport Hospitality	3 hours!
HIST 207 Health Habits in Amer Hist**—Bucket 7	3 hours	Minor Course	3 hours
Minor Course	3 hours	N&W Suggested Elective	3 hours*
Total Credits	**15 hours**	**Total Credits**	**15 hours**
JUNIOR YEAR		**JUNIOR YEAR**	
FCS 305 Community Nutrition	3 hours@	FCS-401 Food Science and Prep Tech	3 hours %
FCS 470 Professional and Social Skills	3 hours@	FCS-270 Practicum in FCS/N&W	1 hour
N&W Suggested Elective	3 hours*	FCS 406 Sports Nutrition	3 hours %
Minor Course	3 hours	FCS 430 Family Resource Management	3 hours%
Minor Course	3 hours	N&W Suggested Elective	3 hours*
		Minor Course	3 hours
Total Credits	**15 hours**	**Total Credits**	**16 hours**
SENIOR YEAR		**SENIOR YEAR**	
FCS-571 Directed Readings in FCS	1-3 hours	FCS-409 Demo Techniques	3 hours %
FCS 405 Advanced Nutrition and Wellness	3 hours @	FCS-570 Professional Internship	2-4 hours
N&W Suggested Elective	3 hours*	Minor Course	3 hours
FCS 480 Dynamics of Family Relationships	3 hours @	N&W Suggested Elective	3 hours*
Minor Course	3 hours	N&W Suggested Elective	1-2 hours*
		FCS 572 Senior Seminar	1 hours
Total Credits	**15 hours**	**Total Credits**	**15 hours**

120 Total Credit Hours

Jennifer Murray MS, RDN/LD, Nutrition and Wellness Program Coordinator
Jennifer.murray@pittstate.edu
620-235-4016

@ Fall only
% Spring only

**Suggested option. Please consult with advisor for select course options.
! Nutrition and Wellness Restricted Elective
*Nutrition and Wellness Suggested Elective. Please consult with advisor for select course options.

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall 2024 Submission Date: February 1st, 2024

Department: Teaching and Leadership College: Education

Contact Person: Jennifer Murray Chair/Coordinator

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

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1. Purpose/Justification for this notification:

   For the Bachelor of Science Degree with a major in Family and Consumer Sciences, emphasis area Nutrition and Wellness, no curriculum changes beyond switching out the Pitt State Pathway with the KBOR General Education package are necessary.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? **No** *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? **No** *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	Select One	Select One
Admission Requirements:		
Pre/Co-Requisite(s):		
Other: (ex. Gen Ed ONLY)		

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: _____ Signature, Chairperson: _____

-Approved: Dean of College

Date: 2/26/24 Signature, Dean: James Tuttle

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 11/1/23

Department: School of Construction College: Technology

Contact Person: Brian Welch Faculty

Revision **Major**

If Emphasis, enter name of the Major: Environmental and Safety Management

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:
   Changing the title of the degree from: BST with a Major in Environmental and Safety Management to BST with a Major in Safety Management.
   Adjusted EST 400 to reflect 1-3 credit hours to be consistent across degrees in the SOC.
   Revised some courses to be taken in the core instead of in emphasis areas, this will allow better flow with the new KBOR general education requirements. New courses included in core EST 403, 627,629,630, and 645.
2. Rationale for change, including changes to curriculum objectives:

   This name change reflects the nature of the degree program better. It also aligns with possible future accreditation through ABET.
   Revision of the degree requirements created by the KBOR adjustment to the general education requirements.

3. Will this change affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***

   No,

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No.

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?

   No.

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?

   Additional costs may include publication/printing of new promotional media with the updated name.

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

CURRICULUM REVISIONS

	Existing	Proposed
Title:	Environmental and Safety Management	Safety Management
Curriculum: (Do not include GenEd)	Technical Specialties (48 hours) See notes *1 __ EST-101 The Environmental and Safety Industry (3 hours) __ EST-204 Introduction to Fire Safety (3 hours) __ EST-215 Introduction to Environmental Compliance (3 hours) __ EST-293 Introduction to Industrial Safety (3 hours) __ EST-296 Introduction to Construction Safety (3 hours) __ EST-326 Basic Electrical Safety (3 hours) __ EST-400 Cooperative Education/Internship (___) (3-6 hours) __ EST-496 Construction Safety (2 hours) __ EST-497 Construction Safety Laboratory (1 hour) __ EST-505 Water Quality and Solid Waste Management (3 hours) __ EST-512 Risk Assessment (3 hours) __ EST-514 Industrial Hygiene (3 hours) __ EST-516 Hazardous Materials (3 hours) __ EST-614 Environmental and Safety Program Development (2 hours) __ EST-621 Ergonomics/Human Factors (3 hours) __ EST-624 Risk Control (3 hours) __ EST-630 Safety Management (3 hours) Notes *1: A grade of C or better is required in all technical specialties, emphasis and support course requirements. Support Courses (13 hours) See notes *2 __ CHEM-105 Introductory Chemistry (3 hours) and __ CHEM-106 Introductory Chemistry Laboratory (1 hour) __ ENGL-301 Technical/Professional Writing (3 hours) __ TM-679 Presentation Skills (3 hours) __ BIOL-371 General Microbiology (3 hours) and __ BIOL-372 General Microbiology Laboratory (2 hours) or __ PHYS-100 College Physics I (4 hours) and __ PHYS-130 Elementary Physics Laboratory I (1 hour) __ LDSP-600 Foundations of Leadership (3 hours) or __ TM-606 Industrial Supervision (3 hours) Notes *2: A grade of C or better is required in all technical specialties, emphasis and support course requirements. Select 6 hours of Safety electives from: See notes *3 __ EST-524 Emergency Planning & Emergency Response (3 hours) __ EST-605 Special Topics in Environmental and Safety (___) (1-3 hours) __ HRD-575 Instructional Media in Human Resource Development (3 hours) Notes *3: Or Approved by Instructor 3 hour course. A grade of C or better is required in all technical specialties, emphasis and support course requirements. Total minimum hours required for Bachelor of Science in Technology Degree with a Major in Environmental and Safety Management (120 hours) Select one 12 hour Emphasis from: Construction Emphasis __ CMCET-133 Construction Graphics (3 hours) __ CMCET-235 Methods of Construction-Light Frame and Finishes (2 hours) __ CMCET-334 Methods of Construction-Sitework and Steel (3 hours) __ CMCET-335 Methods of Construction-Concrete and Masonry (3 hours) __ CMCET-401 Investigations in Technology (___) (1-4 hours) or __ CMCET-795 Special Topics in CMCET (___) (1-3 hours) Environmental Management Emphasis __ BIOL-313 Principles of Conservation (3 hours) __ BIOL-615 Environmental Protection (3 hours) __ EST-498 Environmental Safety (3 hours) __ EST-629 Legal Issues in Environmental Health and Safety (3 hours) Fire Safety Emphasis Approved fire safety transfer courses. General Industry Emphasis See notes *4 __ EST-403 Industrial Safety (3 hours) __ MFGET-263 Manufacturing Methods I (2 hours) and __ MFGET-268 Manufacturing Methods I Laboratory (1 hour) Notes *4: Plus 3 hours approved Tech elective or Leadership course. Approved Leadership courses include: __ MIL-303 Leadership Assessment and Development Course (4 hours) __ TM-520 Leadership in the Workplace (3 hours) __ LDSP-600 Foundations of Leadership (3 hours) 2 Human Resource Management Emphasis __ HRD-596 Introduction to Human Resource Development (3 hours) __ TM-390 Trade and Job Analysis (3 hour) or __ TM-520 Leadership in the Workplace (3 hours) __ TM-606 Industrial Supervision (3 hours) __ HRD-653 Workforce Preparation (3 hours)	Technical Specialties (58 hours) See notes *1 __ EST-101 The Environmental and Safety Industry (3 hr) __ EST-204 Introduction to Fire Safety (3 hr) __ EST-215 Introduction to Environmental Compliance (3 hr) __ EST-293 Introduction to Industrial Safety (3 hr) __ EST-296 Introduction to Construction Safety (3 hr) __ EST-326 Basic Electrical Safety (3 hr) __ EST-400 Cooperative Education/Internship (1-3 hr) __ EST-403 Industrial Safety (3 hr) __ EST-496 Construction Safety (2 hr) __ EST-497 Construction Safety Laboratory (1 hr) __ EST-505 Water Quality and Solid Waste Management (3 hr) __ EST-512 Risk Assessment (3 hr) __ EST-514 Industrial Hygiene (3 hr) __ EST-516 Hazardous Materials (3 hr) __ EST-614 Environmental and Safety Program Development (3 hr) __ EST-621 Ergonomics/Human Factors (3 hr) __ EST-624 Risk Control (3 hr) __ EST-627 Modern Transportation Safety (3) __ EST-629 Legal Issues in Safety and Health (3) __ EST-630 Safety Management (3 hr) __ EST-645 Advanced Safety Management Technology (3 hr) Notes *1: A grade of C or better is required in all technical specialties, emphasis and support course requirements. Support Courses (16 hours) See notes *2 __ ENGL-301 Technical/Professional Writing (3 hr) __ HRD-679 Presentation Skills (3 hr) __ HRD-596 Introduction to Human Resource Development (3 hr) __ CHEM-105 General Chemistry (3 hr) and __ CHEM-106 General Chemistry Laboratory (1 hr) __ LDSP-600 Foundations of Leadership (3 hr) or __ TM-606 Industrial Supervision (3 hr) Notes *2: A grade of C or better is required in all technical specialties, emphasis and support course requirements. Select one 12 hour Emphasis from: Construction Emphasis __ CMCET-133 Construction Graphics (3 hr) __ CMCET-234 The Construction Industry (3 hr) __ CMCET-334 Methods of Construction - Sitework and Steel (3 hr) __ CMCET-335 Methods of Construction-Concrete and Masonry (3 hr) or __ CMCET-331 Electrical Systems (3 hr) or __ CMCET-410 Technical Construction Spanish (3 hr) Environmental Management Emphasis __ BIOL-313 Principles of Conservation (3 hr) __ BIOL-371 General Microbiology (3 hr) and __ BIOL-372 General Microbiology Laboratory (3 hr) __ BIOL-617 Environmental Health (3 hr) __ BIOL-402 Topics in Biology (1 hr) or __ Approved Course (1-3 hr) General Industry Emphasis __ MGT-201 Introduction to Management (3 hr) __ MFGET-263 Manufacturing Methods I (2 hr) and __ MFGET-268 Manufacturing Methods I Laboratory (1 hr) __ MGT-330 Management and Organizational Behavior (3 hr) __ Approved Course(s) (1-3 hr) Courses that may satisfy "Approved Course" requirements __ EST-524 Emergency Planning & Emergency Response (3 hr) __ EST-605 Special Topics in Environmental and Safety (1-3 hr) __ HRD-575 Instructional Media in HRD (3 hr) __ HHP-260 First Aid and CPR (2 hr) __ HHP-105 Golf (1 hr)

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 11/1/23 Signature, Chairperson: _____

-Approved: College Curriculum Committee

Date: 01/25/2024 Signature, Committee Chair: Byron McKay

-Approved: Dean of College

Date: 02/07/2024 Signature, Dean: _____

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-24-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Faculty Senate Course Form

Effective Date: Spring 2024 Submission Date: 1/18/24

Department: TWL College of: Technology

Contact Person: Kevin Elliott Faculty

Course: **Deletion**

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

---

1. Purpose/Justification for a **Deletion** to Course:
   TTED 607 - This course content is being replaced in a new course, TTED 707.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*
   No

3. Will this course be required of any education majors? No
   If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   No

5. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? **Explain:**
   No

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No
If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus: **Attach with upload.**

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus: **Attach with upload.**

Course Numbers cannot be changed, only created.

	Existing	New/Proposed
Title:	Student Leadership Development	
Course Number:	TTED 607	
Credits:	3	
Grading System:	A-F, IN ☐ IP ☐ P/F ☐	A-F, IN ☐ IP ☐ P/F ☐
Pre/Co-Requisite(s):	NA	
Course Description	The study of the organization and administration of career and technical student organizations at the local, state and national level. Includes how student organizations are incorporated into career and the technical education program curriculum.	

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/7/24 Signature, Chairperson: _____

-Approved: College Curriculum Committee

Date: 04/04/2024 Signature, Committee Chair: _____

-Approved: Dean of College

Date: 04/08/2024 Signature, Dean: _____

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Faculty Senate Course Form

Effective Date: Spring 2023 Submission Date: 1/18/24

Department: TWL College of: Technology

Contact Person: Kevin Elliott Faculty

Course: **Deletion**

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

---

1. Purpose/Justification for a **Deletion** to Course:
   TTED 608 - This course content is being replaced in a new course, TTED 777.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*
   No

3. Will this course be required of any education majors? No
   If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   No

5. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? **Explain:**
   No

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No
If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus:
Attach with upload.

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus:
Attach with upload.

Course Numbers cannot be changed, only created.

	Existing	New/Proposed
Title:	Components of Work-based Learning	
Course Number:	TTED 608	
Credits:	3	
Grading System:	A-F, IN ☐ IP ☑ P/F ☐	A-F, IN ☐ IP ☐ P/F ☐
Pre/Co-Requisite(s):	NA	
Course Description	Work-based learning is a program within career and technical, occupational, and workforce education. Through written cooperative training agreements between the school, students, and employers, students receive instruction and enhanced learning opportunities outside and in addition to classroom instruction. Coursework is alternated with on-the-job learning opportunities.	

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/7/24 Signature, Chairperson: _____

-Approved: College Curriculum Committee

Date: 04/04/2024 Signature, Committee Chair: _____

-Approved: Dean of College

Date: 04/08/2024 Signature, Dean: _____

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Faculty Senate Course Form

Effective Date: Spring 2024 Submission Date: 1/18/24

Department: TWL College of: Technology

Contact Person: Kevin Elliott Faculty

Course: **Deletion**

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

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1. Purpose/Justification for a **Deletion** to Course:
   TTED 619 - This course content is being replaced in a new course, TTED 719

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*
   No

3. Will this course be required of any education majors? No
   If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   No

5. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? **Explain:**
   No

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No
If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus: **Attach with upload.**

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus: **Attach with upload.**

Course Numbers cannot be changed, only created.

	Existing	New/Proposed
Title:	Planning Shop Layout in CTE	
Course Number:	TTED 619	
Credits:	3	
Grading System:	A-F, IN ☑ IP ☐ P/F ☐	
Pre/Co-Requisite(s):	NA	
Course Description	For individuals who desire to learn more about planning CTE facilities. This course will focus on building design, equipment needs and cost, equipment and mechanical component placement, safety components, and work flow/effective utilization of available space.	

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/7/24 Signature, Chairperson: _____

-Approved: College Curriculum Committee

Date: 04/04/2024 Signature, Committee Chair: _____

-Approved: Dean of College

Date: 04/08/2024 Signature, Dean: _____

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Faculty Senate Course Form

Effective Date: Fall 2024 Submission Date: 2/26/20

Department: Wood Product Manufacturing - TWL College of: Technology

Contact Person: Jordan Backs Faculty

Course: **Deletion**

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

1. Purpose/Justification for a **Deletion** to Course:
AMMT-103, AMMT- 181, AMMT 182, AMMT-185, AMMT-226, AMMT-282, AMMT-286, AMMT-300, AMMT-301, AMMT-326, AMMT-333, AMMT-383, AMMT-399, AMMT-400, AMMT-403, AMMT-412, AMMT-426, AMMT-454, AMMT-511, AMMT-523, AMMT-525, AMMT-585,AMMT-602,AMMT-691,AMMT-692,AMMT-699
AMMT prefix is no longer used due to name change

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*
No - these are for major classes only and are still offered under a different prefix.

3. Will this course be required of any education majors? No
If yes, "this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.

4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
None

5. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? Explain:
None

7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? No
If yes, complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.

8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus: **Attach with upload.**

9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus: **Attach with upload.**

Course Numbers cannot be changed, only created.

	Existing	New/Proposed
Title:	See Question # 1 for list	
Course Number:		
Credits:		
Grading System:	A-F, IN ☐ IP ☐ *PIF* ☐	A-F, IN ☐ IP ☐ *PIF* ☐
Pre/Co-Requisite(s):		
Course Description		

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/7/24 Signature, Chairperson: _____

-Approved: College Curriculum Committee

Date: 04/04/2024 Signature, Committee Chair: _____

-Approved: Dean of College

Date: 04/08/2024 Signature, Dean: _____

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall 2024 Submission Date: 02/23/2024

Department: Wood Product Manufacturing - TWL College: Technology

Contact Person: Jordan Backs Faculty

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

---

1. Purpose/Justification for this notification:

   Due to changes in the students course of study, the pre-requisite is no longer relevant.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? No *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	In Person	In Person
Admission Requirements:	WPM 282 Machine Processes in Wood Product Manufacturing	WPM 282 Machine Processes in Wood Product Manufacturing
Pre/Co-Requisite(s):	WPM 185 Fundamentals of Wood Product Manufacturing	None
Other: (ex. Gen Ed ONLY)		

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 4/8/24 Signature, Chairperson: _____

-Approved: Dean of College

Date: 4/08/2024 Signature, Dean: _____

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall ☑ 2024 ☑ Submission Date: 02/23/2024

Department: Wood Product Manufacturing - TWL College: Technology

Contact Person: Jordan Backs Faculty

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

---

1. Purpose/Justification for this notification:

   Due to changes in the students course of study, the pre-requisite is no longer relevant.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? No *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	In Person	In Person
Admission Requirements:	WPM 399 Professional Development	WPM 399 Professional Development
Pre/Co-Requisite(s):	Permission of Instructor	None
Other: (ex. Gen Ed ONLY)		

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 4/8/24 Signature, Chairperson: _____

-Approved: Dean of College

Date: 04/08/2024 Signature, Dean: _____

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall ☐ 2024 ☐ Submission Date: 02/23/2024

Department: Wood Product Manufacturing - TWL College: Technology

Contact Person: Jordan Backs Faculty

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

---

1. Purpose/Justification for this notification:

   Due to changes in the students course of study, the pre-requisite is no longer relevant.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? No *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	In Person	In Person
Admission Requirements:	WPM 426 Architectural Millwork and Casework	WPM 426 Architectural Millwork and Casework
Pre/Co-Requisite(s):	WPM 282 Machine Processes in Wood Product Manufacturing and WPM 301 Finishing	WPM 185 Fundamentals of Wood Product Manufacturing & WPM 282 Machine Processes in Wood Product Manufacturing
Other: (ex. Gen Ed ONLY)		

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 4/8/24 Signature, Chairperson: _____

-Approved: Dean of College

Date: 04/08/2024 Signature, Dean: _____

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall 2024 Submission Date: 02/23/2024

Department: Wood Product Manufacturing - TWL College: Technology

Contact Person: Jordan Backs Faculty

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

---

1. Purpose/Justification for this notification:

   Due to changes in the students course of study, the pre-requisite is no longer relevant.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? No *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	In Person	In Person
Admission Requirements:	WPM 426 Architectural Millwork and Casework	WPM 426 Architectural Millwork and Casework
Pre/Co-Requisite(s):	WPM 282 Machine Processes in Wood Product Manufacturing and WPM 301 Finishing	WPM 185 Fundamentals of Wood Product Manufacturing & WPM 282 Machine Processes in Wood Product Manufacturing
Other: (ex. Gen Ed ONLY)		

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 4/8/24 Signature, Chairperson: _____

-Approved: Dean of College

Date: 04/08/2024 Signature, Dean: _____

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall 2024 Submission Date: 02/23/2024

Department: Wood Product Manufacturing - TWL College: Technology

Contact Person: Jordan Backs Faculty

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

---

1. Purpose/Justification for this notification:

   Due to changes in the students course of study, the pre-requisite is no longer relevant.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? No *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	In Person	In Person
Admission Requirements:	WPM 511 Production Techniques in Wood Product Manufacturing	WPM 511 Production Techniques in Wood Product Manufacturing
Pre/Co-Requisite(s):	WPM 454 CNC Application for Wood Product Manufacturing Industry& WPM 426 Architectural Millwork and Casework	None
Other: (ex. Gen Ed ONLY)		

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 4/8/24 Signature, Chairperson: _____

-Approved: Dean of College

Date: 04/08/2024 Signature, Dean: _____

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall ☐ 2024 ☐ Submission Date: 02/23/2024

Department: Wood Product Manufacturing - TWL College: Technology

Contact Person: Jordan Backs Faculty

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

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1. Purpose/Justification for this notification:

   Due to changes in the students course of study, the co-requisite is no longer relevant.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? No *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	In Person	In Person
Admission Requirements:	WPM 523 Computer Applications in Cabinetmaking	WPM 523 Computer Applications in Cabinetmaking
Pre/Co-Requisite(s):	WPM 525 Cabinets and Fixtures	None
Other: (ex. Gen Ed ONLY)		

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 4/8/24 Signature, Chairperson: _____

-Approved: Dean of College

Date: 04/08/2024 Signature, Dean: _____

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall 2024 Submission Date: 02/23/2024

Department: Wood Product Manufacturing - TWL College: Technology

Contact Person: Jordan Backs Faculty

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

---

1. Purpose/Justification for this notification:

   Due to changes in the students course of study, the pre-requisite is no longer relevant.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? No *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	In Person	In Person
Admission Requirements:	WPM 525 Cabinets and Fixtures	WPM 525 Cabinets and Fixtures
Pre/Co-Requisite(s):	WPM 282 Machine Processes in Wood Product Manufacturing and WPM 301 Finishing	None
Other: (ex. Gen Ed ONLY)		

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 4/8/24 Signature, Chairperson: _____

-Approved: Dean of College

Date: 04/08/2024 Signature, Dean: _____

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall 2024 Submission Date: 02/23/2024

Department: Wood Product Manufacturing - TWL College: Technology

Contact Person: Jordan Backs Faculty

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

---

1. Purpose/Justification for this notification:

   Due to changes in the students course of study, the pre-requisite is no longer relevant.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? **No** *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? **No** *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	In Person	In Person
Admission Requirements:	WPM 585 Wood Product Production Estimating	WPM 585 Wood Product Production Estimating
Pre/Co-Requisite(s):	WPM 511 Production Techniques in Wood Product Manufacturing	None
Other: (ex. Gen Ed ONLY)		

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 4/8/24 Signature, Chairperson: _____

-Approved: Dean of College

Date: 04/08/2024 Signature, Dean: _____

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Notification Form

This form is to be used to notify campus of changes that need to be updated in the university catalog but don't necessarily need Faculty Senate approval.

Effective Date: Fall ☐ 2024 ☐ Submission Date: 02/23/2024

Department: Wood Product Manufacturing - TWL College: Technology

Contact Person: Jordan Backs Faculty

Originating Department(s): After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

---

1. Purpose/Justification for this notification:

   Due to changes in the students course of study, the pre-requisite is no longer relevant.

2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? No *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

3. Is this notification related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? No *Whether a "yes" or "no" response, please provide an explanation.*

	Existing	New/Proposed
Modality of:	In Person	In Person
Admission Requirements:	WPM 692 Wood Product Manufacturing Capstone Project	WPM 692 Wood Product Manufacturing Capstone Project
Pre/Co-Requisite(s):	WPM 691 Wood Product Design and Development & WPM 511 Production Techniques in Wood Product Manufacturing	None
Other: (ex. Gen Ed ONLY)		

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 4/8/24 Signature, Chairperson: _____

-Approved: Dean of College

Date: 04/08/2024 Signature, Dean: _____

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024 Submission Date: 2/23/24

Department: TWL College: Technology

Contact Person: Jordan Backs Faculty

Revision **Select One**

Enter Name of Program: Wood Product Manufacturing

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:

   Updating the hours due to general education hour requirements for Fall 2024

2. Rationale for change, including changes to curriculum objectives:

   Updating hours to meet 120 hour minimum with Gen. Ed. reduction

3. Will this change affect any education majors? No
   If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? ***Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.***

   No

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? ***Whether a "yes" or "no" response, please provide an explanation.***

   No

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**

7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?

   No

8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
   If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.

9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?

   None

10. Describe the program assessment plan (for **new** programs only):

    a. Enrollment targets =
    b. Outcome expected and process to evaluate =

    c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. ***If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.***

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

CURRICULUM REVISIONS

	Existing	Proposed
Title:	Wood Product Manufacturing	Wood Product Manufacturing
Curriculum: (Do not include GenEd)	Support Courses (12 hours) _ MGT-101 Introduction to Business (3 hours) __ MATH-122 Plane Trigonometry (3 hours) or __ MATH-143 Elementary Statistics (3 hours) __ ECON-200 Principles of Microeconomics (3 hours) __ MGT-330 Management and Organizational Behavior (3 hours) or __ MGT-430 Legal and Social Environment of Business (3 hours) or __ MKTG-330 Principles of Marketing (3 hours) Core Requirements (44 hours) __ WPM-182 Wood Science (3 hours) __ WPM-185 Fundamentals of Wood Product Manufacturing (3 hours) __ WPM-226 CAD for Wood Product Development (3 hours) __ WPM-282 Machine Processes in Wood Product Manufacturing (3 hours) __ WPM-286 Primary Wood Processing (3 hours) __ WPM-301 Finishing (3 hours) __ WPM-333 Tool Technology (3 hours) __ WPM-383 Computer-Aided Manufacturing (CAM) in Wood Product Manufacturing (3 hours) __ WPM-399 Wood Product Manufacturing Professional Development (1 hour) __ WPM-412 Overlay and Laminate Materials (3 hours) __ WPM-426 Architectural Millwork and Casework (3 hours) __ WPM-511 Production Techniques in Wood Product Manufacturing (3 hours) __ WPM-523 Computer Applications in Cabinetmaking (3 hours) __ WPM-525 Cabinets and Fixtures (3 hours) __ WPM-602 Manufacturing Facility Maintenance and Management (3 hours) __ WPM-699 Wood Product Manufacturing Senior Seminar (1 hour) Select 6 hours from: __ WPM-400 Wood Product Manufacturing Internship (___) (1-6 hours) __ EST-293 Introduction to Industrial Safety (3 hours) __ EST-296 Introduction to Construction Safety (3 hours) __ GT-330 Engineering Materials and Processes (3 hours) __ TM-606 Industrial Supervision (3 hours) Select 18 hours from: __ WPM-300 Wood Product Manufacturing Internship (3-6 hours) __ WPM-326 CAD for Wood Product Development II (3 hours) __ WPM-454 CNC Applications for Wood Product Manufacturing (3 hours) __ WPM-585 Wood Product Production Estimating (3 hours) __ WPM-691 Wood Product Design and Development (3 hours) __ WPM-692 Wood Product Manufacturing Capstone Project (3 hours)	Support Courses (15 hours) __ MGT-101 Introduction to Business (3 hours) __ MATH-122 Plane Trigonometry (3 hours) or __ MATH-143 Elementary Statistics (3 hours) __ ECON-200 Principles of Microeconomics (3 hours) __ MGT-330 Management and Organizational Behavior (3 hours) or __ MGT-430 Legal and Social Environment of Business (3 hours) or __ MKTG-330 Principles of Marketing (3 hours) __ ACCCTG Financial Accounting (3 hours) Core Requirements (44 hours) __ WPM-182 Wood Science (3 hours) __ WPM-185 Fundamentals of Wood Product Manufacturing (3 hours) __ WPM-226 CAD for Wood Product Development (3 hours) __ WPM-282 Machine Processes in Wood Product Manufacturing (3 hours) __ WPM-286 Primary Wood Processing (3 hours) __ WPM-301 Finishing (3 hours) __ WPM-333 Tool Technology (3 hours) __ WPM-383 Computer-Aided Manufacturing (CAM) in Wood Product Manufacturing (3 hours) __ WPM-399 Wood Product Manufacturing Professional Development (1 hour) __ WPM-412 Overlay and Laminate Materials (3 hours) __ WPM-426 Architectural Millwork and Casework (3 hours) __ WPM-511 Production Techniques in Wood Product Manufacturing (3 hours) __ WPM-523 Computer Applications in Cabinetmaking (3 hours) __ WPM-525 Cabinets and Fixtures (3 hours) __ WPM-602 Manufacturing Facility Maintenance and Management (3 hours) __ WPM-699 Wood Product Manufacturing Senior Seminar (1 hour) Select 9 hours from: __ WPM-400 Wood Product Manufacturing Internship (___) (1-6 hours) __ EST-293 Introduction to Industrial Safety (3 hours) __ EST-296 Introduction to Construction Safety (3 hours) __ GT-330 Engineering Materials and Processes (3 hours) __ TM-606 Industrial Supervision (3 hours) Select 18 hours from: __ WPM-300 Wood Product Manufacturing Internship (3-6 hours) __ WPM-326 CAD for Wood Product Development II (3 hours) __ WPM-454 CNC Applications for Wood Product Manufacturing (3 hours) __ WPM-585 Wood Product Production Estimating (3 hours) __ WPM-691 Wood Product Design and Development (3 hours) __ WPM-692 Wood Product Manufacturing Capstone Project (3 hours)

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/7/24 Signature, Chairperson: _____

-Approved: College Curriculum Committee

Date: 04/04/2024 Signature, Committee Chair: Byron McKay

-Approved: Dean of College

Date: 04/08/2024 Signature, Dean: _____

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 04-26-2024 Signature, Committee Chair: _____

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Departments(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.