

Faculty Senate Notification Form

Effective Date: Fall 2025

Submission Date: 10/29/24

Department: TWL

College of: Technology

Contact Person: Byron McKay

Course/Program Name: **GT380**

Notification Form – Used for notifying faculty senate and registrar’s office of changes that don’t affect other departments.

- Admission Requirements
- Pre-requisites/Co-requisites -only removes or adds from your department.
- Modality -for the change or addition to teaching a face to face course to online or hybrid format.
- Other is for misc. situations that are not covered in the other areas.

1. Purpose/Justification for this notification:

2. Is this notification related to, and/or may affect, any other departments, unit curricula, or programs at PSU or any other Regent university? **No** **If "yes", please provide documentation (ex. email).**

Modality of Program:	Existing	New/Proposed
	In-Person	Select One
Admission Requirements:		
Pre/Co-Requisite(s):		
Other:		

Authorization Sign-Off Sheet

-Approved: Department Chairperson

Date: Oct 29, 2024


Signature, Chairperson:



-Approved: Dean of College

Date: Oct 30, 2024

Signature, Dean:


Judy Smetana (Oct 30, 2024 08:52 CDT)

-Approved: Faculty Senate

Date: _____

Signature, Recorder Faculty Senate: _____

Originating Departments: After completing this form, in its entirety, please have it signed by the chair and the dean. The College Admin will load to the "Approved College Curriculum" file in SharePoint. It will be added to the next 10-day viewing and then sent forward with the next Faculty Senate agenda.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.