

Curriculum Revision Form

Effective Date: FALL

Submission Date:

Department:

College of:

Contact Person:

Minor Required?

Major/Minor/Emphasis/Certification Name:

If selection is "Deletion" complete questions 2, 3, & 4, then complete signatures.

Revision to Curriculum – REQUIRES ACADEMIC PLANNING EXCEL ATTACHED.

Used to change program name and/or curriculum, effective the upcoming academic catalog.

Removes Major/Minor/Emphasis/Certificate from upcoming catalog.

1. Describe your Changes:

2. Rationale for change, including changes to curriculum objectives:

3. Will this change affect any education majors? *If "yes," this requirement will need approval of the Council for Teacher Education before upload to " College Curriculum Legislation" in SharePoint.*

Yes

No

4. If this change affects any other department on campus, **please attach any email notifications between departments.**

5. Does the revision meet University catalog definitions for majors, minors, emphases, and certificates as appropriate?

Yes No

6. Will additional resources or costs will be required?

Yes No

If so, what will be needed?

Definition of an Emphasis

Area of Emphasis is a specific subject area that exists within an approved degree program and major. At Pittsburg State University a minimum of 12 credit hours and no more than 24 credit hours are expected for an area of emphasis in a baccalaureate degree program.

Definition of a Minor

Minors at Pittsburg State University may range from 15 to 24 credit hours. When selected to accompany a degree that requires a minor there must be at least nine unique credit hours in the minor that are not found in the student's major in order to meet graduation requirements. In instances where the major requires a minor (not the degree type), academic departments/schools may specify minors that best achieve the learning objective for their students.

Definition of Certificate Program

A certificate program can be undergraduate or graduate in course content and provides a specific body of knowledge for personal or career development or professional continuing education. Certificates may be taken while also pursuing a degree or independent from any other studies at Pittsburg State University. It is recommended that if the student is only pursuing a certificate and not in conjunction with a degree and wishes to apply for federal financial assistance that they visit with personnel in the Student Financial Assistance office regarding the eligibility for aid for the certificate of interest. At Pittsburg State University a certificate can range from 12 credit hours to 24 credit hours.

Authorization Sign-Off Sheet

Checklist: Check once verified.

<input type="checkbox"/>	Program guide from current catalog.
<input type="checkbox"/>	Academic Planning Excel attached.
<input type="checkbox"/>	120 Credit hours met.
<input type="checkbox"/>	Course Id's match Course names.
<input type="checkbox"/>	Course hours are correct.
<input type="checkbox"/>	Listed courses are currently active
<input type="checkbox"/>	Needed Documentation attached.

-Approved: Department Chair/Director
Date: Signature:

Alexander D. Bircha

-Approved: College Curriculum Committee
Date: 12/18/24 Signature:

Jennifer Purdley

-Approved: Dean of College
Date: 12/18/24 Signature:

Paul W. Gair

-Approved: Council for Teacher Education (if applicable)
Date: Signature:

-Approved: University Undergraduate Curriculum Committee
Date: Signature:

-Approved: Faculty Senate
Date: Signature, Recorder Faculty Senate:

Following final College Curriculum Committee approval, please apply the appropriate signatures, and send them to your College Administrator.

Originating Department: After completing this form, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Bachelor of Business Administration Degree with a Major in Management

Degree: Bachelor of Business Administration

Major: Management

12 hours of coursework are required for all business majors prior to completing the Kelce Core. Note that these classes may also satisfy some Pitt State Pathway requirements.

The prerequisite courses include:

Kelce Core Prerequisites

- DSIS-130 Computer Information Systems (3 hours)
- ECON-200 Principles of Microeconomics (3 hours)
- ECON-201 Principles of Macroeconomics (3 hours)

At the heart of the BBA is the Kelce College Core. The Core provides students with an integrative experience of the various business disciplines that allows students to develop a well-rounded understanding of how business works.

Kelce Core Requirements

See notes *1

- ACCTG-201 Financial Accounting (3 hours)
- ACCTG-202 Managerial Accounting (3 hours)
- BUS-101 Introduction to Business (3 hours)
- or MGT-105 Introduction to Entrepreneurship (3 hours)
- BUS-210 Business Professionalism (3 hours)
- DSIS-420 Management Information Systems (3 hours)
- FIN-326 Business Finance (3 hours)
- MGT-330 Management and Organizational Behavior (3 hours)
- MGT-430 Legal and Social Environment of Business (3 hours)
- MGT-690 Business Strategy (3 hours)
- MKTG-330 Principles of Marketing (3 hours)
- QBA-210 Business Statistics (3 hours)
- QBA-310 Business Analytics I (3 hours)
- QBA-410 Business Analytics II (3 hours)

*Notes *1: Plus 3 hours of ECON, 300-level or above*

Major Requirements

- IB-330 International Business (3 hours)
- or IB-340 International Marketing (3 hours)
- MGT-510 Operations Management (3 hours)
- MGT-520 Quality Management (3 hours)
- MGT-530 Advanced Organizational Behavior (3 hours)
- MGT-540 Human Resources Management (3 hours)

Select 6 hours of electives from:

- ACCTG-422 Internal Auditing (3 hours)
- ACCTG-625 Fraud Examination (3 hours)
- COMM-450 Small Group Communication (3 hours)
- COMM-629 Theories of Human Communication (3 hours)
- COMM-755 Organizational Communication (3 hours)
- ECON-433 Sports Economics (3 hours)
- ECON-437 Economics of Sustainability (3 hours)
- ECON-468 Labor Economics (3 hours)
- ECON-485 Industrial Organization (3 hours)
- EST-293 Introduction to Industrial Safety (3 hours)
- HRD-596 Introduction to Human Resource Development (3 hours)
- MGT-410 Topics in Management (___) (1-3 hours)
- MGT-610 Topics in Management (___) (1-3 hours)
- MGT-620 Internship in Management (1-3 hours)
- MGT-630 International Experience in Management (1-3 hours)
- PSYCH-575 Industrial and Organizational Psychology (3 hours)

Total minimum hours for a Bachelor of Business Administration Degree with a Major in Management, 120 hours.

Revised: 10/09/2024

Make sure to attach the program guide from current catalog! (For Revised Curriculum)

<https://www.pittstate.edu/registrar/catalog>

Academic Planning Document for 2025-2026

Major/Emphasis/Minor/Certificate - Management

Course Prefix	Course Num.	Course Name	Cr. Hr.
Major Courses - Management Major			21
MGT	510	Operations Management	3
MGT	520	Quality Management	3
MGT	530	Advanced Organizational Behavior	3
MGT	540	Human Resources Management	3
		3 hours selected from	3
IB	330	International Business	
IB	340	International Marketing	
		6 hours selected from	6
ACCTG	422	Internal Auditing	
ACCTG	625	Fraud Examination	
COMM	450	Small Group Communication	
COMM	629	Theories of Communication	
COMM	755	Organizational Communication	
ECON	433	Sports Economics	
ECON	437	Economics of Sustainability	
ECON	468	Labor Economics	
ECON	485	Industrial Organization	
EST	293	Introduction to Industrial Safety	
HRD	596	Introduction to Human Resource Development	
MGT	410	Topics in Management	
MGT	550	Supply Chain Management	
MGT	610	Topics in Management	
MGT	630	International Experience in Management	
MGT	670	Internship in Management	
MGT	671	Internship in Supply Chain Management	
PSYCH	575	Industrial and Organizational Psychology	
Core Courses - Kelce Core & Prerequisites			51
DSIS	130	Computer Information Systems	3
ECON	200	Principles of Microeconomics	3
ECON	201	Principles of Macroeconomics	3
QBA	210	Business Statistics	3
QBA	310	Business Analytics I	3
QBA	410	Business Analytics II	3
ACCTG	201	Financial Accounting	3
ACCTG	202	Managerial Accounting	3
DSIS	420	Management Information Systems	3
FIN	326	Business Finance	3

BUS	101	Introduction to Business	3
BUS	210	Business Professionalism	3
MGT	330	Management and Organizational Behavior	3
MGT	430	Legal and Social Environment of Business	3
MGT	690	Business Strategy	3
MKTG	330	Principles of Marketing	3
ECON	>300	Economics Elective	3
Elective Courses -			14
TBD	XXX	Open Elective	3
TBD	XXX	Open Elective	3
TBD	XXX	Open Elective	3
TBD	XXX	Open Elective	3
TBD	XXX	Open Elective	2
Total Credit Hours -			86
Minor -			0
General Education, 34-35 hours -			34
Total Credit Hours:			120

Be sure all information is correct and courses are active before submitting.
Curriculum Revisions **REQUIRE** a program guide from the current catalog, 24/25.
Your legislation will be returned if either is found.