

## Curriculum Revision Form

Effective Date: FALL

Submission Date:

Department:

College of:

Contact Person:

Minor Required?

Major/Minor/Emphasis/Certification Name:

*If selection is "Deletion" complete questions 2, 3, & 4, then complete signatures.*

**Revision to Curriculum – REQUIRES ACADEMIC PLANNING EXCEL ATTACHED.**

Used to change program name and/or curriculum, effective the upcoming academic catalog.

Removes Major/Minor/Emphasis/Certificate from upcoming catalog.

1. Describe your Changes:

2. Rationale for change, including changes to curriculum objectives:

3. Will this change affect any education majors? *If "yes," this requirement will need approval of the Council for Teacher Education before upload to " College Curriculum Legislation" in SharePoint.*

Yes

No

4. If this change affects any other department on campus, **please attach any email notifications between departments.**

5. Does the revision meet University catalog definitions for majors, minors, emphases, and certificates as appropriate?

Yes                  No

6. Will additional resources or costs will be required?

Yes                  No

If so, what will be needed?

**Definition of an Emphasis**

Area of Emphasis is a specific subject area that exists within an approved degree program and major. At Pittsburg State University a minimum of 12 credit hours and no more than 24 credit hours are expected for an area of emphasis in a baccalaureate degree program.

**Definition of a Minor**

Minors at Pittsburg State University may range from 15 to 24 credit hours. When selected to accompany a degree that requires a minor there must be at least nine unique credit hours in the minor that are not found in the student's major in order to meet graduation requirements. In instances where the major requires a minor (not the degree type), academic departments/schools may specify minors that best achieve the learning objective for their students.

**Definition of Certificate Program**

A certificate program can be undergraduate or graduate in course content and provides a specific body of knowledge for personal or career development or professional continuing education. Certificates may be taken while also pursuing a degree or independent from any other studies at Pittsburg State University. It is recommended that if the student is only pursuing a certificate and not in conjunction with a degree and wishes to apply for federal financial assistance that they visit with personnel in the Student Financial Assistance office regarding the eligibility for aid for the certificate of interest. At Pittsburg State University a certificate can range from 12 credit hours to 24 credit hours.

## Authorization Sign-Off Sheet

**Checklist: Check once verified.**

<input type="checkbox"/>	Program guide from current catalog.
<input type="checkbox"/>	Academic Planning Excel attached.
<input type="checkbox"/>	120 Credit hours met.
<input type="checkbox"/>	Course Id's match Course names.
<input type="checkbox"/>	Course hours are correct.
<input type="checkbox"/>	Listed courses are currently active
<input type="checkbox"/>	Needed Documentation attached.

-Approved: Department Chair/Director  
Date: Signature:

*Alexander D. Bircha*

-Approved: College Curriculum Committee  
Date: 12/18/24 Signature:

*Jennifer Purdew*

-Approved: Dean of College  
Date: 12/18/24 Signature:

*Paul W. Gair*

-Approved: Council for Teacher Education (if applicable)  
Date: Signature:

-Approved: University Undergraduate Curriculum Committee  
Date: Signature:

-Approved: Faculty Senate  
Date: Signature, Recorder Faculty Senate:

Following final College Curriculum Committee approval, please apply the appropriate signatures, and send them to your College Administrator.

Originating Department: After completing this form, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

# Bachelor of Business Administration Degree with a Major in Finance

**Degree: Bachelor of Business Administration**

**Major: Finance**

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12 hours of coursework are required for all business majors prior to completing the Kelce Core. Note that these classes may also satisfy some Pitt State Pathway requirements.

The prerequisite courses include:

## Kelce Core Prerequisites

- \_\_\_ DSIS-130 Computer Information Systems (3 hours)
- \_\_\_ ECON-200 Principles of Microeconomics (3 hours)
- \_\_\_ ECON-201 Principles of Macroeconomics (3 hours)

At the heart of the BBA is the Kelce College Core. The Core provides students with an integrative experience of the various business disciplines that allows students to develop a well-rounded understanding of how business works.

## Kelce Core Requirements

**See notes \*1**

- \_\_\_ ACCTG-201 Financial Accounting (3 hours)
- \_\_\_ ACCTG-202 Managerial Accounting (3 hours)
- \_\_\_ BUS-101 Introduction to Business (3 hours)
- or \_\_\_ MGT-105 Introduction to Entrepreneurship (3 hours)
- \_\_\_ BUS-210 Business Professionalism (3 hours)
- \_\_\_ DSIS-420 Management Information Systems (3 hours)
- \_\_\_ FIN-326 Business Finance (3 hours)
- \_\_\_ MGT-330 Management and Organizational Behavior (3 hours)
- \_\_\_ MGT-430 Legal and Social Environment of Business (3 hours)
- \_\_\_ MGT-690 Business Strategy (3 hours)
- \_\_\_ MKTG-330 Principles of Marketing (3 hours)
- \_\_\_ QBA-210 Business Statistics (3 hours)
- \_\_\_ QBA-310 Business Analytics I (3 hours)
- \_\_\_ QBA-410 Business Analytics II (3 hours)

*Notes \*1: Plus 3 hours of ECON, 300-level or above*

## Major Requirements

- \_\_\_ FIN-621 Investments I (3 hours)
- \_\_\_ FIN-623 Financial Institutions and Markets (3 hours)
- \_\_\_ FIN-627 Advanced Business Finance (3 hours)
- \_\_\_ FIN-631 Seminar in Financial Management (3 hours)

## Three hours selected from

- \_\_\_ ECON-650 Econometrics (3 hours)
- \_\_\_ FIN-624 Investments II (3 hours)
- \_\_\_ FIN-625 International Finance (3 hours)
- \_\_\_ FIN-693 Topics in Finance (\_\_\_) (1-3 hours)

## Three hours selected from

- \_\_\_ ACCTG-315 Intermediate Managerial Accounting (3 hours)
- \_\_\_ ACCTG-318 Intermediate Financial Accounting I (3 hours)

## General Electives

*Total minimum, 120 hours required for the Bachelor of Business Administration Degree with a Major in Finance.*

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Revised: 10/09/2024

**Make sure to attach the program guide from current catalog! (For Revised Curriculum)**

<https://www.pittstate.edu/registrar/catalog>

**Academic Planning Document for 2025-2026**

**Major/Emphasis/Minor/Certificate - Finance minor**

Course Prefix	Course Num.	Course Name	Cr. Hr.
<b>Major Courses - Business Economics Major</b>			<b>18</b>
FIN	621	Investments I	3
FIN	623	Financial Institutions and Markets	3
FIN	627	Advanced Business Finance	3
FIN	631	Seminar in Financial Management	3
		3 hours selected from:	3
ECON	650	Econometrics	
FIN	624	Investments II	
FIN	625	International Finance	
FIN	693	Topics in Finance	
FIN	670	Internship in Finance	
FIN	671	Internship in Financial Services	
		3 hours selected from:	3
ACCTG	315	Intermediate Managerial Accounting	
ACCTG	318	Intermediate Financial Accounting I	
<b>Core Courses - Kelce Core &amp; Prerequisites</b>			<b>51</b>
DSIS	130	Computer Information Systems	3
ECON	200	Principles of Microeconomics	3
ECON	201	Principles of Macroeconomics	3
QBA	210	Business Statistics	3
QBA	310	Business Analytics I	3
QBA	410	Business Analytics II	3
ACCTG	201	Financial Accounting	3
ACCTG	202	Managerial Accounting	3
DSIS	420	Management Information Systems	3
FIN	326	Business Finance	3
BUS	101	Introduction to Business	3
BUS	210	Business Professionalism	3
MGT	330	Management and Organizational Behavior	3
MGT	430	Legal and Social Environment of Business	3
MGT	690	Business Strategy	3
MKTG	330	Principles of Marketing	3
ECON	>300	Economics Elective	3
<b>Elective Courses -</b>			<b>17</b>
TBD	XXX	Open Elective	3
TBD	XXX	Open Elective	3
TBD	XXX	Open Elective	3
TBD	XXX	Open Elective	3
TBD	XXX	Open Elective	3
TBD	XXX	Open Elective	2
<b>Total Credit Hours -</b>			<b>86</b>
<b>Minor -</b>			<b>0</b>
<b>General Educaton, 34-35 hours -</b>			<b>34</b>
<b>Total Credit Hours:</b>			<b>120</b>

Be sure all information is correct and courses are active before submitting.  
 Curriculum Revisions **REQUIRE** a program guide from the current catalog, 24/25.  
 Your legislation will be returned if either is found.