

## **Pittsburg State Unclassified Professional Staff Senate**

Meeting Agenda

Oct 2, 2024, at 2 pm

OSC, Meadowlark

Call to Order and Welcome:

President Kelley Manley called the meeting to order at 2:00 p.m.

1. Call to order/welcome - Kelley Manley, President
2. Roll call (confirmation of quorum) - Marissa Poppe, Secretary
  - Quorum confirmed
3. Approval of Sept 4, 2024, Meeting Minutes – Marissa Poppe, Secretary
  - Minutes approved
4. Treasurer Report – Rachel Reardon, Treasurer
  - Update on funds available this year
5. Orientation Report from Sept 1 to Sept 28, 2024
  - No longer with Pitt State:
    - Pranabesh Sahoo - NIMA
  - New to Pitt State:
    - Jennifer Lawrence – Academic Advising
    - Anthony Crespino – Athletics
    - Makayla Bockover – Admissions
    - Jordan Murdock – Athletics (MBB)
    - Duston Green – Athletics (WBB)
    - Jeremy Proffitt – Information Technology Services
  - Promotions and job changes:
    - Promotions
      1. Janelle Williams - Admissions
      2. Chelsey Decker – Kelce College of Business
    - Transfers
  - Retirements
6. Shared Governance
  - Student Government – Charlie Judd, ED of Operations
    - Hosted: Senate retreat, voter registration drive just shy of 200 registered, clean up by Marshalls, and kick off to Fall into Service (community service competition for students/student groups)
    - Upcoming: Early voting day (Oct 22) for Crawford Co; window decorating end of October; dot project
  - Faculty Senate – Norman Philipp, President

- First meeting on Sept 30; Dr. Bon spoke on campus updates; Set committees; internal audit of senator positions
- University Support Staff – Sean Hall, President
  - Block22 acquired by PSU this month; Nursing grant approved; set speakers for upcoming meetings
- University Leadership Team – Emily McElwain, ED of Univ Affairs
  - College of Technology is being renamed
  - Construction
    1. Gorilla Rising – Kelce – All Aboard will soon be fenced in, signage will go up, and demolition will begin; target completion July 2026; Crossland won bid
    2. Gorilla Rising – Besse – underway
      - a. Joint cost approx \$55 million
    3. KBI joint venture is in planning; target completion 2028; \$50+ million; will house KBI, local law enforcement, Pitt State Public Safety (PD), and tentative academic components criminal justice, criminal science; located in Research Neighborhood by Tyler
    4. Tyler Polymer prove out project – 1 to 2 years out
    5. Heavy Diesel program space – 3 years; new building – very utilitarian, think hangar style – for EV, hybrid, diesel – approx \$10 million with \$3 million federal & \$3 million state
  - Leadership (Karl, Shawn, Doug, & Susan) are going academic program to program to listen to see what’s strong, what needs help, and how to better align things for increased enrollment and retention
  - Enrollment release today- Undergrad is up; grad/international are slightly down; retention is up; overall up incrementally
    1. Goal is 6000 within 24 months (Currently at 5,774)
    2. Karl is investing in digital recruitment platform
    3. KTC has own dedicated recruiter
  - Dan will be asking KBOR for another increase to base funding - \$21 million for regional institutions; \$7 million per institution
  - Doug and team are doing a salary compression review; this is a KBOR requirement this year
  - Revision to the facilities master plan for the campus is beginning; trying to avoid using the money on a consultant; Dan believes that the Cabinet with Lindell’s guidance can create the next list of priority decisions for the campus; might partner with a group at the end to create a digital presentation (required for KBOR)
  - 2 Dean searches – College of Technology & College of Arts & Sciences
  - Assistant Provost position under consideration
  - Saturday, October 5th at 10 am – naming of KTC

## 7. Cabinet Update: Kelley Manley, President

- Hosted the Meet & Greet with Dr. Bon on Sept. 25
- Met today, Wednesday (10/2)
  - Talked about funding requests for this year and moving forward
    1. Scholarships are good
    2. Budget for 25-26 will need to be proposed no later than Feb for the senates
  - Discussed being able to add items to the Gorilla Plan (strategic plan)
  - Docking Institute results will be shared with the Senates and EIT
    1. If any items are not covered by an EIT subcommittee, the Satisfaction Survey committee will be reenacted

#### 8. Committee Updates: (see attachments)

- UPS Committees
  - By-laws, Elections & Merger Committee – Eva Sager, combined committees co-chair
    1. Had first meeting. Reviewing what has been proposed so far. Establishing by-laws, procedures, tentative budget & tentative committees list. Next meeting in 2 weeks.
  - Professional Development Scholarships, Rachel Reardon
  - Communications Committee, Marissa Poppe
- Regents USS/UPS Shared Council, Executive Team
  - Meet next Tuesday – guest speaker from Fort Hays
- University Committees
  - Employee Initiatives
    1. Professional Development – Libby Graham
    2. Kudos/Recognition - Rachel Reardon/Shawna Witherspoon
      - a. Food truck Friday, Kudos, Service award planning
    3. On-Boarding & Off-Boarding – Michael Woodrum
    4. Performance Management – Greg Murray/Shawna Witherspoon
      - a. Input goals so they are in Oracle
    5. Employee Well Being – Angie Davidson/Jodeci Turner
      - a. First event was successful
  - Parking – Tracy Holzem
  - Satisfaction Survey - TBD
  - Sustainability – Erica Martin

#### 9. Old Business

#### 10. New Business

- Moving forward with a PD Day in collaboration with the PD Employee Initiatives group
  - Please respond to survey and encourage others to respond

- Looking at first week back on campus

#### 11. Guest Speaker

- Lori Scott Dreiling, Director of Human Resource Services
  - Open enrollment started – active enrollment which means you must update your information; page 6 shows all updates from the previous year; HR Tour – setting up in locations around campus to answer questions
- Tarynn Brenner, Human Resource Specialist

#### 12. Open discussion

- Suggestion: Submit topic to President before the meeting

#### 13. Announcements

- Early Voting on Campus – Tuesday, Oct 22, 9A-4P @ the Bicknell
- Invite your unclassified colleagues to our meetings

#### 14. Adjournment

- Next meeting: Wednesday, November 6, 2024, at 2 pm; OSC – Meadowlark

A motion to adjourn was made by Michael Woodrum. Meeting was adjourned at 2:36 pm.