

## **Pittsburg State Unclassified Professional Staff Senate**

Meeting Agenda

Oct 2, 2024, at 2 pm

OSC, Meadowlark

1. Call to order / welcome - Kelley Manley, President
2. Roll call (confirmation of quorum) - Marissa Poppe, Secretary
3. Approval of Sept 4, 2024, Meeting Minutes – Marissa Poppe, Secretary
4. Treasurer Report – Rachel Reardon, Treasurer
  - Update on funds available this year
5. Orientation Report from Sept 1 to Sept 28, 2024
  - No longer with Pitt State:
    - Pranabesh Sahoo - NIMA
  - New to Pitt State:
    - Jennifer Lawrence – Academic Advising
    - Anthony Crespino – Athletics
    - Makayla Bockover – Admissions
    - Jordan Murdock – Athletics (MBB)
    - Duston Green – Athletics (WBB)
    - Jeremy Proffitt – Information Technology Services
  - Promotions and job changes:
    - Promotions
      1. Janelle Williams - Admissions
      2. Chelsey Decker – Kelce College of Business
    - Transfers
  - Retirements
6. Shared Governance
  - Student Government – Charlie Judd, ED of Operations
    - Hosted: Senate retreat, voter registration drive, clean up by Marshalls, and kick off to Fall into Service (community service competition for students/student groups)
    - Upcoming: Early voting day for Crawford Co; window decorating
  - Faculty Senate – Norman Philipp, President
  - University Support Staff – Sean Hall, President
  - University Leadership Team – Emily McElwain, ED of Univ Affairs
7. Cabinet Update: Kelley Manley, President
  - Hosted the Meet & Greet with Dr. Bon on Sept. 25

## 8. Committee Updates: (see attachments)

- UPS Committees
  - By-laws, Elections & Merger Committee – Eva Sager, combined committees co-chair
    1. Had first meeting. Reviewing what has been proposed so far. Establishing by-laws, procedures, tentative budget & tentative committees list. Next meeting in 2 weeks.
  - Professional Development Scholarships, Rachel Reardon
  - Communications Committee, Marissa Poppe
- Regents USS/UPS Shared Council, Executive Team
- University Committees
  - Employee Initiatives
    1. Professional Development – Libby Graham
    2. Kudos/Recognition - Rachel Reardon/Shawna Witherspoon
    3. On-Boarding & Off-Boarding – Michael Woodrum
    4. Performance Management – Greg Murray/Shawna Witherspoon
    5. Employee Well Being – Angie Davidson/Jodeci Turner
  - Parking – Tracy Holzem
  - Satisfaction Survey - TBD
  - Sustainability – Erica Martin

## 9. Old Business

## 10. New Business

- Moving forward with a PD Day in collaboration with the PD Employee Initiatives group
  - Please respond to survey

## 11. Guest Speaker

- Lori Scott Dreiling, Director of Human Resource Services
- Tarynn Brenner, Human Resource Specialist

## 12. Open discussion

- Suggestion: Submit topic to President before the meeting

## 13. Announcements

- Early Voting on Campus – Tuesday, Oct 22, 9A-4P @ the Bicknell
- Invite your unclassified colleagues

## 14. Adjournment

- Next meeting: Wednesday, November 6, 2024, at 2 pm; OSC - Meadowlark

