

Pittsburg State Unclassified Professional Staff Senate

Meeting Agenda

January 8, 2025, at 2 pm

OSC, Prairie

President Kelley Manley called the meeting to order at 2:00 pm.

1. Guest speaker: Dan Shipp
 - Been implementing new initiatives based on feedback received from Docking Institute, but know there is still work to do.
 - Asking for Regional Stabilization for PSU, ESU, and FHSU in the amount of \$21 million split between the institutions.
 - Regional Institutions revenue sources are significantly different from the Big 3
2. Call to order / welcome - Kelley Manley, President
3. Roll call (confirmation of quorum) - Marissa Poppe, Secretary
 - Sign-in sheet
4. Approval of December 4, 2024, Meeting Minutes – Marissa Poppe, Secretary
 - See online: [Unclassified Professional Senate](#)
5. Treasurer Report – Rachel Reardon, Treasurer
 - Update on funds available this year
6. Orientation Report from November 24, 2024 – January 4, 2025
 - No longer with Pitt State:
 - Jennifer Katzer – Academic Advising
 - New to Pitt State:
 - Raegan Neufeld – KRPS FM Radio Station
 - Promotions and job changes:
 - Promotions
 1. Stacie Nelson – Alumni > Student Affairs and Enrollment Management
 - Transfers - none
 - Retirements - none
7. Shared Governance
 - Student Government – Charlie Judd, ED of Operations
 - Faculty Senate – Norman Philipp, President
 - Speaking in Topeka to push for tuition assistance for faculty/staff at any KBOR institution

- Schedule for the Dean candidates came out in the Pitt Daily
 - University Support Staff – Sean Hall, President
 - University Leadership Team – Emily McElwain, ED of Univ Affairs
 - Encourage everyone to serve on MLK Jr Day of Service on 1/20
8. Cabinet Update: Kelley Manley, President
- PD is Friday! Not too late to sign up and attend a session.
 - 140 registered participants
9. Committee Updates: (see attachments)
- UPS Committees
 - By-laws, Elections & Merger Committee – Eva Sager, combined committees co-chair
 - Regents USS/UPS Shared Council, Executive Team
 - University Committees
 - Employee Initiatives
 1. Professional Development – Libby Graham
 2. Kudos/Recognition - Rachel Reardon/Shawna Witherspoon
 3. On-Boarding & Off-Boarding – Michael Woodrum
 4. Performance Management – Greg Murray/Shawna Witherspoon
 5. Employee Well Being – Angie Davidson/Jodeci Turner
 - Parking – Tracy Holzem
 - Satisfaction Survey – Michael Woodrum
 - Sustainability – Erica Martin
10. Old Business
- Staff professional development day – January 10
 - Second reading of bylaws – vote to accept
 - A recommendation for new Bylaws was brought to Senate by the By-laws, Election, & Merger Committee. A call for unanimous consent was made by President Kelley Manley. Bylaws approved by Senate at 2:38 pm. recommended the new bylaws.
 - Docking institute info
 - Target date for the survey is in April
 - Are responses anonymous? Yes and no – Docking Institute can see the responses, but nobody else.
 - Pitt State leads in completion rates across the state. We want to maintain that lead so please encourage your colleagues to participate in the survey. PSU rate is ~60% - Average rate is ~25%

11. New Business

12. Open discussion

- Suggestion: Submit topic to President before the meeting

13. Announcements

- Invite your unclassified colleagues

14. Adjournment

- Next meeting: Wednesday, February 5, 2025, at 2 pm; OSC – Meadowlark

A motion to adjourn was made by Michael Woodrum and seconded by Jodeci Turner.
Meeting was adjourned at 2:45 pm.