

Pittsburg State Unclassified Professional Staff Senate

Meeting Agenda

January 8, 2025, at 2 pm

OSC, Prairie

1. Guest speaker: Dan Shipp
2. Call to order / welcome - Kelley Manley, President
3. Roll call (confirmation of quorum) - Marissa Poppe, Secretary
 - Sign-in sheet
4. Approval of December 4, 2024, Meeting Minutes – Marissa Poppe, Secretary
 - See online: [Unclassified Professional Senate](#)
5. Treasurer Report – Rachel Reardon, Treasurer
 - Update on funds available this year
6. Orientation Report from November 24, 2024 – January 4, 2025
 - No longer with Pitt State:
 - Jennifer Katzer – Academic Advising
 - New to Pitt State:
 - Raegan Neufeld – KRPS FM Radio Station
 - Promotions and job changes:
 - Promotions
 1. Stacie Nelson – Alumni > Student Affairs and Enrollment Management
 - Transfers - none
 - Retirements - none
7. Shared Governance
 - Student Government – Charlie Judd, ED of Operations
 - Faculty Senate – Norman Philipp, President
 - University Support Staff – Sean Hall, President
 - University Leadership Team – Emily McElwain, ED of Univ Affairs
8. Cabinet Update: Kelley Manley, President
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9. Committee Updates: (see attachments)
 - UPS Committees
 - By-laws, Elections & Merger Committee – Eva Sager, combined committees co-chair

- Regents USS/UPS Shared Council, Executive Team
- University Committees
 - Employee Initiatives
 1. Professional Development – Libby Graham
 2. Kudos/Recognition - Rachel Reardon/Shawna Witherspoon
 3. On-Boarding & Off-Boarding – Michael Woodrum
 4. Performance Management – Greg Murray/Shawna Witherspoon
 5. Employee Well Being – Angie Davidson/Jodeci Turner
 - Parking – Tracy Holzem
 - Satisfaction Survey – Michael Woodrum
 - Sustainability – Erica Martin

10. Old Business

- Staff professional development day – January 10
- Second reading of bylaws – vote to accept
- Docking institute info

11. New Business

12. Open discussion

- Suggestion: Submit topic to President before the meeting

13. Announcements

- Invite your unclassified colleagues

14. Adjournment

- Next meeting: Wednesday, February 5, 2025, at 2 pm; OSC - Meadowlark