

Grade Change Report
Pittsburg State University
College of Education

TO: Office of the Registrar

_____, _____, currently has a
grade of _____ in _____
for _____ hours of credit listed under the _____ session.

I recommend this grade be changed to _____ and offer the following explanation for the change:

Instructor Typed Name: _____

Instructor Signature: _____ Date: _____

By signing below, I concur with the grade change recommended by the instructor.

Signature of Chairperson of
Dept in which course was offered: _____ Date: _____

Signature of the Dean of the College: _____ Date: _____

Signature of
Director of Graduate School: _____ Date: _____
(for graduate level courses)