

**STUDENT'S PETITION
TO THE COLLEGE OF EDUCATION COMMITTEE
ON ADMISSION TO AND RETENTION IN TEACHER EDUCATION
TESTING EXCEPTION**

DIRECTIONS: Enter your request and the reasons that support it. Attach additional pages as needed. **Obtain your advisor's signature and submit the completed form to the Director of Teacher Education, College of Education, 110 Hughes Hall.** (This form will become part of your official record. **ALL REQUESTS MUST BE TYPED.**)

NAME _____ **STUDENT ID** _____ **PHONE** _____

E-MAIL ADDRESS _____

MAJOR _____ **ADVISOR** _____

HIGHEST ACT SCORE _____ **# of ACT ATTEMPTS** _____ **LAST TEST DATE** _____

Explain how you prepared for the ACT:

Explain in detail why you are requesting an exception to the ACT requirement:

STUDENT SIGNATURE _____ **DATE** _____

Advisor's Signature _____ **Date** _____

ACTION by the Committee on Admission to and Retention in Teacher Education:

Petition denied. You need to use ACT preparation materials and retest on the ACT to meet the basic skills requirement. Reason for denial:

No ACT since being in college _____ Other _____

If you do not achieve the minimum ACT requirement with your next testing attempt, you are permitted to use alternative tests to complete the basic skills requirement, without further petition.

Petition approved. You will be allowed to complete the basic skills requirement by meeting the minimum requirements for either the Core exam or the C-Base exam.

Chairperson, C.A.R.T.E _____ **Signature** _____ **Date** _____

Copies of the petition and record of final action have been sent to the following:

_____ Student _____ Advisor