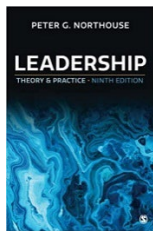




Instructor: Dr. Kristen Maceli, Professor
Office: 110N Kelce
Hours: 10:30-12:30, Tuesdays and Thursdays
10:30-2:30 Wednesdays
And by appointment
Phone: (620) 235-4571
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Northouse, Peter G. (2022). *Leadership: Theory and Practice*, 9th ed. Thousand Oaks, CA: Sage Publications.



PSU Catalog Course Description

An in-depth study of leadership, organizational design and the interactions between individuals, groups and organizations. Emphasis will be given to an experiential exercise in leadership and team-building. Other topics include organizational behavior, motivation, HRM, and other management processes.

Prerequisite

Students are required to have completed an undergraduate degree and be admitted to the M.B.A. program.

Course Objectives/Learning Outcomes

At the end of this course, you should be able to:

1. Recognize and explain the responsibilities of and relationship between leaders and followers.
2. Identify organizational design and recognize its effect on leadership.
3. Compare and contrast being a leader versus being a manager.
4. Recognize basic leadership models and theories.
5. Apply concepts and theories of leadership to different situations.



6. Develop one's personal leadership style and strengths.

Proposed Course Outline (this may change; changes will be noted)

- **Week 1:** Course Overview, Chapter 1, Introduction to Leadership
- **Week 2:** Chapter 2, Trait Approach, Quiz# 1
- **Week 3:** Chapter 3, Skills Approach
- **Week 4:** Chapter 4, Behavioral Approach, Quiz #2
- **Week 5:** Chapter 5, Situational Approach
- **Week 6:** Chapter 6, Path-Goal Theory, Quiz #3
- **Week 7:** Chapter 7, Leader-Member Exchange Theory
- **Week 8:** Chapter 8, Transformational Leadership, **Midterm**
- **Week 9:** Chapter 9, Authentic Leadership
- **Week 10:** Chapter 10, Servant Leadership, Quiz #4
- **Week 11:** Chapter 11, Adaptive Leadership
- **Week 12:** Chapter 12, Inclusive Leadership Quiz #5
- **Week 13:** Chapter 13, Followership, Semester Project due
- **Week 14:** Chapter 14, Gender and Leadership, Quiz #6
- **Week 15:** Chapter 15, Leadership Ethics and Chapter 16, Team Leadership
- **Week 16: Dec 13, Final**

There are 16 weekly modules to the course. Students will earn points through quizzes, exams, homework assignments, discussions, and a semester project. Students must use Respondus LockDown Browser and a video monitor for testing. Please note, Respondus is not currently reliable with Chromebooks. The browser can be used on laptops and tablets. Laptops are the preferred method of using the browser, as less technical difficulties arise. The PSU Axe Library has computers you may use for testing with the browser ([Axe Library schedule](#)).

Students must show photo identification at the beginning of each quiz/exam and are expected to work alone. If students appear to be copying quiz materials to give to other students or are receiving information from another source during testing, they will fail the assignment and/or be dropped from the class. Students must remain on video throughout the assessment and are not allowed to use cell phones. Failure to do so will result in failing the assignment and/or the course. **Please note that cell phones cannot be used for any purpose during assessments.** If you are using an e-book, you will need two electronic devices for quizzes, neither of which can be a cell phone. All quizzes are open book/note; exams are not.

Teaching Methods

This course is entirely online. As such, students **MUST** have access to a high-speed Internet connection. It is the students' responsibility to secure access to the Internet as needed, including having a back-up plan should they experience difficulties with their primary source. Not having access to the Internet is **NOT** an acceptable excuse for missing course deadlines. Students should



use the latest version of their browser and set it to allow cookies. Students must also use Respondus LockDown Browser and a video monitor for testing. **Please download this before the class begins!** Students will not be able to make up work missed unless prior arrangements have been made.

Class Attendance Policy

Students are expected to participate online regularly in the class. If a student does not participate for over a week, they may be dropped. However, should a student decide to drop the class, it is their responsibility to complete the appropriate forms with the Registrar's Office to officially withdraw from the class. For those who will need accommodation due to PSU-related events, please submit a schedule of those dates ahead of time from your faculty sponsored advisor. Students should contact the Registrar's Office if special consideration needs to be given for personal problems that arise.

Class Conduct

Rules of common courtesy will apply in this class. The minimum courtesy requirement is that students refrain from disturbing the learning experience by disrupting other students or the professor. Please use the following rules of netiquette as you post to online discussions and send messages to your instructor and fellow students in the course:

Netiquette

- Use professional language. Always say please and thank you and leave text messaging abbreviations out of messages and posts. Be positive and constructive in your feedback to replies to students.
- Try not to use all caps. It comes across as shouting to the reader. Use "bold" formatting or use quotes to emphasize a word or phrase. It may be okay at times for headings or to place emphasis on a web page, but try to avoid it when communicating on discussion boards or corresponding with others electronically.
- User proper language and titles. Do not use slang or profanity. Even if a word is one you consider to be "not so bad", it could be offensive to others.
- Review posts and messages before saving. Check for grammar and spelling errors and restate your message when necessary.
- Ask for clarification. If you do not understand an assignment or feedback from me, please ask for clarification. I will do my best to word my posts/messages as clearly as possible, but in an online environment, I cannot "see" if my messages are being understood.
- If proper netiquette is not followed, you will not earn full credit on your assignments.



Academic Integrity

All Pitt State students are bound by the academic integrity policies of the university as described and outlined in the [PSU Syllabus Supplement](#). Please familiarize yourself with these rules and guidelines. Students are expected to obey the stated policies of the university on Covid-19 and plagiarism. Copying anyone else's work, published or unpublished, may result in an "F" for that assignment or a non-passing grade for the course. In addition, as a course offered through the **Kelce College of Business**, students in this class are obligated to adhere to the college's [Student Code of Ethics](#). **Using a cellphone, using earbuds/earphones, or not appearing on camera during a quiz or exam will result in an "F" for the assignment.** All assignments will go through turnitin.com. Please note that this will compare your work to previous students' work. All sources must be cited appropriately.

Students are also forbidden to obtain answers or "help" from external sites such as Chegg, CourseHero, Quizlet, etc. The use of these types of sites as well as any type of "plagiarism"--the use of another's work without citation or attribution -- is forbidden, and will result in being dropped from the course, an F for the work, an F for the semester, and/or an XF (indicating academic dishonesty on a transcript) for the semester. Academic honesty is fundamental to the activities and principles of the university. Any effort to gain an advantage not given to all students is dishonest regardless of the success or failure of the effort. When in doubt about plagiarism, paraphrasing, quoting or collaboration, ask the instructor.

Please note: the semester project will involve researching the students' chosen leaders. Though the scope of the project will be different than previous semesters, the assignments will be compared to those previous submissions and from any other submissions/sources that turnitin.com finds.

Course Evaluation Methods

Proposed points (this may change during the semester):

| <u>Criteria</u> | <u>Points</u> |
|--|----------------|
| Quizzes (6 @ 20) | 120 |
| Exams (2 @ 50) | 100 |
| Discussions (13 @ 7) | 91 |
| Homework | 150-200 |
| Syllabus Quiz and Student Introduction | 10 |
| Semester Project | 80 |
| Total Points | 551-601 |

Grades will be based on a standard scale of 90% or greater = A; 80%-89% = B; 70-79% = C; 60-69% = D; below 60% = F.



KELCE
COLLEGE OF BUSINESS
Pittsburg State University

Course Syllabus:
Leadership and Behavioral Management
MGT 828-99 Online
Spring 2023

All quizzes online are open book/note. Students will have two attempts at the quizzes, with the highest score being counted. Exams are not open book/note, and students will only have one attempt. Each student is expected to work alone. If students appear to be copying materials to give to other students, they will be dropped from the class. If something prevents you from taking a quiz/exam, please notify the instructor as soon as possible. The Axe Library has computers available for testing if the student does not own the necessary technology ([Axe Library schedule](#)).

Assignments and quizzes are due by Monday at midnight every week. Exams will only open for one day. Late assignments will receive a 10% deduction per day for one week, then not accepted after that point. If a student has a question regarding the grade of an assignment, they must contact the instructor with their concern within 48 hours of the grade posting. It is imperative that the tone of the email is professional, courteous, and respectful. The instructor will not review weekly grades at the end of the semester.

If you are affected by Covid-19, it is your responsibility to communicate with the instructor regarding make-up work. Penalties will not apply for a two-week window, though dates must be verified by a health care professional. All make-up work must be completed before dead week.

Students with Disabilities

Please inform the instructor if you have a learning or physical disability that interferes with course requirements. Assistance and/or appropriate accommodations may be available through the contacts listed on the current [Syllabus Supplement](#).

Please Note

The instructor reserves the right to amend or reorganize this syllabus at any time. Please check Canvas and/or contact instructor immediately if you have any questions or concerns.