

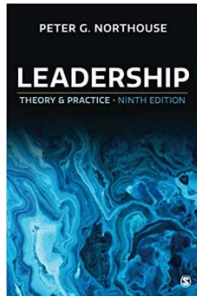


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## Required Textbook

Northouse, Peter G. (2022). *Leadership: Theory and Practice*, 9<sup>th</sup> ed. Thousand Oaks, CA: Sage Publications.



## Course Catalog Description

An in-depth study of leadership, organizational design and the interactions between individuals, groups, and organizations. Emphasis will be given to an experiential exercise in leadership and team building. Other topics include organizational behavior, motivation, HRM, and other management processes.

## Prerequisites

Students are required to have completed an undergraduate degree and be admitted to the Online Professional M.B.A. program.

## Course Objectives/Learning Outcomes

At the end of this course, you should be able to:

1. Recognize and explain the responsibilities of and relationship between leaders and followers.
2. Identify organizational design and recognize its effect on leadership.
3. Compare and contrast being a leader versus being a manager.
4. Recognize basic leadership models and theories.
5. Apply concepts and theories of leadership to different situations.
6. Develop one's personal leadership style and strengths.



## Tentative Course Outline

There are seven weekly modules to the course. Two chapters of the text will be covered in each module. There will be a quiz, homework assignment, and discussion for each weekly module. Everything needed for the week will be found in the module, so please do not look outside of the module for assignments. Students will have two attempts at the quizzes, with the highest score automatically saved.

All quizzes are open book/note. ***You must use Respondus LockDown Browser and a video monitor for testing.*** Everyone is expected to work alone, which is the purpose of the video recording. The browser can be used on personal computers and tablets. Computers/laptops are the preferred methods of testing, as they tend to have fewer technical issues with Canvas than tablets. You will be required to show photo identification at the beginning of each quiz to confirm your identity. If students appear to be copying quiz materials for others, they will be dropped from the class. Cell phones may not be used for any purpose during quizzes.

If something prevents you from meeting a deadline, please notify the instructor and your academic coach as soon as possible. Technical difficulties should be directed to campus support, namely **Gorilla Geeks**. Deadlines for assignments will be posted in Canvas. Assignments automatically receive a 10% deduction per day when submitted late. As such, if you take the quiz before the deadline and then re-take it after, you could possibly end up with a lower score.

## Teaching Methods

All course content will be delivered online. As such, you must have access to a high-speed Internet connection. It is your responsibility to secure access to the Internet as needed, including having a back-up plan should they experience difficulties with their primary source. Not having access to the Internet is not an acceptable excuse for missing course deadlines. Please use the latest version of their browser and set it to allow cookies. Everyone must also use Respondus LockDown Browser and a video monitor for testing. ***Please download this before the class begins, as it can be time-consuming.***

## Canvas

This course is listed under the University GUS system's Canvas. All students in the class are enrolled as Canvas users for this course listing. Please refer to the course site often, as announcements will be posted frequently. If this is your first class using a homework management system, please familiarize yourself with Canvas and its features before beginning. There are tutorials available in the **Orientation Module** and in **Student Resources**.

## Academic Integrity

All Pitt State students are bound by the academic integrity policies of the university as described and outlined in the [syllabus-supplement-fall-2022](#). Please familiarize yourself with these rules and guidelines. Students are expected to obey the stated policies of the university on plagiarism. Copying anyone else's work, published or unpublished, may result in an "F" for that assignment or a non-passing grade for the course. In addition, as a course offered through the



Kelce College of Business, students in this class are obligated to adhere to the college's *Student Code of Ethics* as outlined below. Students pledge to:

- Refrain from use of profane or vulgar language in a threatening or disruptive manner.
- Treat fellow students, staff, faculty, administrators, and property with respect.
- Refrain from giving or receiving inappropriate assistance.
- Prepare assignment and exams honestly, refraining from such unacceptable conduct as plagiarism or unacknowledged appropriation of another's work in any academic work.
- Obey the policies, regulations, and laws of the United States of America, the State of Kansas, The Kansas Board of Regents, Pittsburg State University, and the Gladys A. Kelce College of Business.

## Course Evaluation Methods

Grades will be calculated from weekly quizzes, assignments, and discussions. Each quiz allows two attempts, with the highest score being automatically saved. Proposed points are (this may change during the semester):

Weekly Discussions (7 @ 7 points)	49
Weekly Homework (7 @ 15 points)	105
Quizzes (7 quizzes @ 20 points)	140
<u>Syllabus Quiz and Student Introduction</u>	<u>10</u>
<b>Total Points</b>	<b>304</b>

Grades will be based on a standard scale of 90% or greater = A; 80%-89% = B; 70-79% = C; 60-69% = D; below 60% = F.

Due dates will be Sunday at midnight every week. The drop box will remain open for an additional seven days, though all late assignments will automatically receive a 10% deduction per day. Should something prevent you from being able to participate in the class, please contact the instructor and academic coach immediately.

If you are affected by Covid-19, it is your responsibility to communicate with the instructor and academic coach regarding make-up work. Work must be completed before the end of the course.

## Students with Disabilities

Please inform the instructor if you have a learning or physical disability that interferes with course requirements. Assistance and/or appropriate accommodations may be available through the contacts listed on the current [syllabus-supplement-fall-2022](#).

## Please Note

***The instructor reserves the right to amend and to reorganize this syllabus at any time.***