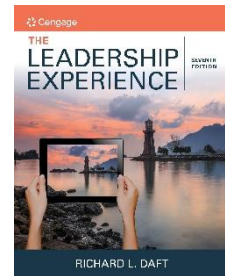

Instructor: Eun Young Nae, Assistant Professor of Management
Office: 110 I Kelce
Hours: 12:30 - 2:00 MW, 11:00 - 2:00 T, 10:00 – 2:00 TH
Phone: 620-235-4583
E-mail: enae@pittstate.edu

Textbook

The Leadership Experience, 7th Edition, Richard L. Daft, Cengage.



Catalog Course Description

Contributions to organizational management by behavioral scientists and an examination of how their research studies can be applied to the management of today's dynamic organization.

Prerequisites

MGT 330 Management and Organizational Behavior and junior standing.

Course Objectives / Learning Outcomes

Leadership has been frequently heralded by writers and executives as the key to sustained competitive advantage on the part of U.S. organizations. It is also clear that the possession of leadership qualities and the display of leadership behavior are requirements for individuals attempting to progress in their careers. Thus, it is important for aspiring managers to learn about the nature of effective leadership and how they can develop their own competencies in this area. In this course, students will learn about the various ways to demonstrate leadership effectively. We will focus on the leadership shown in dyads, in groups, and strategically across hierarchical levels, as well as beyond organizational boundaries. This course will focus on developing your self-awareness, and your unique leadership capabilities.

Course Outline

The course outline is presented at the end of the syllabus.

Teaching Methods

This course will consist of class lectures, online quizzes, individual assignments, and group collaboration projects. An additional announcement and detailed information will be provided during the latest class before each quiz and assignment.



Course Syllabus:

Advanced Organizational Behavior
MGT 530-01
Kelce College of Business, Room 214
Tu 2:00 p.m. to 4:45 p.m.

Canvas

All students in the class are enrolled as Canvas users for this course listing. All class materials including PowerPoints and other documents will be posted on Canvas. All scores and grades will be posted on Canvas for this course. Announcements will be periodically posted in Canvas and a copy sent to your e-mail. Please check your e-mail regularly.

Attendance Policy

All students are expected to attend class on a regular basis. Attendance is not mandatory.

Classroom Conduct

Students are expected to conduct themselves as follows:

- Attention during class – your full attention is expected. Avoid unnecessary discussion with others. Cell phones must be set to silent. You should come to class prepared, having read any assigned materials.
- Timely arrivals and departures – finding seats once the class has started can be very disruptive. Naturally, things happen and if you must arrive late or leave early, please find a seat and an exit that is not disruptive to the class.
- Professionalism - treat everyone in a respectful manner!

Academic Integrity

All Pitt State students are bound by the academic integrity policies of the university as described and outlined in the current Syllabus Supplement. Please familiarize yourself with these rules and guidelines. In addition, as a course offered through the Kelce College of Business, students in this class are obligated to adhere to the college's Student Code of Ethics as outlined below.

Students pledge to:

- Arrive on time, remain until dismissed at all class sessions, and notify instructors in advance of anticipated absences, late arrivals, or early departures whenever possible.
- Turn off cell phones or other electronic devices while in class, unless permission to use them has been granted.
- Refrain from class disturbances.
- Refrain from use of profane or vulgar language in a threatening or disruptive manner.
- Treat fellow students, staff, faculty, administrators, and property with respect.
- Refrain from giving or receiving inappropriate assistance.
- Prepare assignment and exams honestly, refraining from such unacceptable conduct as plagiarism or unacknowledged appropriation of another's work in any academic work.



Course Syllabus:

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- Obey the policies, regulations, and laws of the United States of America, the State of Kansas, The Kansas Board of Regents, Pittsburg State University, and the Gladys A. Kelce College of Business.
- If a student observes someone committing dishonesty in connection with academic work, the student is encouraged to report that dishonesty to the appropriate individual (e.g., faculty member, or administrator).

Students with Disabilities

Please inform the instructor if you have a learning or physical disability that interferes with course requirements. Assistance and/or appropriate accommodations may be available through the contacts listed on the current Syllabus Supplement.

Course Evaluation Methods

Grade Distribution

A	90 – 100 %
B	80 – 90%
C	70 – 80%
D	60 – 70%
F	Below 60%

Course Evaluation

REQUIREMENTS	POINTS	Percent of Total Grade
Online Quizzes	100	20%
Individual Assignments	40	40%
Group Collaboration Projects	105	40%
Optional Essay Assignment	(5)	(5%)
Total	245(250)	100 (105) %

Online Quizzes

There are 10 quizzes offered throughout the semester, each worth 10 points. All ten quizzes will be taken online through Canvas. Each quiz will cover one book chapter and will consist of 20 multiple choice questions, each worth 0.5 points. All quizzes will be available over a 7-day period online (Monday 6:00 a.m. – Sunday 11:00 p.m. CST). Once you start, you should complete your quiz within 40 minutes. During the quiz, you cannot move back to see your previous quiz questions. You may use your textbooks and lecture notes to answer the questions, but all quizzes must be taken individually. There will NOT be an opportunity for make-up. The exact dates and book chapters for each quiz are posted in the course schedule below.



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MGT 530-01
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If any issue arises during your quiz, make sure to take a screenshot (either with your phone or CTRL+PRT SCR) and save it for your records – contact me immediately via my email.

Individual Assignments

There are 4 individual assignments offered throughout the semester, each worth 10 points. I will post each individual assignment's topic and detailed instructions on Canvas. Your assignment must be turned in on time through Canvas. Late submissions will not be accepted. The exact date for the essay submission is posted in the course schedule below. An additional announcement will be provided in class.

Group Collaboration Projects

There are 3 group collaboration projects offered throughout the semester, each worth 35 points. You will be assigned to a group that has three or four group members and will be given a project that incorporates the chapters covered. This assignment will require the group to coordinate and respond to a prompt provided by the instructor. An additional announcement will be provided in class.

*Any student in the group who does not participate equally will receive a downward grade adjustment for the project.

Optional Essay Assignment

One optional essay assignment will be offered at the end of the semester (5 points, a 2-page essay assignment on a topic to be determined at a later date). Your essay must be turned in on time through Canvas for consideration of full credit (5 points). Late submissions will not be accepted. The exact date for the essay submission is posted in the course schedule below. An additional announcement will be provided in class.

Note

The instructor reserves the right to amend and to reorganize this syllabus at any time.



COURSE SCHEDULE

Week	Date	Topic	Online Quizzes	Assignments & Projects
1	8/23	Introduction Ch. 1. What Does It Mean to Be a Leader?	---	---
2	8/30	Ch. 2. Traits, Behaviors, and Relationships	QUIZ 1 (Ch.2) Due on Sep. 4	---
3	9/6	Ch. 3. Contingency Approaches to Leadership	QUIZ 2 (Ch.3) Due on Sep. 11	Individual Assignment 1 Due on Sep. 11 at 11 PM
4	9/13	Group Collaboration Day 1 Wrap up for Ch. 1, 2, & 3	---	Group Project 1, Due on Sep. 18 at 11 PM
5	9/20	Ch. 4. The Leader as an Individual	QUIZ 3 (Ch.4) Due on Sep. 25	---
6	9/27	Ch. 5. Leadership Mind and Emotion	QUIZ 4 (Ch.5) Due on Oct. 2	---
7	10/4	Ch. 6. Courage and Moral Leadership	QUIZ 5 (Ch.6) Due on Oct. 9	Individual Assignment 2 Due on Oct. 9 at 11 PM
8	10/11	Group Collaboration Day 2 Wrap up for Ch. 4, 5, & 6	---	Group Project 2, Due on Oct. 16 at 11 PM
9	10/18	Ch. 8. Motivation and Empowerment	QUIZ 6 (Ch.8) Due on Oct. 23	---
10	10/25	Ch. 11. Developing Leadership Diversity	QUIZ 7 (Ch.11) Due on Oct. 30	---
11	11/1	Ch. 12. Leadership Power and Influence	QUIZ 8 (Ch.12) Due on Nov. 6	Individual Assignment 3 Due on Nov. 6 at 11 PM
12	11/8	Group Collaboration Day 3 Wrap up for Ch. 8, 11, & 12	---	Group Project 3, Due on Nov. 13 at 11 PM
13	11/15	Ch. 13. Creating Vision and Strategic Direction	QUIZ 9 (Ch.13) Due on Nov. 20	
Thanksgiving Holiday (Nov 21 – Nov 27)				
14	11/29	Ch. 15. Leading Change	QUIZ 10 (Ch.15) Due on Dec. 4	Individual Assignment 4 Due on Dec. 4 at 11 PM
15	12/6	Wrap for all chapters		Optional Essay 1 Due on Dec.11 at 11 PM

The above schedule is tentative. The instructor reserves the right to change the dates of topics, quiz assignments, and the order of coverage.