



MINUTES

Kelce Leadership Team
November 30, 2021

Present: Din Cortes, Paul Grimes, David Hogard, Steve Horner, Lynn Murray
ITS Guests: Jeff Burns (via Teams), David Nance, Angela Neria, Tim Pearson

- I. ITS Update; Angela and ITS
 - a. New phone and data center upgrades are planned
 - a. Current telephone system is very old (1983) – not able to purchase replacement parts/new licenses because company is no longer supports; difficult to find anyone to work on current system; new system upgrade will be probably be an Avia system but will need to bid out; will gather data on what each area will require; decision at the end of the spring semester;
 - b. Replacing network switching in the data center and replacing some of the older wi-fi access points (higher capacity); plan is for upgrade of data center transmission rates to 100 GB system
 - b. Feedback on the new PSU Roadmap and the Degree Audit
 - a. CARES was initial launch for students to use Roadmap; launched in fall for students pre-enrolling for spring semester; will continue to improve system; system backs up all info
 - c. Search for new financial aid/student information system (SIS)
 - a. Many issues keeping our current system in-line with changes in federal rules and reporting; out-dated system where much must be done by hand
 - b. Recommending purchase of Oracle’s Financial Aid system after PSU group researched different systems; Scott Donaldson and IT rep are researching new SIS systems which will lower cost than buying a financial aid system and SIS separately; decision for choosing new SIS is “as soon as possible” according to the Provost
- II. Administrative
 - a. COVID Issues
 1. Omicron variant – everyone *should* now get booster
 2. Masks at Commencement – currently not required but monitoring, decision by next Tuesday
 3. Legislative special session – passed bill supporting employee rights to exemptions from the recent Federal mandate for vaccinations in firms doing business with the government
 - b. KBOR and Governance
 1. New Regents continue to express concerns regarding return on investment for programs; may implement a system-wide analysis
 2. President Scott met with Governor Kelly; lobbied for resources, particularly salaries
 - c. Campus Issues
 1. Faculty and staff parking fines; will now follow existing policy and start withholding overdue fines from paychecks
 2. Course definitions; revised by committee and passed yesterday by faculty senate; note that definitions will be used to *schedule* classes; not intended to describe teaching methods; see attached
 3. CTLT Advising Workshops; encourage faculty to participate in either the Master Advisor Training or the Advisor Introduction & Development (intended for new advisors) programs; see latest newsletter attached. Dr. Horner will remind faculty of these workshops.
 4. Administrative Assistants – corrections to pay to align with policies and create better equity in Academic Affairs; process proceeding with paperwork forthcoming to chairs and deans – raises should show up on 1st paycheck of 2022
 5. Business Studies major and Finance minor both passed Faculty Senate yesterday; major will now go before the Board of Regents for approval

- III. Kelce Faculty Searches – updates on International Business, Computer Information Systems, Management
 - a. IB – 4 applications; committee meeting today; review evaluations next week
 - b. CIS – six applications; will meet with committee soon; no deadline yet for first consideration
 - c. Management – 28 applicants; plan to have a decision made by March; phone interviews in January and start campus interviews at the end of January

- IV. AACSB Accreditation – ongoing
 - a. Participating Faculty definition – revisions to document needed to align with 2020 Standards – will send proposed edits out prior to holiday break; will vote at January faculty meeting
 - b. Risk Assessment – next steps; mitigation plans
 - c. Societal Impact – next steps; refinement of statement concerning “economic growth and development”

- V. Updates
 - a. AACR – Lynn Murray – placing ad in City of Pittsburg Map for PMBA program; move all Room #110 assigned GA’s to Room #111; use Room #106 for Dr. Murray’s Outreach students
 - b. DOBE – David Hogard – continuing to enroll students for spring semester
 - c. KGSB – Steve Horner – Computing minor, Management minor and Marketing minor are pending; waiting on Entrepreneurship minor; will bring past schedules and enrollment numbers to retreat on Friday along with current Faculty Qualifications assignment for each instructor
 - d. KUSB – Din Cortes – Chelsey will coordinate GA hiring/assigning processes; will bring course carousel for PMBA to Friday meeting; working on surveys; MBA grads reception on Friday, Dec. 10; Presidential Search committee is working with headhunter – met reps at most recent meeting – planning campus interviews in March
 - e. ADMIN – Mimi Morrison – students will be working over the semester break

- VI. Old Business
 - a. Future Course Schedules – mini retreat on Friday, 12/03
 - b. Kelce Holiday Lunch / Recognition of Don Baack’s retirement – Monday, 12/06

- VII. New Business
 - a. Request to replicate football survey (with Athletics/Jim Johnson) from about 10 years ago
 - a. Marketing Association might be interested; Dr. Murray’s class can also use it for a project. Between Dr. Lunde and Dr. Murray they should be able to proceed with this process.
 - b. Dr. Grimes will contact Jim Johnson and ask him to work with Dr. Lunde & Dr. Murray.
 - b. KLT working session on Friday afternoon from 1:00-4:00; room TBD

- VIII. Adjournment – 10:45 am

Dates to Remember:

- Final exam week begins, 12/06
- Fall Commencement, 12/10