

## MINUTES

Kelce Leadership Team  
September 28, 2021

KLT Members Present: Din Cortes, Paul Grimes, David Hogard, Steve Horner, Lynn Murray

- I. Administrative
  - a. COVID Issues
  - b. Student testing numbers are up but number of positive results are down
    - a. Students eligible for scholarship if provide vaccination record – deadline has passed to apply
  - b. KBOR Issues
    1. ESU President resigning to take top job with Oklahoma state-wide higher education system
    2. Governor Kelly will ask feds to waive ‘maintenance of effort’ requirements to receive \$53M in federal funding – would reduce state’s matching requirements
  - c. Campus Issues
    1. Budget distributed and now available
    2. # of phased retirement requests reaching campus cap; rule to be reviewed by President’s Council
    3. Little likelihood of additional closed campus days this year during holiday break
    4. University has acquired vacant lot on corner of Williams and Elm – will expand gravel parking lot
    5. Program of Study Roadmap; attendance at CTLT trainings has been sparse; need to encourage all faculty who advise to attend/participate
      - a. Degree audit training next Tuesday with Academic Advising office. Will promote CTLT training at that event.
- II. College Items
  - a. Student Event Support from Foundation; \$2K available for competitions and presentations; dean met with SLC; most events in Spring; dean will develop application form; KLT will allocate – additional college funds may also be available
  - b. Low Enrollment Courses – see handout; planning needed to improve efficiency and reduce dependency on adjunct lecturers; budget concerns
    - a. Reviewed low enrollment courses from 19/WF through 21/WF
    - b. KLT will set a time to review all courses/schedule before the next semester – one Friday afternoon; concerns about schedule during AACSB year of record
  - c. Kelce Golf Tournament – Monday, October 4 in Overland Park. Dr. Grimes gone to MABDA Conference in Chicago next Monday and Tuesday.
- III. Kelce Faculty Searches – updates – discussed running joint ad for all 3 positions
  - a. Management – working on ad; committee members not yet selected – discussed
  - b. IS – working on job posting; Wei Sha and Jae Choi on committee with Dr. Cortes; hope to interview applicants at ICAS conference in November; college will underwrite Visa sponsorships if needed to get the best candidate
  - c. IB – position description to HR; Sang Lee and Connie Shum on search committee with Dr. Murray, and will meet week after next; tentative date of mid-to-late November for first consideration
- IV. KBOA Meeting scheduled for Friday, October 15<sup>th</sup>
  - a. Agenda Items discussed – assistance with SPC risk model; social impact task force; curriculum changes – Business Studies degree and revision/additions of minors; KBOR general ed changes
  - b. In-person and Zoom / Owl 360<sup>o</sup> Camera ordered

- V. AACSB Accreditation – ongoing
  - a. Social Impact – need to determine focus and coordination
  - b. Tables – discussed – need to have performance data available on the web; Bill Hoyt has prepared tables for review and posting; will post numbers for past 5 years on the web
  
- VI. Updates
  - a. AACR – David Hogard – attending Inspire Business Camp in Manhattan on Wednesday and Thursday; early advising this week; attending Kelce Golf Tournament on Monday; attending NACADA conference in Cincinnati at the end of next week (several from PSU attending)
  - b. DOBE – Lynn Murray – majors fair tomorrow at Axe; leave for Inspire Business Camp in Manhattan tomorrow with David Hogard
  - c. KGSB – Din Cortes – sabbatical leave in the spring to France; 1<sup>st</sup> fall session of PMBA is finishing up this week; need to look at course carousel for year of record; Friday will conduct webinar for individuals interested in graduate programs/PMBA
  - d. KUSB – Steve Horner – legislation items have been submitted; schedule for 21SP will go live 10/8; discussed student who has been required to wear face mask in class; discussed building course schedule for year of record
  - e. ADMIN – Mimi Morrison – out on Friday

Adjourn – 10:40am – no meeting next Tuesday

**Dates to Remember:**

- Kelce Golf Tournament, 10/04
- Mid-Semester grades due, 10/11
- Homecoming, 10/16
- Career Expo Day, 10/20
- Final drop day, 11/01
- Fall break, 11/22 and 11/23
- Thanksgiving break, 11/24, 11/25, 11/26
- Final exam week begins, 12/06
- Fall Commencement, 12/10