

MINUTES

Kelce Leadership Team
September 21, 2021

Present: Din Cortes, Paul Grimes, David Hogard, Steve Horner, Lynn Murray

- I. Administrative
 - a. COVID Issues
 1. Campus mask rules extended another 2 weeks by President's Council; No major incidents reported to date of in-class refusals to follow instructor requests concerning masks and distancing
 2. 709 vaccination cards submitted prior to deadline by faculty and staff out of \approx 1,000; only 41 dated after incentive offered by administration!
 3. \approx 2,500 student vaccinations cards submitted prior to deadline; 310 dated after incentive offered; two cases of possible fraud detected; the \$500 scholarships will post prior to spring
 - b. Updates from KBOR meeting last week
 1. Regents appointing a task force to look into efficiencies of campus health centers
 2. Board requesting additions to legislative appropriations; restore lost funds and enhancements (copy attached for review)
 3. Program Review – campuses asked to report out; board is concerned that more programs are being added than dropped even though overall enrollment is declining; Provost Smith asking for a joint report of all KBOR institutions
 4. Bachelor degree definition change was approved; allows up to 75 hours from community colleges to count toward degree requirements
 5. Jump Start Coalition (federally funded alliance) pushing to establish goals for all high school students to graduate with earned college or technical school credits (up to 24-30 credit hours by 2025)
 6. Presidential Search – Rick Webb as Chair and Regent Bill Feuerborn Vice Chair; Regent Shelly Kiblinger to serve as committee member; others to be appointed by search committee
 - c. Campus Issues
 1. New Microsoft licensing fees to cost \$30 per lab computer which adds \$42K to campus bill at current levels; ITS asking the cost to be born by departments; decision pending
 2. New Preferred Name policy adopted; will populate Canvas and Gus Classic to start – students will be asked their preferred name and it will populate into the system to feed into Canvas and Gus Classic
 3. 20th day numbers not official until released by KBOR; final numbers similar to last released report
 4. New diploma format to allow for multiple majors and concentrations – examples distributed for review
- II. College Items
 - a. Student Event Support from Foundation; \$2K available for competitions and presentations for Kelce – specifically for student groups who are competing or making presentations to conferences. Discussed possible procedures for distributing funds to student organizations. Do not want to leave funds unused. Will develop a college form to request funds and put a link on the web site.
 - b. IRB Protocols – college designated reviewers needed; training required. Discussed potential reps from Kelce.
 - c. Computer Science Proposal – dean's letter indicating Kelce has no objections (see attached copy)

- III. Kelce Faculty Searches – updates
 - a. Heads of committees have met with HR
 - b. Salary ranges discussion for open searches; system requires identification of funding and potential range of offers – will start working on ads for positions using current AACSB faculty qualifications; as always, actual offers dependent upon qualifications and experience level of preferred candidate
 - a. IB Assistant Instructional Professor - \$50,000-\$60,000
 - b. CIS Assistant Professor - \$90,000-\$100,000
 - c. Management Assistant Professor - \$90,000-\$100,000

- IV. AACSB Accreditation – ongoing
 - a. Social Impact – need to determine formal definition of focus area and coordination of activities
 - a. Discussed need for a standing social impact committee or point person in the college for these issues; determination tabled for now
 - b. Audit of incomplete faculty member DM data; Dean Grimes met with Bill Hoyt yesterday – modifications required for CIR tables being implemented; faculty will still need to update and complete data entry; email to go out regarding research publications. (“Faculty Success” by Watermark is the title of the app now; replaces Digital Measure’s “Activity Insight”)
 - c. Risk management standards – need to formalize assessment of risks by assigning levels of perceived risk to Strategic Plan’s goals and action items; KLT will meet to discuss and then on to full Kelce SPC

- V. Updates
 - a. AACR – Hogard – no report
 - b. DOBE – Murray – no report
 - c. KGSB – Cortes – no report
 - d. KUSB – Horner – distributed copy of room schedule for spring 2022 and discussed staffing as well as multiple sections of courses; will work on preliminary staffing for next fall before end of this semester
 - e. ADMIN – Mimi – no report

- VI. Adjourn 11:00 am
 - Dates to Remember:**
 - Kelce Golf Tournament, 10/04
 - Mid-Semester grades due, 10/11
 - Homecoming, 10/16
 - Career Expo Day, 10/20
 - Final drop day, 11/01
 - Fall break, 11/22 and 11/23
 - Thanksgiving break, 11/24, 11/25, 11/26
 - Final exam week begins, 12/06
 - Fall Commencement, 12/10