

MINUTES

Kelce Leadership Team
August 17, 2021

Present: Grimes, Cortes, Horner, Murray, Hogard
Absent: Morrison (sick leave)

- I. Administrative
 - a. GUS Student Systems – computer system remains down; most services involving student functions are offline; work-arounds being developed; normal drops and adds cannot be processed; deadlines may need to be extended; DM is unavailable; etc., etc. Will need to make accommodations dependent upon how long the systems remain inoperable.
 - b. COVID-19 Issues
 - a. University will restart reporting of Covid numbers – watch for announcements
 - b. Concerns about consistency in following policies / discretion with absences. Faculty should adhere to new policies and be reasonable with expectations concerning documented excuses. Do not create barriers to missing class that encourage students to attend while sick.
 - c. Changes in stated modalities should not be made at this time – everyone needs to stick with modality and format as stated in the schedule
 - d. ≈ 600 employee vaccinations cards uploaded to-date for incentive payment
 1. Only submit your personal card (links to your account); no group uploads
 - c. Axe Library – renovations and announcements
 - a. 2nd floor will remain under construction at least through mid-October (closed to patrons); check with librarians to access materials stored on 2nd floor
 - b. Private study rooms in short supply – relaxing rules to allow groups to work in open shared areas
 - c. Laptops available for one-day checkouts; limited supply of long-term (semester) checkouts; visit with desk to start the checkout process; first-come, first-served
- II. Kelce Personnel – need to plan for searches; KLT discussed the following positions and the need to determine how to proceed; decisions need to be made soon; Dr. Grimes will visit with Provost Smith to discuss situations and obtain permission to move forward with planning
 - a. CIS - instructional position or tenure earning (due to Maeve’s forthcoming retirement)?
 - b. Management – how to replace Don for spring and then long-term?
 - c. International Business – van Wyk’s position (only ½ of salary still available) – what is the future of IB major?
- III. Kelce Program Coordinators and College Committee Assignments
 - a. Sang Lee agreed to serve as Management PC and maintain International Business PC
- IV. AACSB Accreditation
 - a. Faculty Qualifications Document and Research Vision Document – revisions approved at faculty meeting and both revised documents now posted on our Official Documents webpage
 - b. Need to schedule a KLT meeting with Social Impact Task Force to discuss how to move forward; Dr. Cortes will ask group to prepare a written memo with the recommendations made at the faculty meeting; once that is available, KLT will meet with Task Force to plan next steps
- V. Course schedules

- a. Number of issues with respect to scheduling must be fixed; too many sections are under-enrolled due to changes in curriculum and lost enrollment; other courses are at max capacity; need to reset; Dr. Grimes will have historical data compiled and then KLT will retreat to examine issues / set new policy

VI. Updates

- a. AACR – disruptions due to computer system being offline; advising office will hire a couple of new students this fall; PBL will have first meeting of the term next week
- b. DOBE – outreach team will meet next week; will try to recruit at KSU during their high school accounting camp – may send students; will reach out to athletics concerning our promotion at first football game
- c. KGSB – Dual Degree students are here – from France and from Taiwan; met with former student from Indonesia – will try to renew relationship for recruiting; PMBA classes well-enrolled for this first seven-week term; on-campus MBA enrollment about 60 to 65
- d. KUSB – will meet with PCs to start planning spring schedule; issues with Honors contracts – grammar and spelling issues look bad when forwarding – will send back to faculty to have students correct problems before approving; meeting with school faculty on Thursday
- e. ADMIN – No report

Adjourned @ 10:10 a.m.

Dates to Remember:

- Fall classes begin, 08/16
- Labor Day holiday, 09/06
- Meet the Firms Day, 09/13
- Mid-Semester grades due, 10/11
- Homecoming, 10/16
- Career Expo Day, 10/20
- Final drop day, 11/01
- Fall break, 11/22 and 11/23
- Thanksgiving break, 11/24, 11/25, 11/26
- Final exam week begins, 12/06
- Fall Commencement, 12/10