

MINUTES

Kelce Leadership Team
9:30 a.m., March 30, 2021

Present: Din Cortes, Paul Grimes, David Hogard, Steve Horner, Lynn Murray

- I. Administrative
 - a. COVID-19 Issues
 - i. Vaccinations now open for all persons 16+ years of age – encourage students to get their shots; see yesterday’s announcement from Abby with details
 - ii. Considering offering vaccinations at CARES for incoming freshmen
 - iii. Student Life adjusting event capacities up to 50% dependent on need
 - iv. Looking at the future of our hand sanitizers – they are currently leased
 - v. Some Community Colleges used stimulus money to pay for student fees – Pitt State is looking into that possibility for next year; concerns over stimulus money displacing normal state appropriations
 - vi. Funds still available in campus Work Study budget – looking to switch students if possible
 - b. KBOR suggesting that campuses add \$5M to the \$10M that the governor has earmarked for renovations and upkeep – one member mentioned that universities could “tear down 30% of their square footage and be okay.”
 - c. Next campus Legislative Update to feature VP Ball and a focus on the expected budget
 - d. Audit – looking at leases in colleges and departments
 - e. MUCH discussion on classroom capacities for the fall / constraints on making decisions now
 - f. Kelce project brought up by President during PC – where do we go and where do we teach in the fall if bidding effort is successful?
 - g. Phased retirement discussion – Kelce seen as an outlier (Kelce phased retirements are seen as lasting longer than other colleges even though they stay within the 5 year limit granted by state policy)
- II. Miscellaneous
 - a. Building Renovation Project
 - i. Zoom meeting this afternoon with architects – KLT members are welcome to join call
 - ii. Engineers in the building tomorrow
 - b. Job Searches
 - i. Finance tenure-earning faculty
 1. 1st candidate Justin Lallemand visited campus yesterday
 2. 2nd candidate Babak Lotfaliel will interview next Monday via Zoom
 - ii. CIS Instructional faculty
 1. Waiting on approval from Provost to continue with search – Dr. Grimes will contact Dr. Smith today
 - iii. KGSB support staff coordinator
 1. Interviews scheduled for April 7 & 8 with 2 candidates – 1 external and 1 internal
 - c. Scholarships and Awards Recognition Program – April 9th
 - i. Program prepared – available to review
 - ii. Room set up next Thursday; need more faculty to distribute awards on the 9th
 - d. Local Community College enrollments – see handout
 - i. Handout was reviewed – regional Community College enrollments are significantly down
 - e. Academic Publication Bootcamp – see handout
 - i. Axe Library and Writing Center are sponsoring this program for faculty

- III. Faculty and Graduate Student Awards
 - a. Determine faculty award winners; Teaching, Research, and Service
 - i. Determination was made on awardees for this year
 - b. Event for presentation of awards – include Graduate Student Awards formerly given by Grad School
 - i. May 3 from 3-5pm with awards at 5pm in Kelce auditorium

- IV. Updates
 - a. AACR – David Hogard – continuing to enroll students; PBL state conference is 4/10 (virtual)
 - b. DOBE – Lynn Murray - Women at Work Luncheon went well last Friday with 33 participants; working with Admissions Office in Sales class; reviewed March university admissions report; CARES numbers are down by about 50 students right now, but it isn't a concern yet; moving forward on 3-Day-Startup
 - c. KGSB – Din Cortes – Kelce Coordinator Search – successful candidate will use office in 110 that Outreach Students had been using; partner schools in France and Taiwan are sending students to PSU for fall dual degree programs; one MBA student going to South Korea for the fall semester; Dr. Cortes will be headed to Taiwan for in the fall for sabbatical pending his Fulbright application is approved
 - d. KUSB – Steve Horner – ran into a problem with scheduling prefix for BUS/MKTG 201 – problem was resolved on the schedule; trying to get Adjunct Faculty Council together for a meeting; he has been meeting with faculty
 - e. ADMIN – Mimi Morrison – no report

- V. On-going Business: AACSB Accreditation
 - a. Initiate planning:
 - i. Faculty Qualifications – revise in response to review and update to meet new standards
 - ii. Journal Quality – incorporate statement into our Research Vision document

 - b. Schedule retreat to consider:
 - i. Vision/Mission Statement revisions
 - ii. Strategic Plan – update progress on action items / next steps

Dates to Remember:

- Pre-enrollment Begins – April 4
- Last Day to Drop – April 5
- Kelce Scholarships & Awards Day – April 9
- Transfer CARES – April 12 and 13
- Last Day to Withdraw – April 29
- Commencement – April 30 and May 1
- Finals Week – May 3 through May 7
- Spring Break Week – May 10 through May 14
- Grades Due – May 17