

## MINUTES

Kelce Leadership Team

3:00 p.m., December 2, 2020 – Teams Online

**Present:** Din Cortes, Paul Grimes, David Hogard, Steve Horner, Lynn Murray

- I. Administrative
  - a. COVID-19 Issues
    - i. No need to complete COVID questionnaire until further notice – unless symptomatic!
  - b. Commencement Debrief
    - i. Friday’s Kelce-only ceremony took 17 minutes for 41 graduates!
    - ii. President and Provost pleased – more positive responses than in the past.
      1. KLT discussed ceremony and thanked commencement committee for their work in setting up a ceremony for those wishing to attend.
  - c. End-of-semester
    - i. Dead Week and Finals Week – any issues? There seemed to be no issues with students. Some students asked if grading would go to the pass/fail option again, but were told this won’t be an option again.
- II. Faculty and Curriculum
  - a. Met with Provost – has greenlighted opening Finance search at start of spring – there is already one candidate interested in the position
  - b. Pitched “general business admin” degree as an online program to Provost Smith and VP Ball; agreed to pursue new degree and to study options for online; recommend white paper development – 8-week format for classes suggested by Provost if we try an online format. Financial aid processing for these students remains a concern as our Financial Assistance computer systems are not set up to handle 8-week courses. Would also need a coordinator for the program.
- III. Students
  - a. GPA rule for admitted Kelce students to switch majors – issues
    - i. David explained issue of a student trying to switch majors after having had an official degree check with a GPA below 2.5; was informed that the system flagged request due a “Kelce policy” that prohibits Kelce-admitted students from changing majors if GPA is less than 2.5. Dean Grimes will waive policy for this student. Will work on where this rule came from as no member of KLT knew such a policy existed.
  - b. Student Competitions
    - i. Kansas Entrepreneurship Challenge – teams?
      1. Had 3 teams for 2 slots last year
      2. John Kuefler has been contacted about forming a team; Wyntr Jacobs and Sarah Clausen are interested in forming a team
    - ii. Banking Case Competition – see handout from President/Provost
      1. Will pass information along to Michael Davidsson to gauge student interest; will also pass along to Finance Club & Economics Club presidents and advisors
  - c. New recruitment and admissions materials
    - i. Dr. Grimes showed KLT new materials that are available from Admissions Office. We will acquire these materials for Academic Advising, Dean’s Office and Outreach/Business Engagement. Dr. Murray will pick up materials from Admissions.

- IV. Building
  - a. Meeting next week with architects to discuss options
    - i. Programmatic changes – video studio and Sales Center
    - ii. Explore possibilities to reduce overall costs
  
- V. Miscellaneous
  - a. Holiday gift distribution – received a few thank you’s
  - b. Toys for Tots – need to finalize collection and deliver
    - i. Kris Lawson will be contacted to pick up donations next week
  - c. Brian Sims, faculty member in Teaching and Leadership will oversee research initiatives in the absence of a graduate dean. He will be the contact person for faculty research, resources available, etc.
  - d. Graduate Assistants – appointments have changed this year from 20 pay periods to 18 pay periods – compensation is the same as previous years – fewer but larger checks. GAs will need to plan their personal budget accordingly.
  
- VI. Updates
  - a. AACR – David Hogard – had meeting with new Regional Director for Enactus this week; will be meeting with student leaders to discuss Enactus projects; planning to meet with Enactus Director at Southwestern University in Winfield to help a start-up organization. Spring enrollments – some students set to graduate in May have not yet fully enrolled.
  - b. DOBE – Lynn Murray – Marketing Association planning to participate in the Gorilla Engage Organization Fair in the spring; Marketing faculty met yesterday to wrap up the semester – discussed digital marketing PMBA emphasis and potential courses.
  - c. KGSB – Din Cortes – AACSB surveys are continuing – due this week; will meet with CAS regarding Healthcare emphasis in the PMBA; Construction Management – Jim Otter has responded to request to be included as an emphasis in the PMBA.
  - d. KUSB – Steve Horner – attended Tables Seminar for AACSB last week – all reporting will be by discipline; discussions on calculating part-time/adjunct faculty teaching load for reports; 2<sup>nd</sup> day was spent on intellectual contributions. Fall schedule due in February – PC’s will begin working on this soon - planning to offer Intro to Entrepreneurship.
  - e. ADMIN – Mimi Morrison – Rachel out until at least December 17 – will need help covering her office
  
- VII. On-going Business: AACSB Accreditation
  - a. Initiate planning:
    - i. Vision/Mission Statement revisions
    - ii. Strategic Plan – update progress on action items
    - iii. Faculty Qualifications – revise in response to review and update to meet new standards
    - iv. Journal Quality – incorporate statement into our Research Vision document
    - v. Participating Faculty sufficiency – create an Advisory Committee of Adjunct Lecturers to provide input to Faculty Chair and KLT; amend College Bylaws to establish
    - vi. New Social Responsibility Standard – need to document and coordinate activities that are already taking place
  
- VIII. Adjourn – 4:15pm

**Dates to Remember:**

- Final Exams – December 7-11
- Grades Due – December 14
- Start of Spring Classes – January 19