

MINUTES

Kelce Leadership Team
2:15 p.m., November 11, 2020 – Kelce #121

Present: Din Cortes, Paul Grimes, David Hogard, Steve Horner, Lynn Murray

- I. Administrative
 - a. COVID-19 Issues
 - i. No major changes from last week – numbers still relatively high in community (Via Christi ICU reaching full capacity)
 - ii. Stay the course – only a couple weeks of face-to-face left
 - b. Commencement – a week from Friday and Saturday
 - i. 31 Kelce students now signed up for Friday commencement (up from 17 last week)
 - ii. Program overview and instructions distributed to faculty from the Commencement Committee recently
 - c. Post-Commencement
 - i. Office staffing and student workers – Mimi reported the schedule of rotation for admins
 - ii. Building Hours – 7:30 a.m. to 4:30 p.m.
- II. Budget Issues
 - a. Concerns continue for FY22 – need to have contingency plans prepared – need input
 - b. Major change in consensus revenue forecast for the state of Kansas – revised downward from \$1.4 Billion to \$154 Million
 - c. College’s rollover funds returned! \$340+K now back in our account.
- III. Building
 - a. Administration discussing the shuttering of Shirk Hall as cost-saving measure. Would need to relocate Development and Police offices. Could impact our renovation relocation plans. KBOR initiated space allocations study.
 - b. Provided the provost with documentation concerning our targeted locations in Whitsitt and Hartman that were approved in 2018
 - c. Administration seriously considering bidding out our plans to determine cost
- IV. Curriculum
 - a. Applied Business Administration – provost encouraging us to move forward with this and think about how Bus. Educ. could be incorporated. Provost asked that we be creative in developing these two areas.
 - b. New university admissions policies go into effect next year (see handout)
- V. Miscellaneous
 - a. Holiday gift for faculty and staff – order should arrive this week – aprons arrived today
 - i. Walk through event prior to commencement on 11/20 – scheduled for 12pm – 2pm in 121
 - ii. Toys for Tots boxes will be available for all to donate new toys through Thanksgiving week
 1. Will set up a box on the 20th for faculty & staff, and will put one in the hall for students put their donations
 - b. Political concerns
 - i. Some alumni very upset about some players kneeling prior to football game
 - ii. An “election integrity” rally approved to take place at Veterans Memorial

- VI. Debrief last Friday's KBOA Meeting
- a. The idea of hosting shorter, quarterly meetings has gained traction – discussion will continue
 - b. Bylaws working group will continue their work on revising the bylaws. Dr. Grimes will provide the group with possible areas to revise.
- VII. Updates
- a. AACR – David Hogard – 3 courses are completely full for the spring semester; telling advisees that it's unlikely courses will open, but to watch to see if there are any that open up – need to accommodate students as much as we can; will not be able to attend Nov. 18 KLT meeting
 - b. DOBE – Lynn Murray – distributed decision tree for students to review courses they should take: Intro to Mgt & Mgt & Org Behavior courses; comparison of Marketing Fundamentals and Principles of Marketing courses; newsletter is in process
 - c. KGSB – Din Cortes – had a very good meeting with Bill Hoyt to learn how to access PSU data for AACSB reports; MBA Association has been very active this semester
 - d. KUSB – Steve Horner – working on list of courses that haven't been offered for four or more years; AACSB tables; discussed modality of course offerings in the spring (hybrid, hyflex, online, face-to-face)
 - e. ADMIN – Mimi Morrison – no report
- VIII. On-going Business: AACSB Accreditation
- a. Upcoming webinars on new 2020 standards – second is tomorrow
 - b. Initiate planning:
 - i. Vision/Mission Statement revisions
 - ii. Strategic Plan – update progress on action items
 - iii. Faculty Qualifications – revise in response to review and update to meet new standards
 - iv. Journal Quality – incorporate statement into our Research Vision document
 - v. Participating Faculty sufficiency – create an Advisory Committee of Adjunct Lecturers to provide input to Faculty Chair and KLT; amend College Bylaws to establish
 - vi. New Social Responsibility Standard – need to document and coordinate activities that are already taking place
- IX. Adjourn – 3:30 pm

Dates to Remember:

- Commencement – November 20 and 21
- Thanksgiving Break Begins – November 21
- Last Day to Withdraw – November 25
- Final Exams – December 7-11
- Grades Due – December 14