

MINUTES

Kelce Leadership Team

1:30 p.m., September 25, 2020 – Kelce #121

Present: Din Cortes, Paul Grimes, Steve Horner, Lynn Murray

Absent: David Hogard

- I. Administrative Issues
 - a. COVID-19 Issues
 - i. Reporting
 1. Quarantine and isolation numbers trending down again this week
 2. Suspension on student organizations lifted last week – any issues in Kelce?
 - a. Marketing Assn met on Tuesday with only four people attending
 - b. IIASC met last week – Ashlee Ables and Ladonna Flynn are advisors
 - c. MBA Association will be reforming soon
 - d. Discussions/planning on having a Kelce Student Organization Fair – highlighting each student organization
 - b. University Budget
 - i. Doug Ball reports that tuition revenue within range predicted and planned for – as long as spring enrollments follow current pattern
 - ii. No expected additional cuts for FY21 if everything holds
 - iii. KBOR has asked state units to prepare a plan for 10% cut for FY22 – at this point just an exercise, but this has not been done before – concerning to administration
 - iv. Online Fee proposal – consider eliminating the current Online Fee with a broader-based fee across the board for all students; equity and fairness issues and transparency concerns
 - c. Planning for Spring Semester
 - i. Course schedules – update on courses – schedule was due to Registrar today and will go live on October 1 – discussion on modality and # of courses offered
 1. Adjuncts – update on budget – will have only \$600 remaining after all are hired
 - ii. Spring Calendar – do we want to send a formal recommendation to Howard? (moving spring break) / no clear consensus reached on early or late spring break
- II. Students
 - a. Any new concerns with accommodations? no additional issues
 - b. Computer Lab Hours – survey of results; inconclusive but low levels of usage throughout
 - i. Recommendation to close lab at 1:00 p.m. on Fridays starting next week (October 2)
 - c. Meet the Firms – virtual format appeared to go well last week
- III. Faculty
 - a. Retirements – plan sent to Provost and approved; possible finance candidate identified by Kevin
 - b. University Committee Memberships – list distributed by Mimi to KLT via email
- IV. Curriculum
 - a. Low enrollment programs flagged by KBOR – Economics and International Business
 - i. Dean will prepare a briefing on each for Howard – presentation later this semester to KBOR
 - b. David wants to reopen discussion of Old Business b.ii. below – Business Education
 - i. will contact Jean Dockers in Education to help address the situation with the student

- V. AACSB Accreditation – takeaways from virtual conference attended by Dr. Grimes
- a. Principles Based Approach – new philosophy of consultative advice as opposed to compliance mindset
 - b. Strategic Planning remains mission focused
 - i. Risk Management Plan – forward looking contingencies – need to begin to work on “what-if” plans for the college
 - ii. Discussed experiential learning in classes, and documenting those projects before the review
 - c. Faculty Qualifications
 - i. “Other” qualification is now “Additional”
 - ii. Calculations will now be done by “discipline” not by program or by department;
 1. Support areas like Business Law and Statistics will stand as separate disciplines
 2. Thresholds are now guidelines – not to be strictly interpreted as “cut offs” – if not met, schools should build case for quality in the CIR
 - d. Training will be mandatory for all Visiting Team Members before approval to participate
 - e. Upcoming webinars on Thursdays in November about new standards – free and open to anyone; let’s be sure to take part – KLT will try to attend these webinars as a group
- VI. Updates
- a. AACR – David Hogard - absent
 - b. DOBE – Lynn Murray – met with Dr. S. Lee about IB yesterday to prepare for advising; 3 Day Start Up dates will be determined after the schedule for spring classes is finalized
 - c. KGSB – Din Cortes – finalized self-study report for MPAcc with input from Dr. O’Bryan – due 10/2; Chinese University interested in participating in PMBA Program – still being reviewed by AP and PSU
 - d. KUSB – Steve Horner – legislation – 2 proposals will be going up to the college committee next week (introductory marketing courses); working on changes in business minor to account for new course
 - e. ADMIN – Mimi Morrison
- VII. Old Business: Retreat Items – Curriculum and Degree Options
- a. Actions Underway
 - ~~i. International Business Task Force – Report Received~~
 - ~~ii. Professional Sales Certificate and Sales Center~~
 - iii. Data Analytics Certificate – Postponed
 - b. Potential New Programs
 - i. Entrepreneurship and Small Business – consider starting as certificate
 - ii. Business Education – will meet with COE at future date
 - iii. General Business – Dr. Grimes to prepare white paper / proposal
- VIII. Adjourn – 2:45 pm

Dates to Remember:

- Annual Kelce Golf Tournament – October 5
- Mid-Semester Grades Due – October 12
- Homecoming – October 17
- Fall Career Expo (Virtual) – October 22
- Final Day to Drop Class – November 2
- Commencement – November 20
- Thanksgiving Break Begins – November 21
- Last Day to Withdraw – November 25
- Final Exams – December 7-11
- Grades Due – December 14