

MINUTES

Kelce Leadership Team Meeting
9:00 a.m., August 27, 2019

Present: Din Cortes, Paul Grimes, David Hogard, Steve Horner, Lynn Murray

- I. PLC Updates
 - a. ITS presentation on computer lab usage
 - i. Recommendation to significantly reduce number of machines (see handout)
 1. Results of research shows that lab computers are heavily under-utilized on campus
 2. Recommended to reduce the number of computers by 1/3 to about 1000 campus-wide (Kelce recommendation is to reduce the computers to 68 total)
 3. Dr. Smith will meet with Angela Neria regarding the committee's recommendations
 - ii. Deans will meet to discuss response and long-range plan
 - b. New Tele-work policy – keep Provost informed of any requests
 - c. Adobe Suite – discussed billing; about \$1.8K for Kelce
 - d. Post-tenure Review – new report in Oracle
 - e. PD accounts – Pawan indicates that some units have funds that need to be drawn down
 - i. KCOB has Accounting Department PD funds in the account of a little over \$2,000 – Dr. Horner will encourage Accounting faculty to use these funds for PD related expenses/travel
- II. Personnel Issues
 - a. P&T – Consolidated committee has been formed
 - i. New committee list was distributed – all committees have been populated appropriately
 - ii. List will be distributed to all faculty
 - b. ACCTG – faculty expressed their wish to hire for spring (replacement for Polfer position)
 - i. Dr. Grimes will add this wish to staffing plan that will be due to the Provost soon
 - ii. Need to have a contingency plan – committee and recruiting plan needs to be put into place no matter when position is opened up for search
 - c. Harris Marketing position
 - i. Average salary according to AACSB, for a new marketing professor, is above the highest salary paid in the college. Will try to offer salary of mid-\$90,000's.
- III. Data Analytics Proposal
 - a. Podium Education – met last Friday with Brooks Morgan
 - i. Financial Model – VP Ball made proposal
 1. His proposal would hopefully not cost us to enroll students in the data analytics program (flat rate model) – Brooks will take that proposal back to his team
 2. Cost to us would be to have a central point of contact – Data Analytics Advisor
 - ii. Dean meeting with Bobby Winters and Tim Flood later this week to encourage campus-wide participation in program
- IV. Miscellaneous
 - a. Latest enrollment numbers (handout) – now at -3.7% enrollment from last fall to this fall
 - b. CTLT monthly calendar (handout) – CTLT has a lot of events occurring each month throughout the semester – Dr. Horner will distribute to faculty
 - c. Dean Grimes out this Thursday afternoon and Friday for personal time

- V. Updates
- a. AACR – David Hogard – online enrollment ended yesterday; working on updating program guides and flowcharts; discussed promoting the MPAcc program – will meet with David O’Bryan; first PBL meeting will be tonight at 4:45 in 121 Kelce.
 - b. DOBE – Lynn Murray – Kelce Connection should be ready to go to the printer this week; working on posters for the 3-Day Start Up and will also have a table at the Picnic next week; Kelce Picnic is next Tuesday, Sept. 3.
 - c. KGSB – Din Cortes – discussed difference between Graduate Service and Graduate Teaching and forms that are required for those instructors teaching graduate level courses; PMBA – lost Eli Aba as an instructor as he has left PSU; Graduate AOL Committee will be meeting; Golf Team for KIEF has been registered; working with current PSU MBA students and students applying for PMBA.
 - d. KUSB – Steve Horner – P&T follow-up - has communicated with the committee about who all is going up for promotion and tenure this year; discussed promotion and tenure processes for faculty.
- VI. New Business
- a. Discussed Kelce Picnic on 9/3
 - b. Luau on the Lanai at Axe Library on 8/29
- VII. Old Business
- VIII. Adjourn – 10:10 a.m.

Fall Dates to Remember:

- Labor Day Holiday – September 2
- Kelce Fall Picnic – September 3
- Meet the Firms – September 9
- Annual Kelce Golf Tournament – October 7
- Fall Break – October 10 and 11
- Mid-Semester Grades Due – October 14
- Homecoming – October 19
- Career Expo – October 23
- 3 Day Startup – October 25-27
- Final Day to Drop Class – November 4
- Thanksgiving Break – November 27-29
- Final Exams – December 9-13
- Commencement – December 13