

## MINUTES

Kelce Leadership Team Meeting  
1:30 p.m., May 7, 2019

Present: Dr. Din Cortes, Dr. Paul Grimes, Dr. Eric Harris, Dr. Steve Horner, Dr. Lynn Murray  
Absent: Mr. David Hogard (excused)

- I. PLC Updates –
  - a. Strategic Visioning Initiative
    - i. review and discussion of the “bubble map quadrants” from last visit
    - ii. discussion on building a culture of innovation – led by Dr. Truelove
    - iii. possible future add-on projects (administrative restructuring, etc.)
  - b. Master Advisor Training still open (4 slots) – encourage sign-ups
    - i. Discussed identifying master advisors in Kelce and giving them recognition.
- II. End-of-Semester Faculty Meeting – debrief
  - a. Kathleen’s Comments – discussed comments by Kathleen Flannery regarding funds for the building
  - b. Outcomes – finalized the P&T document for the College; next step is to clean up the document and file with the Provost’s office; also need to clean up the bylaws and update on our web page
- III. Terminal Degree Requirements – need to edit for handbook to reflect new college structure
  - a. Need an updated list for the faculty handbook to reflect the new college structure (KUSB).
  - b. Dr. Grimes and Dr. Murray will work on the changes to get to the Provost’s office.
- IV. Personnel Issues
  - a. Course Coverages – finalize for Fall and make appointments. Dr. Harris and Dr. Murray will work on this.
  - b. JMI – finalize roles & responsibilities – Dr. Harris will meet with Dr. Lee and Irene next week to finalize details of the co-editorship of the JMI.
  - c. PCs – need to visit with everyone and make appointments. Dr. Harris will take care of this before he leaves.
- V. Miscellaneous
  - a. Upcoming KBOA Spring Meeting – working on finalizing agenda
  - b. 3-Day Start Up – requested contract from group out of Austin
    - i. Conference call yesterday with Shawn Naccarrato and Darrell Pullium. Will try to get sponsors for program which will be open to students. Would include students with entrepreneurship ideas from all across campus. Split the cost with Block 22.
  - c. Revisit summer camp idea – discussed Inspire Business camp brochure. Might try to do for one particular major in the college and could be used as a recruitment tool, possibly next summer (2020). Will keep this on the list for “Old Business” on the KLT agenda.
  - d. Academic Calendar – distributed a copy of the fall 2019, spring 2020 and summer 2020 academic calendar for all to use for preparations for next academic year.
  - e. Summer Travel Dates – are calendars up-to-date? Discussion of who can serve as administrative contact when Dean and Associate Deans are absent.
  - f. KBHA – Team Kansas Banquet, June 4th – Lee Scott’s induction, update; invitations have been mailed to Lee Scott’s guests; 2<sup>nd</sup> table names still to be finalized.

- VI. Updates
- a. AACR – Mr. Hogard - no report, absent from meeting
  - b. DOBE - Dr. Murray – will meet with Marketing faculty this week about the establishment of a Sales Center; Fastenal would like to sponsor a sales contest at PSU.
  - c. KGSB – Dr. Cortes – working on AACSB surveys; gave class rosters to Instructional Connections so they know how much to charge us; summer course syllabi have been distributed to students enrolled in the summer AP program; discussed visiting Academic Partnerships location in Dallas and visiting Fort Hays State University (for on-line programs).
  - d. KUSB – Dr. Harris – working on staffing and hiring for the fall; working on program review documents; discussing GA appointments.

- VII. New Business
- a. Press Release – two freshmen won grand prize at the Kansas Entrepreneurship Challenge (Wyntr Jacobs and Sarah Clausen). Dr. Grimes will forward Andra Stephanoni's e-mail to all.

- VIII. Old Business
- a. Business Summer Camps

- IX. Adjourn – 2:45 pm

**Dates to Remember:**

- Finals Week Begins, May 6
- Faculty Awards, May 6
- Commencement, May 10; 5:30 p.m.
- Final Grades Due, May 13
- KBOA Spring Meeting, May 13