

MINUTES

Kelce Leadership Team Meeting
1:30 p.m., April 30, 2019

Present: Dr. Din Cortes, Dr. Paul Grimes, Dr. Eric Harris, Mr. David Hogard, Dr. Lynn Murray

Guests Present: Dr. Jae Choi

- I. Guest – Jae Choi to discuss SAP Project and summer workshops/travel for faculty
 - a. Dr. Choi reviewed the SAP workshops for faculty, etc.
 - i. Faculty workshop in Milwaukee, WI – attendees from all over the U.S.
 1. Schedule is 9am – 5pm; 3 and 2 day workshops in June.
 2. Contents and deliverables – teaching materials and philosophy is to work on lab activities before assigning to students.
 3. Workshops focus on lessons built around the product and concept of applications using their products.
 4. CIS 420 & 430 use the SAP data analytics products. Maintenance is necessary for instructors of courses. Still need to configure one additional ERP workshop/course.
 5. Faculty will need assistance with paying for trips to attend training.
 6. Goal is to have Kelce instructors trained and certified to be able to offer SAP Certificate training to students/local businesses in the future – maybe 2 years out.
 7. Integrating SAP into the curriculum - data analytics can be integrated into marketing, supply chain, strategic management and accounting courses.
 8. Expectation for assisting with travel and lodging to go to workshops would be that faculty would use what they learn in their course/courses.
 9. Dr. Grimes will create a form for those attending training workshops to complete in order to request funding, etc.
- II. PLC Updates –
 - a. Strategic Visioning – video conference call with Bryan from rpk. Recommend that we begin transitioning with a new Provost coming in, how do we look at the data that has been provided, etc.
 - b. Advisor Training still open – encourage sign-ups. Dr. Harris will send an e-mail out to all faculty encouraging faculty to attend.
- III. Population of new College Standing Committees for next academic year – discussion and assignment of faculty to committees following our new College By-Laws structure.
 - a. Undergraduate Curriculum/AOL
 - i. Theresa Presley, head of committee; David Hogard, permanent ex-officio; IB-vacant; Accounting-Jennifer Shewmake; Business Economics-June Freund; CIS-Dwight Strong; Finance-Fang Lin; Marketing – Linden Dalecki; Management-Shipra Paul
 - b. Graduate Curricula/AOL
 - i. Accounting-Gail Yarick; Finance-Mike McKinnis; Management-Choong Lee, Marketing-Lynn Murray; At-Large (Committee Chair)-Kevin Bracker, Din Cortes-permanent ex-officio member; outside HRD ex-officio – vacant.
 - c. Strategic Planning
 - i. KLT; college general faculty-Mary Judene Nance; college graduate faculty-Chris Fogliasso; Kelce Board of Advisors Chair–Nancy George.
 - d. Faculty Development
 - i. 3 faculty drawn at large – Mary Jo Goedeke, Connie Shum, Jae Choi; David Hogard-ex-officio member.

- e. Student Recruitment & Retention
 - i. Lynn Murray, chair; Mary Wachter, Alex Binder, Kristen Maceli.
 - f. Student Reinstatement
 - i. David Hogard – permanent ex-officio member; Don Baack, Mary Polfer, David O’Bryan
 - g. Honors
 - i. IB-vacant; Business Economics-Anil Lal; Management-Sang Heui Lee; CIS-Wei Sha; Finance-Connie Shum; Marketing-Linden Dalecki; Accounting-Mary Jo Goedeke.
 - h. Faculty Promotion & Tenure
 - i. Procedure approved by faculty in the bylaws; populated by vote of the faculty.
- IV. P&T Document
- a. Faculty concerns from last meeting – representation on KUSB P&T Committee
 - i. Concerns – representation on KUSB P&T committee – essentially states we will follow what the contract says.
 - ii. One solution will be that it would be legitimate and in line with the contract is to vote on current document that says the KUSB committee will be constituted as all tenured faculty as a whole.
 - b. No suggestions received over semester
- V. Personnel Issues
- a. Appointment of Interim AD & Faculty Chair – announcement, course coverage, etc.
 - b. Discuss potential appointments of PC for MKT, MGT, MPAcc, ACCTG
 - c. JMI – discussions to cover responsibilities
- VI. Miscellaneous
- a. Summer Travel Dates – who’s responsible when?
 - i. Dr. Grimes will be gone to Korea from May 19-26. Dr. Cortes out from May 17-June 1.
 - ii. Dr. Harris and Dr. Murray will be available to be responsible during Dr. Grimes’ and Dr. Cortes absences.
 - b. KBHA – Team Kansas Banquet, June 4th – Lee Scott’s induction; who’s attending?
 - i. Attending: Dr. Grimes, Dr. Cortes - will invite Dr. Dalecki, Dr. Horner, Terry Puett, Jeff Beasley, Dr. Olson, Holly Kent
 - c. Enrollment – latest numbers – were distributed via e-mail – overall numbers were up, but all concentrated in the graduate school; undergraduate still very far below last year at this time
 - d. Upcoming KBOA Spring Meeting
 - i. Discussed agenda with Nancy George over lunch last week. Dr. Grimes reviewed agenda items.
- VII. Updates
- a. AACR – Mr. Hogard – will be absent at the next KLT meeting (Enactus Nationals)
 - b. DOBE – Dr. Murray – no report
 - c. KGSB – Dr. Cortes – has two good students scheduled to go to Taiwan this summer; one slot still open
 - d. KUSB – Dr. Harris - all appointments are underway or close to being underway; met with Dr Presley about AOL today; working on Program Review with Nora Hatten
- VIII. New Business - none
- IX. Old Business - none
- X. Adjourn – 3:25 pm
- Dates to Remember:**
- Finals Week Begins, May 6
 - Faculty Awards, May 6
 - Commencement, May 10; 5:30 p.m.
 - Final Grades Due, May 13
 - KBOA Spring Meeting, May 13