

MINUTES

Kelce Leadership Team Retreat Meeting
1:30 p.m., February 5, 2019

Present: Din Cortes, Paul Grimes, Eric Harris, David Hogard, Lynn Murray

- I. PLC Updates
 - a. Strategic Visioning – briefing
 - i. Discussed project, logistics, data team, alternative approaches for analysis design, conference call set up next week with rpk, etc.
 - b. Anything else?
 - i. Starting discussion on having a Director for PittState Pathways and treat it more like a department. Dr. Smith is researching.
 - ii. Asked to weigh in on a KBOR agenda item about each universities’ geographic service areas.
 - iii. Discussion about re-thinking design of opening fall meeting. Currently run by Faculty Senate. In discussions on how to restructure the meeting to be more inclusive.
 - iv. President’s annual review; input was requested from PLC members to highlight campus accomplishments.
 - v. Discussed having a “Space Committee” which will explore space utilization of all units and divisions across campus. Dean Pomatto will represent colleges.
 - vi. ACT scores for this next year’s entering class ranges from 12 to 24 (excluding Honors).
- II. Miscellaneous
 - a. Review draft of agenda for faculty meeting on February 15th
 - i. Need to add “Mythbusting” to the agenda - about us not leaving the Kelce building to start renovation at the end of this semester.
 - ii. Committees are required to provide an update on their committee’s work at the meeting.
 - iii. Proposed revisions to College Bylaws – will discuss changes and vote to approve.
 - iv. P&T document – will give background of how we came to this point and reiterate that this is for faculty to consider, reflect and provide input. Will vote at the end of the spring semester.
 - v. Strategic visioning project update; Provost Search update, Youngman Scholars Criteria reminder.
 - b. Consideration of faculty awards for this year
 - i. Distributed historic list of faculty award winners.
 - ii. Will make decision after March 1 which is when the performance appraisals have been completed.
 - c. JMI – consideration of moving to professional publisher
 - i. Irene, Dr. Harris and Dr. Grimes have started conversations on moving the JMI to a professional publisher.
 - d. Beta Gamma Sigma – need to determine honorary inductee for this year
 - i. KLT asked to provide input on individual who could be this year’s honoree.
 - ii. Dr. Grimes will meet with Dr. Horner next week to discuss.
 - e. Dean will travel to AACSB Dean’s Conference (02/09 -02/12) – KLT next week?
 - i. KLT will meet if there are issues that come up at PLC.
- III. Youngman Scholars Policy
 - a. Policy requires KLT to review at beginning of new accreditation cycle
 - b. Discussion of current procedures – any changes needed?
 - i. Motion made and passed to follow the same guidelines and current procedures in place.
 - ii. Will remind faculty on need to meet their target AACSB Faculty Qualification.

- IV. Updates
- a. AACR – David Hogard – sent an e-mail out to Kelce students regarding interest in Phi Beta Lambda and received input from 13 students who are interested; will try to schedule a preliminary meeting with Scott Donaldson and students this semester.
 - b. DOBE – Lynn Murray – discussed GUS pictures taken last semester and inclusion in the spring magazine.
 - c. KGSB – Din Cortes – 1) Taiwanese sister school is inviting 3 Pitt State students to their university for the summer program this year (airfare included) – e-mails have been sent out with criteria for program and asking for interested applicants; 2) working on recruiting faculty to teach in the professional MBA for the summer and fall sessions; 3) met with Dr. Kahol and MS in Technology faculty about dual-listing CIS courses, and maybe partnering both ways to establish concentrations.
 - d. KUSB – Eric Harris – working on scheduling for fall and summer; have been working with curriculum task force on changes that will be going forward this year; Annual Faculty Performance Appraisals are due March 1; Goals are due in April; preparing for scholarship selection committee meetings (legacy departments).
- V. New Business
- a. Day of Giving – discussed ideas for Apple Day initiative
 - b. Habitat for Humanity is having a spaghetti feed on February 14 and Dr. Grimes will buy lunch for KLT and admins.
- VI. Old Business - none
- VII. Adjourn – 2:45 pm

Dates to Remember:

- Midterm Grades Due, March 11
- First Day of Spring Break, March 11
- President & Provost Visit College, March 22
- Rumble in the Jungle, March 26
- Grad Finale, March 27
- Final Drop Day, April 5
- Pre-Enrollment Begins, April 7
- Kelce Student Awards Program, April 12
- Transfer CARES, April 15
- Kelce Spring Picnic, April 30
- Finals Week Begins, May 6
- Kelce Faculty Awards Program and Faculty Meeting, May 6
- Commencement, May 10
- Final Grades Due, May 13