

## MINUTES

Kelce Leadership Team Meeting  
2:00 p.m., December 12, 2018

**Present:** Dr. Din Cortes, Dr. Paul Grimes, Dr. Eric Harris, Mr. David Hogard, Dr. Lynn Murray

- I. PLC Updates
  - a. Discussion: campus space and KCOB's need for space during renovation and expansion of the building.
    - i. Dean Grimes will prepare memo to Provost Olson requesting that space in Whitesitt and Hartman Halls be reserved for our relocation needs.
    - ii. KLT will try to view space in Axe Library where Academic Advising will probably be housed.
  - b. State Health Plan – the State is automating state health insurance deductions for 9 and 10 month faculty. Changes forthcoming, wait for official announcement.
  - c. Summer salary proposals was discussed at length. Colleges have been asked to change proposals to reflect how funds were spent last summer. New proposals are due on December 17.
  - d. Administrative Task force to review non-tenure earning faculty.
    - i. Will create a proposal for full-time non-tenure earning faculty – need to recognize professional advancement and progression; design ranks and promotion criteria
    - ii. Consider differences between full-time temporary instructors continuing instructors.
  - e. Strategic Visioning Initiative
    - i. Interviewing the last of the proposed consultants today. Provost Olson to make decision prior to holiday break.
- II. Unit Updates
  - a. KUSB – adjuncts have been hired for spring; working with summer budget; have met with all undergraduate faculty
  - b. KGSB – visited with a new professional MBA student who drove in from St. Louis today; there are currently 35 students enrolled in the professional MBA program which starts in January; working on MPAcc – 3.25 GPA is to be required instead of 3.0 and must complete paperwork for this change to be approved by Graduate Council
  - c. OBE – Provost Search Committee started meeting this week; Gorilla Gateway committee has started meetings; taking Business Gus pictures tomorrow morning at 11:00
  - d. AACR – Kelce curriculum committee meetings are taking place regarding new General Education issues; Enactus Advisory Board meeting was last week – meeting was very informative; January 9 - Enactus Regional rep will be on campus; January 11 is Pitt Cares for the spring semester; Phi Beta Lambda discussion and how to start initiating the organization at PSU;
- III. New Business – distributed Chamber of Commerce Coffee schedule
- IV. Old Business
- V. Adjourn – 2:45 pm

**Dates to Remember:**

1. Final Exam Week, December 10 through 14
2. Commencement, December 14
3. President & Provost Visit College, March 22