



## **MINUTES**

Kelce Leadership Team Meeting  
8:30 a.m., March 28, 2018

**Present:** Din Cortes, Maeve Cummings, Paul Grimes, Suzanne Hurt, Dr. Anil Lal, Mimi Morrison, Lynn Murray

- I. PLC Update
  - a. Gen Ed Update – heard update report from committee
    - i. Hope to roll the new program out in Fall 2019
  - b. Carry Forward Policy and Student Tech Fees Funds – responses from Doug Ball
    - i. Colleges will be allowed to carry forward funds and student tech fee funds with some stipulations based on university reserves.
    - ii. Deans have consented for up to 3 years of reduced tech funds (25%) if needed for budget reductions
  - c. Budget Reductions and Personnel discussion; Kelce may be untouched in reduction of labor force
  - d. Tech Consolidation and Lab Reductions – President has delegated to Angela Neria; Task Forces being formed for both issues
    - i. Angela Neria has been directed to operationalize a plan as outlined by President Scott.
    - ii. Deans will meet on Friday to discuss these issues.
  - e. College Budget Plans – Provost has set April 4<sup>th</sup> as date to finalize AA budget plan and staff layoffs. Expectation of communication from provost this week – nothing to report at this time.
- II. Debrief annual President and Provost visit held last Friday
  - a. 3 meetings -- Dean; Coordinators/Chairs/Associate Dean; Faculty
    - i. Discussion on topics covered in meetings
      - \* building remodel, reorganization of college, preparing rehearsal space in Bicknell for the bands, recruiting/retention, budget issues, morale, personnel issues
- III. Reorganization Proposal for Kelce – KLT will be asked to provide input to Dr. Grimes
  - a. Need to secure approval from President’s Council
    - i. Dr. Grimes is preparing informational memo to take to President’s Council for approval.
  - b. Provost will take to KBOR for informational sharing/approval for May meeting; agenda deadline 04/28
  - c. Dean preparing paperwork; job descriptions, proposal memo & description, request to establish BERC
- IV. Miscellaneous
  - a. Annual Awards Ceremony – this Friday! Review of script.
  - b. Enrollment statistics – reviewed report - most numbers are down from last year
  - c. Kelce Faculty Awards – review candidates – candidates chosen
  - d. Reminder: AACSB – need to start pulling data together for report
    1. Faculty Google Scholar stats – common date May 1
    2. Faculty Research Impact Stats
    3. Faculty 5-Year CVs – clean ups needed through DM
- V. Online Professional MBA – 121 Kelce main meetings; Kelce 206 will be used for concurrent sessions.
  - a. Din Cortes – update on meetings and progress; planning visit upcoming; next Monday and Tuesday!
    1. Revised schedule was sent out to faculty today.
    2. Provost is the PSU Executive for this program.
    3. Dr. Kahol and Dr. Cortes are sharing the project manager decision making for the program.
    4. There will be 7 reps from AP attending meetings.

- VI. Unit Updates
  - a. AAC – Hurt – will need assistance with transfer day on April 16 & 17 (Suzanne will be gone to Dallas with Enactus for Regionals); could have up to 40 students participating in transfer enrollment this year; Kelce Computer Lab is scheduled for 11:00 a.m. for enrolling these students.
  - b. ACIS – Cummings – 700 level courses are on the schedule (for MPAcc); flyer has been prepared for triggering interest in the MPAcc program.
  - c. EF&B – Lal – no report
  - d. MGMKT – Murray – advised freshmen last Thursday; Tim Thomas at KTC is looking for judges for Baja Sale Competition on May 17 (judging student presentations) – contact Dr. Murray if interested; KCOB FE students will be roomed together in the dorms for next year; summer school task force discussion.
  
- VII. New Business –
  - a. 2 Taiwan universities have invited PSU to participate in summer programs.
    - i. Last year there were 4 students participating at two separate universities.
    - ii. Dr. Cortes will get information to departments to contact students who might be interested in the programs.
  - b. Kelce Connection newsletter will be sent out electronically from the Alumni Relations office (Jon Bartlow).
  
- VIII. Old Business
  - a. P&T Document
  - b. Student Competitions
    - i. Kansas Entrepreneurship Challenge – Hosted by Kansas State; Sydney has one team signed up!
  - c. Targeted Conferences List & Faculty Travel
  
- IX. Adjourn – 10:00 am

**Dates to Remember:**

1. Kelce Awards Ceremony, April 6
2. Transfer CARES, April 16 and 17
3. Finals Week, May 7 – May 11
4. Kelce Commencement, May 12
5. KBOA Spring Meeting – May 14
6. Final Grades Due, May 14
7. **AACSB Reaffirmation Visit, October 14-16**