

## MINUTES

Kelce Leadership Team Meeting  
8:30 a.m., February 28, 2018

**Present:** Dr. Din Cortes, Dr. Maeve Cummings, Dr. Paul Grimes, Ms. Suzanne Hurt, Dr. Anil Lal, Dr. Lynn Murray

- I. PLC Update
  - a. Provost's meeting with chairs and directors – April 19<sup>th</sup>; topics discussed for agenda.
  - b. Minors Policy; The Economics Minor caused this to come up – 9 non-duplicative hours requirement. Would need legislative approval to over-ride. Several minors across campus above KBOR limit of 24; Registrar to contact and request revisions to come into compliance.
  - c. Eight Week Courses – discussion of whether we need a policy with respect to scheduling on-campus courses in this format. Potential conflict issues with classrooms.
  - d. BUDGET; 2 hours of discussion. Bottom line is that deans will bring their offerings to the table by Monday, March 5<sup>th</sup>. Dean Grimes working on our cuts today.
- II. MBA Program Review Visit by Dean Bob Camp, Indiana University of Pennsylvania
  - a. Debrief – discussion followed on Dr. Camp's visit:
    1. Dr. Cortes stated that Dr. Camp was happy with the MBA report/MBA program review.
      - i. GMAT policy is on target
      - ii. PSU/KCOB education is a tremendous value because of the affordable tuition rate
    2. AOL/Curriculum Committee meeting with Dr. Camp – Dr. Harris reviewed meeting and issues that came up. Dr. Camp recommended simplification of process.
  - b. AACSB Visit in October
    1. Dr. Camp is the chair of the visitation team that will be at PSU in October.
- III. College Curriculum Issues (Dr. Harris)
  - a. Where do we stand with respect to Kelce Core? Do not want to go forward with proposal that has not been approved by General Faculty (per our College Bylaws).
    1. To put Intro to Business into the core, there must be a vote on the faculty.
    2. Legal & Social was not approved by faculty senate as a course to move to Gen Ed.
    3. Reviewed minutes of Kelce Faculty meetings where curriculum issues were discussed and voted on (see attached info provided by Dr. Murray).
      - i. Need a faculty vote to add MGMKT 101 Intro to Business to the Kelce Core.
      - ii. Discussed making this change now, or waiting until a later date.
  - b. Do we need to call meeting on short notice or postpone one year? (March 12<sup>th</sup> deadline for submission to legislation with chance of making next catalog).
    1. Will schedule a short faculty meeting for Friday, March 9<sup>th</sup> afternoon to vote on adding MGMKT 101 Intro to Business to the core, removing Operations Management from the core and ECON changes.
- IV. Miscellaneous
  - a. Academic Honors Program – new name and college guidelines submission
    1. Dr. Cortes will remind Dr. Sha to submit these updates.
  - b. Kansas Leadership Center opportunity – has anyone volunteered and contacted Dacia?
    1. There are faculty from EFB and MGMKT interested. Will contact Dacia.
  - c. Faculty Performance Appraisals
    1. Contract imposed deadline for completion is March 1<sup>st</sup> - dean must sign off
    2. Must meet with each faculty member to discuss evaluation and set goals
    3. Must have faculty member sign our Faculty Qualifications annual form which is needed for Youngman summer award – dean must sign off
  - d. Summer teaching spreadsheets must be sent to Russ Hall by March 9<sup>th</sup> - Mimi needs time to organize

- e. Junior Rumble in the Jungle, this Saturday; Are we ready?
  - i. EFB – Dr. Lin and Dr. Binder; MGMKT – Dr. Maceli and possibly another.
  
- V. Online Professional MBA
  - a. Din Cortes – update on meetings and progress – waiting on information from AP before proceeding.
  
- VI. Unit Updates
  - a. AAC – no report
  - b. ACIS – no report
  - c. EF&B – Dr. Lal will cover Dr. Freund’s class while she is out to attend her sister’s funeral in Texas.
  - d. MGMKT – Career Fair breakfast – 3/14/18 - Champions Plaza in the Weede – 8-9am; bowling on Sunday, March 11, 6:30 (students vs. faculty).
  
- VII. New Business
  - a. Internships (Dr. Harris) – students take repeating internships. Discussion on whether they should be allowed to continue to do this? These courses have been allowed to substitute for other courses. Need to add to the catalog that internships cannot be substituted for major or core courses and only one internship will be allowed to count toward the students program of study.
  
- VIII. Old Business
  - a. P&T Document
  - b. Student Competitions
    - i. Kansas Entrepreneurship Challenge – Hosted by Kansas State (2 Teams in Spring)
  - c. Targeted Conferences List & Faculty Travel
  
- IX. Adjourn – 10:15 a.m.

**Dates to Remember:**

1. Rumble in the Jungle, March 3
2. Mid-term Grades Due, March 12
3. Spring Break, March 19 – March 25
4. Grad Finale, March 28
5. Kelce Awards Ceremony, April 6
6. Kelce Faculty Awards, May 7
7. Finals Week, May 7 – May 11
8. Kelce Commencement, May 12
9. Final Grades Due, May 14
10. **AACSB Reaffirmation Visit, October 14-16**