

## **MINUTES**

Kelce Leadership Team Meeting  
11:00 a.m., December 7, 2017

Present: Dr. Kevin Bracker, Dr. Din Cortes, Dr. Paul Grimes, Ms. Suzanne Hurt, Dr. Lynn Murray

Guests Present: Dr. Steve Horner

Absent: Dr. Peter Rosen (on administrative leave)

- I. General Education Initiative – Steve Horner; discussion of work-to-date and plans going forward
  - a. Dr. Horner distributed information from the General Education task force on what they have accomplished.
  - b. They are ready to move on from the discovery phase which has taken nearly 2 years.
  - c. Their committee will report to Faculty Senate next week on the mission, pillars and learning outcomes they have prepared.
  - d. A new committee will be formed from the faculty and other stakeholders as the process moves forward. This will be an evidence-based process.
  - e. Shared entrepreneurship – looking at the possibility of working with another institution where students could co-enroll and get credit from PSU. Ft. Hays State University is an option for offering this course for our students.
  
- II. PLC Update
  - a. Approval process for large purchases over \$2000 – see handout from Provost’s Offices
  - b. Conflicts of Interest – be sure we remain in compliance; policies and paperwork (see handout)
    - i. Discussed policies associated with conflict of interest.
    - ii. Conflict of Interest disclosure should be updated during the year if there are changes. This information should be communicated to the faculty.
  - c. Course Audits – no tuition for those 60 and above, must meet university admission standards, will be considered non-degree seeking, audits not available for graduate courses, and only on a “space available” basis for undergraduate courses.
  - d. FY19 Budget Issues – new target for Academic Affairs to be proportioned out to colleges and units; so far this year’s receipts are down approximately 8%.
    - i. Doug Ball, VP for Administration & Finance, has passed along his budget projections for FY 19.
    - ii. Academic Affairs is still behind by \$1.36 million. COB portion is about 10.1% of the academic affairs budget.
  
- III. Miscellaneous
  - a. Dean Grimes to Jakarta, Indonesia, from 12/14 to 12/24; assessment consultant on personal financial literacy project through Global Economic Education Alliance (GEEA) subcontract with USAID
  - b. Associate Dean Cortes to replace Dean Grimes for fall commencement exercises on 12/15
  - c. Upcoming holiday lunch – Toys for Tots, Monday, December 11, 121 Kelce, 11:30-1:30
  - d. College’s free throw contest starts with tonight’s games
  - e. On-going personnel issues; discussion of leadership needs and practical concerns
  
- IV. Unit Updates
  - a. AAC – prerequisite report is no longer working for MGMKT because of the changes in course prefixes.
  - b. ACIS – no report
  - c. EF&B – no report
  - d. MBA – AACSB surveys have all been submitted and finishing up the MBA self-study.
  - e. MGMKT – bowling party with GA’s and college will be Sunday evening at 7:30; curriculum changes are in the process.

- V. New Business
- VI. Old Business
  - a. P&T Document
  - b. Student Competitions
    - i. Kansas Entrepreneurship Challenge – Hosted by Kansas State (2 Teams in Spring)
  - c. Targeted Conferences List
  - d. Kelce College Organizational Structure
- VII. Adjourn – 12:10 pm

**Dates to Remember:**

1. Final Exam Week, December 11 to 15
2. Commencement, December 15
3. **AACSB Reaffirmation Visit, October 14-16**