

MINUTES

Kelce Leadership Team Meeting
11:00 a.m., October 19, 2017, 121 Kelce

Present: Din Cortes, Paul Grimes, Suzanne Hurt, Lynn Murray, Peter Rosen

ITS Guests: Jeff Burns, Barbara Herbert, Angela Neria, Tim Pearson, Becky Qualls

- I. ITS Update
 - a. Becky Qualls – Gorilla Geeks Chat is now available through Canvas and in the GUS Portal.
 - i. Chat is being utilized frequently (through a Skype portal)
 - ii. the new app seems to be going really well for students, faculty and staff
 - b. Tim Pearson – Software II Visit
 - i. reps from Software II will be visiting next Thursday on campus to help invigorate the trial process for the software
 - ii. no licensing impediments are anticipated with the appd for students using campus-owned computers but issues may exist for student-owned computers (differs per vendor)
 - iii. more information will be provided about the representatives visit on Thursday
 - c. Barbara Herbert/Jeff Burns – Project List
 - i. the Oracle implementation big pieces have been completed
 - ii. some additional items are being added
 - iii. other processes are being used through the PSU IBM
 - iv. all are encouraged to contact ITS if there are problems
 - d. Angela Neria – PrintSmart messages / Discounts / Apps
 - i. There has been a big push to print less within all Kansas agencies
 - ii. PSU’s approach is to help everyone learn how to print less
 - iii. Brownbag seminars will be conducted this semester available to teach everyone about printing options.
 - iv. ITS is working on a web page access for all students, parents, faculty/staff to have access to available discounts on computers and apps.
 - v. October is cybersecurity month. ITS is sponsoring several events.
 - e. Dr. Grimes
 - i. Academic Partnerships contract and our need for IT services with the new online MBA program.
 - ii. This year is also the year of record for AACSB. We must have all course records (credit hours generated by faculty members) to the visitation team by late August. There will be a need to run many reports from Digital Measures and current up-to-date data is imperative.
- II. PLC Update
 - a. Debrief from Pawan and Howard on India Trip
 - i. Visited with the new India recruiter and her contacts. Progressing as planned.
 - b. Student Evaluations Task Force – Need a chair and faculty nomination immediately
 - i. Dr. Rosen volunteered himself to be nominated (Chair), Dr. Murray nominated Dr. Sang-Heui Lee (Faculty)
 - c. Budget Reduction
 - i. Ongoing discussions. Communications will continue with faculty/staff.
- III. Online MBA Proposal
 - a. AP Group visiting campus 11/14 and 11/15; meetings scheduled
 - i. All are asked to participate if additional meetings are scheduled. Keep calendars clear.
 - b. Jamie Brooksher is providing “red line” copy of service agreement to AP

- IV. Faculty Travel
 - a. Review "Targeted Conferences" Lists
 - i. Dr. Grimes will review and get back with KLT to discuss.
 - ii. Need to have 3 categories for conferences – national, relevant regional, specialty field conferences.
- V. Miscellaneous
 - a. First draft of summer faculty budgets due to Dean/Mimi on Tuesday the 24th
 - b. College Deans Meeting with President and Provost tomorrow – budget will be major topic
 - c. Strategic Planning – the dean is working on harmonizing annual unit plans with college plan
- VI. Unit Updates
 - a. AAC – none
 - b. ACIS – none
 - c. EF&B – none
 - d. MBA – Dual degree emphasis with the MBA and MPAcc was approved by Graduate Council. Both programs will be forwarded on to KBOR. It will be 2-3 months before we learn the outcome.
 - e. MGMKT – none
- VII. New Business
 - a. Review the distributed KBOR goals with regard to curriculum.
- VIII. Old Business
 - a. P&T Document
 - b. Student Competitions
 - i. Kansas Entrepreneurship Challenge – Hosted by Kansas State (2 Teams in Spring)
- IX. Adjourn – 11:45

Dates to Remember:

1. Final Drop Day, November 6
2. Thanksgiving Break, November 22 to 24
3. Last Day to Withdraw, November 30
4. Final Exam Week, December 11 to 15
5. Commencement, December 15