

MINUTES

Kelce Leadership Team Meeting
11:00 a.m., September 7, 2017

Present: Dr. Din Cortes, Dr. Paul Grimes, Ms. Suzanne Hurt, Dr. Anil Lal, Dr. Lynn Murray, Dr. Peter Rosen

- I. PLC Update
 - a. No meeting; Provost and Graduate Dean in China to visit with our new recruiter there
 - b. Individual meetings scheduled next week between Provost and each college dean and unit head to discuss budget cuts. Dr. Grimes will meet with Dr. Olson next week, Tuesday, Sept. 12.

- II. Online MBA Proposal
 - a. Academic Partnerships and Instructional Connections Visit
 - i. Meet with MBA Committee on Tuesday, September 19th at 3:30 p.m.
 - ii. General Faculty meeting on Wednesday, September 20th at 8:30 a.m.
 - b. CTLT inquiry about meeting – discussion. Dean will arrange a meeting between the visitors and CTLT.

- III. Miscellaneous
 - a. MBA Program Review – disagreement over process
 - i. Dr. Cortes explained the meeting he had with the PSU Assessment Director last week regarding PSU program review of the MBA Program as recommended by the PR committee 3 years ago.
 - ii. Dr. Grimes will visit with Dr. Olson about the proposed review.
 - b. Executive On Campus visit is next week, September 14th; Chris Medley; need to finalize details on afternoon meetings with students; 2:00 p.m. to 4:00 p.m.
 - i. Suzanne Hurt (Enactus) and Dr. Cortes (MBA) will work on the afternoon program with the students.
 - ii. 8:30 a.m. reception for faculty and Executive on Campus, Chris Medley, in 121 Kelce.
 - c. High school students request to visit with KCOB; Friday October 27th at 10:00 to 11:00 a.m., hopefully in the student center. Would need a rep from each department to attend and give a brief presentation on KCOB majors. KLT were asked to block off their calendars for this date and time to be sure they attend.
 - d. Faculty Travel Forms – review for discussion
 - i. Discussed faculty travel request forms for 17-18.
 - ii. Deans endowment will provide \$500 per faculty and will look at each case individually to let them know if additional amounts can be provided. Endowment funds from the dean are not shareable with other faculty if not traveling and they are.
 - iii. Will try to assist faculty with additional trips if there are funds remaining at the end of the fiscal year- but will only fund the first trip initially.
 - iv. Discussed preferred conferences for each area. KLT will ask admins to prepare a list of conferences our faculty have attended over the past three years and bring to the next meeting.
 - e. Faculty Scholarship Qualifications as of SP17 – full-time faculty appear qualified relative to required minimums and our set targets – reviewed for discussion.
 - i. For CIR, ratings must be weighted by credit hours taught or by number of sections of courses that are taught by each individual faculty member.
 - ii. Chairs were asked to review which box this years' adjuncts will fit into and bring that to the next KLT meeting.
 - iii. Discussed targets for each area as requested by the last accreditation team.
 - iv. Documentation paperwork – signed paper work needs to be submitted.
 - f. Set date for president and provost visit to college
 - i. Discussed possible dates – will check on March 9 with Provost office

- g. Recommendations for skybox guests during homecoming football game – give recommendations to Dr. Grimes / Holly.
 - h. Dean’s currently scheduled travel for fall
 - i. Mid-American Business Dean’s Association Conference, Chicago, October 1-3
 - ii. Personal day, October 27
 - iii. AACSB Mentor Visit (SUNY Farmingdale) and Reaffirmation Visit (SUNY New Paltz), Nov. 2-7
- IV. Unit Updates
- a. AAC – Suzanne Hurt – no report
 - b. ACIS – Peter Rosen – Koch Industries meet and greet is this evening at Gusano’s; 2 lunches occurring on Monday (Cerner and ConocoPhillips); Meet the Firms on Monday, Sept. 11. MPAcc is to be defended at the Graduate Council meeting next week.
 - c. EF&B – Anil Lal – no report
 - d. MBA – Din Cortes – MBA Experience class is going to Greenbush on Friday.
 - e. MGMKT – Lynn Murray – Dr. Maceli will be going to teach in Paraguay this November.
- V. New Business - none
- VI. Old Business
- a. P&T Document
 - b. Student Competitions - discussed
 - i. Kansas Collegiate Case Competition – Sponsored by Cerner and organized by KU (1 Team in Fall)
 - ii. Kansas Entrepreneurship Challenge – Hosted by Kansas State (2 Teams in Spring)
- VII. Adjourn – 12:10 pm

Dates to Remember:

1. Fall Break, October 5 and 6
2. Homecoming Week, October 9 to 14
3. Midterm D&F Grades Due, October 16
4. Final Drop Day, November 6
5. Thanksgiving Break, November 22 to 24
6. Last Day to Withdraw, November 30
7. Final Exam Week, December 11 to 15
8. Commencement, December 15