



## **MINUTES**

Kelce Leadership Team Meeting  
2:30 p.m. March 28, 2017

Present: Kevin Bracker, Din Cortes, Paul Grimes, Suzanne Hurt, Lynn Murray, Peter Rosen  
Guests Present: OIS - Jeff Burns, Barbara Herbert, Angela Neria, Tim Pearson, Becky Qualls

- I. OIS Update
  - a. IT Efficiencies (Alvarez & Marshal Study/University Prioritization Working Group)
    - i. Discussed the state IT efficiencies working group. All regents institutions are looking at streamlining printing (network vs. non-network printing).
      1. Report goes to the State legislature.
      2. Printers are no longer allowed/supported in the dorms because it interferes with the wireless signal.
      3. State will begin questioning how much printing we are doing.
    - ii. Streamlining purchasing- purchasing in bulk for departments/units on campus. This provides 15-20 percent discounts.
    - iii. OIS is offering more services without hiring additional staff.
      1. Will be piloting a "chat" tool.
      2. Gorilla Geek hours have been reduced by 1 hour per day.
    - iv. Software2 pilot: Applications will soon be available in GUS Apps.
      1. University owned software would be made available through apps to students enrolled in courses at PSU.
      2. Nine instructors on campus have applied to participate in the pilot this summer and fall. Goal is to reduce the number of physical computer labs on campus.
      3. Installation will occur on April 10. April 11 & 12 will be training for techs.
  - b. GUS Cloud Status
    - i. Gus cloud rollout is continuing. Improvements in reporting will continue with GUS Finance & Procurement.
    - ii. GUS HR is live. Payroll rollout will take place this summer. Working on running parallel payroll processes.
      1. Training will begin on May 15.
      2. OIS is willing to come to faculty meetings to demo the new HR process.
  - c. Internships – currently working with Dr. Harris and Dr. Rosen on providing internships to business students.
  - d. Dormitory – upgrades in infrastructure - .5 million \$ project – summer 2017
    - i. Installation of devices in most dorm rooms and other access points. Devices plug directly into wall outlets.
    - ii. Funding is being redirected from cable to Wi-Fi.
- II. PLC Recap
  - a. Faculty Development Travel Funds – allocated by Pitt State Foundation
    - i. Provost is asking for an increase in funding for travel funds for faculty.
    - ii. Dr. Olson would like to have photos, stories, etc. from faculty trips to give to the foundation in order to solicit funds and prove the impact of and need for funding these trips.
  - b. State Budget – currently no additional cuts for FY17; great uncertainty regarding K12 funding and future fiscal year state budgets
- III. Update on John and Susan Lowe's Gift
  - a. Lowe's are making their final decision on what to place their names on for the updated facility. They will be visiting campus later this semester

- IV. Miscellaneous
  - a. Annual Faculty Qualifications Determination Form – minor edit
    - i. Dr. Grimes made minor edits to the form – added space for chairs to enter remediation steps necessary for reclassification of OQ.
  - b. Determination of Annual Faculty Award Winners
    - i. A list of those eligible for the awards was distributed, discussed, and decisions made for this year’s award winners. Last year’s winners are not eligible for the same award this year.
  - c. Deans, Directors, and Chairs Meeting with the Provost – tomorrow afternoon, 409 Russ Hall, 3:00 pm; discussion will focus on recruitment and retention efforts
- V. Unit Updates
  - a. AAC – Suzanne Hurt - none
  - b. ACIS – Peter Rosen – discussed open Accounting position and how to utilize funds for next academic year.
  - c. EF&B – Kevin Bracker - none
  - d. MBA – Din Cortes - none
  - e. MGMKT – Lynn Murray -none
- VI. New Business - none
- VII. Old Business
  - a. Youngman Funds – discussion of distributed document
    - i. Dr. Grimes distributed a copy of the edited Youngman document. The document will be presented to the Provost for approval and sent on for President Scott’s approval.
  - b. P&T Document – still working on this document
- VIII. Adjourn 3:45 pm

**Dates to Remember:**

1. Research Colloquium, April 6
2. Meritorious Achievement Awards, April 7
3. Kelce Annual Awards Ceremony, April 7
4. Transfer CARES, April 17 and 18
5. Spring Meeting of Kelce General Faculty, May 8
6. Finals Week, May 8 through May 12
7. Spring Commencement (with A&S), May 12
8. Semester Grades Due, May 15
9. KBOA Spring Meeting, May 15