



MINUTES

Kelce Leadership Team Meeting
2:30 p.m. September 20, 2016

Present: Dr. Kevin Bracker, Dr. Din Cortes, Ms. Suzanne Hurt, Dr. Lynn Murray, Dr. Peter Rosen

- I. PLC Update
 - a. Gorilla Advising Academy - follow up on Springfield trip attended by PSU representatives.
 - i. Advising Retreat Over Fall Break – retreat will be specifically for department chairs
 - ii. 1st Academy Offering December 19th – one day only
 - b. Retention Initiative (RPM) – group meeting in Asheville upcoming, Mary Wachter representing us
 - c. Blake Flanders (KBOR Chair) visited with President’s Council yesterday
 - i. Attainment Goals – metrics will be certificates and undergraduate degrees granted
 1. Dr. Grimes discussed the proposal that is being led by Mr. Flanders.
 2. Each of the schools in the KBOR system will be given allocated targets for attaining the “required” number of certificates/undergraduate degrees granted.
 - ii. Based on past performance (baseline is ’13 through ’15 – our high years!)
- II. Miscellaneous
 - a. OIS – need name for trip to Rolla / evaluate “Campus App Store” concept (November)
 - i. Discussed potential software delivery method for students enrolled in our courses that use specialized software (in lieu of students needing to use campus labs)
 - ii. Need a representative from the college to go on trip to Rolla to evaluate this Campus App Store concept. Kylie and Chris will also be asked to attend. Dr. Rosen or another IS faculty member will attend.
 - b. Travel Forms
 - i. Dr. Grimes has reviewed the faculty travel estimate forms for this academic year.
 - ii. Need to create incentives to get faculty to participate in higher caliber conferences. National meetings and major regional meetings are the important meetings for our faculty to attend.
 1. Requested that faculty keep publications in Digital Measures up to date.
 2. Dr. Grimes will request number of publications in progress from faculty.
 - c. Debrief State Fair Trip
 - i. It was a successful recruiting trip, especially on Friday, which was the last Friday of the fair.
 - ii. There are several things that can be done to improve the recruiting experience – i.e.: too much literature. Also need greater representation from PSU to man the PSU booth.
 - iii. One promotional idea is that there be a drawing for scholarships offered to students who fill out a card at the PSU booth. Conduct a raffle each evening of the fair.
 - d. Kelce Faculty Senate Representative
 - i. Gail Yarick in ACIS will be the representative.
 - e. Outstanding Alumni Visit Upcoming
 - i. Father Michael Simone, Accounting Alum, will be visiting PSU on October 7.
 1. ACIS will host the Outstanding Alum and take him to lunch. He will also talk to a couple of classes. May host a reception with faculty and students.
- III. Dean’s Upcoming Travel
 - a. Sunday through Tuesday – Georgia State College AACSB visit
 - i. Dr. Cortes will attend PLC on Tuesday
 - b. Wednesday through Sunday – personal time (wedding in Maryland)

IV. Unit Updates

- a. AAC – New Hire
 - i. Suzanne has talked to the new hire, Adrienne Vaughn. She will begin as Assistant Coordinator of Academic Advising on September 27.
 - ii. Fall schedules for pre-enrollment purposes will be available by Oct. 7.
- b. ACIS – MPAC Proposal
 - i. Will be bringing Accounting candidate in for an interview next week.
 - ii. Dr. Rosen is working on the MPAC proposal and curriculum proposals.
- c. EF&B – Insurance Course / Grant Proposal
 - i. Dr. Bracker is working on the insurance certificate proposal, but has not had an opportunity to work on the grant proposal. Curriculum revisions have been submitted to Dr. Harris.
 - ii. Alex Binder will defend his dissertation on September 29.
 - iii. Promotional items for Rumble in the Jungle – cotton candy booth (John Bott).
- d. MBA – Webpage issues
 - i. Dr. Cortes reported that MBA web pages have been loaded to the PSU web site with information that is not up-to-date or accurate.
 1. He is not sure who cut and pasted this information to the pages and from what source.
 2. Dr. Cortes has made changes and updates to pages and is working with University Marketing to make these changes.
 - ii. Graduate Assistant issues:
 1. Writing Center GA has been reallocated to work with Dr. Cortes
 - iii. Representative from France will be in Pittsburg this November.
- e. MGMKT – Curriculum Revision Update
 - i. Working on curriculum revision updates for management, marketing and international business.
 - ii. The business communications course will be reinstated with a different title, not to include “communications”.
 - iii. Dr. Murray will be participating in a study abroad trip to Ireland in May.
 - iv. Freshman Meet and Greet will be October 10th at Gorilla Village.

V. New Business

- a. Provost needs a Chair to serve as a rep on the Program Review Committee. Dr. Rosen is still on the committee. Dr. Grimes will check to see if an additional rep will be needed from Kelce.
- b. Enrollment count for this semester – down 2% from last year.
- c. Carry forward funds from FY 16.

VI. Old Business

VII. Adjourn

Dates to Remember:

1. Rumble in the Jungle Senior Saturday #1 – October 1
2. Kelce Golf Tournament in Johnson County – Monday, October 3
3. Outstanding Alumni Award Recipient – Friday, October 7
4. Homecoming – Saturday, October 8
5. Fall Break , No Classes – Thursday and Friday, October 13-14
6. Career Expo at Student Center – Thursday, October 20
7. Majors Fair for Undeclared Students – Thursday, October 27
8. Rua Skybox Host – Saturday, September 22 – vs. Emporia State
9. Rumble in the Jungle Senior Saturday #2 – November 5
10. Early Enrollment for Spring – November 6 through 11
11. Thanksgiving Break, No Classes – November 23 through 25
12. Finals Week, December 12 through 16
13. Commencement, December 16
14. Fall Semester Grades Due, December 19
15. Kelce Dean/Chairs/Faculty Meetings with the President and Provost - TBD