



## **MINUTES**

Kelce Leadership Team Meeting  
2:30 p.m. May 2, 2016

**Present:** Dr. Kevin Bracker, Dr. Din Cortes, Ms. Suzanne Hurt, Dr. Paul Grimes, Dr. Lynn Murray, Dr. Peter Rosen

- I. Update for PLC
  1. Budget discussion at PLC meeting:
    - a. Governor has line item veto and the obligation to balance the budget.
    - b. He has 10 days to make final decisions on the budget.
    - c. Currently universities to receive “proportional” cuts. KU and K-State are unhappy; so is KBOR.
    - d. Wait and See – not much we can do until the governor makes his decision.
  2. Intersession Possibilities. Currently no strategy. Will be on PLC Retreat agenda this summer.
    - a. PSU may come up with strategies for offering intersession courses.
    - b. A retreat will be offered this summer to address the possibility of offering intersession classes.
- II. Debrief General Faculty Meeting
  1. Building Proposals
    - a. A poll of faculty/staff in attendance at the faculty meeting yesterday liked option B of the building plan.
    - b. Dr. Grimes is meeting with the architects, President and Provost about the final document that will be presented to KBOR.
    - c. Next Monday there will be a meeting with the engineering firm to talk about what plumbing, etc. are beneath and around the building.
  2. Curriculum discussion
    - a. Business Communication and Professionalism course
      - i. Business Communication & Professionalism course was approved to add to the Kelce core curriculum. The first item to consider before legislating these changes will be to talk to the Communication Department about the course.
      - ii. KLT will meet this summer to come up with a strategy and prepare a recommendation for the Kelce UG curriculum committee to add this course and straighten out other curriculum issues to make the curriculum more uniform, updated, and to make more sense to the students.
      - iii. Other college curriculum issues were discussed at length. There needs to be a plan in place and need to make updates and changes to both the undergraduate and graduate curriculum in the college.
    - b. Introduction to Business – strategy to be decided later how to address the recommendation to add it to required curriculum.
- III. Miscellaneous
  1. Commencement – Kelce commencement is Saturday morning at 9:30 am at the Weede.
  2. KBOA Meeting Next Monday – Agenda Items
    - a. If there are additional agenda items, please let Dr. Grimes know before tomorrow.
  3. Last Friday’s Visit to USM and MSU
    - a. Dr. Grimes summarized his visits to USM and MSU to view facilities last Friday. Materials that he collected are available for KLT and the faculty to review.

- IV. Updates and Announcements
  - 1. Cortes – no report
  - 2. Bracker – no report
  - 3. Hurt – no report
  - 4. Murray – no report
  - 5. Rosen – no report
  
- V. Old Business - Dr. Grimes has made the changes to the college bylaws document as voted on by the faculty at the meeting yesterday. Updated College Bylaws are now available on the college web pages through the “Official Documents” link.
  
- VI. New Business
  - a. Year end funds request is due to the Provost by Thursday of this week. Dr. Grimes distributed a copy of the request that will be sent in for the COB.
  
- VII. Adjourn – 4:05 pm

**Dates to Remember:**

- 1. Finals Week – May 2 through May 6
- 2. Kelce College Commencement – Saturday, May 7
- 3. KBOA Spring Meeting – Monday, May 9