



## **MINUTES**

Kelce Leadership Team Meeting  
2:30 p.m. December 1, 2015

**Present:** Kevin Bracker, Din Cortes, Paul Grimes, Lynn Murray, Peter Rosen

- I. PLC Debrief – 12/1/15
  1. University property discussion
    - a. Discussions have been occurring on campus regarding appropriate personal use of university property/ services.
  2. Terminal degree review
    - a. Discussions are continuing about unclassified employee handbook and updating terminal degrees listed for employees. The KCOB needs to be inclusive when listing all faculty degrees.
  3. Spring Enrollment discussion – Recruitment and Retention initiative
    - a. Numbers are still down for spring enrollment – 2%. Enrollment Management has stressed that the 2% includes those students who have not pre-enrolled, but are continuing students.
    - b. Academic Affairs is currently gearing up for a recruitment initiative to put together some policies to boost recruitment and retention at PSU. Lynn Murray will be chairing one of the committees.
  4. KBOR Initiatives - discussions at PLC meeting
    - a. Transfer and Articulation expansion proposals –
      - i. KBOR created a document proposing to expand the transfer and articulation agreement.
      - ii. KBOR would like to see transfer and articulation agreements expanded to include courses in addition to general education courses.
    - b. Reverse transfer issues – primarily benefits community colleges, but also benefits 4 year institutions
      - i. Example: Community college student leaves community college and comes to PSU and then transfers PSU credits back to the community college so that the student earns his/her Associate degree.
      - ii. This will require students to opt in to the program rather than it being an automatic mechanism that is done at the request of the community colleges (FERPA regulations do not allow).
    - c. Credit for Prior Learning (CPL) issues
      - i. Evaluation of experiences and certifications to give students college credit. Primarily helpful to veterans who have completed military courses / certifications.
      - ii. A November KBOR agenda item sets up guidelines for universities to determine processes for granting prior learning experience credit. Input was requested from KLT. Discussed formalizing the process to review CPL requests. Dr. Grimes will convey discussion results to Dr. Olson. KLT is not in favor of granting these type of credits.
    - d. CLEP and AP score cutoffs
      - i. Dr. Grimes and KLT discussed the list of documented AP score cutoffs that was distributed at the PLC meeting. Dr. Grimes will prepare a response to the Provost with input from KLT and Kelce. The PSU Registrar’s office will accept courses if they receive permission from the academic department or college that offers the course.
- II. Miscellaneous
  1. Post Tenure Reviews
    - a. This policy must be in place, as negotiated with the union, and as required by KBOR.
    - b. Dean’s are responsible for providing the post tenure review list of faculty who have not been reviewed in the last 7 years. Chairs are responsible for conducting these reviews at the same time that

the performance appraisals are done. There is only one faculty member in Kelce who will need to have this review conducted.

2. Faculty Publications

a. Dr. Grimes did an analysis of faculty publications based on the handbook that was given out at the Faculty/Author's reception. Kelce had 32.6% of all journal articles published on campus as compared to Kelce having only 10% of total faculty on campus. 2 out of 7 books were published by Kelce faculty.

3. Student tech fees – carryover balances for new building?

a. Discussion on spending funds on equipment now vs. trying to carry over funds for the new building. Dr. Grimes will schedule a meeting with the Kelce Student Leadership council to ask for their input and receive permission to do this before getting permission from Mr. Patterson.

4. Architect contract

a. Paul Stewart is currently negotiating with the architect who was chosen as #1. Must be approved by 3 individuals - KBOR architect, Paul Stewart and Dr. Grimes (as designated by President Scott). Within a few days there should be an approval for the architect.

5. COT Dean Search Update

a. Search Committee meeting will be tomorrow afternoon. There are currently 11 candidates.

6. Interim Dean candidate applications are now being accepted by the Provost. This will be an 18 month appointment while a formal search is conducted. Candidate for the interim position will be a faculty member from Arts & Sciences with prior administrative experience.

III. Updates and Announcements

1. Cortes – MBA

a. Graduate Assistant openings for the spring semester were discussed. Dr. Cortes has been in contact with Career Services and has sent out a canvas notification of the openings.

b. Discussed the Outstanding MBA application criteria for this academic year. Decision will be made by the MBA Program Committee.

c. MBA Association is having a party this Thursday at 11:00 in 121 Kelce. KLT is invited to attend the party.

2. Bracker – EFB

a. There are currently 219 candidates for the open Economics professor position! The deadline is tomorrow, December 2. The committee will choose the top 10 candidates to do interviews at the AEA meetings in San Francisco.

3. Murray – MGMKT

a. Dr. Murray will be serving on the domain task force at the request of the Provost; and on a search committee for a new position at the SBDC.

b. UG Curriculum Committee (Kristen Maceli) had a question about differentiating the prefixes for each major. Each department (faculty member teaching course) will be asked to review their courses in the catalog to make sure the descriptions are accurate. The Kelce committee will require this information by the first week of classes in the spring semester.

4. Rosen – ACIS

a. 4+1 MPAcc proposal – Dr. Rosen described the proposal on the drawing board for an MPAcc degree. This would give students 5 years in school and an eligibility to take the CPA after they have completed their undergraduate and graduate degrees. Discussion will take place with the graduate dean very soon, and a proposal should be sent to KBOR by next December (2016).

b. Kelce Linked-In page is now “managed” by Dr. Rosen. He has made Dr. Grimes and Dr. Cortes, managers of the Kelce page as well.

IV. Old Business

V. New Business

VI. Adjourn