



MINUTES

Kelce Leadership Team Meeting
2:30 p.m., June 9, 2015

Present: Dr. Din Cortes, Dr. Paul Grimes, Dr. Eric Harris, Dr. Peter Rosen

- I. Provost Leadership Council – debrief
 - a. Furlough threat / tuition proposal process
 - i. Last week was very hectic preparing for a possible furlough that didn't occur.
 - ii. The process will be simpler next time if this situation should arise again.
 - iii. The House and Senate have both passed resolutions that need to be approved – stalemate is on-going. If they can agree to something that the governor will approve, higher education is scheduled to have no reductions – allocation will remain the same as last year if current proposal is approved; if not approved, likely cuts to higher education and all state agencies.
 - iv. If the state budget is passed then KBOR will try to approve tuition proposals next week.
 - b. Transcript notation for students expelled under misconduct policies – debate
 - i. PLC again debated this issue at their meeting this week. This issue is being pushed by the Student Government Associations across the state and a decision has not yet been made.
 - c. Adjunct credentials and evaluation
 - i. HLC is going to be more diligent in credential criteria for adjunct faculty.
 - ii. A master's degree will be required in the specific teaching area for undergraduate courses, and a terminal degree in the teaching area is required for graduate courses.
 - iii. Jan Smith with visit with college leadership in future to discuss.
- II. College Standing Committees – membership rotation
 - a. Committee membership will be reviewed on Thursday at KLT meeting/lunch.
 - b. Discussed MBA Program Committee membership/alternates. Consensus was that an alternate will be provided from department faculty when and if an alternate is required to attend a meeting. Standing alternatives will no longer be appointed.
- III. Miscellaneous
 - a. End of year expenditures
 1. Minitab and Qualtrics – will pay in FY 15
 2. Microsoft Certifications – we have a lot (450) of unused exams; discussed plans to use up the exams before the license expiration date. Discussed whether to renew the license at a lower number of exams.
 3. Classroom equipment needs – Chairs are asked to find out from their faculty if there are classroom equipment needs.
 - b. Visit from SugarCreek – looking to expand internship program / plant tour offered
 1. 3 representatives from SugarCreek visited with Dr. Grimes last week.
 2. They will be hiring interns from all across the country and specifically wanted to encourage interns from PSU.
 3. KLT will plan a tour of their local plant this summer.
 - c. 2+2 Articulation Program; Suzanne working with CCs
 1. Suzanne has been working very hard on PSU's proposals to all 19 community colleges across the state and hopes to finalize soon.

- d. Houston trip w/ President Scott scheduled; 07/10/15
 - 1. Dr. Scott and Dr. Grimes will be traveling to Houston on July 10 to visit with a prospective donor.

- IV. Updates and Announcements
 - a. Cortes – he now has graduate management access in GUS in order to take care of MBA student needs for advising, etc.; working on LaRochelle dual-program degree issue with the financial assistance office holding up progress on the student being able to participate. Taiwan trip update – 3 students will be traveling to Taiwan and have already purchased their plane tickets. There is a 4th student who may be interested in participating in the trip.
 - b. Harris – working on the transition of the MBA director position with Dr. Cortes.
 - c. Rosen – have been working on getting job references on potential ACIS candidates (husband and wife) that will be here for interviews later this month. Visited with Phillips66 reps last week and they are working on raising awareness of Phillips 66 with all business majors. In August or September reps will be visiting campus and will host “Phillips 66 Day” – among other things they wish to identify interns. Will also have a dinner with selected students from Accounting and Finance (sophomores, juniors). David Hogard will be coordinating activities with the Phillips 66 representatives.

- V. Old Business – distributed list of faculty who are eligible for University Professor for next fiscal year.

- VI. New Business

- VII. Adjourn – 3:40 pm

Dates to Remember:

- A. Summer I and Full Summer Begins – Monday, June 1st
- B. Summer I Ends – Friday, June 26th
- C. Summer II Begins – Monday, June 29th
- D. Summer II and Full Summer Ends – Friday, July 24th
- E. Fall Classes Begin – Monday, August 17th