



**KELCE**  
**COLLEGE OF BUSINESS**  
Pittsburg State University

**MINUTES**

Kelce Leadership Team Meeting  
2:30 p.m. March 24, 2015

Present: Dr. Din Cortes, Dr. Paul Grimes, Dr. Eric Harris, Dr. Peter Rosen

- I. Updates from PLC
  - a. A handout from Library Services was distributed that had been discussed at PLC. KLT discussed the document and faculty involvement that will be necessary in weeding out collections that are not being used.
  - b. A list of equipment/expenditures will be due to Academic Affairs for year end funds that may be available.
  - c. Provost funds for student travel have all been allocated for this fiscal year.
  - d. Next Friday PLC is scheduled to meet with the tuition committee. Recommendation from PLC will be that faculty salaries should be the top priority. Will recommend salaries be increased 2% each year over a 3 year period in addition to the regular salary increases.
  
- II. Awards Ceremonies - updates
  - a. Student Scholarship Reception and Program – 04/13/15
    - i. Mimi informed KLT of progress on preparing for the ceremony at the Weede.
  - b. Faculty Awards Program – 05/01/15 – 2:00 p.m. – 121 Kelce
    - i. Dr. Harris discussed adjunct awards.
    - ii. Will also do recognition for those faculty who have been promoted or tenured.
    - iii. Kelce faculty awards will be announced – Teaching, Scholarly Activity, Service.
  
- III. Miscellaneous
  - a. EMC Representative – need name to Lee today!
    - i. Recommendation is Becky Casey. Dr. Grimes will check with her and send her name to Dr. Young.
  - b. Alumni Award Recipient – Kirby Brown, April 10<sup>th</sup>, 10:00 a.m. or 11:00 a.m. slot
    - i. Mr. Brown was in Leadership Kansas with Dr. Grimes. He has expressed interest in visiting with faculty/students in the College of Business. Kelce will host a presentation/reception on April 10 at 10:00 in 121 Kelce.
  - c. Plaster Center Grand Opening – Plasters want to host a free market economist to make campus presentation / Kathleen looking to Kelce for support / mid-to-late afternoon (3:00 p.m.) 04/21/15
    - i. The Plaster family are big supporters of Enactus and free market economics. They would like to invite a free market economist to campus to make a presentation on the day of the Plaster Center Grand Opening. Discussed names of potential (high profile) speakers and will provide input to Kathleen Flannery. COB faculty will be encouraged to attend the opening.
  - d. Kelce Computer Labs – Summer Hours / Recommend 8:00 a.m. to 4:00 p.m. M-TH; Close at Noon Fri.
    - i. Discussed summer hours for the Kelce Computer Labs. Everyone agreed that these times will work for SU 15.
  - e. Foreign Language Course Changes – IB curriculum needs to be addressed
    - i. The Academic Advising office is working on programs of study with students and no changes have been made in the curriculum to accommodate the present requirements.
  - f. Pre-enrollment Week – No Required Attendance Faculty Meetings
    - i. All faculty received a message from faculty senate recommending that faculty are not required to attend meetings during pre-enrollment week.

- g. Faculty Senate Elections – each department must elect new representative by March 31<sup>st</sup>
  - i. Names should be conveyed to Faculty Senate before March 31.
  - ii. Departmental elections are required to be elected by secret ballot.
- h. Building Stuff
  - 1. Kelce College Space Profile – distribute for review
    - i. Dr. Grimes distributed the Kelce College Space Profile that he prepared. Chairs are asked to review and get back with him on anything that needs to be changed.
  - 2. Facilities Task Force to meet next week to review the Kelce College Space Profile.
  - 3. Trip to UN-Omaha and UM-Duluth scheduled for 04/03/15
    - i. Dr. Grimes and other PSU reps, including the President, will be visiting both of these universities to tour their business school buildings.
- IV. Faculty Awards Nominees – KLT to select this year’s recipients
  - a. Awardees were selected by vote of the KLT Executive Committee.
- V. Updates and Announcements
  - a. Cortes – discussed organization of Junior Jungle Day on March 28<sup>th</sup>.
  - b. Harris – discussed scheduling dates for MBA Experience class for the fall semester; he will be out of town on Friday.
  - c. Rosen – discussed accounting candidates who will be visiting campus on the next two Friday’s.
- VI. Old Business
  - a. International Exchange Student Cap and Other Fixes – Pending Report from Chairs
- VII. New Business - none
- VIII. Adjourn – adjourn 4:10

**Dates to Remember:**

- A. Junior Jungle Day – Saturday, March 28<sup>th</sup>
- B. Last Drop Day – Monday, April 6<sup>th</sup>
- C. Transfer C.A.R.E.S. – Monday, April 6<sup>th</sup>
- D. Kelce Banquet – Monday, April 13<sup>th</sup>
- E. Kelce Faculty Awards Program – Friday, May 1<sup>st</sup>
- F. Finals Exams Begin – Monday, May 4<sup>th</sup>
- G. Spring Commencement – Friday, May 8<sup>th</sup>
- H. Final Grades Due – Monday, May 11<sup>th</sup>