



## MINUTES

Kelce Leadership Team Meeting  
2:30 p.m. February 3, 2015

**Present:** Dr. Din Cortes, Dr. Paul Grimes, Dr. Eric Harris, Dr. Peter Rosen

- I. Guest: Debbie Greve, University Registrar
  - a. Certifications; Internal Audit and Microsoft Office
    - i. Debbie stated that a Certificate Discussion Group had met at PSU during the fall semester.
      1. The university is currently only reporting KTC-2 year electrical program certificates to the KBOR offices.
      2. We need to find a way to show other “academic” certifications on transcripts (internal auditing, Microsoft, etc.) to meet Foresight 2020 goals.
      3. *Academic Certificates* need to be legislated (must go through college committee, university committee and faculty senate) and must be comprised of academic courses.
        - a. Non-degree seeking students enrolling for only academic certificates will not have access to financial aid unless the program is 24 credit hours or longer.
        - b. Minors can be legislated as stand-alone academic certificates.
      4. *Credential Certificates* are comprised of non-credit courses/activities and are not reported to the KBOR offices The college is required to keep track of the number of credential certificates issued. This record keeping is required only for internal auditing purposes. Need to be able to evaluate/assess this at the end.
        - a. These can be listed on the transcript as a “Comment.” No legislation is required for credential certificates.
        - b. When criteria is met, the Registrar’s office is informed and the comment is listed on the transcript.
        - c. A list or form needs to be submitted to the Registrar at least once per semester (after 20<sup>th</sup> day) of those who have received credential certificates.
    - b. GUS Permissions; levels of access
      - i. Discussion followed on obtaining access to certain levels of permission in GUS. FERPA laws are a legitimate concern in releasing any information about students.
      - ii. Revisions to permission levels have been under discussion for some time. The prospect of a new ERP has stalled any resolution.
- II. PLC Update
  - a. Lync – need to get onboard!
    - i. Training sessions are being offered this week and everyone should start using this communication tool.
  - b. Library Vision Sessions – tomorrow at 9:00, 10:30, 1:30 and 3:00
    - i. Has to do with moving the PSU library forward into the future. KLT members will attend.
  - c. OER Speaker – Cable Green on February 27<sup>th</sup>
    - i. CTLT is bringing this speaker to PSU – topic is Open Educational Resources.

- III. Kelce College Faculty Benchmark Data Analysis
  - a. Handout shows Kelce vs. Peer Group, CUPA, and AACSB Public Accredited
    - i. Distributed the benchmark comparisons for salaries as compared to our peer schools.
    - ii. KCOB is short in funding as compared to peer levels at AACSB, National CUPA and other public accredited institutions through AACSB.
    - iii. Deans will ask that faculty funding be a priority in the tuition meetings for next year.
  - b. Other colleges at PSU are conducting similar study
    - i. Other colleges on campus are in line with the Kelce College of Business – all are relatively short of funding to the same degree per-faculty member.
  
- IV. Miscellaneous
  - a. Debrief President/Provost Visit to College
    - i. No comments have been heard from faculty on the visit from the Provost and President last Friday.
  - b. Debrief last week's visit to the Department of Art
    - i. KLT met with Rhona McBain in the Art Department about collaborating with the Art Department. A lot of students (especially Marketing majors, but others as well) could benefit from collaboration with the Art Department or the GIT Department.
    - ii. Dr. Harris will talk to faculty in MGMKT and Rhona will contact them individually to discuss future collaborations. Dr. Rosen will follow up with faculty in GIT.
  - c. Youngman Summer Research Awards
    - i. Allocations have been received.
    - ii. Discussion on special allocations from the Youngman (Michael Davidsson & Kevin Bracker) for SU 15.
  - d. Upcoming KLT Retreat – Friday! Will begin at 9:00 am.
  - e. Visit to UMKC Bloch Executive Hall scheduled for next week; Thursday, February 12<sup>th</sup>
    - i. Several PSU representatives will be visiting UMKC Bloch Executive Hall (Steve Scott, Lynette Olson, Paul Grimes, Paul Stewart, Holly Kent, Kathleen Flannery and Ken Brock).
  
- V. Updates and Announcements
  - a. Cortes – no report
  - b. Harris
    - 1. Will be legislating changes in the IB program.
    - 2. Dr. Harris will be attending a General Education Conference in a couple of weeks.
    - 3. Working on the ad for the KC Royals yearbook.
    - 4. Cathy Lee Arcuino took over teaching the graduate leadership class last night due to Vice President Hodson's resignation.
    - 5. MBA Task force met this morning and will be reporting to the Dean soon.
    - 6. Talked about predatory journals and conferences and the need to cease funding faculty involvement in them.
  - c. Rosen
    - 1. Working on a weekly update from the Chair to the faculty every Friday (via e-mail).
    - 2. EFB and ACIS are working together on improving student recruitment.
  
- VI. Old Business
  - a. International Exchange Student Cap and Other Fixes – Pending Report from Chairs
  
- VII. New Business
  - a. E-mail from Becky Casey with a suggestion from a student asking that a microwave be placed in the student commons area. Consensus is that we not install a microwave in the student commons.
  - b. E-mail from AACSB with edits on the standards.

VIII. Adjourn – 4:10 p.m.

**Dates to Remember:**

- A. Faculty Performance Appraisals Due – Tuesday, January 20<sup>th</sup>
- B. Kelce College Meetings with President and Provost – Friday, January 30<sup>th</sup>
- C. Spring Break – Monday, March 16<sup>th</sup> through Friday, March 20<sup>th</sup>
- D. Junior Jungle Day – Saturday, ~~April 4<sup>th</sup>~~ **March 28<sup>th</sup>**
- E. Kelce Banquet – Monday, April 13<sup>th</sup>
- F. Finals Exams Begin – Monday, May 4<sup>th</sup>
- G. Spring Commencement – Friday, May 8<sup>th</sup>