



MINUTES

Kelce Leadership Team Meeting
2:30 p.m. January 20, 2015

Present: Dr. Din Cortes, Dr. Paul Grimes, Dr. Eric Harris, Dr. Peter Rosen

- I. PLC Update – Tuition Proposal
 - a. PLC meeting today consisted of discussion on tuition proposal for next academic year.
 - b. Dr. Olson asked PLC to put together a list of what we could do with additional tuition dollars over the next 5 years.
 - i. Salary adjustments – faculty, USS, GA’s, etc.
 - ii. Adjustment to adjunct pay scale
 - iii. Adjustment to OOE
 - iv. Re-visit course fee proposal that was approved last year, but not funded
 - c. The state budget as proposed by the Governor was discussed. PSU is essentially being held flat for the coming year.
- II. Faculty Meeting Debrief
 - a. Dr. Grimes will alter the by-laws to add the new structure of the MBA Committee (MBA-PAC) as voted upon and approved at the Kelce faculty meeting last Friday.
- III. Job Analysis Questionnaires for HRM Project
 - a. Dr. Grimes has all four questionnaires (Mary, Mimi, Irene, Paula) and will prepare a memo to Dr. Olson with a summary of the questionnaires for Kelce University Support Staff.
 - b. Discussed not using University Support Staff to conduct instructional/classroom activities.
- IV. Faculty Awards – Review of Criteria and Process
 - a. Reviewed current criteria and processes.
 - b. Discussed using the KLT as the reviewers for awards instead of previous year’s winners.
- V. Miscellaneous
 - A. AACSB Curriculum Workshop – David, Kristen, Kevin, and Suzanne are all on board to attend the workshop (will use faculty development funds for travel expenses).
 - B. Non-reappointment and Progress toward Tenure Reviews
 - a. Discussed faculty who are in their first or second years for progress toward tenure (Rosen and Davidsson).
 - C. Peer Schools – New List
 - a. Need to develop a new list of peer schools based on new criteria discussed at PLC meeting today. PSU Current Peer: Arkansas Tech, Farris State, Indiana University of PA, NW Missouri, Valdosta State. PSU Current Aspirant: Cal State Chico, Salisbury University, Northern Iowa, Wisconsin Stout, Western Washington. 7 schools out of the 10 are accredited by AACSB.
 - i. Will ask AACSB to change our list to only these 7 accredited schools for the salary comparisons report.
 - ii. KCOB will need to prepare and submit a new list of peer institutions to AACSB.
- VI. Updates and Announcements
 - A. Cortes –
 - a. Meeting with the Econ department and the Provost is this Friday.
 - b. Dr. Grimes and Dr. Cortes will be meeting with Blake Benson this Thursday.
 - B. Harris –
 - a. SBDC projects with specific faculty/students.

- b. Nevada Regional Technical Center High School of Business e-mail. Dr. Grimes will discuss with Dr. Olson.
 - c. MBA Writing Assessment in MBA Experience course. Last year the cost was \$500 and the cost for this semester is \$500. Will be paid out of the Mini-MBA account.
 - d. Dr. Baack is having some health issues this semester. He may be out for another month. He has 3 courses that need to be covered. Dr. Harris will work out teaching or team/teaching schedules to cover Dr. Baack's class while he is out.
- C. Rosen –
 - a. Dr. Olson attended ACIS faculty meeting last Friday. There was good discussion at the meeting.
 - b. Search Committee for open positions is continuing their meetings.
- VII. Old Business
 - A. International Exchange Student Cap and Other Fixes – Pending Report from Chairs
- VIII. New Business –
 - a. Need to get with Registrar's office to see that certifications are noted on completed degrees (Internal Auditing and Microsoft).
- IX. Adjourn – 4:00 p.m.

Dates to Remember:

- A. Faculty Performance Appraisals Due – Tuesday, January 20th
- B. Kelce College Meetings with President and Provost – Friday, January 30th
- C. Spring Break – Monday, March 16th through Friday, March 20th
- D. Junior Jungle Day – Saturday, April 4th
- E. Kelce Banquet – Monday, April 13th
- F. Finals Exams Begin – Monday, May 4th
- G. Spring Commencement – Friday, May 8th