



MINUTES

Kelce Leadership Team Meeting

2:30 p.m. October 7, 2014

Present: Dr. Din Cortes, Dr. Paul Grimes, Dr. Din Cortes, Dr. Peter Rosen

Guests Present: Mindy Cloninger (Director of Career Services)

- I. Guest – Mindy Cloninger, Career Services
 - A. Employment Survey
 - a. KLT/Kelce would like to have programs broken out from departments on the Employment Survey. Mindy will be able to provide these data for all seven degrees.
 - b. Mindy reviewed the most recent report and how data is collected from students/graduates. Discussion followed on data collection and response rates on the report.
 - c. All Kansas Board of Regents universities follow the same guidelines in preparing their employment surveys.
 - d. New question on employment surveys beginning July 1: “Is student working in their major?”
- II. Miscellaneous
 - A. Upcoming Events
 1. Ben Burns – Outstanding Alumni during Homecoming Weekend
 - a. discussed agenda for Ben Burns visit
 2. John Lowe’s Visit Scheduled and Fall KBOA Meeting – November 4th
 - a. Dr. Grimes and Holly have been working on the agenda for John Lowe’s visit. John will be arriving on Monday afternoon, November 3.
 3. Economic Outlook Conference – October 21st
 - a. Tilford Diversity Conference will also be taking place on October 21. Chairs and Dean will be attending the Economic Outlook Conference in Pittsburg that day.
 - B. Faculty Workload by Headcount – handout
 - a. Dr. Grimes distributed a spreadsheet showing total students that each faculty member has in their classes this semester.
 - b. Discussion followed on the disparity among faculty workloads.
 - c. We need to be cognizant of the students-taught head count per faculty member when putting together class schedules. Be aware that loads should vary by rank, tenure status, etc., but credit hour production is one measure of productivity viewed by outsiders.
 - C. MBA Taskforce – Update and Planning
 - a. Discussed MBA Taskforce planning meeting that was held today.
 - b. Dr. Grimes stated that a plan needs to be put into place before next academic year.
 - i. Dr. Grimes stated that the committee needs to do a thorough study of where we are before they start talking about where we want to go.
 - ii. The committee also needs to benchmark with peer schools and create a program that fits the needs of our constituents.
 - iii. Discussed conditional MBA admissions and confusion regarding admissions procedures especially with international students. May need to implement a “bridge program” for these students given future I-20 visa rules.
 - D. Dean’s Upcoming Travel – Leaving office Thursday, return next Wednesday
 1. Houston: AACSB Pre-Visit to UH-Victoria
 2. Chicago: Mid-America Business Dean’s Annual Conference
Enactus Award: 2nd place in Innovative Teaching Initiative
 3. Dr. Rosen will attend PLC meeting for Dr. Grimes next Tuesday.
- III. Updates and Announcements
 - A. Cortes

- a. Visited 4 cities in Vietnam primarily for undergraduate recruitment.
 - b. The fairs were well attended with a lot of high school students asking for information about PSU.
 - c. There were quite a few large universities from the U.S. represented at the information fairs.
- B. Harris
 - a. Discussed current personnel issues in Management and Marketing.
 - b. Problems with students being admitted without having taken the GMAT, and those who had already been grandfathered into the program.
- C. Rosen
 - a. Ben Burns, Outstanding Alum will be visiting campus this week – hosted by the Department of ACIS.
 - b. Working on reports and planning the summer IS regional conference.
 - c. Discussed current personnel issues in ACIS.
- IV. Old Business -
 - A. President and Provost’s Annual Meeting with College Faculty
 - a. Will wait to schedule the meetings until next semester.
- V. New Business - none
- VI. Adjourn – 4:20 p.m.

Dates to Remember:

- A. Outstanding Alumni Award Recipient, Ben Burns – Friday, October 10th
- B. Fall Break, No Classes – Thursday and Friday, October 16th and 17th
- C. Pittsburg Economic Outlook Conference – Tuesday, October 21st
- D. Career Expo at Student Center – Thursday, October 23rd
- E. Majors Fair for Undeclared Students – Tuesday, October 28th
- F. John Lowe – Executive on Campus Visit – Tuesday, November 4th
- G. Career Expo at Student Center – Thursday, November 6th
- H. Rumble in the Jungle Senior Saturday #2 – November 8th
- I. Thanksgiving Break, No Classes – November 26th, 27th, and 28th
- J. Kelce Dean/Chairs/Faculty Meetings with the President and Provost – TBD