



## MINUTES

Kelce Leadership Team Meeting  
2:30 p.m. October 2, 2014

**Present:** Dr. Paul Grimes, Dr. Eric Harris, Dr. Peter Rosen

**Absent:** Dr. Din Cortes (excused)

- I. Miscellaneous
  - A. Academic and Programming Issues
    1. Course Fees – Need to Spend \$
      - a. Course fees were not budgeted this semester.
      - b. Mr. Patterson’s office is asking us to provide proof that we have a need for course fees.
    2. SPSS Renewal – Provost is Reauthorizing
      - a. SPSS will be renewed
      - b. We are in the process of evaluating whether or not we need SAS.
    3. OIS – PaperCut System for Labs Rollout
      - a. PaperCut system will be rolled out in the Kelce labs this month or next.
      - b. Training sessions may be conducted for students.
      - c. First Sunday of every month OIS will be conducting regular maintenance from 12:00 midnight to 7:00 am Sunday.
    4. Economic Outlook Conference
      - a. Conference is in collaboration with Wichita State and will be held on Tuesday, October 21.
      - b. Dr. Grimes has asked that a rep from each department attend the conference to support Dr. Davidsson and the university.
    5. State Budget Picture – Remember 6% Holdback on OOE
      - a. Reviewed projections for the state and PSU’s strategic initiative.
      - b. Tax revenues are not meeting projections – shortfalls are expected.
    6. Cost per Credit Hour Handout
      - a. KLT reviewed instructional costs per credit hour spreadsheet as provided by Mr. Patterson’s office.
      - b. There will eventually be information available from other regents – we need to compare ourselves with the other Kansas AACSB accredited universities regarding cost per credit hour.
    7. Regent’s Minima Handout
      - a. Regents Minima handout was distributed and discussed. May be helpful with Program Review process.
    8. Employer Survey – Breakout Issues
      - a. Career Services sent out results from Employer Survey from 2012-2013. The report can be broken out by major programs.
      - b. Will invite David and Mindy to attend future KLT meeting to explain survey.
    9. Unconference – Moderator(s) Requested
      - a. This conference will take place on Thursday, Oct. 16. Darrell Pulliam from PSU is working on this project. Kelce faculty have been asked to assist with breakout sessions. Dr. Harris and Dr. Rosen will assist along with Dr. Grimes.

10. John Lowe's Visit Scheduled and Fall KBOA Meeting – November 4<sup>th</sup>
  - a. Executive on Campus, John Lowe, will be on campus November 4.
  - b. Dr. Grimes and Holly Kent have laid out a tentative schedule. Dr. Grimes reviewed the plan with the chairs.
  - c. We will have Mr. Lowe making a presentation to all 9:30 classes in McCray recital hall. Dr. Grimes reviewed all faculty who have 9:30 classes so that they can be informed of this event.
  - d. Kelce Advisory Board members will be invited to the presentation, a lunch and a brief meeting so they can meet Mr. Lowe.
    - i. Phillips 66 folks have asked to have some time with Mr. Lowe to unveil the areas in Career Services which they have funded.
    - ii. Schedule is arranged to accommodate both Phillips and KBOA needs.

B. Immediately Upcoming Events

1. Rumble in the Jungle – Saturday

- a. Departments are set to help with Rumble in the Jungle this Saturday.

2. Kelce Golf Tournament – Monday, Oct. 6, in Overland Park.

- a. Expecting largest turnout to-date – new less expensive venue – grad students helping with event.

C. Dean's Upcoming Travel – Leaving Office next Thursday, Return following Wednesday

1. Houston: AACSB Pre-Visit to UH-Victoria

2. Chicago: Mid-America Business Dean's Annual Conference

Enactus Award: 2<sup>nd</sup> place in Innovative Teaching Initiative (Lynn Murray & Suzanne Hurt)

- D. Tom Byler is Kathryn Richard's replacement in the Small Business Development Center. Dr. Grimes will be meeting with Mr. Byler on Friday to discuss various issues including internship opportunities with Kelce students. Will need a faculty advisor to supervise internships.
- E. Tatiana Sildus, from the College of Education, has formed a relationship with a university in Vladimir, Russia. The university is primarily focused on business and engineering and would like to have contact with the business college at PSU, and in particular to have contact regarding Enactus activities.
- F. Dr. Grimes discussed the gifts to the college report. We recently received a large gift for \$100,000 from Pete Esch toward his scholarship endowment.
- G. Position description for Associate Dean/MBA Director has been prepared and sent to the provost for review.

II. Updates and Announcements

A. Cortes – In Vietnam

- B. Harris – MBA Taskforce Update. The task force is meeting weekly and is working to uphold current policies in the MBA Program. They are discussing the role of the GMAT, as well as errors that were made by the Graduate Office on students being told that they have been conditionally/unconditionally admitted. Discussion followed on admission pathways for MBA students – may be able to waive some requirements based on work experience, other graduate degrees, etc.

- C. Rosen – Turkey Trip Debrief. The PSU Turkey delegation trip was a very good trip. Discussed how PSU recruits academically. Visited several colleges and universities.

III. Old Business -

- A. Provost's Visit with Faculty on Friday and Personnel Matters

IV. New Business

V. Adjourn – 4:20

**Dates to Remember:**

- A. Rumble in the Jungle Senior Saturday #1 – October 4<sup>th</sup>
- B. Kelce Golf Tournament in Johnson County – Monday, October 6<sup>th</sup>
- C. Outstanding Alumni Award Recipient, Ben Burns – Friday, October 10<sup>th</sup>
- D. Fall Break, No Classes – Thursday and Friday, October 16<sup>th</sup> and 17<sup>th</sup>
- E. Pittsburg Economic Outlook Conference – Tuesday, October 21<sup>st</sup>
- F. Career Expo at Student Center – Thursday, October 23<sup>rd</sup>
- G. Majors Fair for Undeclared Students – Tuesday, October 28<sup>th</sup>
- H. John Lowe – Executive on Campus Visit – Tuesday, November 4<sup>th</sup>
- I. Career Expo at Student Center – Thursday, November 6<sup>th</sup>
- J. Rumble in the Jungle Senior Saturday #2 – November 8<sup>th</sup>
- K. Thanksgiving Break, No Classes – November 26<sup>th</sup>, 27<sup>th</sup>, and 28<sup>th</sup>
- L. Kelce Dean/Chairs/Faculty Meetings with the President and Provost – TBD