



## **MINUTES**

Kelce Leadership Team Meeting  
2:30 p.m. September 16, 2014

**Present:** Dr. Din Cortes, Dr. Paul Grimes, Dr. Eric Harris

**Absent:** Dr. Peter Rosen (excused)

- I. Miscellaneous
  - A. Program Review – submitted to Jan on 09/15
    - a. Kelce program review report was submitted to PSU administration on 9/15/14.
  - B. PLC Update discussion
    1. Course Fees
      - a. Current tech fee will be expanded so that course fees do not need to be adjusted.
      - b. We will be tracking those expenses that would be paid with a course fee in order to show that we have a need for these funds.
    2. Summer Work Schedule Taskforce
      - a. This proposal came out of the President’s retreat. Proposal is to go to a 4 day work week. Task force will explore options and give recommendations to administration by Oct. 31.
    3. Adjunct Appointments
      - a. Departments may proceed with appointing adjunct faculty for the spring semester.
    4. SPSS Renewal
      - a. Discussion on whether or not to continue using SPSS.
      - b. Chairs were asked to document who uses SPSS in their departments and for what purpose and send that information to him to present to PLC.
    5. Strategic Plan
      - a. SPC Task Force has finalized a draft of the strategic plan which will go up for review by the central administration.
      - b. The report will then be released to the campus/implementation task force before it is finalized.
    6. KBOR Performance Agreement
      - a. KBOR asked each university to have a performance agreement. PSU has six metrics in place.
    7. Institutional Effectiveness – KCOB Chair needed
      - a. Randy Roberts will be chairing this committee for PSU again.
      - b. Nomination for Chair rep from KCOB to committee is Dr. Peter Rosen. Dr. Rosen will be asked to serve on this committee when he returns from Turkey.
    8. Student Academic Event Support Grants
      - a. The Foundation gave the Provost \$8,000 for students to attend competitions. Chairs were asked to review the application and give input to Dr. Grimes.
    9. COT Company Day – Next Wednesday 09/24 8:30 a.m. to 2:00 p.m. – Announce!!
- II. Updates and Announcements
  - A. Dr. Cortes – Economics, Finance & Banking
    - a. Dr. Cortes will leave for Vietnam visit on September 26.
    - b. Working on class schedule for spring.
    - c. Honors College is requesting that one of the sections of ECON 191 be listed as an Honors College course.
    - d. Discussed faculty exchange of Taiwanese professors to PSU.
  - B. Dr. Harris – Management & Marketing
    - a. MGMKT is working on class schedule for spring. Discussed possible conflicts.

- b. Dr. Harris met with Pete Esch last Friday.
  - c. MBA task force is meeting every other Tuesday at 8 am in 206 Kelce.
    - i. MBA web page has been fine-tuned.
    - ii. Committee has been working diligently on the charge from the Dean.
  - d. Discussed teaching Innovation Engineering course in the spring 2015 semester.
- C. Dr. Rosen – Accounting & Computer Information Systems - no report (in Turkey)
  
- III. Old Business -
  - A. Provost's Visit with Faculty on Friday and Personnel Matters
  
- IV. New Business
  
- V. Adjourn – 3:45 p.m.

**Dates to Remember:**

- A. Company Day at KTC – Wednesday, September 24<sup>th</sup>
- B. Executive on Campus Visit by Bill Lewis – September 25<sup>th</sup> through 27<sup>th</sup>
- C. Rua Skybox Host – September 27<sup>th</sup> – Fort Hays State Football Game (Family Day)
- D. Rumble in the Jungle Senior Saturday #1 – October 4<sup>th</sup>
- E. Kelce Golf Tournament in Johnson County – Monday, October 6<sup>th</sup>
- F. Outstanding Alumni Award Recipient, Ben Burns – Friday, October 10<sup>th</sup>
- G. Fall Break, No Classes – Thursday and Friday, October 16<sup>th</sup> and 17<sup>th</sup>
- H. Career Expo at Student Center – Thursday, October 23<sup>rd</sup>
- I. Majors Fair for Undeclared Students – Tuesday, October 28<sup>th</sup>
- J. Career Expo at Student Center – Thursday, November 6<sup>th</sup>
- K. Rumble in the Jungle Senior Saturday #2 – November 8<sup>th</sup>
- L. Thanksgiving Break, No Classes – November 26<sup>th</sup>, 27<sup>th</sup>, and 28<sup>th</sup>
- M. Kelce Dean/Chairs/Faculty Meetings with the President and Provost – TBD